



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JUNE 10, 2026, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations
Debbie Haggard, Vice-Chairperson, Councillor, City of Port Alberni
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Les Toth, Alternate Director, Electoral Area "B" (Beaufort)
Vaida Siga, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)
Cindy Solda, Alternate Director, Councillor, City of Port Alberni
Marilyn McEwen, Mayor, District of Ucluelet
Tom Stere, Councillor, District of Tofino
Moriah Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation
Levana Mastrangelo, Executive Legislator, Yuułu?if?ath Government

REGRETS:

Sharie Minions, Mayor, City of Port Alberni
Fred Boyko, Director, Electoral Area "B" (Beaufort)

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer
Alex Dyer, General Manager of Planning and Development
Jenny Brunn, General Manager of Community Services
Cynthia Dick, General Manager of Administrative Services
Heather Zenner, Manager of Administrative Services
Shane Koren, Acting Chief Financial Officer
Janice Hill, Executive Assistant
Tanya Carothers, Solid Waste Manager
Kylie Pettifer, Community Projects and Engagement Manager
Brooke Eschuk, Planner 1
Serena Manhas, Planner 1
Jaleen Rousseau, Planning Manager

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/10-6-2026/>

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized this meeting is being held throughout the Nuuchahnulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Board Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

The Motion was MOVED and SECONDED

THAT the agenda be approved as circulated.

CARRIED UNANIMOUSLY

3. DECLARATIONS

4. INVITED PRESENTATIONS

5. DELEGATIONS (10 minute maximum)

- a. **Kylie Pettifer, Community Project & Engagement Manager, ACRD, presenting the Area 'D' (Sproat Lake and Area) Official Community Plan**

Director Mastrangelo joined the meeting at 1: 37 pm.

The Motion was MOVED and SECONDED

THAT the delegation be permitted an extension to continue their presentation.

CARRIED UNANIMOUSLY

6. CONSENT AGENDA

- a. **Board of Directors Meeting – Wednesday, May 27, 2026**
- b. **Beaufort APC Meeting – Thursday, February 19, 2026**
- c. **Beaufort APC Meeting – Tuesday, March 31, 2026**
- d. **Sproat Lake APC Meeting – Tuesday, April 7, 2026**
- e. **Agricultural Development Committee Meeting – Tuesday, April 21, 2026**
- f. **Sproat Lake APC Meeting – Monday, April 27, 2026**
- g. **Bamfield APC Meeting – Thursday, May 14, 2026**
- h. **Board Remuneration Committee Meeting – Tuesday, May 26, 2026**
- i. **Bamfield Area Services Committee Meeting – Tuesday, May 26, 2026**
- j. **Emergency Program Executive Meeting – Thursday, May 28, 2026**

The Motion was MOVED and SECONDED

THAT the items a to j on the consent agenda be received and adopted.

CARRIED UNANIMOUSLY

7. ITEMS REMOVED FROM CONSENT AGENDA

8. PUBLIC INPUT PERIOD

Harley Wylie, resident of Tsuma-as Drive, spoke in support of advancing agenda item 12.1.a with a request for further engagement and consultation with Tseshaht First Nation.

Colin McLeman, resident of Lakeshore Road, spoke against agenda item 12.1.a.

Norm Cardinal, resident of Taylor Arm Drive, spoke against agenda item 12.1.a.

Penny Paul, resident of Stirling Arm Drive, spoke against agenda item 12.1.a.

Shary Stevens, resident of Sproat Lake, spoke against agenda item 12.1.a.

Sabrina Zimmerman, resident of Sproat Lake, spoke against agenda item 12.1.a.

The Motion was MOVED and SECONDED

THAT the public input period be extended to allow for one more speaker.

CARRIED UNANIMOUSLY

Dale Mykyte, resident of Stirling Arm Crescent, spoke against agenda item 12.1.a.

9. CORRESPONDENCE FOR INFORMATION

a. CITY OF PORT ALBERNI

Letter from Mayor Minions regarding Agricultural Land Commission Referrals

b. LEGISLATIVE ASSEMBLY OF BRITISH COLUMBIA

Email regarding Provincial Budget 2027 Consultation

c. ELEVATE CONSULTING ON BEHALF OF MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL

Email and invitation to participate in BC Road Safety Strategy 2030 Engagement Session

d. OFFICE OF THE PREMIER

Email regarding FIFA World Cup 2026 – Local Government Resource

e. SPROAT LAKE PROPERTY OWNERS ASSOCIATION

Letter regarding feedback on the draft 2026 Sproat Lake Official Community Plan

The Motion was MOVED and SECONDED

THAT the Board of Directors receive items a-e for information.

CARRIED UNANIMOUSLY

The meeting was recessed at 2:54 pm.

The meeting reconvened at 3:00 pm.

10. CORRESPONDENCE FOR ACTION

11. REQUEST FOR DECISION REPORTS

a. Request for Decision regarding 2026 Grant-in-Aid Applications

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors award, from the 2026 West Coast Grant-in-Aid category, grants to the following organizations:

\$2,000 to the Surfrider Foundation

\$2,000 to the Clayoquot Biosphere Trust

\$2,000 to the Ucluelet Aquarium Society

\$2,000 to the Redd Fish Restoration Society

\$1,200 to the Pacific Rim Arts Society

\$1,000 to the Ucluelet and Area Historical Society.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors award, from the 2026 Regional Grant-in-Aid category, grants to the following organizations:

\$1,500 to the Alberni District Fall Fair

\$6,000 to Westcoast Inland Search and Rescue

\$6,000 to the Alberni Valley Rescue Squad

\$2,500 to the Vancouver Island North Film Commission

\$3,500 to the Alberni Athletics Soccer Club

\$6,000 to the Alberni Valley Hospice Society.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to provide the West Coast Committee with a list of applicants for the Regional grant-in-aid category prior to being brought to the Board of Directors for final decision.

CARRIED

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors awards a \$5,000 grant-in-aid to Alberni Valley Makerspace, with \$2,700 from the 2026 Regional Grant-in-Aid category, and the remaining \$2,300 from the 2026 Beaver Creek Electoral Area Grant-in-aid category.

CARRIED

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors awards \$5,800 to Tseshaht Lightning, from the 2026 Regional Grant-in-Aid category, contingent on obtaining Society status by September 30, 2026.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors award, from the 2026 Alberni Valley and Bamfield Grant-in-Aid category, grants to the following organizations:

\$7,500 to the PA Picklers

\$7,800 to Alberni Valley Food Security Society

\$2,500 to the Westcoast Community Learning Hub

\$7,500 to the Port Alberni Backpack Program Society

\$1,500 to the Canadian Council of the Blind

\$30,000 to Port Alberni Victim Services

\$10,000 to the Westcoast Native Healthcare Society

\$2,500 to the Big Brothers Big Sisters of Central Vancouver Island

\$5,000 to the Port Alberni Black Sheep Rugby Union Football Club

\$6,500 to the Port Alberni Salmon Festival Society

\$700 to the Spirit Square Farmers Market Association

\$10,500 to the ADAPS Youth and Family Services

\$5,000 to the Port Alberni Marine Rescue Society

\$23,360 to the Alberni Valley Chamber of Commerce.

CARRIED

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors award, from the 2026 Bamfield Electoral Area Grant-in-aid category, a grant in the amount of \$10,000 to Bamfield Community Affairs.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors award, from the 2026 Beaufort Electoral Area Grant-in-aid category, a grant in the amount of \$500 to the Alberni Valley Enhancement Society.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors award, from the 2026 Long Beach Electoral Area Grant-in-aid category, a grant in the amount of \$2,000 to the Clayoquot Action Society.

CARRIED UNANIMOUSLY

Director Cootes left the meeting at 3:20 pm.

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors award, from the 2026 Sproat Lake Electoral Area Grant-in-aid category, grants to the following organizations:

\$20,000 to the Sproat Lake Community Hall Association for the Water Supply Well

\$1,200 to the Youth Outrigger Canoe Race.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors award, from the 2026 Cherry Creek Electoral Area Grant-in-aid category, a grant in the amount of \$22,000 to the Cherry Creek Community Recreation Commission.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors deny the late application received for a grant-in-aid for \$5,500 in 2026 to the Port Alberni Shelter Society.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors deny a grant-in-aid in 2026 for the following organizations:

\$10,000 to West Coast Aquatic

\$23,000 to the Sproat Lake Community Association for a Standby Generator

\$48,051 to the Beaver Creek Community Club

\$5,000 to BC Wildlife Federation

CARRIED UNANIMOUSLY

- b. Request for Decision regarding Bylaw F1174-1 — 2026-2030 Financial Plan Amendment — Bamfield Fire Protection — West Side Transport Vehicle Addition —**

**Sproat Lake Fire Protection — Harold Bishop Hall Printer Addition & Truck #43
Replacement additional Pump and Roll Nozzle**

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as “Bylaw F1174-1, 2026 to 2030 Alberni-Clayoquot Regional District Financial Plan Amendment”.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as “Bylaw F1174-1, 2026 to 2030 Alberni-Clayoquot Regional District Financial Plan Amendment”.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as “Bylaw F1174-1, 2026 to 2030 Alberni-Clayoquot Regional District Financial Plan Amendment”.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw cited as “Bylaw F1174-1, 2026 to 2030 Alberni-Clayoquot Regional District Financial Plan Amendment”.

CARRIED UNANIMOUSLY

- c. Request for Decision regarding 2026 UBCM AGM and Convention – Resolutions and Meeting Requests**

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors submit a meeting request to Minister Krieger, Ministry of Public Safety and Solicitor General, regarding increased funding for police-based BC Victim Services at the 2026 UBCM AGM and Convention.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors submit a meeting request to Minister Neill, Ministry of Water Land and Resource Stewardship, regarding airport policy at the 2026 UBCM AGM and Convention.

CARRIED UNANIMOUSLY

d. Request for Decision regarding Waste Composition Audits — Contract Awards

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors award the Waste Composition Audits contract to Dillon Consulting Limited in the amount of \$76,500 excluding GST.

CARRIED UNANIMOUSLY

e. Request for Decision regarding Alberni Valley Regatta Association — Sproat Lake Noise Control Bylaw Exemption Request

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors issue a noise exemption, as per Section 7 of the Sproat Lake Noise Control Bylaw No. R1024 for July 10, 11 and 12, 2026 from 9:00 am to 5:00 pm daily to the Alberni Valley Regatta Association.

CARRIED UNANIMOUSLY

12. PLANNING MATTERS

12.1 ELECTORAL AREA DIRECTORS

a. Request for Decision regarding Sproat Lake and Area Official Community Plan Bylaw No. P1540, 2026 — First Reading

The Motion was MOVED and SECONDED

THAT Regional District of Alberni-Clayoquot Area “D” Official Community Plan Bylaw No. P1540, 2026, be read a first time.

Director McEwen left the meeting at 3:45 pm.

Directors Cote, Sparrow, Siga and Beckett voted in favour of the motion.
Directors Roth and Toth voted against the motion.

CARRIED

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors consider Area “D” Official Community Plan Bylaw No. P1540, 2026 in conjunction with the ACRD 2026-2030 Financial Plan.

CARRIED

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors consider Area “D” Official Community Plan Bylaw No. P1540, 2026 in conjunction with the ACRD’s Solid Waste Management Plan Bylaw No. R1020.

CARRIED

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to work with the Electoral Area “D” (Sproat Lake) Director to develop and implement a consultation plan that includes but is not limited to engagement with First Nations, the Sproat Lake Property Owners Association, and other interested parties in order to address concerns and gaps identified in the first draft of the OCP and to host a public meeting.

CARRIED

The Motion was MOVED and SECONDED

THAT the public hearing for Bylaw P1540, 2026 be delegated to the Director for Electoral Area “D”, the Alternate Director, or the Chairperson of the Regional District.

CARRIED

- b. **RC22014, VAN DRIMMELEN, 15 SUTTON RD (LONG BEACH)**
Rezoning – Memorandum and Bylaw

The Motion was MOVED and SECONDED

THAT Bylaw P1495, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

CARRIED

- c. **DVD25011, FERSTER, 10716 TAYLOR ARM DR (SPROAT LAKE)**
Development Variance – Report and Permit

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors consider issuance of Development Variance Permit DVD25011 subject to neighbouring properties being notified as per the Local Government Act s.499.

CARRIED

- d. **DVD26003, KONKIN, 19140 PACIFIC RIM HWY (SPROAT LAKE)**
Development Variance – Report and Permit

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors consider issuance of Development Variance Permit DVD26003 subject to neighbour notification as per Local Government Act s. 499.

CARRIED

- e. **DVD26004, TEREPOCKI, 6381 SALAL RD (SPROAT LAKE)**
Development Variance – Report and Permit

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors consider issuance of Development Variance Permit DVD26004 subject to neighbour notification as per Local Government Act s. 499.

CARRIED

- f. **DVD26002, GIRARD, 8925 FABER RD (SPROAT LAKE)**
Development Variance – Memorandum and Permit

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors issue Development Variance Permit DVD26002.

CARRIED

Director Roth left the meeting at 4:34 pm.

13. REPORTS

13.1 STAFF REPORTS

- a. Sproat Lake and Area Official Community Plan Update — Phase 4: Engagement Summary Report
- b. Beaufort Official Community Plan Update — Engagement Plan
- c. Semi-Annual Financial Reporting January 1 — April 30, 2026

The Motion was MOVED and SECONDED

THAT the Board of Directors receives the staff reports a-c.

CARRIED

13.2 MEMBER REPORTS (ALL/UNWEIGHTED)

Director Haggard shared that the City of Port Alberni was awarded the HGTV Hometown Takeover town and have now started filming until end of August with the show to air this fall. They will begin with upgrades at Harbour Quay. Anticipate that this announcement will bring increased visitors and tourism to the area resulting in increased investment and economic benefits for the community.

Director Solda noted that businesses in the Harbour Quay area will remain open throughout this process. The roundabout continues to progress and there are many great things happening in the community.

Chair Jack noted that many FIFA events are kicking off on Friday across the region. Huu-ay-aht by-election for one position on council will conclude on Saturday June 13th.

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors receive the Member Reports.

CARRIED

14. OTHER BUSINESS (including Late Items)

15. QUESTION PERIOD

One comment was read from Penny Paul, resident of Sproat Lake.

16. REPORT OUT - RECOMMENDATIONS FROM IN-CAMERA

The following resolutions passed at the in-camera portion of the May 27, 2026 Board of Directors meeting and are now reported out in open meeting:

THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals to the Bamfield APC for a two-year term: John Mass, Kevin McAughtrie, James Willock, Glenn Ballman, Brian McKay, Tom Campbell, and Stella Wenstob.

THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals to the Beaufort APC for a two-year term: George Haack, Lisa Aylard, and Graham Tate.

THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals to the Long Beach APC for a two-year term: Carol Sedgwick, Julie Edwards, Scott MacDonald, Terry Graff, and Jill Maibach.

THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals to the Sproat Lake APC for a two-year term: Roberta Jensen, Walter Konkin, Joann Bessler, and Mark Molander.

THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals to the Beaver Creek APC for a two-year term: Christy Arsenault and Brad Jasken.

THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals to the Cherry Creek APC for a two-year term: Lynn Krupek, Denis Francoeur, Lars Banke, Diana Banke, and Nadine White.

17. ADJOURN

The Motion was MOVED and SECONDED

THAT this meeting be adjourned at 4:42 pm.

CARRIED UNANIMOUSLY

Certified Correct:

John Jack

John Jack
Chairperson

Cynthia Dick

Cynthia Dick
General Manager of Administrative Services