



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MARCH 11, 2026, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations

PRESENT:

Debbie Haggard, Vice-Chairperson, Councillor, City of Port Alberni

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Fred Boyko, Director, Electoral Area "B" (Beaufort)

Vaida Siga, Director, Electoral Area "C" (Long Beach)

Susan Roth, Director, Electoral Area "E" (Beaver Creek)

Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)

Sharie Minions, Mayor, City of Port Alberni

Tom Stere, Councillor, District of Tofino

Kirsten Johnsen, Member of Council, Toquaht Nation

Levana Mastrangelo, Executive Legislator, Yuułuꞵiꞵath Government

Rene Lacoursiere, (Alternate Director), Electoral Area "D" (Sproat Lake)

REGRETS:

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Marilyn McEwen, Mayor, District of Ucluelet

Moriah Cootes, Councillor, Uchucklesaht Tribe Government

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Alex Dyer, General Manager of Planning & Development

Cynthia Dick, General Manager of Administrative Services

Eddie Kunderman, Operations Manager

Janice Hill, Executive Assistant

Tanya Carothers, Solid Waste Manager

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/11-3-2026/7778/?catid=0>

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Board Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

The Motion was MOVED and SECONDED

THAT the agenda be approved as circulated.

CARRIED UNANIMOUSLY

3. DECLARATIONS

4. INVITED PRESENTATIONS

- a. **Chris Washington, Vice Chair, Pam Craig, Trustee, Helen Zanette, Trustee, Larry Ransom, Trustee, Janis Joseph, Trustee, James Messenger, Assistant Superintendent, Alex Taylor, Director of Operations, SD 70 Board of Education and staff, Alberni District Secondary School Turf Field Project.**

5. CONSENT AGENDA

- a. **Board of Directors Meeting – February 25, 2026**
- b. **Bamfield Area Services Committee Meeting – February 24, 2026**
- c. **Parcel Tax Meeting – February 25, 2026**
- d. **Committee-of-the-Whole Meeting – March 4, 2026**

The Motion was MOVED and SECONDED

THAT the items a-d on the consent agenda be received and adopted.

CARRIED UNANIMOUSLY

6. ITEMS REMOVED FROM CONSENT AGENDA

7. PUBLIC INPUT PERIOD

8. CORRESPONDENCE FOR INFORMATION

- a. **UNION OF BC MUNICIPALITIES**
Annual membership renewal
- b. **UNION OF BC MUNICIPALITIES**
Denied of 2025 Volunteer and Composite Fire Department Equipment and Training funding
- c. **MINISTRY OF HOUSING AND MUNICIPAL AFFAIRS**
Response to letter from regarding Governance Restructure Grant Program
- d. **CLAYOQUOT SOUND BIOSPHERE CENTRE**
Letter regarding Community Works Fund
- e. **CITY OF ABBOTSFORD**
Request for Support – 2026 Proposed UBCM Resolutions

- f. **THOMPSON-NICOLA REGIONAL DISTRICT**
Support Letter for City of Kamloops Heritage Conservation Act Resolution
- g. **CITY OF PRINCE GEORGE**
Support in signing petition to the Minister of Justice and the Attorney General of Canada

The Motion was MOVED and SECONDED

THAT the Board of Directors receive items a-g for information.

CARRIED UNANIMOUSLY

9. REQUEST FOR DECISION REPORTS

- a. **Request for Decision regarding First Reading of Bylaw F1174, 2026-2030 Financial Plan**

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as "Bylaw F1174, 2026 to 2030 Alberni-Clayoquot Regional District Financial Plan".

CARRIED

- b. **Request for Decision regarding Bylaw R1033 - West Coast Landfill Tipping Fee and Regulation Bylaw Amendment**

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw R1033-10 Amendment – West Coast Landfill Tipping Fee and Regulation Bylaw, 2026.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw R1033-10 Amendment – West Coast Landfill Tipping Fee and Regulation Bylaw, 2026.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw R1033-10 Amendment – West Coast Landfill Tipping Fee and Regulation Bylaw, 2026.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw R1033-10 Amendment -West Coast Landfill Tipping Fee and Regulation Bylaw, 2026.

CARRIED UNANIMOUSLY

c. Request for Decision regarding Bamfield Water System Rate Increase

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw No. F1147-5, Bamfield Water System Rates and Regulations Amendment Bylaw, 2026.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw No. F1147-5, Bamfield Water System Rates and Regulations Amendment Bylaw, 2026.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw No. F1147-5, Bamfield Water System Rates and Regulations Amendment Bylaw, 2026.

CARRIED UNANIMOUSLY

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw No. F1147-5, Bamfield Water System Rates and Regulations Amendment Bylaw, 2026.

CARRIED UNANIMOUSLY

d. Request for Decision regarding West Coast Transit – Millstream Bus Stop Location

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to leave the location of the bus stop within the Millstream Community where it is and move forward with the installation of a bus shelter in this location as part of the bus shelter installation project.

CARRIED UNANIMOUSLY

10. PLANNING MATTERS

10.1 ALL DIRECTORS

- a. **MISC26002, DISTRICT OF TOFINO OFFICIAL COMMUNITY PLAN (OCP)
AMENDMENT BYLAW 1290.02 REFERRAL**
Miscellaneous Referral – Memorandum

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to provide a referral response to the District of Tofino's OCP Amendment Bylaw 1290.02 to advise that the ACRD's interests are unaffected.

CARRIED UNANIMOUSLY

11. REPORTS

12. OTHER BUSINESS (including Late Items)

- a. **Notice of motion to discuss Lease Expansion at Alberni Valley Regional Airport
– Director Boyko**

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to investigate and provide a report regarding the additional lease expansion of 84,637 ft² at the Alberni Valley Regional Airport where no lease exists and provide options to the Board that are equitable and fair to all leaseholders, and to the taxpayers that own the Aerodrome, including options such as a separate lease, backdated to when construction began on this additional area.

The Motion was MOVED and SECONDED

THAT the Alberni-Clayoquot Regional District Board of Directors refer this item to the in-camera agenda for discussion.

CARRIED

13. QUESTION PERIOD

14. RECESS

(ALL/UNWEIGHTED)

Motion to recess the Regular Board of Directors Meeting in order to conduct the Regional Hospital District Meeting.

The meeting recessed at 2:51 pm.

15. RECONVENE

The meeting was reconvened at 2:55 pm.

16. IN-CAMERA

The Motion was MOVED and SECONDED

THAT the meeting be closed to the public as per the Community Charter, sections:

- i. 90 (1) (a): personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*
- ii. 90 (1) (k): negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public*

CARRIED UNANIMOUSLY

The meeting was closed to the public at 2:56 pm.

The meeting was re-opened to the public at 3:31 pm.

17. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

18. ADJOURN

The Motion was MOVED and SECONDED

THAT this meeting be adjourned at 3:31 pm.

CARRIED UNANIMOUSLY

Certified Correct:

John Jack

John Jack,

Chairperson

Cynthia Dick

Cynthia Dick,

General Manager of Administrative Services