



Alberni-Clayoquot Regional Hospital District

Board of Directors Meeting

Wednesday, March 11, 2026

Zoom/Board Room (Hybrid) – 3008 Fifth Avenue, Port Alberni, BC
Immediately following the Board of Directors Meeting

Regular Agenda

Watch the meeting live at: <https://www.acrd.bc.ca/events/11-3-2026/>

Register to participate via Zoom Webinar at:

https://acrd-bc-ca.zoom.us/webinar/register/WN_KRKTuzKzSZuVxGqPRvhpfw#/registration

PAGE #

1. CALL TO ORDER

Recognition of Territories.

Notice to attendees and delegates that this meeting is being recorded and livestreamed to YouTube on the Regional District Website.

Introductions - Board Members and Staff present in the Boardroom and on Zoom.

2. APPROVAL OF AGENDA

(motion to approve, including late items requires ALL VOTE 2/3 majority vote)

3. DECLARATIONS

(conflict of interest or gifts exceeding \$250 in value as per section 106 of the Community Charter)

4. INVITED PRESENTATIONS

5. DELEGATIONS (10 minute maximum)

6. ADOPTION OF MINUTES

a. Board of Directors Meeting – Wednesday, February 25, 2026

4-7

THAT the minutes of the Alberni-Clayoquot Regional Hospital District Board of Directors meeting held on Wednesday, February 25, 2026 be adopted.

7. PUBLIC INPUT PERIOD

(15 minutes total. Public will be permitted to speak for up to 3 minutes on an agenda item. No video, use of presentations, handouts, or props are permitted. Virtual attendees, raise your hand in Zoom to request to speak. In-person attendees, raise your hand to request to speak.

8. CORRESPONDENCE FOR INFORMATION

8-10

- a. **ISLAND HEALTH**
Medical Imaging Notifications

THAT the Alberni-Clayoquot Regional Hospital District Board of Directors receive this item for information.

9. CORRESPONDENCE FOR ACTION

10. REQUEST FOR DECISION REPORTS

11-15

- a. **REQUEST FOR DECISION**
Annual Budget for Years 2026 to 2030

THAT the Alberni Clayoquot Regional Hospital District Board of Directors give second reading to the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2026 to 2030 Annual Budget No. 142".

THAT the Alberni Clayoquot Regional Hospital District Board of Directors give third reading to the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2026 to 2030 Annual Budget No. 142".

THAT the Alberni Clayoquot Regional Hospital District Board of Directors adopt the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2026 to 2030 Annual Budget No. 142".

11. REPORTS

12. OTHER BUSINESS (including Late Items)

Late Items are defined as matters arising after the preparation of the agenda which, if not acted upon in a timely manner, would prejudice or compromise either the Regional District's position or the position of a constituent or group of constituents.

13. QUESTION PERIOD

(15 minutes total. Public will be permitted to ask questions for up to 3 minutes on an agenda item. No video, use of presentations, handouts, or props are permitted. Virtual attendees, raise your hand in Zoom to request to speak. In-person attendees, raise your hand to request to speak).

14. ADJOURN

Next Board of Directors Meeting:

**Wednesday, April 22, 2026
Regional District Board Room & Zoom**



Alberni-Clayoquot Regional Hospital District

MINUTES OF THE HOSPITAL DISTRICT BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 25, 2026

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Debbie Haggard, Chairperson, Councillor, City of Port Alberni

PRESENT:

John Jack, Vice-Chairperson, Chief Councillor, Huu-ay-aht First Nations

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Fred Boyko, Director, Electoral Area "B" (Beaufort)

Vaida Siga, Director, Electoral Area "C" (Long Beach)

Rene Lacoursiere, (Alternate Director), Electoral Area "D" (Sproat Lake)

Susan Roth, Director, Electoral Area "E" (Beaver Creek)

Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)

Sharie Minions, Mayor, City of Port Alberni

Marilyn McEwen, Mayor, District of Ucluelet

Tom Stere, Councillor, District of Tofino

Moriah Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Councillor, Toquaht Nation

Levana Mastrangelo, Executive Legislator, Yuułu?iŋ?ath Government

REGRETS:

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Alex Dyer, General Manager of Planning & Development

Cynthia Dick, General Manager of Administrative Services

Heather Zenner, Manager of Administrative Services

Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/25-2-2026/>

1. CALL TO ORDER

The Chairperson called the meeting to order at 3:35 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

2. APPROVAL OF AGENDA

MOVED: Director Roth
SECONDED: Director Lacoursiere

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – February 11, 2026

MOVED: Director Roth
SECONDED: Director Stere

THAT the minutes of the Alberni-Clayoquot Regional Hospital District meeting held on February 11, 2026 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

a. Sea View Seniors Housing Society

Letter regarding the expansion of Tofino General Hospital and the absence of long-term care for local seniors.

MOVED: Director Roth
SECONDED: Director Stere

THAT this correspondence be received for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision

Alberni-Clayoquot Regional Hospital District Procedure Bylaw H141 —
Adoption

MOVED: Director Roth
SECONDED: Director Siga

THAT the Alberni-Clayoquot Regional Hospital District Board of Directors give first reading to Alberni-Clayoquot Regional Hospital District Procedure Bylaw H141, 2026.

CARRIED

MOVED: Director Roth

SECONDED: Director Siga

THAT the Alberni-Clayoquot Regional Hospital District Board of Directors give second reading to Alberni-Clayoquot Regional Hospital District Procedure Bylaw H141, 2026.

CARRIED

MOVED: Director Roth

SECONDED: Director Siga

THAT the Alberni-Clayoquot Regional Hospital District Board of Directors give third reading to Alberni-Clayoquot Regional Hospital District Procedure Bylaw H141, 2026.

CARRIED

MOVED: Director Roth

SECONDED: Director Siga

THAT the Alberni-Clayoquot Regional Hospital District Board of Directors adopt Alberni-Clayoquot Regional Hospital District Procedure Bylaw H141, 2026.

CARRIED

9. REPORTS

- a. Bamfield Health Centre – B. Beckett.** No report.
- b. Alberni-Clayoquot Continuing Care Society – V. Siga.** Held their meeting on February 22nd, reviewed policies and the framework from the Strategic Plan, which is guiding operational decision making. Working towards financial stability despite lack of Island Health funding.
- c. West Coast Native Health Care Society – P. Cote.** No report.
- d. Tofino General Hospital – West Coast Directors.** No report.
- e. Alberni-Clayoquot Health Network – P. Cote/ V. Siga.** No report. Director Stere has been appointed to the ACHN from the District of Tofino.
- f. West Coast General Hospital – Alberni Valley Directors.** On February 18th the Campus of Care group (including Community Futures and the Low Energy Society) did a presentation to the Chamber of Commerce to try and get support

from the business community. Presentation was well received and the project is still moving forward.

g. Other Reports

MOVED: Director Sparrow

SECONDED: Director Roth

THAT the Regional Hospital Board of Directors receives reports a-g.

CARRIED

10. UNFINISHED BUSINESS

11. LATE BUSINESS

12. QUESTION PERIOD

Questions/Comments from the public. The Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

13. ADJOURN

MOVED: Director Roth

SECONDED: Director Sparrow

THAT this meeting be adjourned at 3:44 pm.

CARRIED

Certified Correct:

Debbie Haggard,
Chairperson

Heather Zenner,
Manager of Administrative Services

Jessica Spratt

From: Leyne, Andrew [ISLH] <Andrew.Leyne@islandhealth.ca>
Sent: February 20, 2026 10:36 AM
To: Island Health Communication [ISLH]
Subject: Island Health PSA: Medical imaging appointments now easier to manage with text and email notifications

Follow Up Flag: Follow up
Flag Status: Completed

[CAUTION] This email originated from outside of the ACRD



For immediate release

PUBLIC SERVICE ANNOUNCEMENT

FEBRUARY 20, 2026

Medical imaging appointments now easier to manage with text and email notifications

ISLAND HEALTH-WIDE — Island Health is making it easier for patients to receive and confirm outpatient medical imaging appointment notifications.

Starting February 23 in the North and Central Island, and March 3 in the South Island, patients enrolled in the [MyHealth](#) patient portal will receive their appointment information by text and email instead of through an automated phone call.

Patients who are not registered for MyHealth will continue to receive notifications by telephone. If a patient can't be reached by telephone after three attempts, the appointment request will be returned to their healthcare provider for follow-up.

MyHealth is a free, secure online portal that gives patients convenient, 24/7 access to their personal health information collected at Island Health facilities, from anywhere with an internet connection. To enroll in MyHealth, visit www.islandhealth.ca/myhealth.

How the new system works:

Patients enrolled in MyHealth will get a text message notifying them of their appointment. Patients who have chosen to receive email notifications in their MyHealth account will also receive an email.

These notifications include:

- Hospital location and full address
- Type of exam (such as CT scan, ultrasound, or MRI)
- Date and time of appointment
- A link to confirm the appointment and view preparation instructions for the exam
- A phone number to call for cancelling, rescheduling, or questions

Notifications for BC Cancer breast screening appointments will continue to be sent by mail and will not be affected by this change.

Benefits of the new process:

The new system makes appointments easier to manage and information easier to access for MyHealth users who can:

- Confirm their appointment with one click
- Review appointment details anytime when they access their MyHealth account
- Access exam preparation instructions ahead of their appointment

Patients can prepare for this transition by:

- Registering for MyHealth
- Updating contact information including phone number and email address

Reminder:

Island Health will never ask for passwords, banking details or payment information by text or email.

ABOUT ISLAND HEALTH

Island Health provides health and care services to more than 933,000 people across Vancouver Island, the islands in the

Salish Sea and Johnstone Strait, and mainland communities north of Powell River. Our team includes more than 32,500 health care professionals, including nearly 3,200 doctors, nurse practitioners, midwives and dentists who comprise our Medical Staff. We are also supported by more than 1,500 adult and youth volunteers who contribute more than 70,000 hours of service annually, as well as 12 foundations and 19 active auxiliaries. Together, we deliver a wide range of health services across a large and geographically diverse region — including public health, primary care, home and community care, mental health and substance use services, acute hospital care and much more.

Media Andrew Leyne
Inquiries 250-370-8908
 Andrew.Leyne@islandhealth.ca

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To: Regional Hospital District Board of Directors

From: Teri Fong, CPA, CGA, Chief Financial Officer

Meeting Date: March 11, 2026

Subject: Annual Budget for Years 2026 to 2030

Recommendation:

THAT the Alberni Clayoquot Regional Hospital District Board of Directors give second reading to the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2026 to 2030 Annual Budget No. 142".

THAT the Alberni Clayoquot Regional Hospital District Board of Directors give third reading to the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2026 to 2030 Annual Budget No. 142".

THAT the Alberni Clayoquot Regional Hospital District Board of Directors adopt the bylaw cited as "Alberni-Clayoquot Regional Hospital District 2026 to 2030 Annual Budget No. 142".

Desired Outcome:

To adopt the Alberni-Clayoquot Regional Hospital District's (ACRHD) 2026 to 2030 Annual Budget.

Summary:

The ACRHD's 2026 to 2030 Annual Budget was originally presented to the ACRHD Board of Directors for first reading on February 11, 2026. There are no changes proposed to the bylaw and staff recommend adoption of Bylaw No. 142.

Background:

The 2026 section of the Annual Budget includes the following:

- Contribution of \$550,000 to Island Health to share costs in their minor capital projects and equipment. There are no requests for funding major capital projects this year.
- Contribution of approximately \$1.5 million to the Tofino General Hospital replacement reserve fund. This fund is anticipated to grow to over \$13.7 million by 2030 if current tax requisition and contribution amounts continue.

A more detailed report for the 2026 to 2030 Annual Budget can be found as part of the February 11, 2026, Regional Hospital District agenda.

Time Requirements – Staff & Elected Officials:

Finance staff estimate approximately 20 hours of staff time to draft the annual budget and discuss current as well as upcoming projects with Island Health.

Financial:

The 2026 tax requisition is \$1,836,000 same as in the prior year. The residential tax rate for 2026 is \$0.128 per \$1,000 of assessed value.

Policy or Legislation:

The Alberni-Clayoquot Regional Hospital District is required by Section 23 of the Hospital District Act to adopt an annual budget by March 31st of each year. Hospital District Act Section 20(4) provides the ACRHD the ability to maintain a reserve account for specified purposes.

Submitted by: Teri Fong
Teri Fong, CPA, CGA, Chief Financial Officer

Reviewed by: Cynthia Dick
Cynthia Dick, General Manager of Administrative Services

Approved by: Daniel Sailland
Daniel Sailland, MBA, Chief Administrative Officer



Alberni-Clayoquot Regional Hospital District

Bylaw No. 142

***A bylaw to adopt the Annual Budget for the
Years 2026 to 2030***

The Board of Directors for the Alberni-Clayoquot Regional Hospital District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as the ***“Alberni-Clayoquot Regional Hospital District 2026 to 2030 Annual Budget Bylaw No. 142”***.
2. Schedule “A” attached hereto and forming part of this Bylaw is the Annual Budget for the Alberni-Clayoquot Regional Hospital District for the years ending December 31, 2026 to 2030.

Read a first time this 11th day of February, 2026.

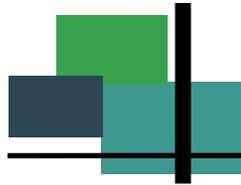
Read a second time this day of , 2026.

Read a third time this day of , 2026.

Adopted this day of , 2026.

Chairperson

Corporate Officer



**ALBERNI-CLAYOQUOT REGIONAL
HOSPITAL DISTRICT**



2026 to 2030 Annual Budget

Schedule 'A' of Bylaw No. 142
As presented for adoption on
March 11, 2026



**ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT
2026 TO 2030 ANNUAL BUDGET
SCHEDULE A - BYLAW NO. 142**

ALBERNI-CLAYOQUOT REGIONAL HOSPITAL DISTRICT	2025 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget
REVENUE							
Surplus (deficit) from prior years	143,349	141,493	51,087	-	-	-	-
Tax requisition	1,836,000	1,836,000	1,836,000	1,836,000	1,836,000	1,836,000	1,836,000
Grants in lieu of taxes	20,510	7,000	15,000	15,000	15,000	15,000	15,000
Investment income & refunds	279,354	100,000	200,000	200,000	200,000	200,000	200,000
TOTAL REVENUE	\$ 2,279,213	\$ 2,084,493	\$ 2,102,087	\$ 2,051,000	\$ 2,051,000	\$ 2,051,000	2,051,000
EXPENDITURES							
Administration costs	\$ 45,275	\$ 45,000	\$ 45,000	\$ 45,900	\$ 46,900	\$ 47,900	\$ 48,900
Debenture - interest	74	1,000	-	-	-	-	-
Debenture - principal	5,507	6,000	-	-	-	-	-
Annual equipment grant	550,000	550,000	550,000	550,000	550,000	550,000	550,000
Reserve fund contribution	1,627,270	1,482,493	1,507,087	1,455,100	1,454,100	1,453,100	1,452,100
TOTAL EXPENDITURES	\$ 2,228,126	\$ 2,084,493	\$ 2,102,087	\$ 2,051,000	\$ 2,051,000	\$ 2,051,000	2,051,000

TOFINO GENERAL HOSPITAL RESERVE	2025 Actual	2025 Budget	2026 Budget	2027 Budget	2028 Budget	2029 Budget	2030 Budget
Balance, beginning of year	\$ 3,418,607	\$ 3,403,847	\$ 5,010,740	\$ 6,690,727	\$ 8,368,327	\$ 10,095,327	11,873,127
Contribution from operating fund	1,482,493	1,482,493	1,507,087	1,455,100	1,454,100	1,453,100	1,452,100
Interest earnings	144,776	124,400	172,900	222,500	272,900	324,700	378,000
<i>Less - capital expenditures</i>							
Tofino General Hospital	-	-	-	-	-	-	-
Total capital expenditures	-	-	-	-	-	-	-
BALANCE, END OF YEAR	\$ 5,045,876	\$ 5,010,740	\$ 6,690,727	\$ 8,368,327	\$ 10,095,327	\$ 11,873,127	\$ 13,703,227