



# Alberni-Clayoquot Regional District

## MINUTES OF THE ALBERNI VALLEY & BAMFIELD SERVICES COMMITTEE MEETING HELD ON WEDNESDAY MAY 21, 2025, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### DIRECTORS

#### PRESENT:

Deb Haggard, Chairperson, Councillor, City of Port Alberni  
Bob Beckett, Director, Electoral Area "A" (Bamfield)  
Fred Boyko, Director, Electoral Area "B" (Beaufort)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Susan Roth, Director, Electoral Area "E" (Beaver Creek)  
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)  
Todd Patola, Councillor, City of Port Alberni  
Moriah Cootes, Councillor, Uchucklesaht Tribe Government

#### REGRETS:

Sharie Minions, Mayor, City of Port Alberni  
John Jack, Chief Councillor, Huu-ay-aht First Nations

#### STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer  
Teri Fong, Chief Financial Officer  
Cynthia Dick, General Manager of Administrative Services  
Heather Zenner, Manager of Administrative Services

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:  
<https://www.acrd.bc.ca/events/21-5-2025/>

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

### 2. APPROVAL OF AGENDA

*MOVED: Director Sparrow*

*SECONDED: Director Cootes*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. DECLARATIONS**

**4. MINUTES**

**a. Alberni Valley & Bamfield Services Committee Minutes – February 20, 2025**

*MOVED: Director Sparrow*

*SECONDED: Director Patola*

*THAT the minutes of the Alberni Valley and Bamfield Services Committee meeting held on February 20, 2025 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**6. CORRESPONDENCE**

**7. REQUEST FOR DECISIONS**

**a. 2025 Grant-in-Aid Applications  
Alberni Valley and Bamfield Category**

*MOVED: Director Roth*

*SECONDED: Director Patola*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$3,000 in 2025 to the Canadian Council of the Blind.*

**CARRIED**

*MOVED: Director Roth*

*SECONDED: Director Cote*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$7,500 in 2025 to the Port Alberni Backpack Program Society.*

**CARRIED**

*MOVED: Director Cote*

*SECONDED: Director Roth*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$26,000 in 2025 to the Port Alberni Victim Services.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director Roth*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,000 in 2025 to the West Coast Aquatic.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director Roth*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$0 in 2025 to the Alberni Valley Fiber Guild.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director Sparrow*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$4,200 in 2025 to the Alberni Valley Food Security Society.*

**CARRIED**

*MOVED: Director Roth*  
*SECONDED: Director Cote*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$1,100 in 2025 to the Broombusters Invasive Plant Society.*

**CARRIED**

*MOVED: Director Beckett*  
*SECONDED: Director Cote*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$1,420 in 2025 to the Alberni Valley Hospice Society.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director Roth*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$450 in 2025 to the Port Alberni Community Action Team.*

**CARRIED**

*MOVED: Director Roth  
SECONDED: Director Boyko*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2025 to the Port Alberni Salmon Festival Society.*

**CARRIED**

*MOVED: Director Beckett  
SECONDED: Director Roth*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$3,324 in 2025 to the Wholesome Meals on Wheels Association of Port Alberni.*

**CARRIED**

*MOVED: Director Roth  
SECONDED: Director Beckett*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$12,820.50 in 2025 to the Port Alberni Marine Rescue Society.*

**CARRIED**

*MOVED: Director Roth  
SECONDED: Director Cote*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$12,284 in 2025 to ADAPS Youth and Family Services.*

**CARRIED**

*MOVED: Director Cote  
SECONDED: Director Haggard*

*THAT the Alberni Valley & Bamfield Services Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$30,900 in 2025 to the Alberni Valley Chamber of Commerce.*

**CARRIED**

*MOVED: Director Boyko*  
*SECONDED: Director Roth*

*That the Alberni Valley and Bamfield Services Committee recommend to the ACRD Board of Directors that GIA funding to the Alberni Valley Chamber of Commerce in 2025 to operate the Tourism Centre be a one-time grant, and that future ACRD GIA funding will not be guaranteed.*

**DEFEATED**

*MOVED: Director Cote*  
*SECONDED: Director Sparrow*

*That the Alberni Valley and Bamfield Services Committee recommend that the ACRD Board of Directors write to the province to request that they fully fund Victim Services programs.*

**CARRIED**

*MOVED: Director Boyko*  
*SECONDED: Director Roth*

*That Alberni Valley and Bamfield Services Committee recommend to the ACRD Board of Directors that the City of Port Alberni spend the \$30,000 from ACRD Bylaw 777 to operating funds, not capital funds.*

**DEFEATED**

**8. REPORTS**

**9. LATE BUSINESS**

**10. QUESTION PERIOD**

Questions/Comments from the public. The Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

Jolleen Dick, CEO from Chamber of Commerce thanked the committee for their support on their Grant-in-Aid application.

**11. ADJOURN**

*MOVED: Director Patola*  
*SECONDED: Director Sparrow*

*THAT the meeting be adjourned at 2:43 pm.*

**CARRIED**

Certified Correct:

*Deb Haggard*

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Deb Haggard,  
Chairperson

*Heather Zenner*

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Heather Zenner,  
Manager of Administrative Services