



Alberni-Clayoquot Regional District

MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING

HELD ON WEDNESDAY, JUNE 25, 2025, 10:00 AM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Vaida Siga, Director, Electoral Area "C" (Long Beach)
Rene Lacoursiere, Alternate Director, Electoral Area "D" (Sproat Lake)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)
Moriah Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS:

John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Sharie Minions, Mayor, City of Port Alberni
Marilyn McEwen, Mayor, District of Ucluelet
Tom Stere, Councillor, District of Tofino
Levana Mastrangelo, Executive Legislator, Yuułu?if?ath Government

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Jenny Brunn, General Manager of Community Services
Cynthia Dick, General Manager of Administrative Services
Shane Koren, Manager of Financial Services
Michael McGregor, Lands and Resources Coordinator
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/25-6-2025/>

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 10:00am.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

MOVED: Director Cootes
SECONDED: Director Sparrow

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. MINUTES

a. Committee-of-the-Whole Meeting – May 21, 2025

MOVED: Director Sparrow
SECONDED: Director Beckett

THAT the minutes of the Committee-of-the-Whole meeting held on May 21, 2025 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

6. CORRESPONDENCE

7. REQUEST FOR DECISIONS

a. Request for Decision regarding Log Train Trail Lease Update.

MOVED: Director Roth
SECONDED: Director Siga

THAT the Committee of the Whole recommend that the Alberni-Clayoquot Regional District Board of Directors direct staff to not pursue a Parks Regulation Bylaw and inform the Ministry of Transportation and Transit that the Alberni-Clayoquot Regional District proposes a communication campaign aimed at informing users and the public on clearly outlined expected standards of use.

CARRIED

Director Roth left the meeting at 11:00am.

8. REPORTS

a. ACRD Procurement Policy Discussion.

MOVED: Director Cootes
SECONDED: Director Haggard

THAT the Committee of the Whole recommend that the Alberni-Clayoquot Regional District Board of Directors direct staff to develop a framework for annual reporting on social procurement parameters.

CARRIED

MOVED: Director Cootes
SECONDED: Director Sparrow

THAT this report be received.

CARRIED

9. LATE BUSINESS

10. QUESTION PERIOD

Questions/Comments from the public. The General Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

11. ADJOURN

MOVED: Director Sparrow
SECONDED: Director Cootes

THAT this meeting be adjourned at 12:21pm.

CARRIED

Certified Correct:

Debbie Haggard

Debbie Haggard,
Vice-Chairperson

Cynthia Dick

Cynthia Dick,
General Manager of Administrative Services