



# Alberni-Clayoquot Regional District

## MINUTES OF THE ACCESSIBILITY COMMITTEE MEETING HELD ON DECEMBER 9, 2025, 10:00 AM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### MEMBERS

#### PRESENT:

Cindy Solda, Chairperson, Councillor, City of Port Alberni  
Amber Severinson, Member at Large  
Deanna Spencer, Member at Large  
Nicole Uzelman, Member at Large  
Jamie Tattrie, Member at Large  
Kat Belisle, Member at Large  
Deserray McClary, Member at Large

#### REGRETS:

Vaida Siga, Director, Area C – Long Beach

#### STAFF PRESENT:

Heather Zenner, Manager of Administrative Services  
Kristin Kerr-Donohue, Administrative Assistant  
Sara Darling, City of Port Alberni

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/9-12-2025/>

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 10:00 am.

The Chairperson recognized this meeting is being held throughout the Nuuchahnulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

### 2. APPROVAL OF AGENDA

*MOVED: J. Tattrie*

*SECONDED: D. McClary*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. DECLARATIONS

#### **4. PETITIONS, DELEGATIONS & PRESENTATIONS**

- a. **Sam Turcott, Assistant Deputy Minister, Accessibility Directorate, Ministry of Social Development and Poverty Reduction**
- b. **Alex Hunter, Constituency Assistant, Office of Gord Johns, MP for Courtenay-Alberni regarding the Disability Tax Credit**
- c. **David Calver, Founder, Society for Inclusion and Participation regarding Occupational Therapy and Accessibility in the ACRD**

D. Spencer left the meeting at 11:27 am

D. McClary left the meeting at 11:29 am

#### **5. MINUTES**

- a. **Accessibility Committee Minutes – May 13, 2025**

*MOVED: J. Tattrie*

*SECONDED: K. Belisle*

*THAT the minutes of the Accessibility Committee meeting held on May 13, 2025 be adopted.*

**CARRIED**

- b. **Accessibility Committee Minutes – September 9, 2025**

*MOVED: K. Belisle*

*SECONDED: J. Tattrie*

*THAT the minutes of the Accessibility Committee meeting held on September 9, 2025 be adopted.*

**CARRIED**

#### **6. CORRESPONDENCE**

- a. **BC Parks response to letter re: Accessibility Issues at MacMillan Provincial Park**
- b. **BC Accessibility Hub E-Learning Opportunities**

*MOVED: J. Tattrie*

*SECONDED: K. Belisle*

*THAT this correspondence be received.*

**CARRIED**

*MOVED: K. Belisle*

*SECONDED: J. Tattrie*

*THAT the Accessibility Committee recommend that the Alberni-Clayoquot Regional District Board of Directors advocate to the Ministry of Environment and Parks by requesting improvements to address accessibility barriers at MacMillan Provincial Park (Cathedral Grove), specifically related to the parking area and washroom facilities.*

**CARRIED**

*MOVED: C. Solda  
SECONDED: K. Belisle*

*THAT the Accessibility Committee recommend that the Alberni-Clayoquot Regional District Board of Directors request Island Health to maintain and provide ongoing funding for the use of contract Occupational Therapists during periods when a full complement of staff is not available, ensuring continuity of services and support for individuals requiring occupational therapy.*

**CARRIED**

**7. REQUEST FOR DECISIONS**

**8. REPORTS**

**9. LATE BUSINESS**

**10. QUESTION PERIOD**

Questions/Comments from the public. The Administrative Assistant advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

**14. ADJOURN**

*MOVED: J. Tattrie  
SECONDED: N. Uzelman*

*THAT the meeting be adjourned at 11:39 am.*

**CARRIED**

Certified Correct:

*Cindy Solda*

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Cindy Solda,  
Chairperson

*Kristin Kerr-Donohue*

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Kristin Kerr-Donohue,  
Administrative Assistant