



Alberni-Clayoquot Regional District

MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING HELD ON WEDNESDAY, DECEMBER 10, 2025

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations
Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Kel Roberts, Alternate Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)
Sharie Minions, Mayor, City of Port Alberni
Tom Stere, Councillor, District of Tofino
Moriah Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS:

Vaida Siga, Director, Electoral Area "C" (Long Beach)
Marilyn McEwen, Mayor, District of Ucluelet
Levana Mastrangelo, Executive Legislator, Yuułu?it?atḥ Government

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Alex Dyer, General Manager of Planning & Development
Cynthia Dick, General Manager of Administrative Services
Heather Zenner, Manager of Administrative Services
Charlie Starratt, Regional Fire Services Manager
Eddie Kunderman, Operations Manager
Janice Hill, Executive Assistant
Jaleen Rousseau, Planning Manager
Michael McGregor, Lands and Resources Coordinator
Tanya Carothers, Solid Waste Manager
Mike Cann, Fire Chief - Sproat Lake Volunteer Fire Department
Mike Kobus, Fire Chief - Beaver Creek Volunteer Fire Department

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/10-12-2025/7682/?catid=0>

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:00 am.

The Chairperson recognized this meeting is being held throughout the Nuuchahnulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

MOVED: Director Roth

SECONDED: Director Cootes

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. MINUTES

a. Committee-of-the-Whole Meeting – October 22, 2025

MOVED: Director Roth

SECONDED: Director Cote

THAT the minutes of the Committee-of-the-Whole meeting held on October 22, 2025 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. Mike Youds, President, Peter Kaegi, Director, Alberni Valley Transition Town Society, Support in advocating for improved bus service connecting to Port Alberni and Nanaimo to BC Transit and the Ministry of Transportation and Transit**

6. CORRESPONDENCE

7. REQUEST FOR DECISIONS

a. Request for Decision regarding Proposed Initiative Cases (PICS)

MOVED: Director Roth

SECONDED: Director Cootes

THAT the Committee of the Whole direct staff to develop the Regional GIS Strategy in 2026 and consider GIS staff resource needs in the 2027 budget for Proposed Initiative Case 1, in the 2026-2030 Draft ACRD Financial Plan.

CARRIED

MOVED: Director Sparrow
SECONDED: Director Cote

THAT the Committee of the Whole direct staff to include Proposed Initiative Case 02, Development Review Process Update, in the 2026-2030 Draft ACRD Financial Plan.

CARRIED

MOVED: Director Haggard
SECONDED: Director Sparrow

THAT the Committee of the Whole direct staff to include Proposed Initiative Case 03, Building Bylaw and Communication Review, in the 2026-2030 Draft ACRD Financial Plan.

CARRIED

MOVED: Director Cote
SECONDED: Director Roberts

THAT the Committee of the Whole direct staff to include Proposed Initiative Case 04, Sproat Lake Community Parks Lot 950 Crown land Acquisition, in the 2026-2030 Draft ACRD Financial Plan.

CARRIED

MOVED: Director Cote
SECONDED: Director Roth

THAT the Committee of the Whole direct staff to include Proposed Initiative Case 05, Sproat Lake Marine Patrol use of Reserve Funds to Maintain Operations, in the 2026-2030 Draft ACRD Financial Plan.

CARRIED

MOVED: Director Sparrow
SECONDED: Director Johnsen

THAT the Committee of the Whole direct staff to include Proposed Initiative Case 06, Cherry Creek Community Parks or Regional Parks Historic Horne Lake Trail Planning Project, in the 2026-2030 Draft ACRD Financial Plan.

CARRIED

MOVED: Director Roth
SECONDED: Director Cootes

THAT the Committee of the Whole direct staff to include Proposed Initiative Case 07, Beaver Creek Fire Department Sea Can for Storage, in the 2026-2030 Draft ACRD Financial Plan.

CARRIED

*MOVED: Director Cote
SECONDED: Director Johnsen*

THAT the Committee of the Whole direct staff to include Proposed Initiative Case 08, Sproat Lake Fire Department Fire Boat, in the 2026-2030 Draft ACRD Financial Plan.

CARRIED

*MOVED: Director Stere
SECONDED: Director Roth*

THAT the Committee of the Whole direct staff to include Proposed Initiative Case 09, General Government IT Overhead Allocation, in the 2026-2030 Draft ACRD Financial Plan.

CARRIED

*MOVED: Director Boyko
SECONDED: Director Stere*

THAT the Committee of the Whole direct staff to maintain status quo regarding audio technology in the Board room.

CARRIED

*MOVED: Director Roth
SECONDED: Director Johnsen*

THAT the Committee of the Whole direct staff to include Proposed Initiative Case 11, General Government Reconciliation Events, in the 2026-2030 Draft ACRD Financial Plan.

CARRIED

*MOVED: Director Cote
SECONDED: Director Roth*

THAT the Committee of the Whole direct staff to develop a Proposed Initiative Case for a potential Sproat Lake Incorporation Study, specifically requesting that staff look for grant opportunities.

CARRIED

*MOVED: Director Sparrow
SECONDED: Director Jack*

That the Committee of the Whole direct staff to develop a Proposed Initiative Case for the investigation of the potential establishment of a Franklin River Road Water service.

CARRIED

MOVED: Director Sparrow

SECONDED: Director Roth

THAT the Committee of the Whole direct staff to develop a Proposed Initiative Case for the investigation of the potential establishment of a Franklin River Road Fire Protection service.

CARRIED

MOVED: Director Sparrow

SECONDED: Director Roth

THAT the Committee of the Whole direct staff to develop a Proposed Initiative Case for the potential of conducting a referendum in the 2026 Local Government Elections for the creation of a service for providing an annual grant-in-aid for the Cherry Creek Community Hall.

CARRIED

MOVED: Director Jack

SECONDED: Director Haggard

THAT the Committee of the Whole direct staff to develop a Proposed Initiative Case for the creation of a service for the recruitment and retention of medical health care professionals in the Alberni-Clayoquot Region.

CARRIED

8. REPORTS

9. LATE BUSINESS

10. QUESTION PERIOD

Questions/Comments from the public. The Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

11. ADJOURN

MOVED: Director Roth

SECONDED: Director Johnsen

THAT this meeting be adjourned at 12:05 pm.

CARRIED

Certified Correct:

John Jack

John Jack,
Chairperson

Heather Zenner

Heather Zenner,
Manager of Administrative Services