



Alberni-Clayoquot Regional District

MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE MEETING HELD ON WEDNESDAY, APRIL 16, 2025, 10:00 AM

Hybrid - Teams/Board Room, 3008 Fifth Avenue, Port Alberni, BC

- DIRECTORS PRESENT:** Mike Sparrow, Chairperson, Electoral Area "F" (Cherry Creek)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Vaida Siga, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
- REGRETS:** Bob Beckett, Vice-Chairperson, Director, Electoral Area "A" (Bamfield)
- STAFF PRESENT:** Daniel Sailland, Chief Administrative Officer
Alex Dyer, Planning Manager
Mike Irg, General Manager of Planning & Development
Heather Zenner, Manager of Administrative Services
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/16-4-2025/>

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:32 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded via Teams and will be added to the Regional District website as soon as possible.

Introductions- Committee Members and Staff present in the Boardroom and via Teams.

2. **APPROVAL OF AGENDA**

MOVED: Director Cote

SECONDED: Director Siga

THAT the agenda be approved as circulated.

CARRIED

3. **DECLARATIONS**

4. MINUTES

a. **Electoral Area Directors Committee Meeting held February 20, 2025**

MOVED: Director Cote

SECONDED: Director Siga

THAT the minutes of the Electoral Area Directors Committee meeting held on February 20, 2025 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. **Jenna Hildebrand, Project Planner, Sandy Mackay, Housing Research & Policy Lead, M'akola Development Services regarding update on the ACRD Housing Needs Report (Project Update and Preliminary Data Findings).**

6. CORRESPONDENCE

7. REQUEST FOR DECISIONS

8. REPORTS

- a. **Discussion on Planning Applications at Electoral Area Services Meetings – A. Dyer/H. Zenner**

MOVED: Director Cote

SECONDED: Director Boyko

THAT the Electoral Area Directors direct staff to investigate the criteria for adding major projects for review at Electoral Area Director committee meetings, including a cost estimate for staff and directors.

CARRIED

9. LATE BUSINESS

10. QUESTION PERIOD

Questions/Comments from the public. The Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Submissions received by email at responses@acrd.bc.ca.

11. ADJOURN

MOVED: Director Cote

SECONDED: Director Roth

THAT this meeting be adjourned 3:16 pm.

CARRIED

Certified Correct:

Mike Sparrow

Mike Sparrow,
Chairperson

Heather Zenner

Heather Zenner,
Manager of Administrative Services