



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MAY 28, 2025, 1:30 PM

House of Huu-ay-aht, Anacla/Zoom – 171 Nookemus Road, Bamfield, BC

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- DIRECTORS PRESENT:**
- John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations
  - Bob Beckett, Director, Electoral Area “A” (Bamfield)
  - Fred Boyko, Director, Electoral Area “B” (Beaufort)
  - Vaida Siga, Director, Electoral Area “C” (Long Beach)
  - Penny Cote, Director, Electoral Area “D” (Sproat Lake)
  - Susan Roth, Director, Electoral Area “E” (Beaver Creek)
  - Mike Sparrow, Director, Electoral Area “F” (Cherry Creek)
  - Marilyn McEwen, Mayor, District of Ucluelet
  - Tom Stere, Councillor, District of Tofino
  - Moriah Cootes, Councillor, Uchucklesaht Tribe Government
  - Kirsten Johnsen, Member of Council, Toquaht Nation
  - Levana Mastrangelo, Executive Legislator, Yuuʷuʷiʷiʷaḥ Government
  - Cindy Solda, Councillor, City of Port Alberni
  - Charles Mealey, Councillor, City of Port Alberni
- REGRETS:**
- Sharie Minions, Mayor, City of Port Alberni
  - Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni
- STAFF PRESENT:**
- Jenny Brunn, General Manager of Administrative Services
  - Cynthia Dick, General Manager of Administrative Services
  - Heather Zenner, Manager of Administrative Services
  - Alex Dyer, Planning Manager
  - Janice Hill, Executive Assistant
  - Randy Dutchak, Information Technology Technician

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:  
<https://www.acrd.bc.ca/events/28-5-2025/>

### 1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:35 pm.

The Chairperson recognized this meeting is being held in the ḥahuuti of the Huu-ay-aht First Nations.

Due to a power outage in the communities of Anacla and Bamfield the portion of this meeting from 1:35pm – 2:38pm was held in person only. At 2:38pm the meeting reconvened in person and on Zoom and was livestreamed to YouTube on the Regional District website.

Introductions – Directors and Staff present in the House of HUU-ay-aht.

Director Becket thanked the HUU-ay-aht First Nations and especially Shaun Flickinger for their support last weekend when Bamfield lost water and expressed appreciation to HUU-ay-aht for providing water to the residents of Bamfield.

**2. APPROVAL OF AGENDA**

*MOVED: Director Mealey*

*SECONDED: Director Sparrow*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. DECLARATIONS**

**4. ADOPTION OF MINUTES**

**a. Board of Directors Committee Meeting – May 14, 2025**

*MOVED: Director Stere*

*SECONDED: Director Beckett*

*THAT the minutes of the Board of Directors Meeting held on May 14, 2025 be adopted.*

**CARRIED**

**b. Accessibility Committee Meeting – May 13, 2025**

*MOVED: Director Stere*

*SECONDED: Director Siga*

*THAT the minutes of the Accessibility Committee meeting held on May 13, 2025 be received.*

**CARRIED**

**c. West Coast Committee Meeting – May 14, 2025**

*MOVED: Director Stere*

*SECONDED: Director McEwen*

*THAT the minutes of the West Coast Committee meeting held on May 14, 2025 be received.*

**CARRIED**

**e. Emergency Program Executive Committee Meeting – May 15, 2025**

*MOVED: Director Stere*  
*SECONDED: Director Cote*

*THAT the minutes of the Emergency Program Executive Committee meeting held on May 15, 2025 be received.*

**CARRIED**

**e. Committee-of-the-Whole Meeting – May 21, 2025**

*MOVED: Director Stere*  
*SECONDED: Director Mealey*

*THAT the minutes of the Committee-of-the-Whole meeting held on May 21, 2025 be received.*

**CARRIED**

**f. Alberni Valley & Bamfield Services Committee Meeting – May 21, 2025**

*MOVED: Director Stere*  
*SECONDED: Director Cootes*

*THAT the minutes of the Alberni Valley & Bamfield Serviced meeting held on May 21, 2025 be received.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**6. CORRESPONDENCE FOR ACTION**

**7. CORRESPONDENCE FOR INFORMATION**

**a. MINISTRY OF TOURISM, ARTS, CULTURE AND SPORT**

Notification of official change in name of beach in Tofino, previously “Mackenzie Beach” to **tinwis** (pronounced ti-nu-wis)

**b. HELEN R ROBERTSON**

Request for public boat launch/Dock at “Mud-Hole” Great Central Lake

**c. NORTH COAST REGIONAL DISTRICT**

Pacific Northern Gas Proposed Increase of Natural Gas Delivery Rates

*MOVED: Director Cote*  
*SECONDED: Director Cootes*

*THAT the Alberni-Clayoquot Regional District Board of Directors recommend that the Helen Robertson Great Central Lake letter be sent to the Regional Parks Working Group, and that Director Cote be invited as a delegate at the next Regional Parks Working Group to speak to this letter.*

**CARRIED**

*MOVED: Director Beckett*

*SECONDED: Director Mealey*

*THAT the Board of Directors receive items a-c for information.*

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

### **a. REQUEST FOR DECISION**

UBCM 2025 Resolution - Priority Ferry Boarding for Livestock and Agricultural Products  
(ALL/UNWEIGHTED)

*MOVED: Director Sparrow*

*SECONDED: Director Solda*

*THAT the Alberni-Clayoquot Regional District Board of Directors endorse the following agricultural resolution and direct staff to submit for consideration at the 2025 UBCM Conference:*

*THEREFORE BE IT RESOLVED THAT the Union of British Columbia Municipalities request that BC Ferries reinstate priority boarding for livestock and agricultural products at all ferry terminals.*

**CARRIED**

*MOVED: Director Cote*

*SECONDED: Director Solda*

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to work with the Ministry of Transportation and Transit, Ministry of Agriculture and Food, and BC Ferries Corporation in advance of UBCM on this issue.*

**CARRIED**

### **b. REQUEST FOR DECISION**

2025 UBCM Convention Meeting Request- Premier, Cabinet Ministers, MUNI Minister & MACC Staff  
(ALL/UNWEIGHTED)

*MOVED: Director Sparrow*

*SECONDED: Director Siga*

*THAT the Alberni-Clayoquot Regional District Board of Directors provide direction to the General Manager of Administrative Services by Friday, June 20, 2025, on meeting requests with the Premier, Cabinet Ministers, Minister of Municipal Affairs, and provincial Ministry, Agency, Commission, and Corporation (MACC) staff in conjunction with the 2025 Union of British Columbia Municipalities Convention respecting issues/concerns impacting communities in the Alberni-Clayoquot region.*

**CARRIED**

**c. REQUEST FOR DECISION**

West Coast Transit - Alternate Millstream Bus Stop location  
(ALL/UNWEIGHTED)

*MOVED: Director Vaida*

*SECONDED: Director Stere*

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to investigate alternative bus stop locations in the Millstream area.*

**CARRIED**

**d. REQUEST FOR DECISION**

Cougar Pass Crown Land Investigation  
(ALL/UNWEIGHTED)

*MOVED: Director Beckett*

*SECONDED: Director Cootes*

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to add the investigation of the inclusion of the Cougars Pass Crown land into the Bamfield Community Parks inventory and bring further information back to the Bamfield Area Services Committee as a part of the 2026 work plan, while sending a letter to the Province in 2025 to indicate that the Alberni-Clayoquot Regional District wishes to retain the first right of refusal, while including Huu-ay-aht First Nations in this correspondence.*

**CARRIED**

**e. REQUEST FOR DECISION**

Respectful Spaces Bylaw  
(ALL/UNWEIGHTED)

*MOVED: Director Cote*

*SECONDED: Director Solda*

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to draft a Respectful Spaces Bylaw.*

**CARRIED**

f. **REQUEST FOR DECISION**  
Grant-in-Aid Applications  
(ALL/WEIGHTED)

*MOVED: Director Stere*

*SECONDED: Director McEwen*

*THAT the Alberni-Clayoquot Regional District Board of Directors award, from the 2025 West Coast Grant-in-Aid category, grants to the following organizations:  
\$1,000 to the Pacific Rim Arts Society  
\$2,000 to the Ucluelet and Area Historical Society  
\$2,000 to the Ucluelet Aquarium  
\$2,000 to the Tofino Arts Council  
\$2,000 to the West Coast Multiplex  
\$1,000 to the Tofino Chamber of Commerce.*

**CARRIED**

Meeting recessed at 2:21 pm. Power to Anacla and Bamfield was restored at this time.  
Meeting reconvened at 2:38 pm in-person and via Zoom.

Directors Roth, Boyko, and Mastrangelo entered the meeting at 2:38 pm via Zoom.

*MOVED: Director Mealey*

*SECONDED: Director Siga*

*THAT the Alberni-Clayoquot Regional District Board of Directors award, from the 2025 Regional Grant in-Aid category, grants to the following organizations:  
\$2,500 to the Alberni District Fall Fair  
\$6,000 to Westcoast Inland Search and Rescue  
\$5,000 to the Vancouver Island North Film Commission  
\$6,000 to the Alberni Valley Rescue Squad  
\$5,500 to the Port Alberni Shelter Society  
\$5,000 to Alberni Valley Makerspace.*

**CARRIED**

*MOVED: Director Mealey*

*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors award, from the 2025 Alberni Valley and Bamfield Grant-in-Aid category, grants to the following organizations:  
\$3,000 to the Canadian Council of the Blind  
\$7,500 to the Port Alberni Backpack Program Society  
\$26,000 to Port Alberni Victim Services*

*\$10,000 to West Coast Aquatic  
\$4,200 to Alberni Valley Food Security Society  
\$1,100 to Broombusters Invasive Plant Society  
\$1,420 to Alberni Valley Hospice Society  
\$450 to the Port Alberni Community Action Team  
\$5,000 to the Port Alberni Salmon Festival Society  
\$3,324 to the Wholesome Meals on Wheels Association of Port Alberni  
\$12,820.50 to the Port Alberni Marine Rescue Society  
\$12,284 to the ADAPS Youth and Family Services  
\$30,900 to the Alberni Valley Chamber of Commerce.*

**CARRIED**

*MOVED: Director Sparrow  
SECONDED: Director Mealey*

*THAT the Alberni-Clayoquot Regional District Board of Directors award, from the 2025 Cherry Creek Electoral Area Grant-in-aid category, a grant in the amount of \$22,000 to the Cherry Creek Community Recreation Commission.*

**CARRIED**

*MOVED: Director Beckett  
SECONDED: Director Stere*

*THAT the Alberni-Clayoquot Regional District Board of Directors award, from the 2025 Bamfield Electoral Area Grant-in-aid category, a grant in the amount of \$10,000 to Bamfield Community Affairs.*

**CARRIED**

## **9. PLANNING MATTERS**

### **9.1 ELECTORAL AREA DIRECTORS ONLY**

- a. **DVD24015, ROBERTSON, 9898 LAKESHORE RD (SPROAT LAKE)**  
Development Variance Permit – Report

*MOVED: Director Cote  
SECONDED: Director Sparrow*

*THAT the Alberni-Clayoquot Regional District Board of Directors consider issuance of Development Variance Permit DVD24015 subject to neighbour notification as per Local Government Act s. 499.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. **Meeting Schedule – June 2025**

- b. **Building Report – April 2025**
- c. **Monthly Agreement & Grant Delegation Report – April 2025**

*MOVED: Director Cote*

*SECONDED: Director Sparrow*

*THAT the Board of Directors receives the staff reports a-c.*

**CARRIED**

## **10.2 COMMITTEE REPORTS**

### **10.3 MEMBER REPORTS**

(ALL/UNWEIGHTED)

- a. 9-1-1 Corporation – B. Beckett. No report.
- b. Vancouver Island Regional Library – F. Boyko. Audit committee meeting was held last week and there is a Board meeting in one week.
- c. Alberni Valley Chamber of Commerce – C. Mealey. Attended Annual General Meeting last week where Lifetime Memberships were awarded to Bob Cole and Bob Kanngieser. New members include Christine Washington, Angela Skaley, Abu Hasan Muhammed, Katy Carlisle, and Allie Ashwood. Hullo Ferries presented at the meeting as their keynote speaker.
- d. Air Quality Council, Port Alberni – M. Sparrow. No report.
- e. Association of Vancouver Island & Coastal Communities – P. Cote. AVICC Survey must be completed by May 31<sup>st</sup>. Will be onboarding two new members later this week Alison MacKenzie and Trina Isakson.
- f. Tsawak-qin Public Advisory Group – M. Sparrow. Western Forest Products CEO and President Steven Hoffman attended along with Jonathan Armstrong, VP Forest Stewardship and Fibre Supply, and Stuart Glen, Chief Forester. Jonathan provided a summary of previous Public Advisory Group meetings. Steven discussed Western’s vision and values, and strategic plan to transition to higher value products.
- g. Other Reports

*MOVED: Director Mealey*

*SECONDED: Director Cootes*

*THAT the Board of Directors receive the Member Reports.*

**CARRIED**

## **11. UNFINISHED BUSINESS**

## **12. LATE BUSINESS**

### 13. QUESTION PERIOD

Questions/Comments from the public. The Manager of Administration advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the House of Huu-ay-aht Board Room
- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

### 14. IN-CAMERA

*MOVED: Director Jack*  
*SECONDED: Director Stere*

*Motion to close the meeting to the public as per the Community Charter, section(s):*

- i. 90 (1) (a): personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district*
- ii. 90 (1) (e): the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district*
- iii. 90 (1) (k): negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the board, could reasonably be expected to harm the interests of the regional district if they were held in public*

**CARRIED**

The meeting was closed to the public at 3:05 pm.

The meeting was re-opened to the public at 3:28 pm.

### 15. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

The following resolutions passed at the in-camera portion of the Board of Directors meeting were reported out in open meeting:

*THAT the Board of Directors appoint the following individuals to the Bamfield APC for a two-year term: Max Salamon, Jane Morrison, and JP Hastey.*

*THAT the Board of Directors appoint the following individuals to the Beaufort APC for a two-year term: Douglas Hedman, Claude Lessard, Steve Mabley, Peter Dekens, and Les Toth.*

*THAT the Board of Directors appoint the following individuals to the Long Beach APC for a two-year term: Nicky Ling, Janet Busby, Jennifer Fitzgerald, and Rachel O'Callahan.*

*THAT the Board of Directors appoint the following individuals to the Sproat Lake APC for a two-year term: Sheri Gerigk, Mark Marley, Joe Lamoureux, and Geo Monrufet.*

*THAT the Board of Directors appoint the following individuals to the Beaver Creek APC for a two-year term: Gordon Blakey, Ellen Flood, Sue Thomas, Clark Power, Jim Warm, and Nick Thierstein.*

*THAT the Board of Directors appoint the following individuals to the Cherry Creek APC for a two-year term: Charlaine Lacroix, John Versteeg, Anton Haffner, and Mike Lesosky.*

**16. ADJOURN**

*MOVED: Director Solda*

*SECONDED: Director Siga*

*THAT this meeting be adjourned at 3:28 pm.*

**CARRIED**

Certified Correct:



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John Jack,  
Chairperson



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Heather Zenner,  
Manager of Administrative Services