



Alberni-Clayoquot Regional District

MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING HELD ON WEDNESDAY, MAY 21, 2025, 10:00 AM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Vaida Siga, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)
Todd Patola, Councillor, City of Port Alberni
Marilyn McEwen, Mayor, District of Ucluelet
Tom Stere, Councillor, District of Tofino
Moriah Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

Sharie Minions, Mayor, City of Port Alberni
John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations
Kirsten Johnsen, Member of Council, Toquaht Nation
Levana Mastrangelo, Executive Legislator, Yuułu?if?ath Government

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Cynthia Dick, General Manager of Administrative Services
Heather Zenner, Manager of Administrative Services
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/21-5-2025/>

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:02 am.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

MOVED: Director Cote
SECONDED: Director Beckett

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. MINUTES

a. Committee-of-the-Whole Meeting held March 19, 2025

MOVED: Director Sparrow
SECONDED: Director Cote

THAT the minutes of the Committee-of-the-Whole Meeting held on March 19, 2025 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

6. CORRESPONDENCE

7. REQUEST FOR DECISIONS

a. 2025 GRANT-IN-AID APPLICATIONS
Regional Category

Meeting was recessed at 10:56 am.
Meeting reconvened at 11:06 am.
Director Stere entered the meeting at 11:06 am.

MOVED: Director Cote
SECONDED: Director Patola

THAT the Committee-of-the-Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$2,500 in 2025 to the Alberni District Fall Fair.

CARRIED

MOVED: Director McEwen
SECONDED: Director Stere

THAT the Committee-of-the-Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$6,000 in 2025 to the Westcoast Inland Search and Rescue.

CARRIED

MOVED: Director Cote
SECONDED: Director Patola

THAT the Committee-of-the-Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2025 to the Vancouver Island North Film Commission.

CARRIED

MOVED: Director Patola
SECONDED: Director Cote

THAT the Committee-of-the-Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$6,000 in 2025 to the Alberni Valley Rescue Squad.

CARRIED

MOVED: Director Cote
SECONDED: Director McEwen

THAT the Committee-of-the-Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,500 in 2025 to the Port Alberni Shelter Society.

CARRIED

MOVED: Director Boyko
SECONDED: Director Roth

THAT the Committee-of-the-Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2025 to the Alberni Valley Makerspace.

CARRIED

MOVED: Director Boyko
SECONDED: Director Patola

THAT the Committee-of-the-Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$0 in 2025 to the Alberni Valley Restorative Justice Society.

CARRIED

MOVED: Director Patola
SECONDED: Director McEwen

THAT the Committee-of-the-Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2025 to Community Futures.

DEFEATED

Director McEwen left at 11:40 am.

8. REPORTS

- a. **ACRD Procedure Bylaw Review – Report and Presentation.
(H. Zenner)**

Discussion included that the default will be to record/livestream all meetings. Discussion included that a technology failure would not stop the continuation of a meeting, as long as quorum is met. Questions included cost of staff to arrange recording and livestreaming. Discussed exceptions for meetings on-site such as Parks Commission meetings at Parks or Trails.

*MOVED: Director Boyko
SECONDED: Director Stere*

THAT the Committee-of-the-Whole request that the Alberni-Clayoquot Regional District Board of Directors include a requirement in the Procedures Bylaw, that all Committee, Board and Advisory Planning Commission meetings be recorded and livestreamed and that all minutes and videos are posted within a reasonable timeframe.

CARRIED

9. LATE BUSINESS

(requires 2/3 majority vote)

10. QUESTION PERIOD

Questions/Comments from the public. The Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

11. ADJOURN

*MOVED: Director Sparrow
SECONDED: Director Beckett*

THAT this meeting be adjourned at 12:12 pm

CARRIED

Certified Correct:

Debbie Haggard

Debbie Haggard,
Vice-Chairperson

Heather Zenner

Heather Zenner,
Manager of Administrative Services