



Alberni-Clayoquot Regional District

MINUTES OF THE SALMON BEACH COMMITTEE MEETING HELD ON THURSDAY, MARCH 13, 2025, 10:00 AM

Via Zoom

- MEMBERS PRESENT:** Kel Roberts, Chairperson, Alternate Director, Electoral Area “C”
(Long Beach)
Ellen Peete, Member at Large
Jill Maibach, Member at Large
Terry Graff, Member at Large
Ron McKinlay, Member at Large
Ken Lunde, Member at Large
- REGRETS:** Vaida Siga, Chairperson, Director, Electoral Area “C” (Long Beach)
- STAFF PRESENT:** Jenny Brunn, General Manager of Community Services
Eddie Kunderman, Operations Manager
Heather Zenner, Manager of Administrative Services

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/13-3-2025/>

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions – Committee Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

MOVED: E. Peet

SECONDED: J. Maibach

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. MINUTES

- a. **Salmon Beach Committee Meeting held October 24, 2024**

MOVED: R. McKinlay
SECONDED: K. Lunde

THAT the minutes of the Salmon Beach Committee meeting held on October 24, 2024 be adopted.

CARRIED

5. REQUESTS FOR DECISIONS

- a. **Request for Decision regarding Salmon Beach Committee Terms of Reference Annual Review.**

MOVED: R. McKinlay
SECONDED: E. Peet

THAT the Salmon Beach Committee re-confirm their Terms of Reference for 2025 as presented.

CARRIED

6. REPORTS

- a. **Operations Update, E. Kunderman, Operations Manager, ACRD (Verbal)**

Septic Maintenance Contract expired in January, currently out for tender, closing later in March. Road Maintenance Contract expires at end of April and will be put out for tender shortly. Slope stability has been an issue on the Ministry right-of-way in Salmon Beach, Geotechnical report completed and provided to the Ministry of Transportation and Transit and awaiting their response. Committee discussed tree cutting in the slope stability area. ACRD has committed to putting up a sign to indicate that tree cutting is not permitted.

ACRD solid waste team is investigating recycling options for Salmon Beach, with a goal of initial steps complete in 2026. The sale of the pumper truck will be handed over to the new ACRD Procurement Coordinator when they commence work at the ACRD. ACRD staff will be meeting with road maintenance contractor next week. ACRD staff are working on an informational letter to Salmon Beach property owners with respect to ditches and culverts. Alder removal work will occur in the fall.

AED equipment is still outstanding in 2025 and not on the workplan and doesn't fit well within any established services. This doesn't restrict the community on pursuing an AED on their own. An option may be to consider creating a new service (by petition, Alternate Approval Process, Referendum) for items that don't fit in existing services. Must be clear on what the scope of the service is, those participating in the service, and what the tax implication is. The committee has requested detailed information on the steps to take in establishing a service.

Committee asked about the trailer in the compound and what the plan is to dispose of it. Staff have requested a quote on ditching around gazebos to improve drainage. Committee asked about security camera policy and staff indicated that further work for Salmon Beach would occur in 2026. Committee requested information about implementing a beach fire bylaw in the off-season. Staff committed to including information about beach campfires in the ACRD newsletter communication. Staff committed to forwarding the request for information on a beach fire bylaw to bylaw enforcement staff. The committee enquired about the external roads outside of Salmon Beach, and staff confirmed that the Ministry of Forests received grant funding to maintain the external roads for at least this year.

Committee requested that the Salmon Beach Committee budget be sent to all committee members.

MOVED: J. Maibach

SECONDED: E. Peet

THAT the Salmon Beach Committee receive verbal report a.

CARRIED

7. LATE BUSINESS

8. QUESTION PERIOD

Questions/Comments from the public. The Manager of Administration Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

9. ADJOURN

MOVED: R. McKinlay

SECONDED: E. Peet

THAT this meeting be adjourned 2:21 pm.

CARRIED

Certified Correct:

Kel Roberts

Kel Roberts,
Chairperson

Heather Zenner

Heather Zenner
Manager of Administrative Services