



# Alberni-Clayoquot Regional District

## MINUTES OF THE BEAVER CREEK WATER ADVISORY COMMITTEE

MEETING HELD ON THURSDAY, JUNE 19 2025, 10:00 AM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**MEMBERS** Susan Roth, Chairperson, Director, Electoral Area “E” (Beaver Creek)

**PRESENT:** Pam Craig  
Gord Blakey  
Christy Arsenault  
Jim Warm  
Harold Carlson

**REGRETS:** Brad Jasken

**STAFF PRESENT:** Jenny Brunn, General Manager of Community Services  
Eddie Kunderman, Operations Manager  
Matt McLeod, Water Utilities Leadhand  
Cynthia Dick, General Manager of Administrative Services  
Lyndsey Page, Community Services Coordinator

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/19-6-2025/7717/?catid=0>

### 1. **CALL TO ORDER**

The Chairperson called the meeting to order at 10:03 am.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

### 2. **APPROVAL OF AGENDA**

*MOVED: P. Craig*

*SECONDED: G. Blakey*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. **DECLARATIONS**

**4. MINUTES**

- a. **Beaver Creek Water Advisory Committee Meeting Minutes – February 13, 2025**

*MOVED: G. Blakey*

*SECONDED: J. Warm*

*THAT the minutes of the Beaver Creek Water Advisory Committee Meeting held on February 13, 2025 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

- a. **Mitchell Hahn, McElhanney LTD, Beaver Creek Water Service Treatment Feasibility Study.**

**6. CORRESPONDENCE FOR ACTION/INFORMATION**

**7. REQUEST FOR DECISIONS**

- a. **Request for Decision regarding: Alternative Water Source Supply Study – Water Treatment Plant**

*MOVED: S. Roth*

*SECONDED: J. Warm*

*THAT the Beaver Creek Water Advisory Committee receives the draft Beaver Creek Water System Alternative Water Source Supply study by McElhanney Ltd., and recommends the reports be finalized and received by the Alberni-Clayoquot Regional District Board of Directors.*

**CARRIED**

*MOVED: S. Roth*

*SECONDED: J. Warm*

*THAT the Beaver Creek Water Advisory Committee recommends that the Alberni-Clayoquot Regional District Board of Directors direct staff to prepare the cost estimates for land acquisition, water quality investigation and preliminary design work on development of the Beaver Creek Water Treatment Plant as presented in the McElhanney report, including First Nations engagement.*

**CARRIED**

b. **Request for Decision regarding: Financial Plan Amendment – Kitsuksis Watermain Replacement Project**

MOVED: P. Craig

SECONDED: J. Warm

*THAT the Beaver Creek Water Advisory Committee recommend that the Alberni-Clayoquot Regional District Board of Directors approve a Financial Plan amendment for the Beaver Creek Water System Capital Fund, increasing the budget for the lower Kitsuksis watermain replacement project to \$812,000.*

**CARRIED**

8. **REPORTS**

a. Beaver Creek Water System 2024 Annual Report

b. Next Quarter at a Glance

MOVED: J. Warm

SECONDED: G. Blakey

*THAT the Beaver Creek Water Advisory Committee receives reports a-b.*

**CARRIED**

9. **LATE BUSINESS**

10. **QUESTION PERIOD**

Questions/Comments from the public. The Community Services Coordinator advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

11. **IN CAMERA**

MOVED: S. Roth

SECONDED: J. Warm

*Motion to close the meeting to the public as per the Community Charter, section:*

- 90 (1) (k): negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the board, could reasonably be expected to harm the interests of the regional district if they were held in public.*

**CARRIED**

The meeting was closed to the public at 11:39 am.

The meeting was re-opened to the public at 11:50 am.

**12. REPORT OUT - RECOMMENDATIONS FROM IN-CAMERA**

The following resolution passed at the in-camera portion of the Board of Directors meeting and is reported out in open meeting:

*MOVED: S.Roth*

*SECONDED: J. Warm*

*THAT the Beaver Creek Water Advisory Committee recommend that the Alberni-Clayoquot Regional District Board of Directors authorize the CAO to negotiate and execute an interim bulk water agreement with the City of Port Alberni for the supply of potable water to the Beaver Creek Water System.*

**CARRIED**

**13. ADJOURN**

*MOVED: J. Warm*

*SECONDED: G. Blakey*

*THAT this meeting be adjourned at 11:52 am.*

**CARRIED**

Certified Correct:

*Susan Roth*

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Susan Roth,  
Chairperson

*Lyndsey Page*

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Lyndsey Page,  
Community Services Coordinator