



Alberni-Clayoquot Regional District

MINUTES OF THE WEST COAST COMMITTEE MEETING HELD ON WEDNESDAY, JULY 2, 2025, 10:00 AM

Hybrid - Zoom, Ucluelet Council Chambers, 500 Matterson Drive, Ucluelet, BC

MEMBERS

Tom Stere, Chairperson, Councillor, District of Tofino

PRESENT:

Marilyn McEwen, Mayor, District of Ucluelet

Vaida Siga, Director, Electoral Area "C" (Long Beach)

Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS:

Levana Mastrangelo, Executive Legislator, Yuułuꞵiꞵath Government

John Rampanen, Chief Councillor, Ahousaht First Nation

Dave Tovell, Park Superintendent, Pacific Rim National Park Reserve

Tla-o-qui-aht First Nation

Bob Anderson, Administrator, Hesquiaht First Nation

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer

Jenny Brunn, General Manager of Community Services

Teri Fong, Chief Financial Officer

Cynthia Dick, General Manager of Administrative Services

Janice Hill, Executive Assistant

Eddie Kunderman, Operations Manager

Michael McGregor, Lands and Resource Coordinator

Jodie Frank, Acting Solid Waste Manager

Lyndsey Page, Community Services Coordinator

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/2-7-2025/>

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:02am.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions – Committee Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

MOVED: Director Siga

SECONDED: Director McEwen

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. MINUTES

a. West Coast Committee Meeting Minutes – May 14, 2025

MOVED: Director Stere

SECONDED: Director Siga

THAT the minutes of the West Coast Committee meeting held on May 14, 2025 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

**a. Rebecca Hurwitz, Executive Director, Clayoquot Biosphere Trust, CBT
Annual Report and Invitation to 25th Anniversary of Clayoquot Sound
UNESCO Biosphere Gathering**

6. CORRESPONDENCE FOR INFORMATION

a. Food Bank on Edge
Request for Support – Demolition & Landfill Fee Assistance for Food Bank on the Edge

MOVED: Director McEwen

SECONDED: Director Siga

THAT the West Coast Committee recommends that the Alberni-Clayoquot Regional District Board of Directors approve tipping fee waivers for Food Bank on Edge up to a maximum amount of \$4000.

CARRIED

7. REQUESTS FOR DECISIONS & BYLAWS

a. REQUEST FOR DECISION
New Water & Sewer System Bylaw for Long Beach Airport

MOVED: Director McEwen

SECONDED: Director Johnsen

THAT the West Coast Committee recommend that the Alberni-Clayoquot Regional District Board of Directors rescind Bylaw F1106-1 and adopt a new water and sewer system bylaw for the Long Beach Airport.

CARRIED

b. REQUEST FOR DECISION

South Long Beach and New Multi-Use Pathway Maintenance

MOVED: Director Johnsen

SECONDED: Director Siga

THAT the West Coast Committee recommend that the Alberni-Clayoquot Regional District Board of Directors direct staff to investigate the assumption of ownership for South Long Beach Multi-Use Pathway including the request of a full asset inventory and condition report from the District of Ucluelet.

CARRIED

MOVED: Director Johnsen

SECONDED: Director Siga

THAT the West Coast Committee recommend that the Alberni-Clayoquot Regional District Board of Directors direct staff to officially inform the District of Ucluelet that the contribution limit for the South Long Beach Multi-Use Pathway is set at \$7,000 for 2025 and that a maximum increase to \$8,750 would be considered for 2026 if the District was willing to enter into a maintenance agreement.

CARRIED

c. REQUEST FOR DECISION

Millstream Water System - Metering

MOVED: Director Siga

SECONDED: Director McEwen

That the West Coast Committee recommend that the Alberni-Clayoquot Regional District Board of Directors direct staff to add water meter installation to the 2026-2030 Financial Plan for the Millstream Water System, contingent on receiving at least 50% grant funding for the project.

CARRIED

MOVED: Director Siga

SECONDED: Director Stere

That the West Coast Committee recommend that the Alberni-Clayoquot Regional District Board of Directors consider the Millstream Water System upgrade for the Community Works Funding.

CARRIED

8. REPORTS

- a. **2024 West Coast Landfill Annual Reports**
- b. **One-Year Update: Long Beach Airport Ha-Huulthii MOU**
- c. **Ex-Officio Member Updates**
 - Pacific Rim National Park Reserve Update- No Report.
 - Ahousaht First Nation Update- No Report.
 - Tla-o-qui-aht First Nation Update- No Report.
 - Hesquiaht First Nation Update- No Report.

MOVED: Director Stere

SECONDED: Director Siga

THAT the West Coast Committee receives these reports.

CARRIED

9. LATE BUSINESS

10. QUESTION PERIOD

Questions/Comments from the public. Brian, resident of Millstream, asked questions regarding the request to investigate alternative bus stop location for Millstream and the required water system upgrades. The General Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

11. ADJOURN

MOVED: Director Stere

SECONDED: Director Siga

THAT this meeting be adjourned 11:34am.

CARRIED

Certified Correct:

Tom Stere

Tom Stere,
Chairperson

Cynthia Dick

Cynthia Dick,
General Manager of Administrative Services