



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, APRIL 23, 2025, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

- DIRECTORS PRESENT:**
- John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations
 - Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni
 - Bob Beckett, Director, Electoral Area "A" (Bamfield)
 - Fred Boyko, Director, Electoral Area "B" (Beaufort)
 - Vaida Siga, Director, Electoral Area "C" (Long Beach)
 - Penny Cote, Director, Electoral Area "D" (Sproat Lake)
 - Susan Roth, Director, Electoral Area "E" (Beaver Creek)
 - Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)
 - Sharie Minions, Mayor, City of Port Alberni
 - Marilyn McEwen, Mayor, District of Ucluelet
 - Tom Stere, Councillor, District of Tofino
 - Kirsten Johnsen, Member of Council, Toquaht Nation
 - Levana Mastrangelo, Executive Legislator, Yuuʷuʷiʷatʷ Government
- REGRETS:**
- Moriah Cootes, Councillor, Uchucklesaht Tribe Government
- STAFF PRESENT:**
- Teri Fong, Chief Financial Officer
 - Jenny Brunn, General Manager of Community Services
 - Cynthia Dick, General Manager of Administrative Services
 - Alex Dyer, Planning Manager
 - Janice Hill, Executive Assistant
 - Charlie Starratt, Regional Fire Services Manager

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/23-4-2025/>

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:33 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions – Directors and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

MOVED: Director Cote
SECONDED: Director Johnsen

*THAT The agenda be approved as amended with the following late item:
12. Late Business- Free Transit Fares*

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – April 9, 2025

MOVED: Director Sparrow
SECONDED: Director Johnsen

THAT the minutes of the Board of Directors Meeting held on April 9, 2025 be adopted.

CARRIED

b. Transportation Advisory Committee Meeting – April 16, 2025

MOVED: Director Sparrow
SECONDED: Director Siga

THAT the minutes of the Transportation Advisory Committee Meeting held on April 16, 2025 be received.

CARRIED

c. Electoral Area Directors Committee Meeting – April 16, 2025

MOVED: Director Cote
SECONDED: Director Siga

THAT the minutes of the Electoral Area Directors Committee Meeting held on April 16, 2025 be received.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Inspector Kim Bruce, Officer in Charge, RCMP presenting 2025 First Quarter Policing Report.

MOVED: Director Roth
SECONDED: Director Johnsen

THAT the Alberni-Clayoquot Regional District Board of Directors approve continuing the RCMP presentation of the 2025 First Quarter Policing Report.

CARRIED

- b. Josie Osborne, MLA, Mid-Island Pacific Rim in attendance to provide a 2025 update of the MLA office and the services provided to the Board and their constituents.**

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

- a. COLUMBIA SHUSWAP REGIONAL DISTRICT**
Letter regarding Cooperative Community Wildfire Response Program
- b. BC ECONOMIC DEVELOPMENT ASSOCIATION**
Launch of DisasterSmartBC

MOVED: Director Roth
SECONDED: Director Sparrow

THAT the Board of Directors receive items a-b for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. Request for Decision regarding Custom Transit Expansion – Tseshaht First Nation**

MOVED: Director Haggard
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors approve a Service Agreement with the Tseshaht First Nation to provide Custom Transit services to the Tsahaheh Reserve and authorize the Chief Administrative Officer to negotiate and execute a transit service agreement with Tseshaht First Nation on behalf of the ACRD.

CARRIED

- b. Request for Decision regarding Welcome to the Alberni Valley Highway Sign**

MOVED: Director Roth
SECONDED: Director Siga

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to proceed with the refurbishment of the Welcome to the Alberni Valley highway sign.

CARRIED

c. Request for Decision regarding Bylaw P1528 – Temporary Use Permit Exemption for Agri-Tourism Accommodation.

MOVED: Director Boyko
SECONDED: Director Roth

THAT Bylaw P1528, Development Procedures and Fees Bylaw amendment, 2025 be read a first time.

CARRIED

MOVED: Director Boyko
SECONDED: Director Roth

THAT Bylaw P1528, Development Procedures and Fees Bylaw amendment, 2025 be read a second time.

CARRIED

MOVED: Director Boyko
SECONDED: Director Roth

THAT Bylaw P1528, Development Procedures and Fees Bylaw amendment, 2025 be read a third time.

CARRIED

MOVED: Director Boyko
SECONDED: Director Roth

THAT Bylaw P1528, Development Procedures and Fees Bylaw amendment, 2025 be adopted.

CARRIED

Director Minions left the meeting at 2:54 pm.

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. **TUP24012, FLYNN, 245 ALBION CRESCENT (LONG BEACH)**
Temporary Use Permit – Report

MOVED: Director Siga
SECONDED: Director Roth

THAT the Alberni-Clayoquot Regional Board of Directors issue Temporary Use Permit TUP24012

CARRIED

- b. **TUP24008, AHIRA, 10404 MARINA VISTA DRIVE (SPROAT LAKE)**
Temporary Use Permit – Report

MOVED: Director Cote
SECONDED: Director Sparrow

THAT the Board of Directors consider Temporary Use Permit Application TUP24008 subject to the following:

- a. *Health and life safety inspection by the ACRD Building Inspector.*
b. *Neighbourhood notification as per Local Government Act s. 494.*

CARRIED

- c. **DVD25002, BALLARD, 18440 PACIFIC RIM HIGHWAY (SPROAT LAKE)**
Development Variance – Report and Permit

MOVED: Director Cote
SECONDED: Director Sparrow

THAT the Alberni-Clayoquot Regional District Board of Directors issue development variance permit DVD25002.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. **Meeting Schedule – May 2025**
b. **Building Report – March 2025**
c. **Monthly Agreement & Grant Delegation Report – March 2025**

MOVED: Director Johnsen
SECONDED: Director Roth

THAT the Board of Directors receives the staff reports a-c with an amendment to Meeting Schedule- May 28, 2025 Board of Directors meeting to be held in Anacla.

CARRIED

10.2 COMMITTEE REPORTS

- a. **Agricultural Development Committee Meeting – April 15, 2025**
- b. **Alberni Valley Regional Airport Advisory Committee Meeting – April 17, 2025**

MOVED: Director Cote
SECONDED: Director Boyko

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to request a meeting with the Minister of Agriculture and Foods, Minister of Transportation and Transit and BC Ferries to discuss reinstating priority boarding with BC Ferries for agricultural products and livestock at the 2025 UBCM Convention.

CARRIED

MOVED: Director Cote
SECONDED: Director Johnsen

THAT these verbal reports a-b be received.

CARRIED

10.3 MEMBER REPORTS

- a. 9-1-1 Corporation – B. Beckett- No report, in-camera meeting was held but unable to report out at this point in time.
- b. Vancouver Island Regional Library – F. Boyko- No report at this time, next meeting is audit committee meeting scheduled for May 16, 2025.
- c. Alberni Valley Chamber of Commerce – S. Minions/F. Boyko- No report.
- d. Air Quality Council, Port Alberni –M. Sparrow-No report, going through transitional period.
- e. Association of Vancouver Island & Coastal Communities – P. Cote- successful 2025 AVICC Convention, an evaluation survey was shared with participants. Elections were held and new AVICC Executive is as follows: Ben Geselbracht President, Vanessa Craig as First Vice President, Sarah Fowler as Second Vice President, Directors at Large are Will Cole-Hamilton, Trina Isakson, and Alison MacKenzie, Donna McMahon is Electoral Area Representative, and Past President is Director Penny Cote.
- f. Tsawak-qin Public Advisory Group – M. Sparrow- meeting held last week to review the overview of harvesting and operational guidelines for 2025 and discussion on tariffs and the direct and indirect impacts.

- g. Other Reports- 2025 AVICC Convention- Directors that were able to attend the 2025 AVICC Convention participated in a roundtable discussion to provide their feedback on the convention. Toquaht first attendance as members of AVICC. Directors appreciated the workshops, dialogue and networking provided through the convention. Recordings may be available for workshops. Note of presentation on legislative change by Lidstone, suggest that ACRD send a letter to AVICC requesting limitations for each regional district, and municipalities to submit a maximum of three resolutions.

Director Boyko left the meeting at 3:23 pm.

MOVED: Director Johnsen

SECONDED: Director Roth

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

a. Free Transit Fares

MOVED: Director Roth

SECONDED: Director Sparrow

THAT the Alberni-Clayoquot Regional District Board of Directors approve free transit fares for the Alberni Valley Custom Transit system for the federal election on April 28, 2025.

CARRIED

MOVED: Director Roth

SECONDED: Director Johnsen

THAT the Alberni-Clayoquot Regional District Board of Directors approve free transit fares for the West Coast Transit system for the federal election on April 28, 2025.

CARRIED

MOVED: Director Roth

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to investigate amending bylaws to allow for free transit on all local, provincial, and federal election voting days.

CARRIED

13. QUESTION PERIOD

Questions and comments from the public. The General Manager of Administrative Services read questions received via Zoom, from Mike Lesosky regarding the following agenda items:

5.a. 2025 First Quarter Policing Report (RCMP)

8.b. Request for Decision regarding Welcome to the Alberni Valley Highway Sign

There were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Submissions received by email at responses@acrd.bc.ca.

MOVED: Director Sparrow

SECONDED: Director Roth

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to draft a letter to the Association of Vancouver Island and Coastal Communities Executive to request review of the resolution process, including the maximum number of resolutions that members are able to submit for consideration.

CARRIED

14. ADJOURN

MOVED: Director Haggard

SECONDED: Director Johnsen

THAT this meeting be adjourned at 3:48 pm.

CARRIED

**Next Board of Directors Meeting: Wednesday, May 14, 2025 at 1:30 PM
Regional District Board Room & Zoom**

Certified Correct:



John Jack,
Chairperson



Cynthia Dick,
General Manager of Administrative Services