



## West Coast Committee Meeting

Wednesday, May 14, 2025

Zoom/Board Room (Hybrid) – 3008 Fifth Avenue, Port Alberni, BC

10:00 am

### Regular Agenda

---

Watch the meeting live at: <https://www.acrd.bc.ca/events/14-5-2025/>

Register to participate via Zoom Webinar at: [https://acrd-bc-ca.zoom.us/webinar/register/WN\\_yE4WvnYFRbG9VCOD2R32Kw#/registration](https://acrd-bc-ca.zoom.us/webinar/register/WN_yE4WvnYFRbG9VCOD2R32Kw#/registration)

---

- |   | <b>PAGE #</b> |
|---|---------------|
| <b>1. <u>CALL TO ORDER</u></b>  |               |
| <b>Recognition of Territories.</b>  |               |
| Notice to attendees and delegates that this meeting is being recorded and livestreamed to YouTube on the Regional District Website. |               |
| Introductions - Committee Members and Staff present in the Boardroom and via Zoom.  |               |
| <b>2. <u>APPROVAL OF AGENDA</u></b><br><i>(motion to approve, including late items requires 2/3 majority vote)</i>                  |               |
| <b>3. <u>DECLARATIONS</u></b><br><i>(conflict of interest)</i>  |               |
| <b>4. <u>MINUTES</u></b>  |               |
| a. <b>West Coast Committee Meeting – February 19, 2025</b>  | <b>3-7</b>    |
| <i>THAT the minutes of the West Coast Committee meeting held on February 10, 2025 be adopted.</i>                                   |               |
| <b>5. <u>PETITIONS, DELEGATIONS &amp; PRESENTATIONS (10 minute maximum)</u></b>   |               |
| a. <b>Jennifer Fitzgerald, Community Member, Area C regarding BC Transit Bus Route around Albion Crescent in Area C.</b>            | <b>8-10</b>   |
| <b>6. <u>CORRESPONDENCE</u></b>   |               |

- |    |  |              |
|----|--|--------------|
| a. | <b>West Coast Multiplex regarding West Coast Multiplex and High-Performance Surf Center.</b> | <b>11-14</b> |
| b. | <b>Food Bank on the Edge - Demolition and Landfill Fee Assistance.</b>                       | <b>15-18</b> |
| c. | <b>Scott Johnson, Millstream Resident regarding West Coast Transit Bus Route</b>             | <b>19-23</b> |

*THAT the West Coast Committee receive Correspondence a-c for information.*

**7. REQUEST FOR DECISIONS**

- |    |  |               |
|----|--|---------------|
| a. | <b>REQUEST FOR DECISION</b>                          | <b>24-207</b> |
|    | 2025 Grant-In-Aid Applications – West Coast Category |               |

*(If awarding grant-in-aid)*

*THAT the West Coast Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \_\_\_\_\_ in 2025 to the \_\_\_\_\_ (organization).*

**8. REPORTS**

- |    |   |
|----|---|
| a. | <b>Ex-officio Member Updates</b>  |
|    | <ul style="list-style-type: none"><li>• Pacific Rim National Park Reserve Update</li><li>• Ahousaht First Nation Update</li><li>• Tla-o-qui-aht First Nation Update</li><li>• Hesquiaht First Nation Update</li></ul> |

*THAT the West Coast Committee receive the verbal reports.*

**9. LATE BUSINESS**

**10. QUESTION PERIOD**

**Questions/Comments from the public:**

- Participating in Person in the Board Room
- Participating in the Zoom meeting
- Emailed to the ACRD at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca)

**11. ADJOURN**



# Alberni-Clayoquot Regional District

## MINUTES OF THE WEST COAST COMMITTEE MEETING

HELD ON Wednesday, February 19, 2025, 10:00 am

Zoom/Ucluelet Council Chambers (Hybrid) - George Fraser Community Room, Ucluelet  
Community Centre, 50 Matterson Drive, Ucluelet, BC

---

### MEMBERS

Tom Stere, Chairperson, Councillor, District of Tofino

### PRESENT:

Marilyn McEwen, Mayor, District of Ucluelet

Vaida Siga, Director, Electoral Area "C" (Long Beach)

Kirsten Johnsen, Member of Council, Toquaht Nation

### REGRETS:

Levana Mastrangelo, Executive Legislator, Yuułu?iþ?ath Government

Bob Anderson, Administrator, Hesquiaht First Nation

John Rampanen, Chief Councillor, Ahousaht First Nation

Tla-o-qui-aht First Nation

### STAFF PRESENT:

Eddie Kunderman, Operations Manager

Teri Fong, Chief Financial Officer

Heather Zenner, Manager of Administrative Services

Janice Hill, Executive Assistant

Daniel Sailland, Chief Administrative Officer

### OTHERS PRESENT:

Dave Tovell, Acting Park Superintendent, Pacific Rim National Park Reserve

Seth Wright, Senior Manager, Government Relations

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/19-2-2025/7618/?catid=0>

## 1. CALL TO ORDER

The Manager of Administrative Services called the meeting to order at 10:00am.

The Manager of Administrative Services recognized this meeting is being held throughout the Nuuchah-nulth territories.

The Manager of Administrative Services reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions – Committee Members and Staff present in the Boardroom and via Zoom.

## 2. ELECTION OF CHAIRPERSON/VICE-CHAIRPERSON FOR 2025

### ELECTION OF CHAIRPERSON

The MAS conducted the election for Chairperson of West Coast Committee for 2025.

The MAS declared Director Stere to the position of Chairperson for the West Coast Committee for 2025.

### **ELECTION OF VICE-CHAIRPERSON**

The MAS conducted the election of Vice-Chairperson of the West Coast Committee for 2025.

The MAS declared Director McEwen to the position of Vice-Chairperson for the West Coast Committee for 2025.

Director Stere assumed the Chair.

### **3. APPROVAL OF AGENDA**

*MOVED: Director Stere*

*SECONDED: Director McEwen*

*THAT the agenda be approved as circulated.*

**CARRIED**

### **3. DECLARATIONS**

### **4. MINUTES**

#### **a. West Coast Committee Meeting Minutes – December 4, 2024**

*MOVED: Director McEwen*

*SECONDED: Director Siga*

*THAT the minutes of the West Coast Committee meeting held on December 4, 2024 be adopted.*

**CARRIED**

### **5. PETITIONS, DELEGATIONS & PRESENTATIONS**

#### **a. Seth Wright, Senior Manager, Government Relations, update on BC Transit service in West Coast.**

### **6. CORRESPONDENCE**

### **7. REQUESTS FOR DECISIONS**

#### **a. Request for Decision regarding Millstream Water Rate Review**

MOVED: Director McEwen  
SECONDED: Director Siga

*THAT the West Coast Committee recommend that the Alberni-Clayoquot Regional District Board of Directors approve amendments to Bylaw F1144, Millstream Water Local Services Area Rates and Regulations, 2019, to include a water rate increase of \$20 per quarter effective April 1, 2025, and change the language in Part 1 of Schedule A to be consistent in communicating charges per quarter.*

**CARRIED**

**b. Request for Decision regarding Annual Review – West Coast Committee Terms of Reference, 2025**

MOVED: Director Siga  
SECONDED: Director McEwen

*THAT the West Coast Committee request that the West Coast Committee Terms of Reference be updated to change the name of Pacific Rim National Park to Pacific Rim National Park Reserve.*

**CARRIED**

**c. Request for Decision regarding 2025-2029 Draft Financial Plan – West Coast Services**

MOVED: Director Siga  
SECONDED: Director McEwen

*THAT the West Coast Committee recommend the Long Beach Airport proposed budget, as presented, be included in the first reading of the 2025-2029 Alberni-Clayoquot Regional District Financial Plan bylaw.*

**CARRIED**

*The meeting was recessed at 10:58 am.  
The meeting was reconvened at 11:01 am.*

MOVED: Director McEwen  
SECONDED: Director Johnsen

*THAT the West Coast Committee recommend the West Coast Emergency Coordination – proposed service budget, as presented, be included in the first reading of the 2025-2029 Alberni-Clayoquot Regional District Financial Plan bylaw.*

**CARRIED**

MOVED: Director Stere  
SECONDED: Director McEwen

*THAT the West Coast Committee recommend that options to reduce the West Coast Grants-in-Aid budget be provided at the March 5th Committee of the Whole meeting.*

**CARRIED**

*MOVED: Director Siga  
SECONDED: Director McEwen*

*THAT the West Coast Committee recommend the West Coast Multiplex Service proposed budget, as presented, be included in the first reading of the 2025-2029 Alberni-Clayoquot Regional District Financial Plan bylaw.*

**CARRIED**

*MOVED: Director McEwen  
SECONDED: Director Johnsen*

*THAT the West Coast Committee recommend the West Coast Transit Service proposed budget, as presented, be included in the first reading of the 2025-2029 Alberni-Clayoquot Regional District Financial Plan bylaw.*

**CARRIED**

*MOVED: Director McEwen  
SECONDED: Director Johnsen*

*THAT the West Coast Committee recommend the West Coast Waste Management service proposed budget, as presented, be included in the first reading of the 2025-2029 Alberni-Clayoquot Regional District Financial Plan bylaw.*

**CARRIED**

## **8. REPORTS**

### **a. Area C (South Long Beach) Official Community Plan Update**

*MOVED: Director Siga  
SECONDED: Director McEwen*

*THAT the West Coast Committee receive the Area C (South Long Beach) Official Community Plan Update as presented.*

**CARRIED**

### **b. Long Beach Airport – Water Systems Improvements and Investments Update**

### **c. Ex-Officio Member Updates**

- Pacific Rim National Park Reserve Update

Entered into a five-year lease with ACRD for two properties at the Long Beach Airport. Continuing the Management Plan update, in coordination with nine First Nations. Just completed discussions on the Long Beach Unit, will be finalizing the framework and sending to each government leadership from all Nations and Parks Canada. Public engagement will occur at a later date in 2025 to scope and prioritize for the Management Plan. Parks Canada and twelve First Nations are developing a memorandum of understanding on a feasibility assessment to create a Nation Marine Conservation Reserve area on the Vancouver Island shelf. Nine First Nations have signed the MOU, and three more to sign.

- Ahousaht First Nation Update. No report.
- Tla-o-qui-aht First Nation Update. No report.
- Hesquiaht First Nation Update. No report.

*MOVED: Director Stere*

*SECONDED: Director Siga*

*THAT the West Coast Committee receive the verbal reports.*

**CARRIED**

**9. LATE BUSINESS**

**10. QUESTION PERIOD**

Questions/Comments from the public.

Samantha Hackett, West Coast Multiplex Society ask a question about the budget for West Coast Multiplex Society and how a consultant or staff would be engaged.

The Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

**11. IN-CAMERA**

**12. ADJOURN**

*THAT this meeting was adjourned at 12:02 pm.*

**CARRIED**

Certified Correct:

---

Tom Stere  
Chairperson

---

Heather Zenner,  
Manager of Administrative Services

Hello West Coast Directors,

Thank you for taking the time to hear our safety concerns and request for a relocation of the bus stop in the Millstream subdivision. My name is Jennifer Fitzgerald. I have been on the area planning committee for two years and I live at [REDACTED] Albion Crescent in Area-C. I've come here today to speak on behalf of my family and 16 of my neighbours around Albion Crescent especially those with young children. I'm a mother of two kids aged five and seven. There are eight children under the age of 14 that live and play around the crescent. We have no sidewalks or hard shoulders for pedestrians and cyclists. We also have multiple hidden driveways and a narrow roadway. In Millstream, we have no playgrounds or gathering spaces which means that all the kids play together and ride their bicycles on the road. The speed limit is 30km/h max which is an appropriate speed for small vehicles however for large vehicles I believe 30km/h is too fast around our neighbourhood. The transit drivers started the route initially by driving much faster than 30km/h. After contacting Eddie Kunderman, the buses slowed down for a couple weeks but have gradually started driving faster again. As the tourist season begins and the drivers are getting behind schedule, their rate of speed will continue to increase putting everyone at greater risk. My neighbours and I believe that the frequency of the route and the speed at which the buses are travelling puts an unnecessary and dramatically increased risk on cyclists, pedestrians, pets and especially children in the area. The bus route has increased traffic on Albion Crescent by 100 – 400% depending on the time of year. Like me, the families with young children purchased our homes in this area because it is such a quiet, low traffic, private and safe place to raise our kids. We all thought there was very little potential for increased traffic or development as there are limited vacant lots and developed properties with driveways onto Hwy 4 on either side of the neighbourhood. In Ucluelet and Tofino pedestrians, cyclists and children on the bus route have sidewalks or multi-use paths where they can safely access parks, playgrounds and other recreational opportunities. This is not the case for us on Albion Crescent. By making Albion Crescent a bus route you have effectively taken away the children's recreational opportunities. The only place that we can safely go to ride bicycles, set up basketball hoops or play street hockey is in our yards or on the street. The street is no longer a safe option with the speed and frequency of large vehicles from first thing in the morning until after bedtime every single day. Families now must load everything into a vehicle and take all our equipment to parks in Ucluelet. The only other large vehicles that frequent Albion Crescent are the garbage truck that slowly stops at every house as well as the school bus that only passes twice a day on school days and slowly stops at every fourth house.

This route happened immediately and with no prior communication or warning to any residents that live along what is now a bus route. I have printed off and included a neighbourhood petition of all of those against the bus route passing their homes. I expect to gain more support as I haven't had time to canvas the whole area yet. Not one of the homeowners listed were contacted or notified prior to the bus route being implemented. I am focused mostly on safety however each homeowner has their own reasons for why this bus route is negatively impacting them. Every one of them believe the road is not suitable for a bus route and the rapidly deteriorating roadway is not going to hold up to heavy traffic from large vehicles. The amount of money that road maintenance and upgrades will

cost the province is excessive. The road has always been in bad condition with crumbling pavement and a large crater that formed over winter where waterline repairs were done. Cars have been bottoming out around the large corner for months. This was not addressed before the new route began leaving no way for two vehicles to pass each other in that area. It has only recently been given a band aide repair after it was brought to the ACRD's attention of more gravel that will continue to form another large crater. I'm not sure how this was not noticed and addressed before the bus route was put in place. What kind of process was followed to ensure this road was safe and suitable for a bus, if they failed to notice a large hole in the roadway? On top of this, the current stop on Lee St. is awkward. It is on a steep slope with no flat areas to stand. The only way to stay off the road is to stand in the grass/ditch surrounded by branches and bushes. The current stop is also in complete darkness after the sun goes down. As you are all aware this creates potential issues with wildlife encounters and just simply not being able to see where you are walking after the bus drives away. I believe communication with locals would have resulted in a better bus stop location and route from the beginning.

I have included maps from the ACRD website, photos and an overhead satellite image of a location that we believe is a safer and more suitable option for the bus stop. John's Way is an unused roadway with no homes, no hidden driveways, no pedestrians, no cyclists, no pets, no children nearby and is not privately owned. There is wide open visibility as well as better sightlines for turning onto and from highway 4. It is in great paved condition with flat paved areas off the road itself to stand and wait for the bus. It has a large area for turning around that would require no 3-point turns. John's Way is also on the same side of the highway as the multi use path and more accessible for the largest amount of transit users. In the same area there is a car mechanic, a car detailing business, boat servicing shop and a mobile home park with a much higher need for public transportation. I have only found one transit user so far on our side of the highway. He agrees that the bus stop location on the other side of the highway makes more sense and is the safer option. I have spoken to everyone that I have seen at the bus stop and every one of them had to cross the highway to access the bus stop on Lee St. I was informed by Eddie Kunderman that the decision was made so that people would not have to cross Hwy 4 at Lee St. since it is a low visibility intersection and dangerous for pedestrians. As it stands now, more people are having to cross the highway to access the bus stop from the car mechanic shop, the auto detailing shop and the mobile homes across the highway. There was also a transit user that walked from the a trailer park on Willowbrae road and had to cross Hwy 4 to access the stop on Lee St. How is this safer for the largest amount of transit users?

Thank you for taking the time to hear our concerns. As a community, we are looking for your help to resolve this matter. We have received no answers as to why we were not informed of a bus route that has a large impact on our lives. We do not want to get rid of the bus stop in Millstream or reduce its schedule as we believe it is a beneficial and much needed service. We are simply asking that it be moved to a safer location for everyone.

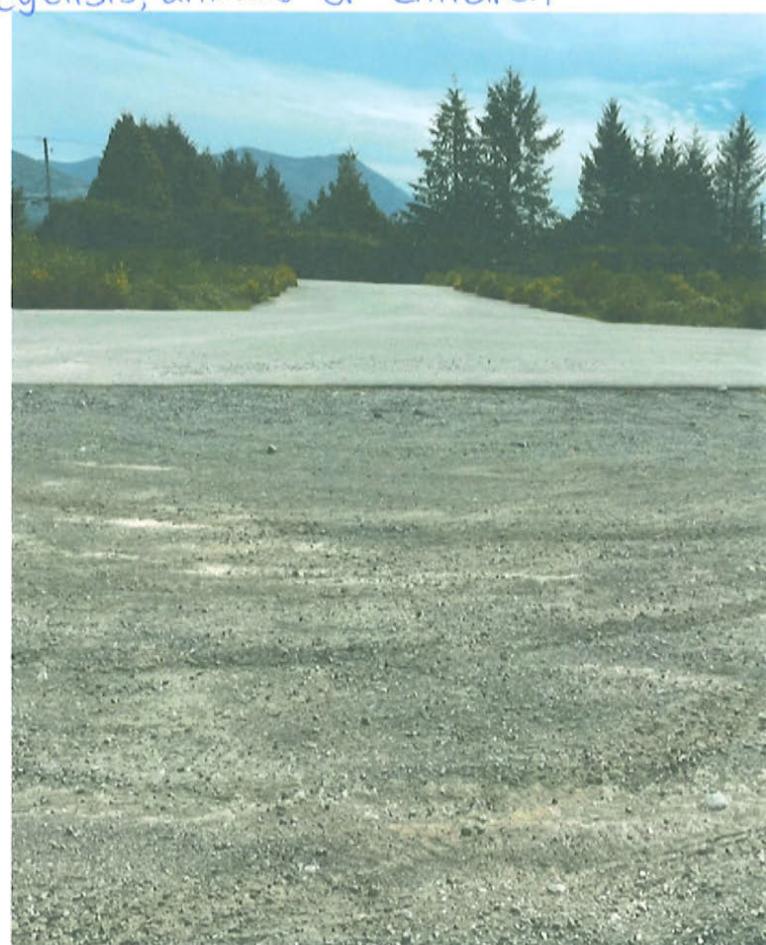
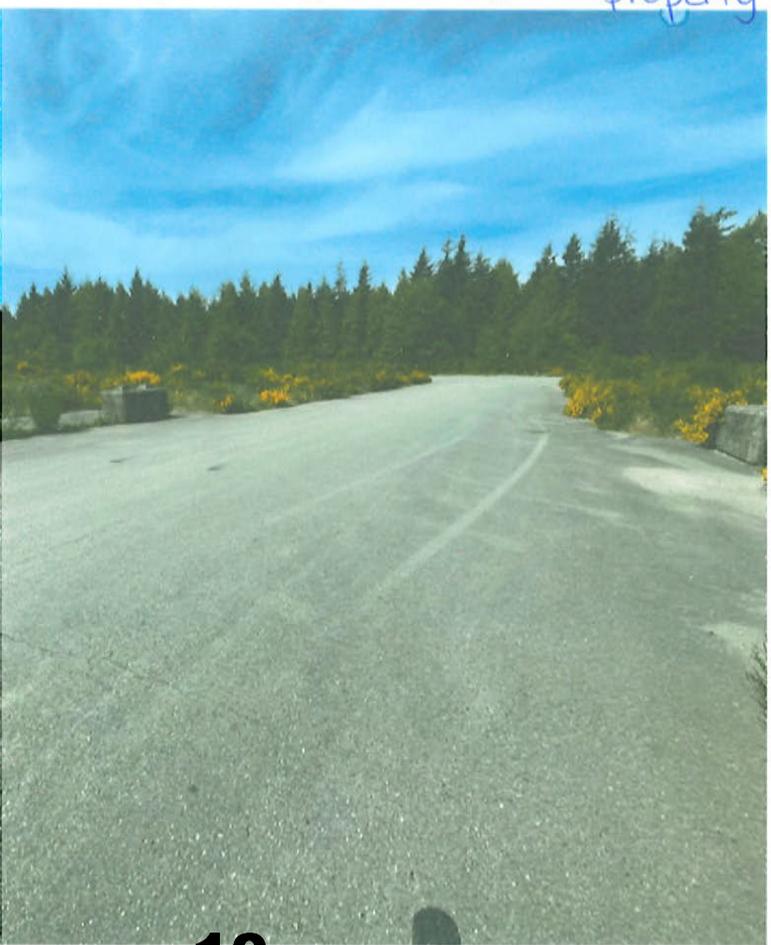
Jennifer Fitzgerald

Requesting bus stop location be moved to John's Way



ACRD map showing John's way is not private property

John's way affects no homes, pedestrians, cyclists, animals or children



Large, flat and paved roadway (unused)

Large turn around area requiring no 3 point turn

**From:** West Coast Multiplex Society <[info@westcoastmultiplex.org](mailto:info@westcoastmultiplex.org)>

**Sent:** April 14, 2025 1:14 PM

**To:** Daniel Sailland <[dsailland@acrd.bc.ca](mailto:dsailland@acrd.bc.ca)>; ACRD Administration <[administration@acrd.bc.ca](mailto:administration@acrd.bc.ca)>; Tom Stere <[stere@tofino.ca](mailto:stere@tofino.ca)>; Marilyn McEwen <[mmcewen@ucluelet.ca](mailto:mmcewen@ucluelet.ca)>; Vaida Siga <[vsiga@acrd.bc.ca](mailto:vsiga@acrd.bc.ca)>; Levana Mastrangelo <[Levana.mastrangelo@ufn.ca](mailto:Levana.mastrangelo@ufn.ca)>; Kirsten Johnsen <[kirstenj@toquaht.ca](mailto:kirstenj@toquaht.ca)>; Bob Anderson <[REDACTED]> <[dave.tovell@pc.gc.ca](mailto:dave.tovell@pc.gc.ca)>; Cynthia Dick <[cynthiad@acrd.bc.ca](mailto:cynthiad@acrd.bc.ca)>; Heather Zenner <[hzenner@acrd.bc.ca](mailto:hzenner@acrd.bc.ca)>; Jenny Brunn <[jbrunn@acrd.bc.ca](mailto:jbrunn@acrd.bc.ca)>; Mark Fortune <[mfortune@acrd.bc.ca](mailto:mfortune@acrd.bc.ca)>; Teri Fong <[tfong@acrd.bc.ca](mailto:tfong@acrd.bc.ca)>; Shane Koren <[skoren@acrd.bc.ca](mailto:skoren@acrd.bc.ca)>; Jim Chisholm <[tribaladmin@tla-o-qui-aht.org](mailto:tribaladmin@tla-o-qui-aht.org)>; [naasathluk@ahousaht.ca](mailto:naasathluk@ahousaht.ca)

**Subject:** Fwd: Letter to support - West Coast Multiplex Society (Ref: 88293)

**[CAUTION]** This email originated from outside of the ACRD

Attached is a letter of support for your review. We look forward to continued leadership from the ACRD following the recent confirmation of budgetary support, and to hearing from staff soon.

Samantha Hackett

Chair, West Coast Multiplex Society

[westcoastmultiplex.org](http://westcoastmultiplex.org) [Subscribe to our enews](#)



We acknowledge the territories of the Ƨaaḥuusʔath (Ahouasht), hiškwiiʔath (Hesquiaht First Nation), λaʔuukwiʔath (Tla-o-qui-aht First Nations), tukʷaaʔath (Toquaht Nation) and Yuuḷuʔitʔath (Ucluelet First Nation) in the spirit of truth, healing, and reconciliation.

----- Forwarded message -----

**From:** Sport TACS:EX <[Sport@gov.bc.ca](mailto:Sport@gov.bc.ca)>

**Date:** Thu, Apr 10, 2025 at 1:55 PM

**Subject:** Letter to support - West Coast Multiplex Society (Ref: 88293)

**To:** [info@westcoastmultiplex.org](mailto:info@westcoastmultiplex.org) <[info@westcoastmultiplex.org](mailto:info@westcoastmultiplex.org)>

Hello,

Please see attached.

Thank you.



April 14, 2025

**Re: Letter of Support for the West Coast Multiplex and High-Performance Surf Center**

Dear ACRD West Coast Committee,

We are writing to share with you the attached letter of support issued by the Ministry of Tourism, Arts, Culture and Sport for the proposed West Coast Multiplex and High-Performance Surf Center project.

The letter, signed by Executive Director Amy Schneider, outlines the Province's recognition of the significant need for accessible recreation facilities in the region, particularly for residents of Tofino, Ucluelet, Area C, and the five Nuu-chah-nulth First Nation communities. It also highlights the alignment of the project with the goals of the Declaration on the Rights of Indigenous Peoples Act Action Plan (2022–2027), and the potential benefits to recreation, tourism, and economic development on the West Coast.

We hope this letter further affirms the importance and viability of the Multiplex project and strengthens regional efforts to bring this vital infrastructure to life.

Please feel free to reach out if you have any questions or require further information.

Sincerely,

Board of Directors  
West Coast Multiplex Society

WEST COAST MULTIPLEX SOCIETY PO Box 304, Tofino, BC, V0R 2Z0 [info@westcoastmultiplex.org](mailto:info@westcoastmultiplex.org)  
[www.westcoastmultiplex.org](http://www.westcoastmultiplex.org)  WestCoastMulti  westcoastmultiplex  westcoastmulti

We acknowledge the territories of the ƨaaḥuusʔaḥ (Ahousaht), hiškʷiiʔaḥ (Hesquiaht First Nation), ʕaʔuukʷiʔaḥ (Tla-o-qui-aht First Nations), tukʷaaʔaḥ (Toquaht Nation) and Yuukuʔiʔaḥ (Ucluelet First Nation) in the spirit of truth, healing, and reconciliation.

February 24, 2025

Ministry of Tourism, Arts, Culture and Sport

**RE: Letter of Support for the West Coast Multiplex and High-Performance Surf Center**

To Whom It May Concern:

On behalf of the Province of British Columbia, I am pleased to express our support for the proposed West Coast Multiplex and High-Performance Surf Center project planned for the West Coast of Vancouver Island.

The Province recognizes the significant need for accessible recreation facilities in this region. We also recognize that residents of Tofino, Ucluelet, and the five Nuu-chah-nulth First Nation communities have faced the challenging journey across a mountain highway to Port Alberni to access swimming and skating facilities. This situation, where travel time exceeds activity time, has persisted for over two decades and requires a solution that honors the needs of these communities.

The proposed West Coast Multiplex represents a community infrastructure project that will provide essential recreational services to both Indigenous and non-Indigenous residents alike. This aligns directly with Action 4.6 of the Declaration of the Rights of Indigenous People's Act Action Plan (2022-2027), which commits our government to "promote culturally relevant sport, physical activity and recreation initiatives and opportunities that increase Indigenous engagement, participation and excellence."

We acknowledge the related proposal for a High-Performance Surf Center in the region as well as Tofino's historical significance in Canadian surfing and the recent achievement of local athlete Sanoa Dempfle-Olin in the 2024 Paris Olympics.

Together, these facilities have the potential to:

- Provide essential recreation services to local communities
- Support Indigenous participation in sports and recreation
- Enhance tourism opportunities in the region
- Create a national training center for Canadian surfers
- Generate economic benefits for local businesses and residents

While the Province acknowledges the funding challenges and operational considerations that must be addressed, we believe in the transformative potential of these projects. With an effective governance structure, operational model, and funding mechanisms to ensure the long-term sustainability of these important community assets, we support the vision of this project and look forward to these facilities coming to fruition.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Schneider". The signature is fluid and cursive, with a large initial "A" and a long, sweeping underline.

Amy Schneider

Executive Director

Ministry of Tourism, Art, Culture, and Sport

**From:** [Jenny Brunn](#)  
**To:** "Mayco Noel"  
**Cc:** [Jodie Frank](#); [Heather Zenner](#)  
**Subject:** FW: Request for Support - Demolition & Landfill Assistance for the Food Bank on the Edge  
**Date:** March 7, 2025 4:22:40 PM  
**Attachments:** [image001.png](#)

---

Hi Mayco, it was suggested that I share the link for the ACRD Grant In Aid Program for your request related to the Food Bank. The new GIA application form is found here: [Grants, Awards & Funding](#). Applications are due April 30<sup>th</sup>.

Also – Mark said you had a good onsite meeting at the Airport this week and I am happy to support you moving forward with the next stage in that application whenever you are ready.

Many Thanks,



**Jenny Brunn, AScT (she/her)**  
General Manager of Community Services  
A 3008 Fifth Avenue, Port Alberni, BC V9Y 2E3  
O 250.720.2717 W [acrd.bc.ca](http://acrd.bc.ca)

*I am honoured to work, live, and play in the territory of the Nuu-chah-nulth People.*

Please consider the environment before printing this email

This e-mail is confidential and may be privileged. Any use of this e-mail by an unintended recipient is prohibited. If you receive this e-mail in error please notify me immediately and delete it.

---

**From:** Jenny Brunn <[jbrunn@acrd.bc.ca](mailto:jbrunn@acrd.bc.ca)>  
**Sent:** February 25, 2025 8:11 AM  
**To:** 'Mayco Noel' [REDACTED]; ACRD Administration <[administration@acrd.bc.ca](mailto:administration@acrd.bc.ca)>  
**Cc:** Duane Lawrence <[dlawrence@ucluelet.ca](mailto:dlawrence@ucluelet.ca)>; Marilyn McEwen <[mmcewen@ucluelet.ca](mailto:mmcewen@ucluelet.ca)>; Food Bank on the Edge Society <[foodbankedge@gmail.com](mailto:foodbankedge@gmail.com)>; Heather Zenner <[hzenner@acrd.bc.ca](mailto:hzenner@acrd.bc.ca)>; Jodie Frank <[jfrank@acrd.bc.ca](mailto:jfrank@acrd.bc.ca)>; Daniel Sailland <[dsailland@acrd.bc.ca](mailto:dsailland@acrd.bc.ca)>  
**Subject:** RE: Request for Support - Demolition & Landfill Assistance for the Food Bank on the Edge

Hi Mayco,

Thank you for the email and attached request. Our next West Coast Committee meeting is scheduled for May 14<sup>th</sup> and this will be added to that agenda for consideration. Do you have an estimated tonnage for the amount of Construction and Demolition waste this project would create?

Many Thanks,

**Jenny Brunn, AScT (she/her)**  
General Manager of Community Services  
A 3008 Fifth Avenue, Port Alberni, BC V9Y 2E3



☎ 250.720.2717 [W acrd.bc.ca](http://www.acrd.bc.ca)

*I am honoured to work, live, and play in the territory of the  
Nuu-chah-nulth People.*

🌱 Please consider the environment before printing this email

This e-mail is confidential and may be privileged. Any use of this e-mail by an unintended recipient is prohibited. If you receive this e-mail in error please notify me immediately and delete it.

---

**From:** Mayco Noel [REDACTED]  
**Sent:** February 22, 2025 10:52 AM  
**To:** ACRD Administration <[administration@acrd.bc.ca](mailto:administration@acrd.bc.ca)>  
**Cc:** Duane Lawrence <[dlawrence@ucluelet.ca](mailto:dlawrence@ucluelet.ca)>; Marilyn McEwen <[mmcewen@ucluelet.ca](mailto:mmcewen@ucluelet.ca)>; Jenny Brunn <[jbrunn@acrd.bc.ca](mailto:jbrunn@acrd.bc.ca)>; Food Bank on the Edge Society <[foodbankedge@gmail.com](mailto:foodbankedge@gmail.com)>  
**Subject:** Request for Support - Demolition & Landfill Assistance for the Food Bank on the Edge

**[CAUTION]** This email originated from outside of the ACRD

Subject: Request for Support – Demolition and Landfill Fee Assistance (Attachment Included)

Dear ACRD Team and West Coast Committee,

Good morning. I hope you are well. I'm reaching out to request your support in addressing a critical financial hurdle that is impacting our food bank operations. Specifically, we are facing significant demolition and landfill fee expenses that threaten to disrupt our ability to serve the community effectively.

Attached to this email is a formal letter that outlines our request for assistance. The letter details our current situation, the financial constraints we face, and exactly how your support in covering these fees can help us maintain and expand our vital services.

I look forward to discussing this further and exploring how we can work together to overcome these challenges. Please let me know a convenient time to connect or if you need any additional information.

Thank you for your attention and commitment to our community.

Thank you in advance

Mayco Noel

**To: Alberni-Clayoquot Regional District Board**

**February 22, 2025**

**Attention: West Coast Committee**

**Subject: Request for Support – Demolition & Landfill Fee Assistance for Food Bank on the Edge**

Dear ACRD Board Members,

I am writing on behalf of **Food Bank on the Edge** to formally request **assistance with the demolition and disposal** of our current food bank building as we transition into our new facility.

As you may be aware, **Food Bank on the Edge has been a vital resource for the region**, providing essential food security services to individuals and families in need. Due to increasing demand and the limitations of our current space, we have undertaken the construction of a new **1,600-square-foot food bank building**, which will serve the community for the next 35 years.

### **Request for Support**

As part of this transition, our existing building must be demolished in the coming months. However, the cost of **demolition and landfill disposal presents a significant financial burden** for our nonprofit organization, which is already facing a **\$200,000 funding shortfall** due to unforeseen construction costs, including a **\$70,000 overrun related to BC Hydro delays**.

In recognition of the essential service **Food Bank on the Edge** provides to the community, we respectfully request:

1. **Waiver of landfill disposal fees** for the demolition of our current facility.
2. **A \$20,000 financial contribution** to assist with the costs of building removal.

This support would **significantly reduce financial strain** on our organization and allow us to focus our resources on completing the new facility and ensuring **continued food security** for residents in need.

We greatly appreciate ACRD's ongoing commitment to supporting community initiatives and would welcome the opportunity to discuss this request further at your convenience. **Please advise on the appropriate process for submitting a formal application, or if a presentation to the Board would be beneficial.**

Thank you for your time and consideration. We look forward to your response and to continuing our collaborative efforts for the benefit of the region.

**Sincerely,**

**Mayco Noël**

President, Food Bank on the Edge

foodbankedge@gmail.com

250.266.7368 my cell.

Cc District of Ucluelet

April 17, 2025

Eddie Kunderman  
Alberni Clayoquot Regional District

Hello Eddie,

Thank you for taking my call last week. Further to our conversation, and upon review of the email exchange between my neighbor, Jennifer Fitzgerald, yourself and MOT, I would like add to and summarize the points we discussed and request further information. I know that you are aware of the bulk of what is to follow, but I would like to create a record for future reference and ongoing communication.

My partner, Tierney Schievink, and I are longtime residents of the Millstream subdivision. We are the owners of [REDACTED] Albion Crescent, as well as [REDACTED] Karn Ave. We purchased the Albion property in 2004 and the Karn property in 2010. We owned and operated Far West Distributors in Ucluelet for a combined 47 years and sold the business in 2020. We are now semi-retired in the Millstream subdivision.

We feel that the new bus service is very positive news for the West Coast and in particular for Millstream. That said, we were taken by surprise when the bus service started. We were not consulted by the ACRD, MOT or BC Transit as to the route specifics or schedule prior to the service starting. After speaking to several of my neighbors, it is my understanding that none of them were consulted either. I appreciate you acknowledging this and thank you for your apology, but we find the total absence of consultation in the planning stage to be concerning. Is there no policy or legal requirement for any level of government to consult with the major stakeholders in this type of situation? I am researching this now. As risky and nonsensical as the routing is, the frequency of the buses seems excessive given what I have seen as very low ridership. This is a massive change that greatly impacts the safety, security and quality of life of the residents of Albion crescent. The other residents I have spoken to so far completely agree. I will be speaking with the residents to whom I haven't spoken to shortly, and will be surprised to find that any of them feel differently. As I understand it, the only reason the bus uses Albion Crescent is to turn around. Our position is that this poses a disproportionate risk to people and property. Almost all of the other stops on the route are either on the highway or in locations that have the space and other infrastructure to accommodate a bus stop.

### **Safety**

As you are aware, Albion crescent is a very narrow road. It was never designed to be used as a bus route. There are no sidewalks or curbs, and the shoulders are either narrow or non existent. There is barely enough width for two oncoming passenger vehicles to pass each other without pulling onto the edge of the pavement or utilizing right of ways and private driveways, something I have seen several times. If one of the vehicles is the size of a bus, this is even more

difficult and dangerous. The risk level increases when any vehicle is parked on either side of the road, or both, which is common. Furthermore, as we head into peak season there will be a significant increase in vehicle and pedestrian traffic as there are several vacation rentals on Albion crescent. Has this increase in risk been factored into your decision making process? There are several very young and school age children living on Albion crescent. There is no playground or other gathering place for them in Millstream and, up until now, it has been relatively safe for them to ride their bikes, or for pedestrians and parents to walk or push a stroller. I would estimate that there are fewer than a dozen vehicles per day on the crescent in low and shoulder seasons. Most of them are residents and their guests. As well, the school bus is routed in the opposite direction as the public bus. This makes little sense as the sight lines are limited with several hidden driveways and a blind corner. In general, the existing infrastructure is not suitable or safe to be used in this application. The speed limit of 30kmh is not being viewed as a maximum by the bus drivers. The blind corner where Karn Ave meets Albion Cr is followed by a short uphill grade so the drivers round the blind corner and accelerate rather than backing off. Anything more than 15kmh is not safe given the infrastructure. I have had several close calls with pets darting out into the road from the hidden driveways and have avoided an accident by expecting this and traveling at much lower than 30kmh. What is the stopping distance of the bus being used at 30kmh? 35kmh? From what I could determine from the 2018 BC Transit Infrastructure Guide, at 40kmh, the stopping distance would be 56 to 84 meters depending on the type of bus and reaction time so this also seems dangerous given the conditions previously described.

### **Security**

Some of the main reasons we bought property in Millstream were security and privacy. With the buses rolling by 18 times per day those benefits are greatly reduced, and risk to property and safety is greatly increased. . Instead of traffic being mostly residents and their guests, the traffic now could be anyone with any motivation from anywhere. Not only does this completely change the level of privacy, it decreases the security of residents and property simply by exposing opportunity to those who may be scouting for easy theft targets. It is a well documented fact that public transit is a common method for property criminals to scout targets. There is a reason why there is nearly zero property crime and few security systems or even fences along the roadside of Albion Cr. As you know, there a huge influx of not only tourists but transients and seasonal workers. Hundreds of people live out of their vehicles with little money. I will be asking the RCMP for property crime statistics in Ucluelet, which I know is way up year over year. That is not the case in Millstream.

It would be naive to think that this is alarmist on my part. The criminals are more desperate, and daring these days. We only have to look at the two recent home invasions in Parksville. Both targeted homes in areas away from the main town. Has any of this been factored into to your decision process?

### **Financial Impacts**

There could be financial impacts on residents that are a direct result of the bus route. I am considering fencing the roadside to regain some privacy as well as the need to install a camera security system. I feel that the bus route could negatively impact our property values by reducing or eliminating any buyers raising or considering raising children.

There will likely be a financial impact on the ACRD and MOT as well. The pavement on Albion Cr. has large potholes forming and with the buses having to run on the edge of the pavement often, the ACRD will be having to repair and or upgrade the road sooner than later. Is the district prepared to protect the residents safety by repaving and constructing curbs, drainage systems etc? I have attached a link for the 2018 BC Transit Infrastructure planning guide. I realize that this is for new infrastructure but this bus route doesn't meet many of the regulated requirements including: lane width, sight lines, stopping distances etc. Are the requirements for implementing a bus route on existing infrastructure more lax? I will be researching this as well.

### **Possible Solutions**

The best and most obvious solution is to create pull outs in the flat areas on the highway. There is room to use the existing right of ways and it the cost would be minimal to create a gravel pull out. I would like to see the cost of that vs. the cost of maintaining or upgrading Albion Cr. It would also be more efficient and effective for the ACRD and would eliminate the risks and other issues for the residents.

Another option is to just have the buses activate flashers and stop on the highway. This is what is done on the way out of Tofino in the resort areas. This would have an impact on traffic flow to a degree but it is still a better option than what is currently in place.

The buses could turn around at the bottom of Lee St. You stated in your email to Jennifer Fitzgerald that you couldn't ask your drivers to turn around there. There appears to be sufficient space to make the turn. If it is a bit tight, there is a road allowance at the bottom of Lee St. which could be modified to create the space. This isn't ideal either but less risky to the residents overall.

### **Mitigation**

In the short term, there are options to reduce the impacts and increased risks by simply reducing the schedule. You mentioned that you have access to the ridership numbers by stop. From what I have seen and from what I can gather there are very few pick ups or drop offs in Millstream. I would like to request those numbers. This would also create efficiencies and cost reductions for the ACRD and reduce the risks at the same time. You mentioned that it is difficult to get a schedule change. We are asking that you investigate that further given the negative impact of the current schedule.

### **Next Steps**

As discussed in our call, I am in the process of obtaining stakeholder support for this letter. I will be canvassing and taking impact statements from them and will forward as soon as they are completed. Currently, I have 7 other property owners ready to add their support and anticipate most other residents will as well.

Thank you again Eddie. We look forward to working with you to resolve this and still have the benefit of the new bus service for all residents in Millstream.

Scott Johnson  
[REDACTED]

<https://www.bing.com/ck/a?!&&p=018206cf97bfc000773cb6fd56fcb7bfb184b19609ca59566d7279bbd8ac46JmltdHM9MTc0NDg0ODAwMA&ptn=3&ver=2&hsh=4&fclid=29f397fd-16ff-697f-29fb-865d1746685e&psq=MARCH+2018+BC+Transit+Infrastructure+Design+Summary&u=a1aHR0cHM6Ly93d3cuYmN0cmFuc2l0LmNvbS93cC1jb250ZW50L3VwbG9hZHMvNTk5LzQ4NC83MjIzX0JkVF9CdXNtdG9wSW5zdGFsbGF0aW9uR3VpZGUucGRm&ntb=1>





**To:** West Coast Committee

**From:** Teri Fong, CPA, CGA, Chief Financial Officer  
Heather Zenner, MA, Manager of Administrative Services

**Meeting Date:** May 14, 2025

**Subject:** 2025 Grant-in-Aid Applications – West Coast Category

---

**Proposed Motions:**

*(If awarding grant-in-aid)*

*That the West Coast Committee recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \_\_\_\_\_ in 2025 to the \_\_\_\_\_ (organization).*

**Desired Outcome:**

To consider and make recommendations to the Board of Directors regarding Grant-in-Aid (GIA) applications to assist registered organizations, registered charities, non-profits or not-for-profits, and societies who provide services, projects or initiatives that provide a social, economic, recreational, or environmental benefit to the communities within the Alberni-Clayoquot region.

**Summary:**

The Alberni-Clayoquot Regional District (ACRD) Board of Directors considers GIA applications once a year. The Board adopted a new GIA policy in 2024 (attached); therefore, this is the first year the new GIA program has been implemented. The GIA deadline is April 30<sup>th</sup> each year.

This year the Regional District received eight GIA applications for the West Coast Category and have requested \$56,994.56. The 2025 budget for the West Coast GIA category is \$10,000. The funding requests are summarized below, and the applications are attached to this report.

#	Organization	2025 Requested Amount	2024 Awarded Amount	2023 Awarded Amount	2022 Awarded Amount
GIA 01	Pacific Rim Arts Society	\$2,000	\$0	\$2,000	\$0
GIA 02	West Coast Community Resources Society	\$10,000	\$5,000	\$0	\$0
GIA 03	Ucluelet and Area Historical Society	\$2,000	\$2,000	\$0	\$0
GIA 04	Redd Fish Restoration Society	\$10,064.56	\$3,500	\$7,500	\$3,500
GIA 05	Ucluelet Aquarium	\$10,000	\$10,000	\$12,500	\$0
GIA 06	Tofino Arts Council	\$2,930	\$2,000	\$0	\$0
GIA 07	West Coast Multiplex	\$10,000	\$0	\$0	\$0
GIA 08	Tofino Chamber of Commerce	\$10,000	\$0	\$0	\$0
GIA 09	Surfrider Foundation Canada	\$25,000	\$0*	\$0	\$0
	Other GIA's	\$0	\$4,800	\$15,000	\$5,000
	Total GIA Funds	\$56,994.56	\$27,300	\$37,000	\$8,500

\* Note. 2025 is the first year that Surfrider Foundation Canada has applied for a ACRD GIA. In past years the Surfrider Foundation – Pacific Rim Chapter has received ACRD GIA funds, including \$2500 in 2024.

**Time Requirements – Staff & Elected Officials:**

Approximately 30 hours of staff time is required to conduct the grant-in-aid process.

**Financial:**

The adopted ACRD 2025-2029 Financial Plan included a \$10,000 budget for the West Coast GIA category.

**Strategic Plan Implications:**

There is no direct link to the 2024-2027 Strategic Plan.

**Policy or Legislation:**

The Alberni-Clayoquot Regional District's Grant-in-Aid Policy and *Local Government Act* applies.

Submitted by: Heather Zenner  
Heather Zenner, MA, Manager of Administrative Services

Reviewed by: Teri Fong  
Teri Fong, CMA, CGA, Chief Financial Officer

Approved by: Cynthia Dick  
Cynthia Dick, Acting Chief Administrative Officer



**ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT**

## 2025 ACRD GRANT-IN-AID APPLICATION FORM

### ORGANIZATION INFORMATION

<b>Organization Name:</b>	Pacific Rim Arts Society
<b>Society Number:</b> <i>(N/A for applications &lt;\$500)</i>	12597 6852 RR0001 Society Number S0009017
<b>Contact Person:</b>	Kelly Deakin
<b>Street Address:</b>	#9 250 Main Street
<b>City, Province, Postal Code:</b>	Ucluelet, BC V0R 3A0
<b>Phone:</b>	250 726 2443
<b>Email:</b>	pacificrimarts@gmail.com
<b>Identify your Organization Type</b> (see <a href="#">GIA Policy</a> for definitions):	
<input checked="" type="checkbox"/>	Registered Organization
<input type="checkbox"/>	Non-Registered Organization <i>(for Grant Applications &lt;\$500, on a one-time basis only)</i>

### Describe the services & benefits that your organization provides to the Alberni-Clayoquot Region (specifically indicate which community or communities your organization services):

The Pacific Rim Arts Society services and benefits the communities of Ucluelet, Tofino, the surrounding First Nations, Bamfield and Port Alberni. Our membership ranges all across Vancouver Island with benefits to artists from all areas as well as community members and visitors to the West Coast of Vancouver Island.



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

PROJECT INFORMATION			
Project Name:	ArtSplash! 2026		
Grant Amount Requested:	\$2000		
In-kind Resources Requested:			
Project Start Date:	March 13, 2026	Project End Date:	March 22, 2026
<b>Identify the Grant-in-Aid Category you are applying to (select one option only):</b>			
<input type="checkbox"/> Regional GIA (regional projects that benefit residents & visitors across the ACRD)			
<input type="checkbox"/> Alberni Valley & Bamfield GIA (projects that benefit residents & visitors in the AV & Bamfield)			
<input checked="" type="checkbox"/> West Coast GIA (projects that benefits residents & visitors on the West Coast)			
<input type="checkbox"/> Bamfield Electoral Area GIA	<p>Electoral Area GIA categories are intended to support projects that occur in one of the six Electoral Area's. In most cases, GIA applications <u>can be submitted to one Electoral Area Category only</u>. An exception to this, could be an event that spans across two electoral areas (such as a race that occurs in Beaver Creek &amp; Cherry Creek Electoral Areas).</p> <p><i>If you are considering applying to more than one Electoral Area GIA, please discuss this with staff before applying.</i></p>		
<input type="checkbox"/> Beaufort Electoral Area GIA			
<input type="checkbox"/> Long Beach Electoral Area GIA			
<input type="checkbox"/> Sproat Lake Electoral Area GIA			
<input type="checkbox"/> Beaver Creek Electoral Area GIA			
<input type="checkbox"/> Cherry Creek Electoral Area GIA			
<b>Describe the specific activities of the project to which this Grant would be applied (be as specific as possible):</b>			
<p>The grant would be applied to paying the daily artists in action. Should this grant in aid be approved it would allow us to increase the payment to the Artists at a fair market value for their time and skill. Artists in Action bring their supplies and set up in the ballroom (where the event takes place) and work on and create pieces of art /music while conversing and engaging with other artists, the residents of the west coast, as well as visitors from all over the globe.</p>			



**ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT**

**Describe how this project will benefit the community** *(Describe the expected outcomes and who will specifically benefit from this project):*

ArtSplash is an invaluable asset to our community, enriching both the local culture and economy. By drawing artists to the coast for multiple days, it fosters creativity and collaboration, giving them the space and inspiration to continue their work. The buzz surrounding the event brings the entire west coast to life, as residents eagerly anticipate the opportunity to engage with exceptional art, interact with talented artists, and support a vibrant creative atmosphere. Volunteers of all ages come together to help with setup and take down, creating a sense of unity and pride. While boosting local accommodations, eateries, and businesses, ArtSplash fosters both cultural and economic vitality, leaving a lasting impact long after the event and anticipation for the next years event.

**Financial Information** *(attach a copy of your annual report, a copy of your organizations current year budget, latest financial statement, and an EFT application).*

<b>Item Description</b> <i>(be as specific as possible)</i>	<b>Cost</b>	<b>Amount Requested from ACRD</b>
20 artists in action @ \$100 each	2000	2000
<b>Totals</b>	0	2000



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION DECLARATION

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | I acknowledge that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.  |
| <input checked="" type="checkbox"/> | I acknowledge that this grant application is related to a project within the Alberni-Clayoquot Regional District boundary.  |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will utilize the funds as indicated in this application.   |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will be required to provide a Final Report by March 31, 2026, including financial documentation related to how the grant funds were spent. |
| <input checked="" type="checkbox"/> | I acknowledge that if grant funds are not fully utilized, that they will be returned to the ACRD.   |
| <input checked="" type="checkbox"/> | I acknowledge if my organization does not submit a Final Report, the organization will be ineligible to apply for an ACRD GIA the following year.   |
| <input checked="" type="checkbox"/> | I acknowledge that receipt of a GIA does not guarantee funding in the future and that applicants are encouraged to work towards financial independence where possible.                                    |
| <input checked="" type="checkbox"/> | I acknowledge that GIA's will not be provided to subsidize activities that are the responsibility of senior levels of government.   |

### ATTACHMENTS TO INCLUDE WITH THIS FORM

- |                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Copy of your groups most recent financial statement <i>(not required for GIA applications &lt;\$500)</i> . |
| <input checked="" type="checkbox"/> | Copy of your organization's current year budget <i>(not required for GIA applications &lt;\$500)</i> .     |
| <input checked="" type="checkbox"/> | A copy of your annual report, if available <i>(not required for GIA applications &lt;\$500)</i> .          |
| <input checked="" type="checkbox"/> | A completed <a href="#">Electronic Funds Payment Application</a> and void cheque.                          |



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION SUBMISSION

Submit your completed GIA application form and attachments via email to [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or deliver to:

Alberni-Clayoquot Regional District  
Grant-in-Aid Program  
3008 5th Ave  
Port Alberni, BC V9Y 2E3

***Application deadline is April 30, 2025.***

Applications that do not meet eligibility criteria or are received after the application deadline, will not be considered.

Assistance to apply is available to all applicants. If you would like assistance in applying, please reach out to ACRD staff through email [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or via phone at 250-720-2700.

**Declaration:** I declare that the information provided in this application is true and accurate to the best of my knowledge.

**Signature:** Kelly Deakin

**Date:** April 22, 2025

*Note: The personal information collected in this survey is collected in accordance with Section 26 (c, d, e) of the Freedom of Information and Protection of Privacy Act (FOIPPA) for the purposes of consideration regarding applications to the Alberni-Clayoquot Regional District Grant-in-Aid program. Direct any questions about the collection, use and disclosure of this information to [foi@acrd.bc.ca](mailto:foi@acrd.bc.ca).*

**PACIFIC RIM ARTS SOCIETY**  
**FINANCIAL STATEMENTS**  
**AUGUST 31, 2024**

**INDEX**

Notice to Reader  
Exhibit "A" - Balance Sheet  
Exhibit "B" - Statement of Operations & Deficit  
Notes to Financial Statements

*Raylene Tyne*  
*Bookkeeper*

*Raylene Tyne, Bookkeeper*

*PO Box 133, Ucluelet, BC V0R 3A0 Tel: 250-726-8265 Fax: 250-726-4324*

## **NOTICE TO READER**

On the basis of information provided by management, I have compiled the balance sheet of PACIFIC RIM ARTS SOCIETY as at August 31, 2024 and the statement of operations and deficit for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Ucluelet, B.C.  
October 2, 2024

Raylene Tyne

**PACIFIC RIM ARTS SOCIETY**  
**BALANCE SHEET**  
**YEAR ENDED AUGUST 31, 2024**  
(Unaudited - See Notice to Reader)

	<b>2024</b>	<b>2023</b>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash	\$ 53,259.91	\$ 103,769.43
Accounts Receivable	1,200.00	1,200.00
Goods & Services Sales Tax receivable	0	0
Prepaid Expenses	0	0
Restricted Cash	16,342.56	24,211.10
	70,802.47	129,180.53
<b>INVESTMENT</b>		
CCCU Equity Shares	57.08	56.01
<b>CAPITAL ASSETS</b>		
Equipment	13,250.61	12,112.13
	<b>\$ 84,110.16</b>	<b>\$141,348.67</b>
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts Payable	\$ 93.34	\$ 4,763.99
Goods & Services Sales Tax Payable	(381.11)	(580.05)
Contracts Payable	0	0
Deferred Contributions	52,228.52	34,955.47
	52,003.75	39,139.41
<b>EQUITY</b>		
Current Earnings	-10,811.85	2,282.95
Retained Earnings	42,918.26	99,926.31
	<b>\$ 84,110.16</b>	<b>\$ 141,348.67</b>

APPROVED BY THE DIRECTORS:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

**PACIFIC RIM ARTS SOCIETY**  
**Statement of Operations & Deficit**  
**YEAR ENDED AUGUST 31, 2024**  
(Unaudited - See Notice to Reader)

	<b>2024</b>	<b>2023</b>
<b>REVENUE</b>		
Donations	\$ 6,619.30	\$ 11,397.43
Donations - In Kind	0	0
Fundraising	18,078.85	9,268.10
Art Sales	27,978.30	32,661.80
Grants	53,749.25	103,550.00
Memberships	2,180.00	1,940.00
Deferred Revenue	59,291.00	0
Earned Revenue	5,323.17	3,349.92
	173,219.87	162,167.25
<b>EXPENSES</b>		
Accommodation	2,838.58	2,651.72
Advertising, Promotion & Marketing	9,971.85	9,623.64
Amortization	0	0
Artists Fees	72,115.08	54,779.92
Bank charges, Interest & Currency Exchange	984.35	753.47
Conference & AGM Expense	631.38	4,174.04
Contract & Honorarium Expense	1,280.69	3,505.50
Co-ordinators Expense	11,300.00	18,000.00
Equipment, Rentals & Technical Support	3,435.45	817.53
G ST Expense	637.79	310.38
Insurance	1,066.00	1,196.20
Office Supplies	2,077.99	2,404.45
Professional Fees	9,344.73	6,000.00
Rent (Office & Venues)	8,705.00	8,506.65
Supplies & Miscellaneous	14,951.34	8,290.27
Telephone	1,098.08	1,108.79
Travel, Meals & Reception	2,548.40	1,315.61
Wages & salaries	41,045.01	36,446.14
In Kind Expenses	0	0
	184,031.72	159,884.30
<b>REVENUE LESS EXPENSES</b>	(10,811.85)	2,282.95
<b>ACCUMULATED SURPLUS/(DEFICIT), Beginning of year</b>	32,106.41	40,635.31

PACIFIC RIM ARTS SOCIETY  
 Year End: August 31, 2024  
 Schedule of Amortization  
 Date: 2023/09/01 To 2024/08/31

Class 8 Equipment	Cost	Accumulated Amortization	2022 Value	2023 Value
Piano	\$ 10,000.00			
Piano Equipment	1,500.00			
Art Display Equipment	1,000.00			
Lighting Equipment	3,000.00			
Art Screens	2,883.10			
Office equipment	5,003.55			
Video Equipment	2,299.99			
	<hr/>			
	\$ 27,162.87	\$ 16,083.04	\$ 11,079.83	\$ 11,079.83

The cost of equipment is valued at current levels of depreciation.

<b>PRAS 2024/2025 BUDGET</b>	
<b>Fiscal Year begins Sept. 01</b>	<b>Proposed Budget</b>
<b>REVENUES</b>	
<b>GOVERNMENT GRANTS</b>	
Grants: Canada Arts Council	
Grants: BCAC Accelerate Grant	15,000
Grants: BC Gaming -	20,200
Grants: BC Arts Council(project assistance Summer Fest)	6,000
Grants: BC Arts Council(Operating Assistance)	15,000
Grants: Heritage Canada (Summer Festival)	12,000
Grants: Heritage Canada (CHF)	10,000
<b>MUNICIPAL GRANTS</b>	
District of Tofino	3,000
District of Ucluelet	3,000
<b>Total Grants</b>	<b>84,200</b>
<b>FUNDRAISING:</b>	
CCCU - Corporate Sponsor	1,000
Clayoquot Biosphere Trust	5,000
Sponsorships and fundraising, raffles	10,000
Tourism Tofino	1,000
Tourism Ucluelet	1,000
Vancouver Foundation	
<b>TOTAL FUNDRAISING</b>	<b>18,000</b>
<b>EARNED REVENUE</b>	
Art Sales (gross)	30,000
Concert door, sales and Artist Fees, workshops	20,000
Donation towards rent	1200
GST refund	1300
Memberships and fees	3,000
Miscellaneous revenue/ contingency funds	
<b>Sub-total of Earned Revenue</b>	<b>55,500</b>
<b>Total Revenue</b>	<b>157,700</b>
<b>IN- KIND REVENUE</b>	
Cultural Heritage Festival	9,000
Missoula Children Theatre	4000.00
ArtSplash	7,140
Summer Festival	5,000
General & Admin (8hrs/week ED & 2hrs/mth bookkeeper @ \$25 per hr)	5,000
Sub-total	<b>30,140</b>
<b>TOTAL REVENUE FROM ALL SOURCES</b>	<b>187,840</b>
<b>EXPENSES</b>	
Amortization	1,000
Artist Accomodation	4,500
Artistic Director	2,000

Advertising	3,000
Accounting & Legal	200
Annual General Meeting	400
Artist fees (performing artists contracts and guest artists demos)	25,000
Artist - payment on art sold	24,000
Artist support & hospitality	1,300
Bank fees/currency exchange	400
Board Development & Conference expenses	1,935
Board Expense (monthly board meeting)	300
Contract - special project & honorarium	6,600
Event Coordinator fees& ass't coordinator	12,000
Donations towards community arts programs	500
Equipment rental (production)	2,000
Equipment purchase	250
Fundraising expenses	200
GST Expense	300
Insurance	775
Internet/telephone	1,000
Office Supplies	1,300
Maintenance	600
Meals and receptions	1,000
Meals & Receptions (related to programs)	2,000
Memberships and fees	650
Miscellaneous expense	
Non-deductible Penalties and Interest	100
Rent/Office	8,190
Postage	300
Posters	600
Piano tuning	200
Promotion and Marketing	3,000
Printing expenses	600
Supplies (production)	2,000
Technical support	4,000
Venue rental	1,500
Travel (Admin/Board)	400
Travel related to programs	2,000
Wages and benefits	41,000
Website upkeep, security, tech support	600
<b>Total expenses</b>	<b>157,700</b>
<b>IN- KIND EXPENSES</b>	
Cultural Heritage Festival	9,000
Missoula Children Theatre	4,000
ArtSplash	7,140
Summer Festival	5,000
General & Admin (8hrs/week ED & 2hrs/mth bookkeeper @ \$25 per hr)	5,000

Sub-total	30,140
<b>TOTAL EXPENSES FROM ALL SOURCES</b>	<b>187,840</b>
Surplus/Deficit	0



## 2024 BC SOCIETY ANNUAL REPORT

BC Society · Societies Act

NAME OF SOCIETY: **PACIFIC RIM ARTS SOCIETY**

Incorporation Number: S0009017

Business Number: 12597 6852 BC0001

Filed Date and Time: November 19, 2024 12:31 PM Pacific Time

Annual General Meeting (AGM) Date: November 17, 2024

### REGISTERED OFFICE ADDRESS INFORMATION

**Delivery Address:**

250 MAIN ST  
UCLUELET BC V0R 3A0

**Mailing Address:**

250 MAIN ST  
PO BOX 468  
UCLUELET BC V0R 3A0

### DIRECTOR INFORMATION AS OF November 17, 2024

**Last Name, First Name Middle Name:**

CAMPBELL, SCOTT

**Delivery Address:**

██████████  
UCLUELET BC V0R 3A0

**Last Name, First Name Middle Name:**

CHRISTINE, SERAFINA

**Delivery Address:**

██████████  
UCLUELET BC V0R 3A0

**Last Name, First Name Middle Name:**

GODIN, SYLVIE

**Delivery Address:**

██████████  
UCLUELET BC V0R 3A0

**Last Name, First Name Middle Name:**

GUSDAL, ROBERT

**Delivery Address:**

██████████  
UCLUELET BC V0R 3A0

**Last Name, First Name Middle Name:**

HINDER, SANDRA

**Delivery Address:**

[REDACTED]

UCLUELET BC V0R 3A0

**Last Name, First Name Middle Name:**

MORRISON, MYLES

**Delivery Address:**

[REDACTED]

UCLUELET BC V0R 3A0

**Last Name, First Name Middle Name:**

MORROW, LISA

**Delivery Address:**

[REDACTED]

UCLUELET BC V0R 3A0

**Last Name, First Name Middle Name:**

PENNEY, MARK LINDSAY

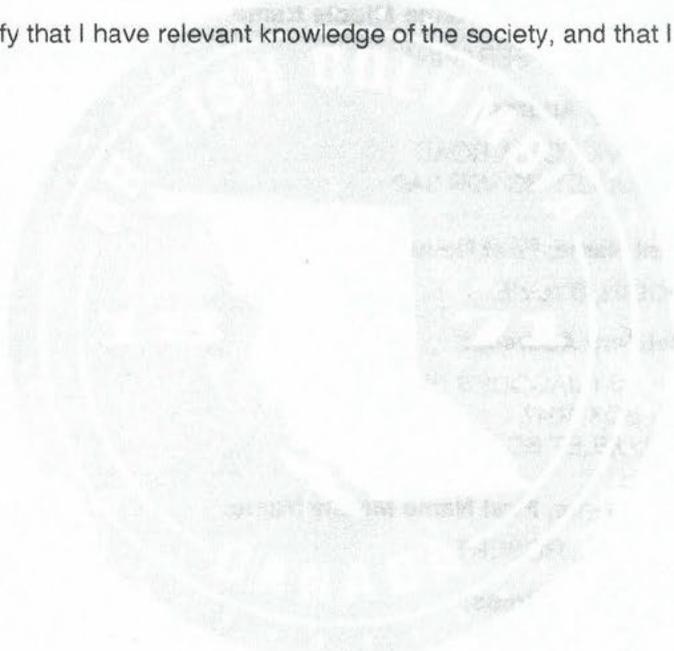
**Delivery Address:**

[REDACTED]

DUNCAN BC V9L 5R7

**CERTIFICATION**

I, Kelly Deakin, certify that I have relevant knowledge of the society, and that I am authorized to make this filing.





ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

## 2025 ACRD GRANT-IN-AID APPLICATION FORM

### ORGANIZATION INFORMATION

<b>Organization Name:</b>	Westcoast Community Resources Society
<b>Society Number:</b> <i>(N/A for applications &lt;\$500)</i>	<b>S-28514</b>
<b>Contact Person:</b>	Caitlin Pitre
<b>Street Address:</b>	500 Matterson Drive
<b>City, Province, Postal Code:</b>	Ucluelet, BC V0R3A0
<b>Phone:</b>	250-726-2343
<b>Email:</b>	ppm@wccrs.ca
<b>Identify your Organization Type</b> (see <a href="#">GIA Policy</a> for definitions):	
<input checked="" type="checkbox"/>	Registered Organization
<input type="checkbox"/>	Non-Registered Organization <i>(for Grant Applications &lt;\$500, on a one-time basis only)</i>

### Describe the services & benefits that your organization provides to the Alberni-Clayoquot Region (specifically indicate which community or communities your organization services):

Westcoast Community Resources Society (WCRS) is a dynamic, dedicated, community-based organization serving the communities of Yuułu?i?ath, Ucluelet, Tofino, Hitacu, Esowista, Ty-Histanis, Opitsaht, and Ahousaht. From its hub in Ucluelet, WCRS provides low barrier essential services to individuals and families experiencing gender-based violence, trauma, poverty, and housing and food insecurity.

Programs include emergency and transitional housing, trauma-informed counseling, youth and family support, substance outreach supports, crisis response, sexual assault services and more. WCRS also operates the Ukee Re-Use-It second-hand store, a social enterprise that promotes environmental sustainability while supporting local programming. Rooted in equity, dignity, and community resilience, WCRS works to ensure that everyone in the region has access to safety, support, and connection.



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

PROJECT INFORMATION			
<b>Project Name:</b>	Ukee Re-Use-It Store Renewal		
<b>Grant Amount Requested:</b>	\$10,000		
<b>In-kind Resources Requested:</b>			
<b>Project Start Date:</b>	05/01/25	<b>Project End Date:</b>	04/30/26
<b>Identify the Grant-in-Aid Category you are applying to (select one option only):</b>			
<input type="checkbox"/> <b>Regional GIA</b> (regional projects that benefit residents & visitors across the ACRD)			
<input type="checkbox"/> <b>Alberni Valley &amp; Bamfield GIA</b> (projects that benefit residents & visitors in the AV & Bamfield)			
<input checked="" type="checkbox"/> <b>West Coast GIA</b> (projects that benefits residents & visitors on the West Coast)			
<input type="checkbox"/> <b>Bamfield Electoral Area GIA</b>	<p>Electoral Area GIA categories are intended to support projects that occur in one of the six Electoral Area's. In most cases, GIA applications <u>can be submitted to one Electoral Area Category only</u>. An exception to this, could be an event that spans across two electoral areas (such as a race that occurs in Beaver Creek &amp; Cherry Creek Electoral Areas).</p> <p>If you are considering applying to more than one Electoral Area GIA, please discuss this with staff before applying.</p>		
<input type="checkbox"/> <b>Beaufort Electoral Area GIA</b>			
<input type="checkbox"/> <b>Long Beach Electoral Area GIA</b>			
<input type="checkbox"/> <b>Sproat Lake Electoral Area GIA</b>			
<input type="checkbox"/> <b>Beaver Creek Electoral Area GIA</b>			
<input type="checkbox"/> <b>Cherry Creek Electoral Area GIA</b>			
<b>Describe the specific activities of the project to which this Grant would be applied (be as specific as possible):</b>			
<p>Grant funding will support several key initiatives aimed at strengthening and expanding our services and diverting waste from our local landfill in the form of a circular economy initiative being a second hand thrift store. Community members donate a large selection of items that otherwise might find their way to the landfill. This includes kitchenware, furnishings and textiles. The funds will go towards renewing the current lease at our location, annual rent increase, ensuring continued stability and accessibility for the community. We also plan to extend our summer hours by an additional five hours per week over a nine-week period, allowing us to better serve residents during the busier season. To celebrate our first anniversary, we will host a community event in August featuring a DJ along with snacks and beverages. Additionally, we are exploring the relocation of the Ukee Re-Use-It Thrift Store to a larger, more accessible space. This move will enable us to expand our inventory, improve the shopping experience, and enhance our ability to generate revenue in support of the broader programs and services offered by the Westcoast Community Resources Society.</p>			



**ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT**

**Describe how this project will benefit the community** *(Describe the expected outcomes and who will specifically benefit from this project):*

To date, we have diverted over 6,500 items from the landfill; this includes textiles, furnishings, kitchenware, tools, sporting goods and more. We are doing this at a very fair price point making items accessible to community members in our region of 7 communities with a population of 7626 according to the 2023 CBT Vital Signs report. Our Ukee Re-Use-It Store (URI) also creates a sense of belonging for community members as our Community Living Program clients participate in sorting donated items from community members. By renewing the lease, this provides stability for the only thrift store of its kind on the west coast. We will also be hosting a one year anniversary of the store which will bring the community together. Additionally, we are exploring a larger future space allowing for long-term growth, improved services, and expanded impact.

**Financial Information** *(attach a copy of your annual report, a copy of your organizations current year budget, latest financial statement, and an EFT application).*

<b>Item Description</b> <i>(be as specific as possible)</i>	<b>Cost</b>	<b>Amount Requested from ACRD</b>
Lease renewal	\$ 19,560.00	\$ 7,300.00
August Anniversary Party (food & beverage, DJ, etc.)	500	500
Increase in summer hours	\$ 1,200.00	\$ 1,200.00
Assessing a larger space (quotes, lawyer fees, administrative)	\$ 1,000.00	\$ 1,000.00
<b>Totals</b>	<b>\$ 22,260.00</b>	<b>\$ 10,000.00</b>



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION DECLARATION

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | I acknowledge that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.  |
| <input checked="" type="checkbox"/> | I acknowledge that this grant application is related to a project within the Alberni-Clayoquot Regional District boundary.  |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will utilize the funds as indicated in this application.   |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will be required to provide a Final Report by March 31, 2026, including financial documentation related to how the grant funds were spent. |
| <input checked="" type="checkbox"/> | I acknowledge that if grant funds are not fully utilized, that they will be returned to the ACRD.   |
| <input checked="" type="checkbox"/> | I acknowledge if my organization does not submit a Final Report, the organization will be ineligible to apply for an ACRD GIA the following year.   |
| <input checked="" type="checkbox"/> | I acknowledge that receipt of a GIA does not guarantee funding in the future and that applicants are encouraged to work towards financial independence where possible.                                    |
| <input checked="" type="checkbox"/> | I acknowledge that GIA's will not be provided to subsidize activities that are the responsibility of senior levels of government.   |

### ATTACHMENTS TO INCLUDE WITH THIS FORM

- |                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Copy of your groups most recent financial statement <i>(not required for GIA applications &lt;\$500)</i> . |
| <input checked="" type="checkbox"/> | Copy of your organization's current year budget <i>(not required for GIA applications &lt;\$500)</i> .     |
| <input checked="" type="checkbox"/> | A copy of your annual report, if available <i>(not required for GIA applications &lt;\$500)</i> .          |
| <input checked="" type="checkbox"/> | A completed <a href="#">Electronic Funds Payment Application</a> and void cheque.                          |



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION SUBMISSION

Submit your completed GIA application form and attachments via email to [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or deliver to:

Alberni-Clayoquot Regional District  
Grant-in-Aid Program  
3008 5th Ave  
Port Alberni, BC V9Y 2E3

***Application deadline is April 30, 2025.***

Applications that do not meet eligibility criteria or are received after the application deadline, will not be considered.

Assistance to apply is available to all applicants. If you would like assistance in applying, please reach out to ACRD staff through email [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or via phone at 250-720-2700.

**Declaration:** I declare that the information provided in this application is true and accurate to the best of my knowledge.

Signature:  \_\_\_\_\_

Date: April 24, 2024

*Note: The personal information collected in this survey is collected in accordance with Section 26 (c, d, e) of the Freedom of Information and Protection of Privacy Act (FOIPPA) for the purposes of consideration regarding applications to the Alberni-Clayoquot Regional District Grant-in-Aid program. Direct any questions about the collection, use and disclosure of this information to [foi@acrd.bc.ca](mailto:foi@acrd.bc.ca).*

**WESTCOAST COMMUNITY RESOURCES SOCIETY**  
**Financial Statements**  
**Year ended March 31, 2024**

**Westcoast Community Resources Society  
Financial Statements  
March 31, 2024**

**INDEX**

	Page
Independent Auditor's Report	
Financial Statements	
Statement of Financial Position	1
Statement of Operations	2
Statement of Changes In Net Assets	3
Statement of Cash Flows	4
Notes to the Financial Statements	5 - 14
Schedules to the Financial Statements	
Society Administration	15
Transition House	16
Community Inclusion	17
Stopping the Violence	18
Support Coordination	19
Welcome Bay House	20
Women's Outreach Services	21
Child and Youth Special Needs	22
Community Youth Worker	23
Community Outreach Program	24
Substance Use Outreach	25
PEACE	26
Mental Health Counselling	27
Youth and Family Addictions Counsellor	28
WCRS	29
Sexual Assault Response Program	30
Small Projects	31

## INDEPENDENT AUDITOR'S REPORT, continued

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### *Report on Other Legal and Regulatory Requirements*

As required by the British Columbia Society Act, we report that, in our opinion, these principles have been applied on a basis consistent with that of the preceding year.



McINTOSH | NORTON | WILLIAMS  
chartered professional accountants

Port Alberni, B.C.  
July 18, 2024

## INDEPENDENT AUDITOR'S REPORT

To the Members of  
**Westcoast Community Resources Society**

### *Qualified Opinion*

We have audited the financial statements of Westcoast Community Resources Society, which comprise the statement of financial position as at March 31, 2024, and the statement of operations, statement of changes in net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

Except as noted in the following paragraph, in our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2024, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

### *Basis for Qualified Opinion*

Westcoast Community Resources Society derives a material amount of revenue from donations and fundraising activities. We were not able to obtain sufficient appropriate audit evidence about the completeness of the reported amounts for accounts receivable, donation and fundraising revenue, revenue in excess of expenditure and changes to net assets because there is no direct relationship between assets or services given up in exchange for amounts received or receivable. Consequently, we were unable to determine whether any adjustments to these amounts were necessary.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

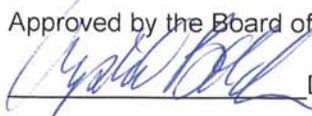
In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

**Westcoast Community Resources Society**  
**Statement of Financial Position**  
**As at March 31, 2024**

	Capital Fund 2024 \$	Operating Fund 2024 \$	March 31 2024 \$	March 31 2023 \$
<b>ASSETS</b>				
Current assets				
Cash	-	249,688	249,688	416,990
Accounts receivable	-	1,562	1,562	-
Term deposits	-	267,023	267,023	179,771
Prepaid expenses	-	15,514	15,514	6,036
Restricted cash (Note 4)	-	42,000	42,000	36,500
Goods and services tax recoverable	-	2,776	2,776	1,254
	-	578,563	578,563	640,551
Capital assets (Note 5)	377,377	-	377,377	375,506
	<u>377,377</u>	<u>578,563</u>	<u>955,940</u>	<u>1,016,057</u>
<b>LIABILITIES</b>				
Current liabilities				
Accounts payable and accrued liabilities	-	39,723	39,723	31,573
Government remittances payable	-	36,067	36,067	4,436
Wages and benefits payable	-	124,394	124,394	125,829
Deferred contributions (Note 6)	-	173,895	173,895	249,024
	-	374,079	374,079	410,862
Deferred capital contributions (Note 7)	226,492	-	226,492	233,986
	<u>226,492</u>	<u>374,079</u>	<u>600,571</u>	<u>644,848</u>
<b>NET ASSETS</b>				
Invested in Capital Assets (Page 3)	150,885	-	150,885	141,520
Internally Restricted Fund (Page 3) (Note 8)	-	197,087	197,087	98,576
Unrestricted Fund (Page 3)	-	7,397	7,397	131,113
	<u>150,885</u>	<u>204,484</u>	<u>355,369</u>	<u>371,209</u>
	<u>377,377</u>	<u>578,563</u>	<u>955,940</u>	<u>1,016,057</u>

Approved by the Board of Directors

 Director

 Director

The accompanying notes are an integral part of these statements.

McINTOSH | NORTON | WILLIAMS  
chartered professional accountants

**Westcoast Community Resources Society**  
**Statement of Operations**  
**Year ended March 31, 2024**

	Capital Fund 2024 \$	Operating Fund 2024 \$	March 31 2024 \$	March 31 2023 \$
<b>Revenue</b>				
Province of BC (Note 9)	-	1,717,675	1,717,675	1,246,749
Government of Canada	-	-	-	159,800
Grants	-	60,339	60,339	61,555
Donations in-kind	-	33,639	33,639	30,598
Donations	-	40,883	40,883	24,113
Rental income	-	16,517	16,517	20,593
Amortization of deferred contributions	10,044	-	10,044	11,005
Memberships and other income	-	5,378	5,378	5,748
Fundraising	-	500	500	2,700
Interest income	-	5,695	5,695	2,320
Deferred revenue - opening	-	202,964	202,964	283,488
Deferred revenue - closing	-	(114,784)	(114,784)	(202,965)
	<u>10,044</u>	<u>1,968,806</u>	<u>1,978,850</u>	<u>1,645,704</u>
<b>Expenditure</b>				
Advertising and promotion	-	5,127	5,127	6,836
Amortization	17,249	-	17,249	21,613
Clinical supervision	-	6,318	6,318	2,244
Contracts	-	14,238	14,238	25,873
Fundraising	-	147	147	129
Insurance	-	11,825	11,825	6,658
Interest and bank charges	-	480	480	472
Memberships	-	817	817	822
Office	-	19,281	19,281	14,092
Professional fees	-	35,391	35,391	25,419
Recovery of prior years funding	-	-	-	12,587
Rent	-	43,742	43,742	42,269
Repairs and maintenance	-	30,300	30,300	5,098
Supplies and program costs	-	58,359	58,359	57,491
Telephone and utilities	-	26,175	26,175	29,560
Travel and training	-	99,412	99,412	58,949
Wages and benefits	-	1,625,829	1,625,829	1,236,494
	<u>17,249</u>	<u>1,977,441</u>	<u>1,994,690</u>	<u>1,546,606</u>
Excess (deficiency) of revenue over expenditure	<u>(7,205)</u>	<u>(8,635)</u>	<u>(15,840)</u>	<u>99,098</u>

The accompanying notes are an integral part of these statements.

**Westcoast Community Resources Society  
Statement of Changes in Net Assets  
Year ended March 31, 2024**

	Operating Fund			March 31 2024 \$	March 31 2023 \$
	Capital Fund 2024 \$	Internally Restricted Fund 2024 \$	Unrestricted Fund 2024 \$		
Balance, beginning of year	141,520	98,576	131,113	371,209	272,111
Excess (deficiency) of revenue over expenditures	(7,205)	-	(8,635)	(15,840)	99,098
Transfers	<u>16,570</u>	<u>98,511</u>	<u>(115,081)</u>	<u>-</u>	<u>-</u>
Balance, end of year	<u><u>150,885</u></u>	<u><u>197,087</u></u>	<u><u>7,397</u></u>	<u><u>355,369</u></u>	<u><u>371,209</u></u>

The accompanying notes are an integral part of these statements.

McINTOSH | NORTON | WILLIAMS  
chartered professional accountants

**Westcoast Community Resources Society**  
**Statement of Cash Flows**  
**Year ended March 31, 2024**

	2024 \$	2023 \$
<b>Operating activities</b>		
Excess of revenue over expenditure	(15,840)	99,098
Items not involving cash		
Amortization	17,249	21,613
Amortization of deferred contributions	<u>(10,044)</u>	<u>(11,005)</u>
	(8,635)	109,706
Change in non-cash working capital items		
Accounts receivable	(1,562)	15,342
Prepaid expenses	(9,478)	(1,913)
Accounts payable and accrued liabilities	8,149	5,701
Government remittances payable	30,108	(19,356)
Wages and benefits payable	(1,434)	7,673
Deferred contributions	<u>(75,129)</u>	<u>(131,010)</u>
	<u>(57,981)</u>	<u>(13,857)</u>
<b>Investing activities</b>		
Acquisition of capital assets	(19,120)	(1,259)
Increase in deferred capital contributions	2,550	-
Term deposits matured	127,696	67,988
Term deposits renewed	(212,112)	(68,208)
Increase in accrued interest	<u>(2,834)</u>	<u>(1,337)</u>
	<u>(103,820)</u>	<u>(2,816)</u>
<b>Decrease in cash</b>	(161,801)	(16,673)
<b>Cash, beginning of year</b>	<u>453,490</u>	<u>470,163</u>
<b>Cash, end of year</b>	<u><u>291,689</u></u>	<u><u>453,490</u></u>
<b>Cash consists of:</b>		
Cash	249,689	416,990
Restricted cash	<u>42,000</u>	<u>36,500</u>
	<u><u>291,689</u></u>	<u><u>453,490</u></u>

The accompanying notes are an integral part of these statements.

**Westcoast Community Resources Society  
Notes to the Financial Statements  
March 31, 2024**

**1. Purpose of the Organization**

The Westcoast Community Resources Society (the "Society") operates programs to support children, youth, adults and families in dealing with problems and challenges in today's society and co-ordinates with other agencies providing services to children, youth, adults and families. The Society is incorporated under the B.C. Society Act as a non-profit organization and is a registered charity under the Income Tax Act.

**2. Basis of Presentation and Significant Accounting Policies**

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

**(a) Fund accounting**

These financial statements include the following funds:

**Operating Fund**

The Operating Funds reports the assets, liabilities, revenues and expenditures related to program delivery and administrative activities of the Society and includes Internally Restricted and Unrestricted.

**Unrestricted**

Unrestricted funds are comprised of donations and funding that is not specifically designated as restricted by the donor or funder.

**Internally Restricted**

Internally Restricted Funds are comprised of funds with restrictions which are internally imposed by the Society. This includes building and contingency reserves available for emergency, program enhancement or other purposes specified by the Board of Directors. Use of these funds require explicit approval by the Board of Directors.

**Capital Fund**

The Capital Fund reports the assets, liabilities, revenues and expenditures related to capital assets. All contributions specifically related to the purchase of capital assets are recognized as deferred contributions in the capital fund and are amortized over the life of the asset.

**(b) Cash and cash equivalents**

Cash and cash equivalents include cash and short-term investments with maturities of three months or less from their date of acquisition, which are readily convertible into a known amount of cash, and are subject to an insignificant risk to changes in their fair value.

**Westcoast Community Resources Society**  
**Notes to the Financial Statements**  
**March 31, 2024**

**2. Basis of Presentation and Significant Accounting Policies, continued**

**(c) Capital assets**

Capital assets are recorded at cost. Contributed assets are recorded at fair market value at the time of contribution. The Society provides for amortization using the following methods at rates designed to amortize the cost of the capital assets over their estimated useful lives. No amortization is recorded in the year of disposal. The annual amortization rates and methods are as follows:

Buildings	Declining balance	4%
Computer equipment	Straight-line	2 years
Furniture and fixtures	Straight-line	5 years
Leasehold improvements	Straight-line	5 years
Vehicles	Declining balance	30%

**(d) Revenue recognition**

The Society follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Externally restricted contributions for the purchase of capital assets that will be amortized are recorded as deferred capital contributions and recognized as revenue on the same basis as the amortization expense related to the acquired capital assets. Externally restricted contributions for the purchase of capital assets that will not be amortized are recognized as direct increases in net assets to the Investment in Capital Assets balance.

Rental income is recognized based on the terms of the rental agreement or lease, if the amount can be reasonably estimated and collection is reasonably assured.

**Westcoast Community Resources Society**  
**Notes to the Financial Statements**  
**March 31, 2024**

**2. Basis of Presentation and Significant Accounting Policies, continued**

**(e) Accounting estimates**

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reporting amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, gains and losses during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they became known. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. Estimates included in these financial statements include accrued sick pay, in-kind donation values and the useful life of capital assets. Since a precise determination of many assets and liabilities depends on future events, actual results may differ from such estimates and approximations.

**(f) Financial instruments**

The Society initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets subsequently measured at amortized cost include cash, accounts receivable, term deposits and restricted cash. Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, government remittances payable, and wages and benefits payable

**(g) Employee future benefits**

Defined contribution plan accounting is applied to a multi-employer plan, whereby contributions are expensed when due as the Society has insufficient information to apply defined benefit plan accounting.

**(h) Prior year's figures**

Prior year's figures have been restated, where applicable, to conform to current year's presentation.

**(i) Donated goods and services**

The Society records donations in-kind with respect to goods and services donated when the fair value can be reasonably determined and would otherwise be purchased by the Society.

**3. Economic Dependence**

The Society is dependent upon certain grants, subsidies and contracts with the Provincial government and their agencies. While some of these are multi-year agreements, others can be subject to annual review and negotiation and are not secured for long term periods.

**Westcoast Community Resources Society**  
**Notes to the Financial Statements**  
**March 31, 2024**

**4. Restricted Cash**

Restricted cash is comprised of unspent gaming funds. The use of gaming funds is restricted under the Gaming Control Act of BC. Management expects to spend these funds in the next fiscal year.

**5. Capital assets**

	Cost	Accumulated Amortization	2024 Net Book Value	2023 Net Book Value
	\$	\$	\$	\$
Land	116,405	-	116,405	116,405
Buildings	309,843	72,163	237,680	247,584
Computer equipment	24,416	21,515	2,901	2,670
Furniture and fixtures	40,132	25,934	14,198	-
Leasehold improvements	5,113	5,113	-	-
Vehicles	21,242	15,049	6,193	8,847
	<u>517,151</u>	<u>139,774</u>	<u>377,377</u>	<u>375,506</u>

**Westcoast Community Resources Society**  
**Notes to the Financial Statements**  
**March 31, 2024**

**6. Deferred contributions**

Deferred contributions consist of the following:

	2024	2023
	\$	\$
Child & Youth Special Needs	-	5,324
Community Inclusion	6,154	-
Community Outreach Program	42,000	36,500
Community Youth Worker	-	1,629
Mental Health Counselling	39,256	12,723
PEACE	17,680	15,961
Sexual Assault Response Program	8,115	-
Small projects	20,579	140,254
Stopping the Violence	-	5,064
Substance Use Outreach	3,657	-
Support Coordination	10,140	10,309
Welcome Bay	908	1,270
Women's Outreach Services	15,819	19,990
Youth and Family Additions Counsellor	9,587	-
	<u>173,895</u>	<u>249,024</u>

**Westcoast Community Resources Society**  
**Notes to the Financial Statements**  
**March 31, 2024**

**7. Deferred capital contributions**

Deferred capital contributions represent the unamortized amounts of contributions received and spent for the purchase or construction of capital assets. The contributions are recognized as revenue in future periods and matched against the applicable amortization charged in that period. The amortization of deferred capital contributions is recorded as revenue in the statement of operations and changes in net assets. The changes in the deferred capital contributions balance for the year are as follows:

	2024	2023
	\$	\$
Balance, beginning of year	233,986	244,991
Contributions received in the year	2,550	-
Capital contributions recognized during the year	<u>(10,044)</u>	<u>(11,005)</u>
Balance, end of year	<u><u>226,492</u></u>	<u><u>233,986</u></u>

In February 2018, the Society entered into a forgivable loan agreement with BC Housing for \$50,000 related to the upgrades at Welcome Bay. This loan is forgivable over ten years starting on February 7, 2018 at a rate of \$5,000 per year. Under this agreement, the Society must meet certain conditions for a 10-year period. These conditions state that the project will be operated in accordance with the 595 CMHC IAH & SIF operating agreement. If the conditions are not met, the Society would be liable to pay the outstanding amount plus interest at prime + 2% within 30 days of notification. The Society expects to meet this condition over the 10-year period and has therefore included the amount in deferred capital contributions. The amount is being amortized on the same basis as the amortization expense related to the capital asset (4% declining balance). The unforgiven balance at March 31, 2024 is \$20,000 (2023 - \$25,000).

**8. Internally restricted net assets**

Internally restricted net assets consist of amounts restricted by the Society for the following:

	2024	2023
	\$	\$
Building reserve	37,258	67,904
Contingency reserve	<u>159,829</u>	<u>30,672</u>
	<u><u>197,087</u></u>	<u><u>98,576</u></u>

**Westcoast Community Resources Society**  
**Notes to the Financial Statements**  
**March 31, 2024**

**9. Province of BC**

	2024	2023
	\$	\$
BC Housing	566,630	463,265
Ministry of Justice	491,579	310,465
Ministry of Children and Family Development	261,519	216,167
Island Health	195,301	110,143
Community Living BC	166,146	97,145
Province of BC - Gaming	36,500	49,564
	<u>1,717,675</u>	<u>1,246,749</u>

**10. Commitments**

The Society has entered into leases for the rental of premises which expire December 31, 2024, April 30, 2025, and March 31, 2026.

	\$
2025	50,686
2026	<u>26,904</u>
	<u>77,590</u>

**Westcoast Community Resources Society**  
**Notes to the Financial Statements**  
**March 31, 2024**

**11. Financial instruments**

The Society's financial instruments consist of cash, accounts receivable, term deposits, restricted cash, accounts payable and accrued liabilities, government remittances payable, and wages and benefits payable. Unless otherwise noted, it is management's opinion that the society is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values, unless otherwise noted.

The Society is exposed to financial risk that arises from the fluctuation in interest rates and the credit quality of its customers and related-parties.

(a) Credit Risk

The Society is exposed to credit risk in connection with its grants and accounts receivable because of the risk that one party to the financial instrument may cause a financial loss for the other party by failing to discharge an obligation.

(b) Interest Rate Risk

The Society is exposed to interest rate risk with respect to cash and cash equivalents, and term deposits. There are no derivative instruments to mitigate these risks.

(c) Fair Value

The Society's cash and cash equivalents, accounts receivable, and accounts payable and accrued liabilities are short-term financial instruments whose fair value approximates their carrying values.

**Westcoast Community Resources Society  
Notes to the Financial Statements  
March 31, 2024**

**12. Contingent Liabilities**

(a) Pension liability

The Society and its employees contribute to the Municipal Pension Plan, (a jointly trustee pension plan). The Board of Trustees, representing plan members and employers, is responsible for administering the Plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2023, the plan has about 240,000 active members and approximately 124,000 retired members. Active members include approximately 42,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation as at December 31, 2021 indicated a surplus of \$3.761 million for basic pension benefits on a going concern basis.

The Society paid \$80,407 (2023 - \$58,247) for employer contributions while employees contributed \$74,361 (2023 - \$53,867) to the plan in fiscal 2024.

The next valuation will be at December 31, 2024 with results available in 2025.

Employers participating in the plan record their pension expenses as the amount of employer contributions made during the year (defined contribution pension plan accounting). This is because plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

(b) Sick Leave Liability

Certain employees of the Society accrue sick leave benefits at a maximum of 12 days per annum and may carry these days forward to an overall maximum of 156 days. Upon termination, the employee loses all accumulated sick leave.

As at March 31, 2024, the Society has accrued 15% of banked sick leave as a liability given the historical usage of banked sick leave. The Society will continue to monitor its accrued and contingent liability, if any, with respect to sick leave on an annual basis.

**Westcoast Community Resources Society  
Notes to the Financial Statements  
March 31, 2024**

**12. Contingent Liabilities, continued**

(c) Contribution Agreement

The Society entered into an agreement with the Federal Government March 17, 2017 for the contribution of property. It requires that the property is to be used for supportive and transitional housing for families at risk of homelessness or fleeing abuse ("the project") for a period of 15 years. Should the Society cease to use the property for the project or breach the terms of the agreement, they are liable to pay the current market value of the property (excluding improvements by the Society) at the time of breach to the Government, but not less than the value at the contribution date (\$310,000).

(d) Forgivable Loan

In May 2017, the Society entered into a forgivable loan agreement with BC Housing for \$49,000 relating to the renovations of the Westcoast Transition House. This loan is forgivable over ten years starting May 23, 2018 at a rate of \$4,900 per year. Under this agreement, the Society must meet certain conditions for a 10-year period. These conditions state that the project will be operated in accordance with the Women's Transition Housing and Supports Program Agreement dated April 1, 2015. If the conditions are not met, the Society would be liable to pay the outstanding amount plus interest at prime + 2% within 30 days of notification. The Society expects to meet this condition over the 10-year period and therefore has accounted for this as a contribution. This contribution relates to renovations to a building which is owned by BC Housing and the Society is contracted to operate a transition house program in the building. As a result, the contributions have been recorded as income and the renovation costs recorded as an expense. The unforgiven balance at March 31, 2024 is \$19,600 (2023 - \$24,500).

**13. Employee Remuneration**

The B.C. Societies Act requires the Society to disclose the remuneration paid to employees and contractors whose remuneration during the year was at least \$75,000.

Included in wages and benefits is a total of \$437,381 (2023 - \$511,475) paid to five (2023 - six) employees.

**14. Schedules to Financial Statements**

These financial statements include schedules of revenue and expenditure for each program operated by the Society. Presentation in these schedules may differ from the generally accepted accounting principles utilized in the statements of financial position, changes in net assets, cash flows and operations. The presentation is intended to assist the readers to understand the results of each program on a basis consistent with the intended use of the funding received for the program. Transactions between programs have not been eliminated in these schedules.

**Westcoast Community Resources Society FYE 2026 Budget****April 1, 2025 - March 31, 2026****REVENUE**

Donations	51,000
Fundraising	70,000
WCRS Memberships	200
Rental Income	16,260
Crown Corporation	744,513
BC Provincial Ministry	730,745
BC Healthy Authority	218,331
Grants	120,200
Interest Revenue	10,000
Deferred from previous year	93,753
Contingency fund	29,573
	<b>2,084,575</b>

**EXPENSE**

Staff Wages & Benefits	1,778,105
Counselling Supervision	7,650
Subcontract Services	6,600
Honoraria	15,450
Audit	13,500
Legal & Professional	1,500
Advertising & Promotions	1,500
Board/AGM/Meetings	12,000
Memberships	905
Insurance	12,075
Interest & Bank Charges	650
Office Supplies/Printing	15,379
Client/Program Supplies	58,767
Program rent	48,263
Program phone	17,507
Training	18,575
Travel	60,157
Utilities	9,050
Maintenance	6,941
	<b>2,084,575</b>

# Westcoast Community Resources Society Annual Report 2024



# Table of Contents

<b>Territory Acknowledgement</b>	<b>4</b>
<b>Message from our Executive Director</b>	<b>5</b>
<b>Transition House and Welcome Bay</b>	<b>6</b>
<b>Administration Report</b>	<b>7</b>
<b>Adult Programs</b>	<b>8</b>
• <b>Women’s Outreach</b>	<b>9</b>
• <b>Stopping the Violence</b>	<b>10</b>
• <b>Sexual Assault Response Program</b>	<b>11</b>
• <b>Community Outreach</b>	<b>12</b>
• <b>Substance Use Outreach</b>	<b>13</b>
<b>Youth Programs</b>	<b>14</b>
• <b>PEACE / Mental Health Counselling</b>	<b>15</b>
• <b>Community Youth Worker</b>	<b>16</b>
• <b>Youth and Family Substance Use</b>	<b>17</b>
<b>Special Needs Programs</b>	<b>18</b>
• <b>Community Living BC</b>	<b>19</b>
• <b>Children and Youth with Support Needs</b>	<b>20</b>
<b>Financial Report, Board of Directors, Partnerships, Funders, and Donors</b>	<b>21</b>
• <b>Financial Report</b>	<b>22</b>
• <b>Board of Directors, Partnerships, Funders, and Donors</b>	<b>23</b>

# Territory Acknowledgement

We acknowledge that we work on the land that is colonially known as Ucluelet and Tofino, but is the traditional territory of the Ahousaht, Hesquiaht, Tla-o-qui-aht, Toquaht, and Yuułu?it?ath peoples.

We stand in solidarity with these nations and recognize the need for change in the systems that continue to oppress indigenous people in our community and across the country. We respectfully acknowledge the occupation of stolen land and stand behind the efforts and resiliency of all indigenous people.

# Message from our Executive Director

↳ Laurie Hannah



**WCRS Management Team  
visiting Shirley's Tree**

## **2024 has been a truly grassroots to deep roots year!**

It began with the hire of our new Personnel and Program Manager, Tessa Ma, which finally rounded off the organizational vision of a 3-person management team (seen in photo with 'Shirley's Tree', always remembering our origin story). From there we completed our new Policy and Procedure Manual for the Society and Governance Policy for the BOD which was supported by key new Board members.

We had a great collaboration with local RCMP detachments and Division E to roll out Third Party Reporting (TPR) in our Sexual Assault Response Program, which is a huge endeavour for our region. This allows survivors of sexual assault to report anonymously through WCRS designated staff instead of directly to RCMP.

Once our foundational policy work was completed the Board gave the go ahead to work on the business plan for a social enterprise, and that I did. The Board unanimously approved the business plan, which was created from the guidance of coach, Brady Calancie from Community Futures. Next, I secured two grants, one from Alberni-Clayoquot Regional District (ACRD) and the other from Clayoquot Biosphere Trust (CBT) to cover start up costs. Our social enterprise is a second-hand store called 'Ukee Re Use-It' or 'URI' for short. Our amazing Community Living British Columbia (CLBC) team created the signage and logo. A space was secured at unit 102-1801 Bay Street, and we hosted our grand opening launch party on Aug. 23!

To roll-out our fiscal year our whole team went on its first ever team restorative trip which was to Hot Springs Cove for a much-needed team-building event. I'm happy to say that our staff retention is very high, and we look forward to securing funding for our Substance Outreach Program this year, which we plan to make a permanent program soon.

We continue to collaborate with Food Bank On The Edge for weekly hamper delivery, Clayoquot Biosphere Trust, The District of Ucluelet, The District of Tofino, Ucluelet Co-Op, Blackrock and Ukee Info Tech to name a few of the organizations that uplift our work.

I have so much gratitude for all the community support in Ucluelet, Tofino and all the surrounding First Nations. We are here for you and because of you. Please stop by our Tofino or Ucluelet office and share your community wellness ideas anytime.

# Transition House and Welcome Bay Jill McQuaid

## Westcoast Transition House

The Westcoast Transition House (TH) is funded by BC Housing with the mandate of supporting individuals identifying as women who are fleeing violence and abuse. In addition our program provides short term emergency housing stays, respite stays and a supported bed recovery program.

The TH supported 31 women and 9 children from September 2023- September 2024 in our residential program, offering over 400 overnight stays. We supported an additional 125 individuals who did not access our residential program through our support line. 17 of the 31 women staying at the Transition House were women fleeing abuse.

This year we saw an increase number of indigenous women leaving relationships where they were not a member of the nation where they resided. This created challenges as these women were not able to remain in their housing. We addressed these challenges by making connections within the nations to collaborate on solutions.

There was also an increase in collaboration with other housing services on the island. The TH manager was able to tour 5 other women's housing programs this year including Cedar Woman House, Haven House, Port Alberni Transition House, Victoria Women's Transition House, Cridge Transition House, Ty-Histanis Family Support House, and Ahousaht Safe Home. The collaboration that comes from this connection helps our clients and staff find solutions to housing and support.

The housing crisis continues to create challenges for women leaving relationships and our support programs. Many of the women we support do not have the financial resources to be able to pay market housing rates for themselves and their children. Thankfully this year a number of our clients qualified for Headwaters South in Tofino and moved in earlier this year. A few more of our clients are expected to move into Headwaters North in October. This housing has been much needed on the Westcoast and we look forward to having affordable housing in Ucluelet one day.

The Transition House has seen a number of staff changes in the last year, we welcomed Amy to our full-time staff in January and continue to hire more casuals to support the team. The Transition House is a great entry point for individuals looking to move into other positions at WCRS.

## Welcome Bay

Welcome Bay is a second stage housing unit owned and operated by Westcoast Community Resources Society. There is a three bedroom unit and one bedroom unit. From September 1, 2023 to September 1, 2024 Welcome Bay housed three women and seven children. There was one move out during the year. The residents check-in weekly with the Women's Outreach Worker and are able to access the same housing support as the Transition House residents. The program currently has three people on the waitlist.

During the past year a number of retro-fit projects were completed at Welcome Bay. In January both units were fitted with mini split heat pumps to reduce the hydro for residents and heat the units more effectively. In March we began a larger project to address some issues in the crawl space. This had some unexpected expenses as the issues in the crawl space were created by drainage in the side yard. Sylvan Construction handled the project and we are very pleased with the impact this project had.

For the next year we are anticipating both units being vacant this fall which will create more space for individuals coming out of our Transition House. Some of the eavestroughs require replacing but there are no other projects planned for the next fiscal year other than making small improvements to make the building more welcoming.

# Administration Report

↳ Tessa Ma, Eric Kingsley

## Program Mandate:

The Administration Team ensures smooth operations by managing office spaces, overseeing programs, handling client intake, and coordinating with external providers. They maintain the website and social media platforms, create educational and promotional materials, and explore funding opportunities in support of the overall success of WCRS.

## Monthly or Annual Averages:

- Over 1600 people supported throughout the year, an average of 138 interactions with clients, other providers, and the general public per month.
  - Calls, texts, emails, and social media messages - 532 throughout the year.
  - Client appointments and walk-in services - 686 throughout the year.
  - Support for External Service Providers - 261 throughout the year.

## Highlights:

- Branded WCRS Social Media content, program brochures, promotional materials, and external facing documents.
- Production of CISM Responder's Pocket Guidebook.
- Production of Introduction to Cyber Security for staff and clients.
- Completion of new employee policy and procedure manual.
- Numerous successful staff gatherings.

## Concerns:

- Restricted funding for admin operations from government contracts

## Training and/or Goals:

- Successful completion of professional courses and certificate programs to better support staff and clients.
- Tracking administrative engagement began in August of 2023, the process will continue to be fine tuned to capture the breadth of services provided. The numbers represented here are likely an undercount.



Restorative, team-building trip to Hotspings Cove

# Adult Programs

## Women's Outreach

Support for women and friends or family members of any woman who has experienced or is at risk of violence.

## Stopping the Violence

Counselling and support for self-identified women and mature girls who have experienced violence or abuse in relationships, sexual assault or childhood abuse.

## Sexual Assault Response Program

A team of trained responders dedicated to providing support and advocacy to people of all genders who have been sexually assaulted.

## Community Outreach

Support and advocacy for adults of all genders. Assistance with accessing resources, referrals, and government services.

## Substance Use Outreach

Support for adults of all genders and friends or family of an adult struggling with substance use.

# Women's Outreach

↳ Liza Hutton

## Program Mandate:

The Women's Outreach Program provides support services to women who have experienced, or are at risk of, abuse, threats, or violence, and their dependent children.

## Monthly or Annual Averages:

- On average 14 clients are helped per month, increasing to 22-23 per month during summer/winter
  - 4% for incidents of sexual violence or exploitation
  - 17% related to abuse/violence
  - 11% for case of historical violence
  - 68% for other needs such as housing support, financial security, tax returns, mental health support, family law and food security
- Housing concerns remain the most common issue facing clients.
- Housing and financial security are proving to be the most time-consuming processes for clients.



## Highlights:

- 16 Days of Activism 2023: Raised over \$700 for WCRS and engaged around 85 community members in actions to end gender violence.
- International Women's Day: Held a period poverty campaign featuring a showing of the the DivaCup Film "Pandora's Box" in Ucluelet.
- Ongoing distribution of menstrual products and discussion promotion.
- Community Engagement: Provided support at various events including West Coastchella, local youth concert, Ukee Days celebrations, Fish and Loaves in Tofino, and Food Bank on the Edge hamper deliveries.

## Concerns:

- Persistent challenges with housing security are expected to increase demand for services in the fall/winter. Despite Headwaters assisting some clients, affordable housing remains scarce on the coast, impacting many seeking healthier living conditions.

## Training and/or Goals:

- Completed the following trainings:
  - Supporting Survivors of Tech-Facilitated Gender-Based Violence – Women's Shelters Canada (May 2023).
  - Anti-Oppressive De-escalation Training – HSABC (Aug 2023)
  - EVA Training in Richmond (Sept 2023)
  - Burnout Prevention with Clinical Supervisor (Oct 2023)
  - SafeTALK (June 2023) and ASIST (Nov 2023)
  - SARP Volunteer Training (Nov-Dec 2023, Feb 2024)
  - Response to Sexual Assault Disclosures and Third Party Reporting – EVA (March 2024)
- Developing a plan to collaborate on outreach with local Nuu-chah-nulth communities.
- Continue education through BC Society of Transition Houses (BCSTH) and EVA trainings.
- Launching a supportive women's group with the Stopping The Violence counsellor.

# Stopping the Violence Counselling

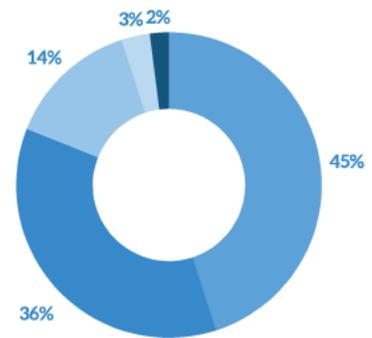
↳ Sarah Hogan

## Program Mandate:

The Stopping the Violence (STV) Counselling Program responds to the needs of women who have experienced or are at risk of violence. STV provides trauma informed counselling, advocacy, referrals, interagency liaison, and community education.

## Monthly or Annual Averages:

- Served 37 clients (11 ongoing, 26 new).
- Most clients seen within a week; waitlisted clients seen within a month.
- Average caseload: 10-15 individuals seen weekly.
- Reasons for accessing counselling:
  - 45% Intimate Partner Violence
  - 36% Sexualized Assault
  - 14% Mental Health and/or Addiction
  - 3% Historical or Childhood Abuse
  - 2% Harassment/Stalking/Trafficking
- Majority of clients manage or have experienced 2 or more of these issues.



## Highlights:

- Most counselling sessions are conducted in-person at Tofino and Ucluelet offices.
- Occasionally, sessions are conducted outside to benefit from nature and movement.
- Virtual or phone sessions used to reduce barriers (e.g., transportation, childcare, employment schedules), though not always ideal for counselling purposes.
- 60% of clients faced affordable housing issues, keeping them in unsafe situations (down from 75% last year).
- This improvement is likely due to the creation of the Headwaters Housing Development and Second Stage housing becoming available, alongside support and advocacy from WCRS and Canada Mortgage and Housing Corporation (CMHC) staff.

## Concerns:

- 6% of clients still live with an abusive partner or family member.
- 50% must interact with their abuser due to parenting, employment, family, housing, or financial constraints.
- 46% of clients who were assaulted did not report to police (75% for Women of color).
- Of 17 clients with police/legal involvement:
  - 7 (41%) received protection, and only 2 with orders of protection
  - 10 (59%) interactions with the police/legal system were fruitless or retraumatizing
- Policy changes, education, and support systems like Women's Outreach, Sexual Assault Response Program (SARP), and Third Party Reporting are improving engagement with the police and legal system.

## Training and/or Goals:

- Critical Incident Stress Management (CISM) training started, completion expected this fall.
- Attempting to complete Eye Movement Desensitization and Reprocessing (EMDR) certification within the year.

# Sexual Assault Response Program

↳ Jenna Pearce

## Program Mandate:

The Sexual Assault Response Program provides emotional support and advocacy to survivors of sexual assault for all genders aged 13 and above.

## Monthly or Annual Averages:

- Started in August 2023, supported 5 clients in fiscal year.
- Referral sources: RCMP-based victim services (1), Island Health's Forensic Nursing Program (1), self-referrals (1), other community organizations (2).
- 80% of clients assisted with legal and reporting options; all supported in creating safety plans.

## Highlights:

- Conducted a 20-hour Volunteer SARP Responder training course for 13 community members in partnership with SAGE Haven's Sexual Assault Response Coordinator.
- Collaborated with 10 community organizations to develop procedures and policies for responding to sexual assault incidents.
- Hosted 5 community engagement events to raise awareness about the program.

## Concerns:

- Pending signing a Memorandum of Understanding with Island Health's Forensic Nursing Program to allow volunteer SARP responders to accompany survivors through forensic exams at Tofino General Hospital (TGH).

## Training and/or Goals:

- Attend the Ending Violence Association of BC 2023 Annual Training Forum.
- Participate in Shifting Frameworks: Advancing Queer Healthcare Workshop.
- Take part in Clayoquot Action Decolonization Workshop.
- Complete the Ending Violence Association of BC Anti-Racism Training.
- Establish a team of volunteers to support survivors during forensic exams at TGH.
- Plan to host a Sexual Assault Response Forum for the Westcoast in the next fiscal year.



Third Party Reporting Training by Ending Violence Association of BC

# Community Outreach

↳ Caitlin Pitre

## Program Mandate:

The Community Outreach Program aims to provide advocacy, referrals, and assistance navigating government services for community members. Additionally, it offers a free tax service through the Community Volunteer Income Tax Program and organizes weekly community lunches.

## Monthly or Annual Averages:

- The Community Volunteer Income Tax program completed over 300 tax returns since June 2023, with eight tax clinics held in Ucluelet and Tofino during March and April.
- The Soup Program serves an average of 37 meals per week, totaling 1,788 bowls over the fiscal year.
- Food Bank deliveries, conducted 2-3 times per week, are coordinated with local partners.
- The Critical Incident Stress Debriefing team, trained in November, has conducted 3 meetings with ongoing preparedness through practice scenarios.
- The 2023 Holiday Luncheon served over 200 attendees and raised nearly \$800 in donations.

## Highlights:

- Successful completion of training for the Critical Incident Stress Debriefing team, enhancing community crisis response capabilities.
- Increased support from local businesses like the Ucluelet Co-op and the Foggy Bean, contributing groceries and coffee to the Soup Program.
- Strong community engagement evident in events like the Earth Day Fundraiser Garage Sale, attended by over 50 community members.

## Concerns:

- Need for continued funding to sustain and expand services such as the Soup Program and income tax clinics.
- Ensuring ongoing engagement and training for the Critical Incident Stress Debriefing team to maintain readiness and effectiveness.

## Training and/or Goals:

- Plan additional training sessions for the fall, focusing on enhancing crisis response capabilities in neighboring communities like Tofino.
- Expand outreach efforts to increase awareness and utilization of services such as the free tax service and community lunches.

**Volunteers serving the community at the annual WCRS Holiday Luncheon**



# Substance Use Outreach

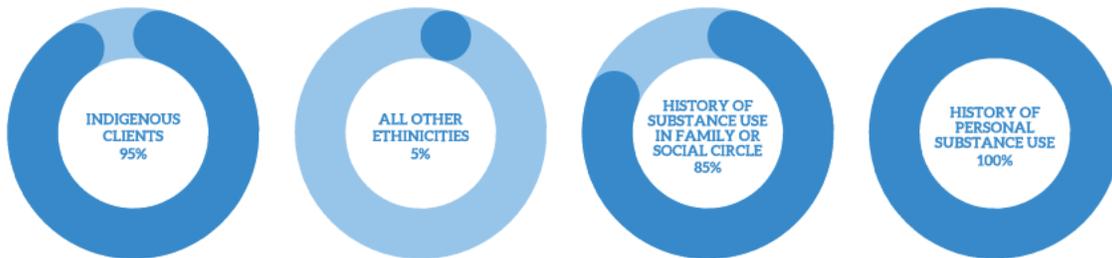
 Susi Krummer

## Program Mandate:

The Substance Use Outreach Program assists individuals and their families who face substance use challenges. Services include emotional support, harm reduction, referrals, assistance in accessing additional services, and supply testing kits. It is available to clients of any gender and ethnicity, starting at Secondary School age.

## Monthly or Annual Averages:

- Average of 9-12 permanent clients per month with weekly to bi-weekly appointments (Includes 4-5 referrals and 2-3 one-off meetings monthly).
- Approximately 1 hour for regular appointments and 1.5 hours for initial intake.
- 75% of hours are dedicated to direct client interactions; 25% to organizational matters and data documentation.
- 95% of clients are Indigenous/First Nation, 5% other ethnicities.
- All clients have a personal history of substance use and 85% have a history of substance use within their family or social circle.



## Highlights:

- Program hours increased to 25 hours per week as of February 2024.
- Established a strong relationship with Ucluelet Secondary School and Maaqtusiis Secondary School in Ahousaht.
- Receives 2-4 school referrals per month, resulting in a mix of one-time and ongoing meetings with referred students.

## Concerns:

- Current funding supports 20-25 hours of work per week; additional hours would allow outreach to more communities, such as Hitacu.
- Long wait times for treatment create hurdles in the recovery process. Local initiatives like safe spaces could alleviate some of these challenges.

## Training and/or Goals:

- Completed 'Mental Health and Addictions' course by Crisis and Trauma Resource Institute (CTRI).
- Attended various courses; Stalking Workshop, Better Health Services for LGBTQIA+, and Third Party Reporting.
- Attending the annual Ending the Violence Association (EVA) of BC Conference in Vancouver this fall.
- Aim to develop a comprehensive network of Substance Use related service providers on the Westcoast and surrounding communities.

# Youth Programs

## **Community Youth Worker**

Family centered supports and mentorship for youth in the community by facilitating school groups, youth gatherings, events and wellness activities.

## **PEACE**

An intervention and prevention program providing counselling to children and youth who have witnessed or experienced violence or abuse.

## **Youth and Family Substance Use**

Counselling for youth and their families or caregivers who are affected by substance use.



# PEACE / Mental Health

## Counselling



Tristan Godberson

### Program Mandate:

The PEACE Program (Prevention, Education, Advocacy, Counselling, Empowerment) and the Island Health Mental Health Contract together offer a comprehensive range of mental health and support services to diverse populations along the west coast. The PEACE Program aims to empower children and youth, while the Island Health Mental Health Contract focuses on providing mental health support to adults of all genders.



### Monthly or Annual Averages:

- Client Load:
  - PEACE Program serves about 20-30 children and youth at any given time
  - Mental Health Contract serves approximately 10-15 individual adults at any given time
- Annual Reach:
  - Over 60 clients ranging in age from 6 to 70
  - Provides support to over 60 adult clients
- Together, both programs delivered over 1500 direct clinical hours throughout the year.

### Highlights:

- Both programs effectively served a wide array of communities including Toquaht, Hitacu, Ucluelet, Ty-Histanis, Esowista, Tofino, Opitsat, and Ahousaht.
- Provided services in multiple settings such as community spaces, schools (including Maaqtusiis Elementary and Secondary Schools), and healing centers.
- Supported the Tla-o-qui-aht Multigenerational Community Intervention Workshop and local youth-led events.

### Concerns:

- Potential for high demand exceeding available resources and staffing.
- Need for ongoing adjustment of services to address the changing mental health needs of the adult population.
- Need for ongoing community engagement to maintain and build upon the established relationships and trust within the communities served.

### Training and/or Goals:

- Expand the VIP (Violence is Preventable) group education program to more schools and youth spaces.
- Strengthen collaboration with other services, families, and individuals within the communities.

# Community Youth Worker

↳ Waylon McLeod

## Program Mandate:

The Community Youth Worker Program takes a family centered approach to supporting children, youth and families. Provides assessment, support plans, and services for children, youth (18 and under), parents, and families in the West Coast Area.

## Monthly or Annual Averages:

- Referrals come from a variety of sources including, local Indigenous communities, School District 70, parents/guardians, Island Health, MCFD, Nuu-Chah-Nulth Tribal Council, WCRS programs, and self-referrals, 3 this year.
- Served 20 clients throughout the year, 17 returning.
- Total of 35 separate Group / Individual Sessions completed including weekly supports and appointments at Ucluelet Secondary School.

## Highlights:

- Supported 5-day "Breaking the Silence" workshop on trauma of sexual abuse/assault in Tla-o-qui-aht by Jane Middleton Moz and Anita Touchie. (Presence requested by Tla-o-qui-aht First Nation).
- Aided the Yuułuʔiłʔatḥ First Nation Young Men's Leadership Group (Warriors) by attending weekly meetings in Hitatsoo, facilitating inter-agency trips focused on life promotion and cultural learning, and collaborated with community staff, FNHA, Dr. Ricardo Manmohan.
- Assisted with preparation and 10-day Canoe Journey from Beecher Bay to Muckleshoot. Provided counselling, family support, and cultural training during the trip. (Presence requested by Tla-o-qui-aht First Nation).
- Participated in Healing Sweats for men and youth.



## Concerns:

- Increased need for support at Ucluelet Secondary School; improved office space provided by SD70.
- Rising requests from outlying Indigenous communities for community-led events.
- Continued lack of secure housing for children, youth, and families on the West Coast.
- Reduced services from Nuu-Chah-Nulth Tribal Council.



## Training and/or Goals:

- Increase presence in Ty-Histanis.
- Aim to bridge the new service gaps left by the reduced services offered through.
- Introduce somatic-based workshops into schools and community.
- Pursue registered clinical counselling courses and certification.
- Start pathways towards professional designation.

# Youth and Family Substance Use Counselling

↳ Marnie Helliwell

## Program Mandate:

The Youth and Family Substance Use Counsellor works with youth (ages 13-19) and their families who are affected by substance use. Services include individual and family counselling, education, and transition planning, supporting clients at any stage of change and substance use.

Clients are met in person at WCRS Offices, Ucluelet Secondary School, Maaqtusiis Secondary School, and Chah Chum Hii Yup Health Centre in Ahousaht.

## Monthly or Annual Averages:

- Direct Service to Clients: 70%
- Collaboration with other Service Providers: 20%
- Administration (documentation and reporting): 10%
- Transportation (with and without clients): 14%
- Clients in crisis requiring immediate support: 7%



**Significant lack of harm reduction tools and spaces locally**

## Highlights:

- Average caseload of 17 youth and 2 caregivers.
- Provided services in office spaces, community settings, and schools.
- Accompanied clients to various appointments and provided transportation.
- Significant focus on harm reduction strategies, including safety plans, testing strips, and Naloxone Kits.
- Referred 4 youth to Residential Treatment facilities.
- Advocated for and engaged in efforts towards establishing a Sobering Assessment Centre and other support facilities in the region.
- Notable substance use trends: Alcohol most reported, followed by Cannabis; increased reported use of Benzodiazepines and Cocaine among youth.

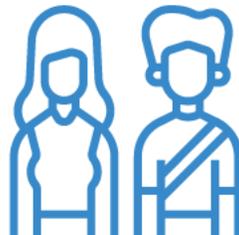
## Concerns:

- Lack of detox beds and appropriate settings for individuals with substance use disorder in the region.
- Absence of Safe Injection Sites on the West Coast of Vancouver Island.
- Increased reports of self-harm among youth.
- Limited direct services in Opitsaht and Hitacu, although there is opportunity to work with youth from these communities who attend Ucluelet Secondary School.

## Training and/or Goals:

- Continue to connect clients with additional resources and advocate for their needs.
- Explore getting certified as a clinical counsellor.
- Focus on harm reduction through education and crisis prevention plans.
- Advocate for local Youth Detox Beds, Safe Injection Site, Sobering Centre, and Safe House.
- Improve Cognitive Behavioral Therapy and Trauma Therapy skills.

**Increased reports of self-harm among youth**



**Benzodiazepines and Cocaine use on the rise among youth**

# Special Needs Programs



## **Community Living BC**

Aiding people with developmental disabilities to become more independent, strengthen daily living skills, access community resources, make friends as well as practice communication and social skills.

## **Children and Youth with Support Needs**

Provides individual and group opportunities for children and youth with developmental disabilities to develop social and recreational skills.

# Community Living BC

## ↳ Siobhan Burns

### Program Mandate:

Everyone belongs! West Coast Community Resources Society's Community Inclusion Program supports individuals with diverse abilities to participate fully in community life.

### Monthly or Annual Averages:

- Supported 5 individuals throughout fiscal year April 2023 to March 2024 (previously supported 2 part-time).
- CLBC workers provided over 1,800 direct client hours and 300+ training/indirect client hours.
- Included more than 500 outings for clients.

### Highlights:

- Became a full-time program in November 2022, the program has completed it's first full fiscal year.
- Engaged in extensive volunteer work with WCRS and local organizations like Food Bank on the Edge.
- Participated in community events such as Ukee Days, Tla-O-Qui-Aht First Nation Days, and Vancouver Island's Operation Track Shoes final event.
- Contributed to community activities like baking for lunches, crafting cards, and painting projects.
- Supported WCRS's second stage housing, weekly community lunch, and annual holiday lunch events.

### Concerns:

- Lack of additional funding to expand this much needed program or increase support hours for existing clients on the West Coast.

### Training and/or Goals:

- Securing additional funding to expand the program's reach on the West Coast and increase support hours for clients.



# Children and Youth with Support Needs

 Kathleen Stuart

## Program Mandate:

The CYSN Program supports children and youth aged 6 to 19 with autism spectrum disorder (ASD), developmental delays, and complex health needs. It offers outreach, community linkage, training, respite, and behavioral support. The program focuses on enhancing relational support and adaptive functioning by connecting with families, addressing their needs, and working collaboratively to navigate constant change while fostering a sense of belonging.

## Monthly or Annual Averages:

- The program supported eight youths, aged 7 to 18 years.
- Gender distribution includes two who identify as she/her and six as he/him, with some fluidity.
- Three of the youths are Indigenous.

## Highlights:

- Children and Youth require flexibility to maintain relational supports.
- Families have diverse needs. Activity-focused support, behavioral support, and advocacy.
- Client skill development (e.g., driver training, music/band, work experience), muscle toning (e.g., hiking, swimming, dancing), play is integral in developing competency.
- Behavioural support tools that assist with management of self regulation, executive function, and anxiety.
- Efforts to build confidence in youth and support for those with invisible disabilities.
- Collaboration with Tofino Recreation to promote neurodiversity training.

*“Teaching kids to collaborate on solving the problem(s) that are causing their concerning behaviors is a much more important life skill, and it is a life skill that they do not acquire just by having us reward them or punish them.”*

- Ross Green (07/31/2024) [Podcast 515: Pathological Demand Avoidance and ODD: Collaborative and Proactive Solutions \(additudemag.com\)](#)

## Concerns:

- There are Families within the Communities on the West Coast whose children/youth do not meet the criteria of the MCFD CYSN Programs. These include individuals who identify/affected by FASD, ADHD, other developmental delays or are waiting for Psychological Assessment Services.
- Lack of needed services (e.g., Behavioral Analysts, Speech Therapists, Interventionists, Occupational Therapists, and Counselling) on the West Coast.
- Grief has overwhelmed many families this year.

## Training and/or Goals:

- Webinars on Collaborative and Proactive methodologies from experts like Dr. Ross Green.
- Continuous research into cultural learning, grief, trauma, school avoidance, and aggression from authors like Lorraine Hedtke, Cyndy Baskin, Kari Dunn Buron, and John Winslade.
- Workshops such as HSABC Decolonization Series, Bullying and Harassment, Disability Alliance, and The Plan Institute.
- Continuing support for families with children/youth exhibiting concerning behaviors by focusing on flexibility, adaptability, frustration tolerance, and emotion regulation, using collaborative problem-solving methods instead of power control methodologies.

# Financial Report, Board of Directors, Partnerships, Donors, and Funders



# Financial Report

## Crystal Bolduc, Charmaine Lam

Westcoast Community Resources Society (WCRS) is committed to responsible, fiscal stewardship and to sustaining and diversifying its funding resources in order to continue to provide existing and expanded services to our local community.

Within this annual report is information reflecting a brief overview of the financial position of WCRS. Please refer to our full audited financial statements for detailed information.

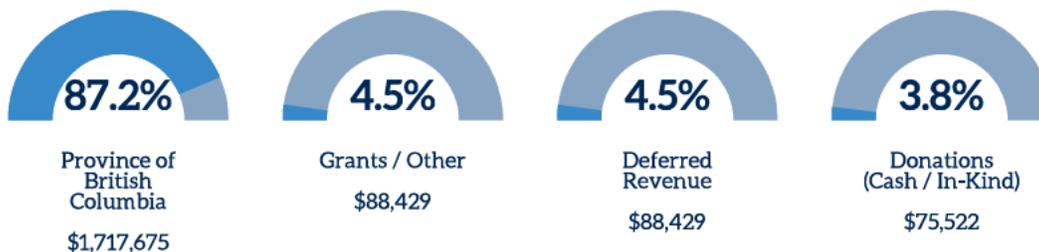
### Expenses:

- Expenses for the year were higher than last year as inflation and costs increased across the board.
- Even with the increase in costs, 87% of expenses were allocated to Direct Program Delivery. This remains the same as in the past 3 years (2021 – 2023).
- Major repairs and maintenance were completed on the Welcome Bay house.
- Travel costs increased as services in Ahousaht have been expanded.
- Insurance premiums increased by 78%.
- Professional fees include a new policy and procedures manual, senior management salary review and board training, which were all funded by a separate grant.
- Overhead remains at 10% as it was in 2023.



### Revenues:

- Our revenue increased from last year to cover the increase in expenses.
- Our major source of revenue remains funding from the Province of BC.
- There was no new funding from the federal Government however we did complete spending on grants received in prior years.
- Our Donations (Cash and In Kind) increased by 36% this year.



### Audited Financial Statements

McIntosh Norton Williams, chartered Professional Accountants (MNW), audited the financial statements of WCRS for the year ended March 31, 2024. MNW's audit report indicates that WCRS's financial statements present "fairly, in all material respects, the financial position of the Society".

# Board of Directors, Partnerships Funders, and Donors

## WCRS Board of Directors



**Faye Missar**  
Co-chair

**Brett Freake**  
Co-chair

**Crystal Bolduc**  
Treasurer

**Yannick Harry**  
Director at large

**Sarah Gray**  
Director at large

**Nora O'Malley**  
Director at large

**Ellen Froid**  
Director at large

## Partnerships, Donors, and Sponsors

### Partnerships

Clayoquot Biosphere Trust  
Food Bank on the Edge  
Kuu-Us  
Canadian Mental Health Association

### Funders

Ministry of Public Safety and Solicitor General  
Island Health  
Ministry of Child and Family Development  
Clayoquot Biosphere Trust  
BC Housing  
Community Living British Columbia

### Donors

Alberni-Clayoquot Regional District  
Big Hens Home Improvement  
Black Rock Oceanfront Resort  
Blue Crush Concierge  
Bravocados  
Browns Socialhouse  
Ceara Salvage Marine Services  
Coastal Community Credit Union  
DIVA  
Epic Pharmacy  
Equanimity Wellbeing  
Far West Distributors  
Foggy Bean Coffee Co  
Food Bank on the Edge  
Front of the House Studio Suite  
Harbourview Pharmacy

Howler's Family Restaurant  
Jamie's Whaling Station  
Joni  
Judy Gray  
Lake Family All One Fund  
Long Beach Lodge  
Lunar Charters and Tours  
Manoah Masonic Lodge  
Mark Hobson Gallery  
Mermaid Tales Bookshop  
Mint Cleaning  
Pacific Coastal Airlines  
Pluvio  
The Gray Team at RE/MAX  
Rubio  
Selkies Coastal Creations

St Columba Parish  
Surf Sister  
The Den  
Tofino Brewing Co  
Tofino Consumers Co-op  
Tofino Saltwater Classic  
Tofino Ucluelet Culinary Guild  
Ucluelet Brewing Company  
Ucluelet Consumer Co-op  
Ukee InfoTech  
Ukee Poke  
West Coast Shapes & Ukee Poke  
United Way

Thank you to the volunteers that support our weekly community lunch and annual holiday lunch, the CISM volunteer responders, and the SARP volunteer responders.

You are all community champions.

## **Westcoast Community Resources Society**

500 Matterson Drive, Ucluelet BC  
PO Box 868, V0R3A0

250.726.2343  
admin@wccrs.ca

Empowering our Community since 1992





**ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT**

## 2025 ACRD GRANT-IN-AID APPLICATION FORM

### ORGANIZATION INFORMATION

<b>Organization Name:</b>	Ucluelet and Area Historical Society
<b>Society Number:</b> <i>(N/A for applications &lt;\$500)</i>	S23893
<b>Contact Person:</b>	Carolyn Langhelt
<b>Street Address:</b>	PO 397
<b>City, Province, Postal Code:</b>	Ucluelet, BC, V0R 3A0
<b>Phone:</b>	416 876 0194
<b>Email:</b>	info@ucluelethistory.ca
<b>Identify your Organization Type</b> (see <a href="#">GIA Policy</a> for definitions):	
<input checked="" type="checkbox"/>	Registered Organization
<input type="checkbox"/>	Non-Registered Organization <i>(for Grant Applications &lt;\$500, on a one-time basis only)</i>

### Describe the services & benefits that your organization provides to the Alberni-Clayoquot Region (specifically indicate which community or communities your organization services):

Since its incorporation in 1988, the Ucluelet and Area Historical Society (UAHS) has been dedicated to fulfilling its mission to collect and preserve archival material and artifacts related to the history of the West Coast communities. UAHS has long been the resource for local history information to the community, the following are examples:

- Services to the District of Ucluelet when creating their historical sign boards around town;
- Services to the Arts and Culture Organizations by acting as consultants on historical facts for their festivals, especially PRAS Cultural Heritage Festival;
- Services to individuals who are researching historical facts about families or simply the history of Ucluelet.
- Services to businesses looking for historical information of land and buildings prior to new developments.
- Services to the public through exhibits and presentations about the history of Ucluelet and area throughout the year.
- And as a more recent endeavour, services to the public through the Ucluelet Harbour History boat Tours, where people are given a guided historical tour of the harbour.



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

PROJECT INFORMATION			
<b>Project Name:</b>	Ucluelet Harbour HistoryBoatTours		
<b>Grant Amount Requested:</b>	\$2,000		
<b>In-kind Resources Requested:</b>	none		
<b>Project Start Date:</b>	07/01/25	<b>Project End Date:</b>	09/30/25
<b>Identify the Grant-in-Aid Category you are applying to (select one option only):</b>			
<input type="checkbox"/> <b>Regional GIA</b> (regional projects that benefit residents & visitors across the ACRD)			
<input type="checkbox"/> <b>Alberni Valley &amp; Bamfield GIA</b> (projects that benefit residents & visitors in the AV & Bamfield)			
<input checked="" type="checkbox"/> <b>West Coast GIA</b> (projects that benefits residents & visitors on the West Coast)			
<input type="checkbox"/> <b>Bamfield Electoral Area GIA</b>	<p>Electoral Area GIA categories are intended to support projects that occur in one of the six Electoral Area's. In most cases, GIA applications <u>can be submitted to one Electoral Area Category only</u>. An exception to this, could be an event that spans across two electoral areas (such as a race that occurs in Beaver Creek &amp; Cherry Creek Electoral Areas).</p> <p>If you are considering applying to more than one Electoral Area GIA, please discuss this with staff before applying.</p>		
<input type="checkbox"/> <b>Beaufort Electoral Area GIA</b>			
<input type="checkbox"/> <b>Long Beach Electoral Area GIA</b>			
<input type="checkbox"/> <b>Sproat Lake Electoral Area GIA</b>			
<input type="checkbox"/> <b>Beaver Creek Electoral Area GIA</b>			
<input type="checkbox"/> <b>Cherry Creek Electoral Area GIA</b>			
<b>Describe the specific activities of the project to which this Grant would be applied (be as specific as possible):</b>			
<p>The project is a series of ten two-hour guided boat tours of the Ucluelet Harbour. It will include historical interpretations from the three major cultures who lived and worked along its shores where the Nuu-cha-nulth Nations have been established for thousands of years. The route: The Dixie IV leaves from the Small Craft Harbour, turns right following the shoreline as far as Spring Cove, crosses the harbour to Stuart Bay, runs back along the shoreline passing Hitacu and Old Port Albion, to the head of the harbour, then returns to the Small Craft Harbour. The boat will slow down at many points while the guides tell stories about locations where past people of all three cultural groups left an impact. The activities related to this project will include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Production of visual aides to be used in the tours.</li> <li><input type="checkbox"/> Training and hiring new guides for boat safety and tour information.</li> <li><input type="checkbox"/> Planning and scheduling tours for July, August and September.</li> <li><input type="checkbox"/> Post-tour discussions with participants and guests for feedback.</li> </ul>			



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

**Describe how this project will benefit the community** (*Describe the expected outcomes and who will specifically benefit from this project*):

This project supports the development of healthy, equitable, cross-cultural working relationships with the west coast communities. Expected outcomes:

- Creating a new partnership with local First Nations and hiring a UFN tour guide strengthens the relationship between the two communities,
- Involvement with the Japanese Canadian community is an essential step in demonstrating their important contribution in the development of this community.
- Engagement with a local business who will take care of bookings and schedules for us.
- Collaboration with other organizations: Last year, the Ucluelet Aquarium staff took the tour for training so they could deliver historical harbour facts to the public in their daily work.
- Succession and reaching out to our young people who are interested in history,

**Financial Information** (*attach a copy of your annual report, a copy of your organizations current year budget, latest financial statement, and an EFT application*).

Item Description ( <i>be as specific as possible</i> )	Cost	Amount Requested from ACRD
Admin expenses	\$ 2,075.00	\$ 0.00
Boat fees for guides (2x\$125)x 10 trips + 1 trip for 2 while training	\$ 2,925.00	\$ 800.00
Guides' contract fees (\$4,000) training sessions for 2 (\$300)	\$ 4,300.00	\$ 1,000.00
Organized post-tour discussion sessions (including refreshment)		
to get feed back and ideas for future boat tours,	\$ 750.00	\$ 200.00
Supplies, visual aids,	\$ 350.00	\$ 0.00
Volunteer training (2+)	\$ 300.00	\$ 0.00
Honorarium	\$ 300.00	\$ 0.00
In-kind value of \$3000 from UAHS volunteers brings the total budget to \$14,000		
<b>Totals</b>	<b>\$ 11,000.00</b>	<b>\$ 2,000.00</b>



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION DECLARATION

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | I acknowledge that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.  |
| <input checked="" type="checkbox"/> | I acknowledge that this grant application is related to a project within the Alberni-Clayoquot Regional District boundary.  |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will utilize the funds as indicated in this application.   |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will be required to provide a Final Report by March 31, 2026, including financial documentation related to how the grant funds were spent. |
| <input checked="" type="checkbox"/> | I acknowledge that if grant funds are not fully utilized, that they will be returned to the ACRD.   |
| <input checked="" type="checkbox"/> | I acknowledge if my organization does not submit a Final Report, the organization will be ineligible to apply for an ACRD GIA the following year.   |
| <input checked="" type="checkbox"/> | I acknowledge that receipt of a GIA does not guarantee funding in the future and that applicants are encouraged to work towards financial independence where possible.                                    |
| <input checked="" type="checkbox"/> | I acknowledge that GIA's will not be provided to subsidize activities that are the responsibility of senior levels of government.   |

### ATTACHMENTS TO INCLUDE WITH THIS FORM

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Copy of your groups most recent financial statement ( <i>not required for GIA applications &lt;\$500</i> ). |
| <input checked="" type="checkbox"/> | Copy of your organization's current year budget ( <i>not required for GIA applications &lt;\$500</i> ).     |
| <input checked="" type="checkbox"/> | A copy of your annual report, if available ( <i>not required for GIA applications &lt;\$500</i> ).          |
| <input checked="" type="checkbox"/> | A completed <a href="#">Electronic Funds Payment Application</a> and void cheque.                           |



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION SUBMISSION

Submit your completed GIA application form and attachments via email to [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or deliver to:

Alberni-Clayoquot Regional District  
Grant-in-Aid Program  
3008 5th Ave  
Port Alberni, BC V9Y 2E3

***Application deadline is April 30, 2025.***

Applications that do not meet eligibility criteria or are received after the application deadline, will not be considered.

Assistance to apply is available to all applicants. If you would like assistance in applying, please reach out to ACRD staff through email [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or via phone at 250-720-2700.

**Declaration:** I declare that the information provided in this application is true and accurate to the best of my knowledge.

Signature: Carolyn Langhelt

Date: April 26, 2025

*Note: The personal information collected in this survey is collected in accordance with Section 26 (c, d, e) of the Freedom of Information and Protection of Privacy Act (FOIPPA) for the purposes of consideration regarding applications to the Alberni-Clayoquot Regional District Grant-in-Aid program. Direct any questions about the collection, use and disclosure of this information to [foi@acrd.bc.ca](mailto:foi@acrd.bc.ca).*

**UCLUELET AND AREA HISTORICAL SOCIETY**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 2024**

**INDEX**

Notice to Reader

Exhibit "A" – Balance Sheet

Exhibit "B" – Statement of Operations & Deficit

*Raylene Tyne*  
*Bookkeeper*

*Raylene Tyne, Bookkeeper*  
PO Box 133, Ucluelet, BC V0R 3A0 Tel: 250.726.8265 Fax: 250.726.4324

### **NOTICE TO READER**

On the basis of information provided by management, I have compiled the Balance sheet of Ucluelet and Area Historical Society as of December 31, 2024, and the statement of operations and deficit for the year then ended.

I have not performed an audit or review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Ucluelet, BC  
April 1, 2025

Raylene Tyne



**Ucluelet and Area Historical Society**  
**Statement of Operations**  
**Year Ended December 31, 2024**

<b>ASSETS</b>	<b>2024</b>	<b>2023</b>
Checking Account	2,646.85	2,427.11
High Interest Savings	97.26	2.18
Gaming Account	630.22	1,139.93
Grant Account 0004	24.76	-
Term Deposits	245,419.62	56,792.20
Equity Shares	57.08	55.77
Prepaid Expenses	1,091.93	-
Accounts Receivable	220.48	35.72
Equipment	259.18	-
<b>TOTAL ASSETS</b>	<b>\$ 250,447.38</b>	<b>\$ 60,452.91</b>
<b>LIABILITIES</b>		
Accounts Payable	1,169.74	-
Deferred Contributions	188,923.41	-
<b>TOTAL LIABILITIES</b>	<b>190,093.15</b>	<b>-</b>
<b>EQUITY</b>		
Operating Fund - Fund Balance	3,562.03	
Reserved Fund - Fund Balance	56,792.20	60,452.91
<b>TOTAL EQUITY</b>	<b>\$ 60,354.23</b>	<b>\$ 60,452.91</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 250,447.38</b>	<b>\$ 60,452.91</b>

Approved by Board Members

April 10, 2025 Bob Kuhlman  
Date:

April 10, 2025 J D Smith  
Date:

**Ucluelet and Area Historical Society**  
**Statement of Operations**  
**Year Ended December 31, 2024**

REVENUE	2024	2023
<b>Contributed Revenue</b>		
Donations - Official Receipt Issued	1,000.00	750.00
Donations - No receipt Issued	2,293.30	1,109.59
Grants - Alberni Clayoquot Regional District	2,000.00	-
Grants - Clayoquot Biosphere Trust	2,375.00	-
Grants - Japanese Canadian Legacies Society	200,000.00	-
<b>Total Contributed Revenue</b>	<b>207,668.30</b>	<b>1,859.59</b>
<b>Earned Revenue</b>		
Event - Ucluelet Guided Harbour Tours	800.00	1,275.00
Event - Exhibit & presentation/Admission by Donation	30.00	-
Interest on bank Accounts	563.94	131.57
Interest on Reserved Funds	2,124.83	-
Memberships	190.00	40.00
Other Revenues	20.00	95.00
<b>Total Earned Revenue</b>	<b>3,728.77</b>	<b>1,541.57</b>
<b>Fundraising Revenue</b>		
Craft Sale	-	1,785.91
Plant Sale	1,350.25	1,227.75
Plaque Sales	200.00	-
Raffle	626.10	704.00
<b>Total Fundraising Revenue</b>	<b>2,176.35</b>	<b>3,717.66</b>
<b>TOTAL REVENUE</b>	<b>\$ 213,573.42</b>	<b>\$ 7,118.82</b>

**EXPENSES****Administration Expenses**

Advertising and promotion	-	171.24
Accounting and Legal	-	165.00
Courier and Postage	2.09	257.25
Communications - Zoom	212.80	-
Contracts - Admin Support	1,250.00	-
Fees, Dues & Subscriptions	4,351.81	1,913.96
Travel, meals & Receptions	358.52	-
GST Expense	641.16	-
Miscellaneous Expenses	41.07	-
Office Supplies	301.09	537.81
Storage Fees	695.73	-
Website Expense	323.64	77.06
Other Office Expenses	387.87	164.96
<b>Total Administration Expenses</b>	<b>8,565.78</b>	<b>3,287.28</b>

<b>Building Expenses</b>			
General Building Expense	25.00	-	
Construction Manager Contract	3,750.00	-	
Project Administrator Contract	4,080.00	-	
Project Builder Contract	5,000.00	-	
Sub-Contractor Contracts	515.97	-	
<b>Total Building Expenses</b>	<b>13,370.97</b>		
<b>Funraising Expenses</b>			
Craft Sale Expense	-	45.00	
Plant Sale Expense	-	-	
Plaque Expense	-	-	
Raffle Expense	74.27	-	
<b>Total Fundraising Expenses</b>	<b>74.27</b>	<b>45.00</b>	
<b>Other Expenses</b>			
Collections & Library Expenses	346.55	-	
Event - Exhibits & Presentations	586.67	-	
Event - Harbour Tour Expenses	1,500.00	1,518.30	
General Event Expenses	205.77	52.50	
<b>Total Other Expenses</b>	<b>2,638.99</b>	<b>1,570.80</b>	
<b>TOTAL EXPENSES</b>	<b>\$ 24,650.01</b>	<b>\$ 4,903.08</b>	
<b>Excess of Revenues over Expenses</b>	<b>\$ 188,923.41</b>	<b>\$ 2,215.74</b>	
<b>Deferred Revenue to 2025</b>	<b>\$ 188,923.41</b>		
<b>Balance</b>	<b>(0.00)</b>	<b>\$ 2,215.74</b>	

<b>Deferred Revenue Details:</b>	<b>Amount</b>	<b>Funds</b>
Japanese Canadian Legacies Society Grant	186,767.87	Pavilion Building Funds
Private Donations	962.50	Pavilion Building Funds
Clayoquot Biosphere Trust	461.56	Harbour Tours Funds
Private Donations	731.48	Operating Funds
	<b>\$ 188,923.41</b>	

ACCOUNT NAME	WORKING BUDGETS BY FUND			TOTAL BUDGET
	2025 Budget	2025 Budget	2025 Budget	
	Operating Fund	Harbour Tour	JC History Pavilion	
<b>Deferred Revenue from previous year</b>	731	462	187,730	188,923
Donations	2,200	2,538	2,200	6,938
JCLS Grant				-
CBT Grant		6,000		6,000
ACRD Grant		2,000		2,000
Interest earned on Bk Accts	200			200
Interest earned on Term Deposit	2,125			2,125
Memberships	500			500
Misc. Sales	100			100
Plant Sale	1,200			1,200
Plaque Sale	600			600
Raffles	600			600
Exhibit & Presentations Admission by donations	400			400
Harbour Tour Revenue Misc. Revenue	100			100
<b>Total from each fund</b>	<b>8,756</b>	<b>11,000</b>	<b>189,930</b>	<b>209,686</b>
Admin Support expense	3,000	500	n/a	3,500
Collection & library expenses	400	n/a		400
Exhibit & Presentations expenses	2,330	n/a		2,330
Fees dues and subscriptions	284	286	330	900
Courier & Postage	20	21	21	62
Communications	90	90	90	270
Office Supplies	147	147	147	441
Printing, posters and photocopies	105	105	105	315
Food, receptions for special events	158	525	158	841
Storage fees	1,890	n/a		1,890
Supplies (general)	53	275		328
Ukee days expenses	53	n/a	n/a	53
Raffle expense	100	n/a	n/a	100
Website expenses	126	126	126	378
Sub-total	<b>8,756</b>	<b>2,075</b>	<b>977</b>	<b>11,808</b>
Tour guide contracts (2)		4,462		4,462
Harbour Tour Boat Expense & admission subsidies		4,463		4,463
Sub-total				
		<b>8,925</b>		<b>8,925</b>
				-
Project Administrator contract			6,000	6,000
Project Manager contract			12,600	12,600
Builder contract			55,000	55,000



## Ucluelet & Area Historical Society

**Minutes of the 36th Annual General Meeting, held in the  
Ucluelet Community Centre, Activity Rooms 1 & 2  
500 Matterson Drive,  
on April 12th, 2025 at 1:00 p.m.**

### **DIRECTORS IN ATTENDANCE:**

Barb Gudbranson	Claudia Cole
Shirley Martin	Pieter Timmermans
Carolyn Langhelt	
Regrets – Terry Smith	

Including the members of the Board, there were nineteen people in attendance.

### **CALL TO ORDER:**

President Barb Gudbranson called the meeting to order at 1:10 p.m.

### **APPROVAL OF MINUTES:**

*Moved by Pieter Timmermans and seconded by Carolyn Langhelt to adopt the 2024 Ucluelet & Area Historical Society Annual General Meeting minutes as presented. **CARRIED***

### **FINANCIAL REPORT:**

The report was prepared by Raylene Tyne and presented by Barb Gudbranson.

*Moved by Claudia Cole, seconded by Pieter Timmermans to file the Financial Report as presented. **CARRIED***

### **PRESIDENT'S REPORT:**

President Barb Gudbranson expressed appreciation to the Board members, and listed some of the past year's accomplishments, including the Ucluelet Harbour tours. She related that the UAHS is looking forward to increased Ucluelet First Nation involvement with the tours in 2025.

Barb referenced the challenges for the Archive team due to the flooding of the District office basement. She also described future projects such as pop-up museum displays.

Barb gave an update on a major project, the creation of a Japanese Canadian history pavilion. She acknowledged Jacqueline Chamberland for all the work she has done, and read a brief statement prepared by Jacqueline about the project. Barb also acknowledged Terry Smith for his ongoing work in organizing the acquiring and storage of the wood needed for the project, and David Smith for falling the trees and milling the lumber.

*Moved by Shirley Martin, seconded by Claudia Cole to accept the President's report as presented. **CARRIED***

**ELECTION OF MEMBERS OF THE BOARD:**

Barbara Schramm presided over the Board elections. It was moved by Pieter Timmermans, seconded by Barb Gudbranson that the existing Board members stand again. The following members were re-elected to the Board: Barb Gudbranson, Claudia Cole, Pieter Timmermans, Carolyn Langhelt and Shirley Martin. Terry Smith had submitted a letter stating his willingness to stand, and was also re-elected.

Barb Gudbranson nominated Phil Hood, Pieter Timmermans seconded the nomination, and Phil was elected to the Board.

The business meeting was adjourned by Barb Gudbranson at 1:30 p.m.

**PRESENTATION:**

Following a short break for mingling and light refreshments provided by the Ucluelet Co-op, Shirley Martin gave a presentation on “Carl Binns: West Coast Settler and Adventurer.”

Barb Gudbranson, President \_\_\_\_\_

Shirley Martin, Secretary \_\_\_\_\_



**ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT**

## 2025 ACRD GRANT-IN-AID APPLICATION FORM

### ORGANIZATION INFORMATION

<b>Organization Name:</b>	Redd Fish Restoration Society	
<b>Society Number:</b> <i>(N/A for applications &lt;\$500)</i>	██████████	S0079445
<b>Contact Person:</b>	Mandala Smulders	
<b>Street Address:</b>	1728 Peninsula Rd	
<b>City, Province, Postal Code:</b>	Ucluelet, BC, V0R 3A0	
<b>Phone:</b>	250-726-2424	
<b>Email:</b>	mandala@reddfish.org	
<b>Identify your Organization Type</b> (see <a href="#">GIA Policy</a> for definitions):		
<input checked="" type="checkbox"/>	Registered Organization	
<input type="checkbox"/>	Non-Registered Organization <i>(for Grant Applications &lt;\$500, on a one-time basis only)</i>	

### Describe the services & benefits that your organization provides to the Alberni-Clayoquot Region (specifically indicate which community or communities your organization services):

The Redd Fish Restoration Society, formerly the Central Westcoast Forest Society, is a registered charity dedicated to ecosystem restoration, research, and education. For over 25 years, Redd Fish has worked in partnership with Nuu-chah-nulth (nuučaanuł) nations to carry out ecological restoration within their ha'houlthee (traditional territory), with a focus on creating local employment opportunities. We directly impact Tofino, Ucluelet, hiškwii?ath (Hesquiaht) Nation, ʕaahuus?ath (Ahousaht) Nation, ʕaʕuukwi?ath (Tla-o-qui-aht) Nation, Yuułu?i?ath (Ucluelet) Government, and tukʕaa?ath (Toquaht) Nation Government. A key priority is the restoration of wild Pacific salmon, which are essential to the cultural, ecological, and economic fabric of coastal communities. Salmon connect marine and freshwater ecosystems, delivering nutrients to riparian forests and sustaining diverse wildlife. For the nuučaanuł, salmon hold deep cultural and spiritual significance. However, their populations have declined due to habitat loss, especially from historical logging that damaged old-growth forests and stream health. Redd Fish takes a holistic, watershed-based approach—restoring forests, rivers, and nearshore marine areas as one interconnected system. The organization also fosters public awareness through education, community events, and its interpretive center and non-profit shop in Ucluelet.



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

PROJECT INFORMATION			
<b>Project Name:</b>	Redd Fish Restoration Outreach		
<b>Grant Amount Requested:</b>	10,064		
<b>In-kind Resources Requested:</b>	none		
<b>Project Start Date:</b>	06/01/25	<b>Project End Date:</b>	09/01/25
<b>Identify the Grant-in-Aid Category you are applying to (select one option only):</b>			
<input type="checkbox"/> <b>Regional GIA</b> (regional projects that benefit residents & visitors across the ACRD)			
<input type="checkbox"/> <b>Alberni Valley &amp; Bamfield GIA</b> (projects that benefit residents & visitors in the AV & Bamfield)			
<input checked="" type="checkbox"/> <b>West Coast GIA</b> (projects that benefits residents & visitors on the West Coast)			
<input type="checkbox"/> <b>Bamfield Electoral Area GIA</b>	<p>Electoral Area GIA categories are intended to support projects that occur in one of the six Electoral Area's. In most cases, GIA applications <u>can be submitted to one Electoral Area Category only</u>. An exception to this, could be an event that spans across two electoral areas (such as a race that occurs in Beaver Creek &amp; Cherry Creek Electoral Areas).</p> <p>If you are considering applying to more than one Electoral Area GIA, please discuss this with staff before applying.</p>		
<input type="checkbox"/> <b>Beaufort Electoral Area GIA</b>			
<input type="checkbox"/> <b>Long Beach Electoral Area GIA</b>			
<input type="checkbox"/> <b>Sproat Lake Electoral Area GIA</b>			
<input type="checkbox"/> <b>Beaver Creek Electoral Area GIA</b>			
<input type="checkbox"/> <b>Cherry Creek Electoral Area GIA</b>			
<b>Describe the specific activities of the project to which this Grant would be applied (be as specific as possible):</b>			
<p>Grant funds will directly support the design, materials, and staffing required to deliver our annual Salmon Trail Program—a series of interactive stations at recurring weekly events in Ucluelet, Tofino, and Pacific Rim National Park Reserve. Funding is needed for the development of program-specific deliverables, including the design and production of the Salmon Trail patch (awarded to participants who complete the stations), as well as engaging educational displays that promote knowledge exchange about salmon ecosystems and restoration efforts. Support is also needed for the planning time of our Outreach Coordinator, who will develop the program content, coordinate logistics, and provide training and mentorship to seasonal staff. Additionally, grant funds will cover the salary of the Salmon Trail staff member who delivers the program full time over the course of two months, ensuring consistent, high-quality engagement at every event. These stations will also feature photos and descriptions of Redd Fish's ongoing restoration projects, providing participants with a tangible connection to the efforts underway to protect and restore salmon habitat.</p>			



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

**Describe how this project will benefit the community** (*Describe the expected outcomes and who will specifically benefit from this project*):

The Salmon Trail Program will benefit west coast communities by increasing environmental awareness and connection to local ecosystems. Residents, families, and visitors in Ucluelet, Tofino, and Pacific Rim National Park Reserve will learn about wild salmon, restoration efforts, and Nuu-chah-nulth cultural ties to salmon. Expected outcomes include increased environmental literacy, engagement with over 2,000 participants, and stronger community support for restoration. The program also creates seasonal jobs and mentorship opportunities for local youth, building leadership in conservation. By fostering curiosity and action, the Salmon Trail supports resilient, informed, and environmentally connected communities.

**Financial Information** (*attach a copy of your annual report, a copy of your organizations current year budget, latest financial statement, and an EFT application*).

<b>Item Description</b> ( <i>be as specific as possible</i> )	<b>Cost</b>	<b>Amount Requested from ACRD</b>
Redd Fish Staff Time	\$ 12,000.00	\$ 8,000.00
Redd Fish Patch Printing	\$ 264.56	\$ 264.56
Fuel costs for station travels	\$ 600.00	\$ 600.00
Staff Training course for summer interp students	\$ 1,200.00	\$ 1,200.00
Tofino Market Fees	\$ 300.00	\$ 0.00
Ucluelet Market Fees	\$ 200.00	\$ 0.00
Salmon Trail item design costs (passports,patches, etc)	\$ 2,000.00	\$ 0.00
marketing costs (photography, media work)	\$ 1,500.00	\$ 0.00
plant id booklets (handout for stations)	\$ 600.00	\$ 0.00
Salmon Trail Printing Costs (passports, advert posters, one pager activites)	\$ 2,000.00	\$ 0.00
<b>Totals</b>	<b>\$ 20,664.56</b>	<b>\$ 10,064.56</b>



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION DECLARATION

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | I acknowledge that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.  |
| <input checked="" type="checkbox"/> | I acknowledge that this grant application is related to a project within the Alberni-Clayoquot Regional District boundary.  |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will utilize the funds as indicated in this application.   |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will be required to provide a Final Report by March 31, 2026, including financial documentation related to how the grant funds were spent. |
| <input checked="" type="checkbox"/> | I acknowledge that if grant funds are not fully utilized, that they will be returned to the ACRD.   |
| <input checked="" type="checkbox"/> | I acknowledge if my organization does not submit a Final Report, the organization will be ineligible to apply for an ACRD GIA the following year.   |
| <input checked="" type="checkbox"/> | I acknowledge that receipt of a GIA does not guarantee funding in the future and that applicants are encouraged to work towards financial independence where possible.                                    |
| <input checked="" type="checkbox"/> | I acknowledge that GIA's will not be provided to subsidize activities that are the responsibility of senior levels of government.   |

### ATTACHMENTS TO INCLUDE WITH THIS FORM

- |                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Copy of your groups most recent financial statement <i>(not required for GIA applications &lt;\$500)</i> . |
| <input checked="" type="checkbox"/> | Copy of your organization's current year budget <i>(not required for GIA applications &lt;\$500)</i> .     |
| <input checked="" type="checkbox"/> | A copy of your annual report, if available <i>(not required for GIA applications &lt;\$500)</i> .          |
| <input checked="" type="checkbox"/> | A completed <a href="#">Electronic Funds Payment Application</a> and void cheque.                          |



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION SUBMISSION

Submit your completed GIA application form and attachments via email to [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or deliver to:

Alberni-Clayoquot Regional District  
Grant-in-Aid Program  
3008 5th Ave  
Port Alberni, BC V9Y 2E3

***Application deadline is April 30, 2025.***

Applications that do not meet eligibility criteria or are received after the application deadline, will not be considered.

Assistance to apply is available to all applicants. If you would like assistance in applying, please reach out to ACRD staff through email [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or via phone at 250-720-2700.

**Declaration:** I declare that the information provided in this application is true and accurate to the best of my knowledge.

Signature: Mandala Smulders

Date: April 30, 2025

*Note: The personal information collected in this survey is collected in accordance with Section 26 (c, d, e) of the Freedom of Information and Protection of Privacy Act (FOIPPA) for the purposes of consideration regarding applications to the Alberni-Clayoquot Regional District Grant-in-Aid program. Direct any questions about the collection, use and disclosure of this information to [foi@acrd.bc.ca](mailto:foi@acrd.bc.ca).*

**REDD FISH RESTORATION SOCIETY**  
**Compiled Financial Information**  
**Year Ended March 31, 2024**

**REDD FISH RESTORATION SOCIETY**  
**Index to Compiled Financial Information**  
**Year Ended March 31, 2024**

---

	Page
COMPILATION ENGAGEMENT REPORT	1
COMPILED FINANCIAL INFORMATION	
Statement of Revenues and Expenditures	2
Statement of Changes in Net Assets	3
Statement of Cash Flows	4
Statement of Financial Position	5
Notes to Compiled Financial Information	6 - 7

---

## COMPILATION ENGAGEMENT REPORT

---

To the Members of Redd Fish Restoration Society

On the basis of information provided by management, we have compiled the statement of financial position of Redd Fish Restoration Society as at March 31, 2024, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Port Alberni, BC  
September 27, 2024

*R. Anderson & Associates Inc.*  
CHARTERED PROFESSIONAL ACCOUNTANTS

**REDD FISH RESTORATION SOCIETY**  
**Statement of Revenues and Expenditures**  
**Year Ended March 31, 2024**

	2024	2023
<b>REVENUES</b>		
Project revenue	\$ 2,515,143	\$ 2,232,402
Donations	83,969	55,509
Miscellaneous revenue	112,332	59,939
Rental revenue	212,545	86,570
First Nations revenue	114,882	182,118
Commissions	562	653
Foundation/Grant Revenue	658,806	303,550
Supply Co. Revenue	149,646	195,699
	<b>3,847,885</b>	<b>3,116,440</b>
<b>COST OF SALES</b>		
Supply Co - Purchases	82,735	106,957
Supply Co - Freight in and duty	4,572	7,843
	<b>87,307</b>	<b>114,800</b>
<b>GROSS PROFIT (97.73%; 2023 - 96.32%)</b>	<b>3,760,578</b>	<b>3,001,640</b>
<b>EXPENSES</b>		
Advertising and promotion	6,196	42,668
Amortization	108,095	58,076
Business taxes and licences	11,971	7,990
Consulting fees	34,756	26,330
Delivery, freight and express	9,383	8,499
Equipment rentals	125,374	63,639
Insurance	17,749	14,000
Interest and bank charges	6,962	6,736
Interest on long term debt	5,262	-
Office	17,962	19,541
Contractors	676,887	583,461
Training	38,435	46,969
Fundraising expenses	18,377	11,625
Boat	55,606	20,654
Honorarium	5,900	3,600
Professional fees	50,579	5,554
Rental	30,770	30,925
Repairs and maintenance	11,789	5,949
Salaries and wages	1,678,918	1,363,757
Project supplies and materials	138,287	126,866
Transportation and travel	360,701	273,412
Utilities	21,596	18,573
Vehicle	21,030	16,633
	<b>3,452,585</b>	<b>2,755,457</b>
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<b>\$ 307,993</b>	<b>\$ 246,183</b>

The accompanying notes are an integral part of this financial information

2

**REDD FISH RESTORATION SOCIETY****Statement of Changes in Net Assets****Year Ended March 31, 2024**

	General Fund	Invested in Tangible Capital Assets	Capital Reserve	2024	2023
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 316,228	\$ 316,945	\$ 100,000	\$ 733,173	\$ 486,990
<b>EXCESS OF REVENUES OVER EXPENSES</b>	307,993	-	-	307,993	246,183
Tangible Amortization of Tangible Capital Assets	108,095	(108,095)	-	-	-
Capital Asset Additions	(1,471,249)	1,471,249	-	-	-
<b>NET ASSETS - END OF YEAR</b>	\$ (738,933)	\$ 1,680,099	\$ 100,000	\$ 1,041,166	\$ 733,173



**ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT**

## 2025 ACRD GRANT-IN-AID APPLICATION FORM

### ORGANIZATION INFORMATION

<b>Organization Name:</b>	Ucluelet Aquarium
<b>Society Number:</b> <i>(N/A for applications &lt;\$500)</i>	844430074 RT0001
<b>Contact Person:</b>	Alana Carswell
<b>Street Address:</b>	PO 1262, 180 Main Street
<b>City, Province, Postal Code:</b>	Ucluelet, B.C., V0R3A0
<b>Phone:</b>	250-726-2782
<b>Email:</b>	alana@uclueletaquarium.org
<b>Identify your Organization Type</b> (see <a href="#">GIA Policy</a> for definitions):	
<input checked="" type="checkbox"/>	Registered Organization
<input type="checkbox"/>	Non-Registered Organization <i>(for Grant Applications &lt;\$500, on a one-time basis only)</i>

### Describe the services & benefits that your organization provides to the Alberni-Clayoquot Region (specifically indicate which community or communities your organization services):

The Ucluelet Aquarium Society (UAS) is Canada's first collect-and-release aquarium, located on the traditional territory of the Ucluelet First Nation. Our mission is to raise awareness of local marine biodiversity and foster respect for the ocean environment. Each year, we welcome approximately 50,000 visitors, offering hands-on exhibits and place-based education featuring marine life from Barkley and Clayoquot Sounds. We support local learning through tours, free outreach events, and school programs, and partner with regional organizations on citizen science, species monitoring, and harbour health initiatives. The UAS employs both seasonal and year-round staff, including local students, and offers volunteer opportunities. As a longstanding community hub, we enhance eco-tourism, support local businesses, and host events that celebrate and strengthen community connection. Our work contributes to the social, cultural, and environmental well-being of the Alberni-Clayoquot Region by connecting people to place and inspiring stewardship of the coast.



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

PROJECT INFORMATION			
Project Name:	Expanding Capacity for Coastal Stewardship		
Grant Amount Requested:	\$10,000		
In-kind Resources Requested:	N/A		
Project Start Date:	05/30/25	Project End Date:	01/30/26
<b>Identify the Grant-in-Aid Category you are applying to (select one option only):</b>			
<input type="checkbox"/> Regional GIA (regional projects that benefit residents & visitors across the ACRD)			
<input type="checkbox"/> Alberni Valley & Bamfield GIA (projects that benefit residents & visitors in the AV & Bamfield)			
<input checked="" type="checkbox"/> West Coast GIA (projects that benefits residents & visitors on the West Coast)			
<input type="checkbox"/> Bamfield Electoral Area GIA	<p>Electoral Area GIA categories are intended to support projects that occur in one of the six Electoral Area's. In most cases, GIA applications <u>can be submitted to one Electoral Area Category only</u>. An exception to this, could be an event that spans across two electoral areas (such as a race that occurs in Beaver Creek &amp; Cherry Creek Electoral Areas).</p> <p>If you are considering applying to more than one Electoral Area GIA, please discuss this with staff before applying.</p>		
<input type="checkbox"/> Beaufort Electoral Area GIA			
<input type="checkbox"/> Long Beach Electoral Area GIA			
<input type="checkbox"/> Sproat Lake Electoral Area GIA			
<input type="checkbox"/> Beaver Creek Electoral Area GIA			
<input type="checkbox"/> Cherry Creek Electoral Area GIA			
<b>Describe the specific activities of the project to which this Grant would be applied (be as specific as possible):</b>			
<p>We are requesting support for key operational needs and program enhancements that serve the West Coast. This includes a new computer and workstation to support exhibit development, communications, and data entry for citizen science projects. We are also seeking funding to support the Salmon Trail program, a public education initiative highlighting salmon habitat and watershed health. Requested support includes staff time and mileage costs for travel between program sites. Additionally, we are requesting an honorarium for a local marine debris artist to lead a community art night in the aquarium, helping connect environmental awareness with creative expression. Lastly, we are seeking support for staff time dedicated to the care and maintenance of our eelgrass and northern abalone exhibits, which provide vital educational opportunities about species at risk and local marine ecosystems. These requests directly enhance our ability to deliver quality programming, foster environmental stewardship, and strengthen community engagement throughout the region.</p>			



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

**Describe how this project will benefit the community** (*Describe the expected outcomes and who will specifically benefit from this project*):

This project will benefit communities across the West Coast region by expanding access to marine education, hands-on environmental programming, and opportunities for stewardship. Upgraded computer equipment will strengthen our ability to develop exhibits and coordinate outreach and research. Support for staff time and transportation will enable the Salmon Trail program to reach more local groups with education on salmon and watershed health. A community art night led by a marine debris artist will foster environmental awareness through creative engagement, while maintenance of our eelgrass and abalone exhibits will support continued learning about sensitive habitats and species at risk. Students, educators, families, visitors, and local residents will directly benefit, and local businesses and tourism will be supported through enhanced programming and events that deepen connections to the coastal environment.

**Financial Information** (*attach a copy of your annual report, a copy of your organizations current year budget, latest financial statement, and an EFT application*).

Item Description ( <i>be as specific as possible</i> )	Cost	Amount Requested from ACRD
Staff time for eelgrass and abalone exhibit maintenance	\$ 30,000.00	\$ 1,500.00
Staff time for Salmon Trail program	\$ 10,000.00	\$ 3,000.00
Honorarium for marine debris artist for art night in aquarium	\$ 10,000.00	\$ 3,000.00
Transportation/mileage/gas for Salmon Trail program	\$ 2,000.00	\$ 500.00
New computer/work station	\$ 3,000.00	\$ 2,000.00
<b>Totals</b>	\$ 55,000.00	\$ 10,000.00



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION DECLARATION

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | I acknowledge that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.  |
| <input checked="" type="checkbox"/> | I acknowledge that this grant application is related to a project within the Alberni-Clayoquot Regional District boundary.  |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will utilize the funds as indicated in this application.   |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will be required to provide a Final Report by March 31, 2026, including financial documentation related to how the grant funds were spent. |
| <input checked="" type="checkbox"/> | I acknowledge that if grant funds are not fully utilized, that they will be returned to the ACRD.   |
| <input checked="" type="checkbox"/> | I acknowledge if my organization does not submit a Final Report, the organization will be ineligible to apply for an ACRD GIA the following year.   |
| <input checked="" type="checkbox"/> | I acknowledge that receipt of a GIA does not guarantee funding in the future and that applicants are encouraged to work towards financial independence where possible.                                    |
| <input checked="" type="checkbox"/> | I acknowledge that GIA's will not be provided to subsidize activities that are the responsibility of senior levels of government.   |

### ATTACHMENTS TO INCLUDE WITH THIS FORM

- |                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Copy of your groups most recent financial statement <i>(not required for GIA applications &lt;\$500)</i> . |
| <input checked="" type="checkbox"/> | Copy of your organization's current year budget <i>(not required for GIA applications &lt;\$500)</i> .     |
| <input checked="" type="checkbox"/> | A copy of your annual report, if available <i>(not required for GIA applications &lt;\$500)</i> .          |
| <input checked="" type="checkbox"/> | A completed <a href="#">Electronic Funds Payment Application</a> and void cheque.                          |



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION SUBMISSION

Submit your completed GIA application form and attachments via email to [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or deliver to:

Alberni-Clayoquot Regional District  
Grant-in-Aid Program  
3008 5th Ave  
Port Alberni, BC V9Y 2E3

***Application deadline is April 30, 2025.***

Applications that do not meet eligibility criteria or are received after the application deadline, will not be considered.

Assistance to apply is available to all applicants. If you would like assistance in applying, please reach out to ACRD staff through email [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or via phone at 250-720-2700.

**Declaration:** I declare that the information provided in this application is true and accurate to the best of my knowledge.

Signature: *Rachel Baker*

Date: 04/29/2025

*Note: The personal information collected in this survey is collected in accordance with Section 26 (c, d, e) of the Freedom of Information and Protection of Privacy Act (FOIPPA) for the purposes of consideration regarding applications to the Alberni-Clayoquot Regional District Grant-in-Aid program. Direct any questions about the collection, use and disclosure of this information to [foi@acrd.bc.ca](mailto:foi@acrd.bc.ca).*

**UCLUELET AQUARIUM SOCIETY**  
**Compiled Financial Information**  
**Year Ended March 31, 2024**

**UCLUELET AQUARIUM SOCIETY**  
**Index to Compiled Financial Information**  
**Year Ended March 31, 2024**

---

	Page
COMPILATION ENGAGEMENT REPORT	1
COMPILED FINANCIAL INFORMATION	
Statement of Revenues and Expenditures	2
Statement of Changes in Net Assets	3
Statement of Cash Flows	4
Statement of Financial Position	5
Notes to Compiled Financial Information	6 - 7

---

## COMPILATION ENGAGEMENT REPORT

---

To the Members of Ucluelet Aquarium Society

On the basis of information provided by management, we have compiled the statement of financial position of Ucluelet Aquarium Society as at March 31, 2024, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Port Alberni, BC  
June 18, 2024

*R. Anderson & Associates Inc.*  
CHARTERED PROFESSIONAL ACCOUNTANTS

**UCLUELET AQUARIUM SOCIETY**  
**Statement of Revenues and Expenditures**  
**Year Ended March 31, 2024**

	2024	2023
<b>REVENUES</b>		
Donations	\$ 79,194	\$ 32,475
Grants	43,743	155,394
Retail sales	174,547	154,361
Miscellaneous	1,661	6,877
Sponsorship revenue	26,670	39,830
Events revenue	88,391	77,659
Investment income	19,891	(4,118)
Admission fees	499,599	444,245
	<b>933,696</b>	<b>906,723</b>
<b>EXPENSES</b>		
Advertising and promotion	819	1,230
Amortization	62,322	57,022
Donations	10,000	10,000
Insurance	15,340	13,848
Interest and bank charges	13,544	9,028
Office	11,883	8,856
Education/training	2,371	2,754
Fundraising expense	16,068	870
Aquarium live specimen costs	6,116	7,357
Outreach Project Expense	5,355	11,133
Exhibit & Aquarist Tools and Supplies	12,954	5,022
Professional fees	7,340	14,705
Rental	5,095	3,375
Repairs and maintenance	30,303	74,949
Salaries and wages	571,400	498,270
Supplies	76,205	93,368
Telephone	1,205	1,238
Travel	9,582	7,840
Utilities	14,171	12,695
Freight	3,229	2,387
	<b>875,302</b>	<b>835,947</b>
<b>EXCESS OF REVENUES OVER EXPENSES FROM OPERATIONS</b>	<b>58,394</b>	<b>70,776</b>
Transfers to tangible capital assets from Outreach Projects	5,350	-
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<b>\$ 63,744</b>	<b>\$ 70,776</b>

## UCLUELET AQUARIUM SOCIETY

## Statement of Changes in Net Assets

Year Ended March 31, 2024

	General Fund	Restricted Fund	2024	2023
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 851,875	\$ 1,115,614	\$ 1,967,489	\$ 1,896,713
EXCESS OF REVENUES OVER EXPENSES	63,744	-	63,744	70,776
<b>NET ASSETS - END OF YEAR</b>	\$ 915,619	\$ 1,115,614	\$ 2,031,233	\$ 1,967,489

The accompanying notes are an integral part of this financial information

## UCLUELET AQUARIUM SOCIETY

## Statement of Cash Flows

Year Ended March 31, 2024

	2024	2023
<b>OPERATING ACTIVITIES</b>		
Excess of revenues over expenses	\$ 63,744	\$ 70,776
Item not affecting cash:		
Amortization of tangible capital assets	62,322	57,022
	<b>126,066</b>	127,798
Changes in non-cash working capital:		
Accounts receivable	(8,632)	(12,484)
Inventory	-	(6,995)
Accounts payable	18,996	(3,662)
Deferred income	(65,000)	(74,313)
Prepaid expenses	(18)	(285)
Goods and services tax payable	2,083	(1,767)
Provincial sales tax payable (receivable)	264	(5)
Wages payable	1,255	-
Employee deductions payable	12,235	(7,109)
	<b>(38,817)</b>	(106,620)
Cash flow from operating activities	<b>87,249</b>	21,178
<b>INVESTING ACTIVITIES</b>		
Purchase of tangible capital assets	(35,194)	(69,590)
Purchase of marketable securities	(157)	3,972
Cash flow used by investing activities	<b>(35,351)</b>	(65,618)
<b>INCREASE (DECREASE) IN CASH FLOW</b>	<b>51,898</b>	(44,440)
Cash - beginning of year	<b>605,348</b>	649,788
<b>CASH - END OF YEAR</b>	<b>\$ 657,246</b>	\$ 605,348

## UCLUELET AQUARIUM SOCIETY

## Statement of Financial Position

March 31, 2024

	2024	2023
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash (Note 4)	\$ 657,246	\$ 605,348
Accounts receivable	21,206	12,574
Inventory	38,705	38,705
Goods and services tax recoverable	-	967
Prepaid expenses	1,666	1,648
	<b>718,823</b>	659,242
TANGIBLE CAPITAL ASSETS (Note 5)	<b>1,088,486</b>	1,115,614
LONG TERM INVESTMENTS (Market value \$ 307,907) (Note 6)	<b>307,207</b>	307,051
	<b>\$ 2,114,516</b>	<b>\$ 2,081,907</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable	\$ 21,014	\$ 2,019
Goods and services tax payable	1,116	-
Provincial sales tax payable	1,194	930
Wages payable	1,255	-
Employee deductions payable	12,235	-
Deferred income	46,469	111,469
	<b>83,283</b>	114,418
<b>NET ASSETS</b>		
General fund	<b>915,619</b>	851,875
Restricted fund	<b>1,115,614</b>	1,115,614
	<b>2,031,233</b>	1,967,489
	<b>\$ 2,114,516</b>	<b>\$ 2,081,907</b>

## ON BEHALF OF THE BOARD

\_\_\_\_\_ Director

\_\_\_\_\_ Director

The accompanying notes are an integral part of this financial information

**UCLUELET AQUARIUM SOCIETY**  
**Notes to Compiled Financial Information**  
**Year Ended March 31, 2024**

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the statement of financial position of Ucluelet Aquarium Society as at March 31, 2024, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended is the historical cost basis and reflects cash transactions with the addition of:

- accounts receivable less an allowance for doubtful accounts
- inventory valued at cost
- investments recorded at cost
- tangible capital assets amortized in accordance with amounts allowable for income tax purposes
- accounts payable and accrued liabilities

2. PURPOSE OF THE ORGANIZATION

Ucluelet Aquarium Society (the "organization") is a not-for-profit organization of British Columbia. As a registered charity the organization is exempt from the payment of income tax under Subsection 149(1) of the Income Tax Act.

The organization operates a public aquarium.

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Tangible capital assets

Tangible capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives on a declining balance basis at the following rates and methods:

The organization regularly reviews its tangible capital assets to eliminate obsolete items. Government grants are treated as a reduction of tangible capital assets cost.

Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

4. CASH

Cash balance consists of the following amounts:

	2024	2023
Float	\$ 300	\$ 300
CIBC 45-86417	5,100	5,100
UHH Multi-year Project	115,197	112,772
Capital & Operating Reserve GIC's	389,214	203,167
CCCU High Interest Savings Account	90,726	108,602
Operating BC Lotteries Grant	1	1
CCCU Operating Account	56,702	175,400
CCCU Member Shares	6	6
	<b>\$ 657,246</b>	<b>\$ 605,348</b>

**UCLUELET AQUARIUM SOCIETY**  
**Notes to Compiled Financial Information**  
**Year Ended March 31, 2024**

5. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	2024 Net book value	2023 Net book value
Buildings	\$ 1,650,690	\$ 660,661	\$ 990,029	\$ 1,031,280
Computer equipment	3,923	3,347	576	1,280
Equipment	275,815	179,593	96,222	80,685
Motor vehicles	16,584	14,925	1,659	2,369
	\$ 1,947,012	\$ 858,526	\$ 1,088,486	\$ 1,115,614

6. LONG TERM INVESTMENTS

	2024	2023
Imperial Short-Term Bond Pool	\$ 9,121	\$ 5,019
Imperial Canadian Bond Pool	52,440	55,563
Imperial International Bond Pool	23,523	15,278
Imperial Canadian Equity Pool	69,232	61,604
Imperial U.S. Equity Pool	79,246	83,081
Imperial International Equity Pool	53,339	63,911
Imperial Emerging Economies Pool	20,305	17,332
Imperial Money Market Pool	-	5,263
	\$ 307,206	\$ 307,051

# Ucluelet Aquarium Society

## Income Statement 03/01/2025 to 03/31/2025

### REVENUE

#### Revenue

Retail sales	29,589.35
Admission-adult	48,729.02
Admission-senior	5,913.12
Admission-child	15,489.44
Admissions-student	2,030.32
Seasonal-adult	2,138.09
Seasonal-student/senior	480.00
Seasonal-student	100.00
Seasonal-family	9,960.00
Donations-no receipt	1,286.75
Donations -receipt issued	1,484.15
Sponsorship Donations	8,940.00
Grants	1,921.00
Wage Subsidy Grants	35,680.00
Interest Income	0.02
Project & Events Revenue	500.00
Cash short/over & FX	-99.11

**Total revenue** 164,142.15

**TOTAL REVENUE** 164,142.15

### EXPENSE

#### Cost of Goods Sold

Purchases for resale	8,928.28
----------------------	----------

**Total Cost of Goods Sold** 8,928.28

#### Payroll Expenses

Wages-SUB plan	6,607.40
Wages & Salaries-operations	49,308.02
EI Expense	1,169.68
CPP Expense	3,075.57
WCB Expense	150.70
Employee Benefits	3,102.97
Staff Equipment	2,995.90

**Total Payroll Expense** 66,410.24

#### General & Administrative Expenses

Auto & Freight	29.21
Entertainment (50% HST)	76.31
Insurance	1,072.00
Bank charges & interac	355.56
Office expense	1,578.93
Rent-storage/accom	125.00
Repairs & maintenance	2,629.65
Staff training	5,929.21
Aquarium supplies	799.75
Specimens-collections/release	3,965.00

**Total General & Admin. Expenses** 16,560.62

**TOTAL EXPENSE** 91,899.14

**NET INCOME** 72,243.01

UCLUELET AQUARIUM SOCIETY													
Budget and Cash flow projection-April 1, 2024 to March 31, 2025													
	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
24/25 actual	3,922	5,185	5,775	8,669	10,020	4,440	3,214	2,545	0	0	0	4,526	48,296
25/26 projected	4,000	4,500	5,000	7,500	8,000	4,400	3,200	2,000				4,000	
<b>Revenue</b>													
Admissions	52,000	58,500	65,000	97,500	104,000	57,200	41,600	26,000	0	0	0	52,000	553,800
Seasonal passes	2,500	2,400	1,560	2,400	840	306	102	102	0	0	0	7,200	17,410
Events, Outreach	3,875	3,500	500	500	500	500	4,000					500	13,875
Display sponsorships	10,000	5,000									10,000	15,000	40,000
Donations	3,000	30,000	3,000	3,000	3,000	3,000	3,000	3,000	5,000	150	150	5,000	61,300
Retail	16,000	18,000	25,000	30,000	30,000	21,000	14,000	7,000	500			20,000	181,500
Capital Exp/Withdrawals	80,000												80,000
Grants	15,000	15,500	5,000	17,000	20,000	5,000	6,000	4,000			10,000		97,500
<b>Revenue</b>	<b>182,375</b>	<b>132,900</b>	<b>100,060</b>	<b>150,400</b>	<b>158,340</b>	<b>87,006</b>	<b>68,702</b>	<b>40,102</b>	<b>5,500</b>	<b>150</b>	<b>20,150</b>	<b>99,700</b>	<b>1,045,385</b>
<b>Direct Expense</b>													
Operations wages & benefits	59,880	59,880	64,131	64,131	64,131	59,339	59,339	65,065	65,065	65,065	65,065	65,065	756,155
Purchases for resale	7,520	8,460	11,750	14,100	14,100	9,870	6,580	3,290	235	0	0	9,400	85,305
Events-expense	1,938	1,750	250	250	250	250	2,000	0	0	0	0	250	6,938
<b>Direct expense</b>	<b>69,338</b>	<b>70,090</b>	<b>76,131</b>	<b>78,481</b>	<b>78,481</b>	<b>69,459</b>	<b>67,919</b>	<b>68,355</b>	<b>65,300</b>	<b>65,065</b>	<b>65,065</b>	<b>74,715</b>	<b>848,398</b>
<b>Gross Revenue</b>	<b>113,037</b>	<b>62,810</b>	<b>23,929</b>	<b>71,919</b>	<b>79,859</b>	<b>17,547</b>	<b>783</b>	<b>-28,253</b>	<b>-59,800</b>	<b>-64,915</b>	<b>-44,915</b>	<b>24,985</b>	<b>196,987</b>
<b>General Expense</b>													
Accting&legal	350	350	350	3,000	350	350	350	350	350	350	350	350	6,850
Adverts&promotion	100	100	500	100	100	25	25	25	25	25	25	25	1,075
Travel and freight	250	300	300	300	300	300	150	100	100	100	150	150	2,500
Insurance		18,000											18,000
Interac/bank charges	893	1,002	885	1,760	1,737	1,035	747	622				1,140	9,821
Office&misc	300	1,800	2,000	200	400	400	500	200	500	500	200	500	7,500
Repairs&maint	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	5,000	10,000	10,000	2,000	35,000
Capital Exp. Repairs/Maint													0
Rent/accom	150	150	150	150	150	150	150	150	150	150	150	150	1,800
Telephone/internet	100	100	100	100	100	100	100	100	100	100	100	100	1,200
Utilities		3,000		2,000		1,750		2,250		2,250		2,250	13,500
Specimen-coll/release			1,000						2,000				8,000
Bursaries/donations		10,000											10,000
Staff & Board Training	100	4,000	300		300	100	50	50	1,000	50	1,500	100	7,550
Aquarium supplies/vet	600	600	500	500	500	1,500	7000	500		500	2,000	800	15,000
<b>Total General Exp</b>	<b>3,843</b>	<b>40,402</b>	<b>7,085</b>	<b>9,110</b>	<b>4,937</b>	<b>6,710</b>	<b>10,072</b>	<b>5,347</b>	<b>9,225</b>	<b>14,025</b>	<b>14,475</b>	<b>12,565</b>	<b>137,796</b>
<b>Net Revenue</b>	<b>109,194</b>	<b>22,408</b>	<b>16,844</b>	<b>62,809</b>	<b>74,922</b>	<b>10,837</b>	<b>-9,289</b>	<b>-33,600</b>	<b>-69,025</b>	<b>-78,940</b>	<b>-59,390</b>	<b>12,420</b>	<b>59,191</b>
<b>Cumulative</b>	<b>109,194</b>	<b>131,602</b>	<b>148,446</b>	<b>211,254</b>	<b>286,176</b>	<b>297,013</b>	<b>287,724</b>	<b>254,124</b>	<b>185,100</b>	<b>106,160</b>	<b>46,771</b>	<b>59,191</b>	
<b>Ammortization (57,022 in 2023)</b>													<b>57,022</b>
<b>Total Revenue</b>													<b>2,169</b>



**ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT**

## 2025 ACRD GRANT-IN-AID APPLICATION FORM

### ORGANIZATION INFORMATION

<b>Organization Name:</b>	Tofino Arts Council
<b>Society Number:</b> <i>(N/A for applications &lt;\$500)</i>	S-0060062
<b>Contact Person:</b>	Carly Butler
<b>Street Address:</b>	331 Main St
<b>City, Province, Postal Code:</b>	Tofino, BC, V0R 2Z0
<b>Phone:</b>	
<b>Email:</b>	ed@tofinoartscouncil.com
<b>Identify your Organization Type</b> (see <a href="#">GIA Policy</a> for definitions):	
<input checked="" type="checkbox"/>	Registered Organization
<input type="checkbox"/>	Non-Registered Organization <i>(for Grant Applications &lt;\$500, on a one-time basis only)</i>

### Describe the services & benefits that your organization provides to the Alberni-Clayoquot Region (specifically indicate which community or communities your organization services):

The Tofino Arts Council nurtures the creation and sharing of art within the outer coast\* communities by being an independent, inclusive voice for local artists and cultural organizations. We believe that arts and cultural activities are essential to the vitality and sustainability of our remote community, its residents, and visitors.

The Tofino Arts Council champions the creation of local artworks and productions, thus supporting the livelihoods and economic development of artists and creative industries. We achieve this through programming, workshops, small grants, and community partnerships. With the support of an ACRD grant last year we were able to add an Artists' Directory to our list of services for the community: <https://tofinoartscouncil.com/directory>

\*We define the 'Outer Coast' as including the communities of: Ahousaht, Opitsaht, Tofino/Načiks, Ty-Histanis, Esowista, Ucluelet, Hitacu, and Macoah. This term came from, and is used by, the collective of 32 nonprofits we founded who meet monthly to share resources, connect, and partner on events and planning. More information about 'Outer Coast' can be found here: <https://tofinoartscouncil.com/outercoast>



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

PROJECT INFORMATION			
<b>Project Name:</b>	'The Hallway Gallery': a new community art space		
<b>Grant Amount Requested:</b>	\$2930		
<b>In-kind Resources Requested:</b>			
<b>Project Start Date:</b>	July 2025	<b>Project End Date:</b>	November 2025
<b>Identify the Grant-in-Aid Category you are applying to (select one option only):</b>			
<input type="checkbox"/> <b>Regional GIA</b> (regional projects that benefit residents & visitors across the ACRD)			
<input type="checkbox"/> <b>Alberni Valley &amp; Bamfield GIA</b> (projects that benefit residents & visitors in the AV & Bamfield)			
<input checked="" type="checkbox"/> <b>West Coast GIA</b> (projects that benefits residents & visitors on the West Coast)			
<input type="checkbox"/> <b>Bamfield Electoral Area GIA</b>		<p>Electoral Area GIA categories are intended to support projects that occur in one of the six Electoral Area's. In most cases, GIA applications <u>can be submitted to one Electoral Area Category only</u>. An exception to this, could be an event that spans across two electoral areas (such as a race that occurs in Beaver Creek &amp; Cherry Creek Electoral Areas).</p> <p>If you are considering applying to more than one Electoral Area GIA, please discuss this with staff before applying.</p>	
<input type="checkbox"/> <b>Beaufort Electoral Area GIA</b>			
<input type="checkbox"/> <b>Long Beach Electoral Area GIA</b>			
<input type="checkbox"/> <b>Sproat Lake Electoral Area GIA</b>			
<input type="checkbox"/> <b>Beaver Creek Electoral Area GIA</b>			
<input type="checkbox"/> <b>Cherry Creek Electoral Area GIA</b>			
<b>Describe the specific activities of the project to which this Grant would be applied (be as specific as possible):</b>			
<p>In collaboration with the Tofino Chamber of Commerce, we recently secured permanent space (in-kind) for the Tofino Arts Council for the first time in our organization's 13 year history. This new 'Arts &amp; Commerce' Hub is located inside our local Legion in the heart of downtown Tofino. Also in the building are the Vancouver Island Regional Library and the Tofino Clayoquot Heritage Museum.</p> <p>The 400 square foot hallway that runs between our new space and the Library (leading to the public washrooms at the far end) has the potential to be re-imagined as a small community art gallery – and the only public exhibition space in Tofino. The 'Hallway Gallery' project includes improving this space with new lighting and paint, and investing in reusable frames for photography and artwork. Our first planned exhibition will be a collaborative show in partnership with the Museum, enlarging archival photographs to tell the story of our region's veterans to coincide with Remembrance Day and Indigenous Veterans Day and the ceremonies happening at the Legion in November.</p>			



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

**Describe how this project will benefit the community** (*Describe the expected outcomes and who will specifically benefit from this project*):

With no community public gallery space in Tofino, the 'Hallway Gallery' (official name tbd) is an opportunity to showcase a variety of regional talent and celebrate the community's history and heritage. The gallery will encourage residents to appreciate local legacies and engage tourists to learn histories and take in artistic works that reflect the west coast and our region. Furthermore, it will foster accessibility to art and culture, learning opportunities, community engagement, social cohesion, local tourism, collaboration and community partnerships benefiting local artists, residents, families, seniors, veterans and future generations.

The investment in the November Remembrance Day exhibition is long term as the photos can be displayed in subsequent years.

**Financial Information** (*attach a copy of your annual report, a copy of your organizations current year budget, latest financial statement, and an EFT application*).

Item Description ( <i>be as specific as possible</i> )	Cost	Amount Requested from ACRD
LED track lighting (to replace current fluorescents)	1000	1000
Electrician	600	600
Paint - 3 gallons (\$70 each)	200	200
Frames 16 x 20 in. (8 x \$60 each)	480	480
Painting Contactor	500	500
Photo enlarging and printing	150	150
<b>Totals</b>	2930	2930



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION DECLARATION

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | I acknowledge that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.  |
| <input checked="" type="checkbox"/> | I acknowledge that this grant application is related to a project within the Alberni-Clayoquot Regional District boundary.  |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will utilize the funds as indicated in this application.   |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will be required to provide a Final Report by March 31, 2026, including financial documentation related to how the grant funds were spent. |
| <input checked="" type="checkbox"/> | I acknowledge that if grant funds are not fully utilized, that they will be returned to the ACRD.   |
| <input checked="" type="checkbox"/> | I acknowledge if my organization does not submit a Final Report, the organization will be ineligible to apply for an ACRD GIA the following year.   |
| <input checked="" type="checkbox"/> | I acknowledge that receipt of a GIA does not guarantee funding in the future and that applicants are encouraged to work towards financial independence where possible.                                    |
| <input checked="" type="checkbox"/> | I acknowledge that GIA's will not be provided to subsidize activities that are the responsibility of senior levels of government.   |

### ATTACHMENTS TO INCLUDE WITH THIS FORM

- |                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Copy of your groups most recent financial statement <i>(not required for GIA applications &lt;\$500)</i> . |
| <input checked="" type="checkbox"/> | Copy of your organization's current year budget <i>(not required for GIA applications &lt;\$500)</i> .     |
| <input checked="" type="checkbox"/> | A copy of your annual report, if available <i>(not required for GIA applications &lt;\$500)</i> .          |
| <input checked="" type="checkbox"/> | A completed <a href="#">Electronic Funds Payment Application</a> and void cheque.                          |



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION SUBMISSION

Submit your completed GIA application form and attachments via email to [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or deliver to:

Alberni-Clayoquot Regional District  
Grant-in-Aid Program  
3008 5th Ave  
Port Alberni, BC V9Y 2E3

***Application deadline is April 30, 2025.***

Applications that do not meet eligibility criteria or are received after the application deadline, will not be considered.

Assistance to apply is available to all applicants. If you would like assistance in applying, please reach out to ACRD staff through email [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or via phone at 250-720-2700.

**Declaration:** I declare that the information provided in this application is true and accurate to the best of my knowledge.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

April 30, 2025

*Note: The personal information collected in this survey is collected in accordance with Section 26 (c, d, e) of the Freedom of Information and Protection of Privacy Act (FOIPPA) for the purposes of consideration regarding applications to the Alberni-Clayoquot Regional District Grant-in-Aid program. Direct any questions about the collection, use and disclosure of this information to [foi@acrd.bc.ca](mailto:foi@acrd.bc.ca).*

**TOFINO ARTS COUNCIL SOCIETY**  
**Financial Information**  
**Year Ended December 31, 2023**

---

## COMPILATION ENGAGEMENT REPORT

---

To the Members of Tofino Arts Council Society

On the basis of information provided by management, we have compiled the statement of financial position of Tofino Arts Council Society as at December 31, 2023, and the statements of revenues and expenditures and changes in net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Port Alberni, British Columbia  
May 8, 2024

*Canet and Co. Accounting Inc.*  
Canet and Co. Accounting Inc.  
Chartered Professional Accountants

**TOFINO ARTS COUNCIL SOCIETY**  
**Statement of Revenues and Expenditures**  
**Year Ended December 31, 2023**

	2023	2022
<b>REVENUES</b>		
British Columbia Arts Council	\$ 74,984	\$ 37,524
Canadian Red Cross	9,446	-
Interest income	523	19
Local government	6,500	16,000
Private	7,965	8,391
	<u>99,418</u>	<u>61,934</u>
<b>EXPENSES</b>		
Accounting fees	3,716	500
Administration	37,374	11,490
Advertising and promotion	8,266	1,638
Amortization	1,048	-
Artist fees	19,862	17,698
Business taxes, licenses and memberships	953	253
Insurance	800	800
Interest and bank charges	240	100
Office	1,120	2,509
Program expenses	24,176	880
Rental	-	1,240
Telephone	-	105
Training	479	-
Travel	-	200
	<u>98,034</u>	<u>37,413</u>
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<u>\$ 1,384</u>	<u>\$ 24,521</u>

See notes to financial information

**TOFINO ARTS COUNCIL SOCIETY**  
**Statement of Changes in Net Assets**  
**Year Ended December 31, 2023**

	Operating Fund	Capital Fund	<b>2023</b>	2022
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 105,085	\$ -	<b>\$ 105,085</b>	\$ 80,564
Excess of revenue over expenses	1,384	-	<b>1,384</b>	24,521
Asset additions	(3,810)	3,810	-	-
Amortization	1,048	(1,048)	-	-
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 103,707</b>	<b>\$ 2,762</b>	<b>\$ 106,469</b>	<b>\$ 105,085</b>

**TOFINO ARTS COUNCIL SOCIETY**  
**Statement of Financial Position**  
**December 31, 2023**

	2023	2022
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 75,452	\$ 103,928
Goods and services tax recoverable	708	-
Prepaid expenses	162	157
Security deposits	1,000	1,000
	<u>77,322</u>	<u>105,085</u>
<b>CAPITAL ASSETS</b>	<b>2,762</b>	<b>-</b>
<b>LONG TERM INVESTMENTS</b>	<b>50,486</b>	<b>-</b>
	<u>\$ 130,570</u>	<u>\$ 105,085</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable	\$ 10,669	\$ -
Deferred revenue	13,432	-
	<u>24,101</u>	<u>-</u>
<b>NET ASSETS</b>		
Operating fund	103,707	105,085
Capital fund	2,762	-
	<u>106,469</u>	<u>105,085</u>
	<u>\$ 130,570</u>	<u>\$ 105,085</u>

**ON BEHALF OF THE BOARD**

\_\_\_\_\_  
 Director

\_\_\_\_\_  
 Director

See notes to financial information

**TOFINO ARTS COUNCIL SOCIETY**  
**Notes to Financial Information**  
**Year Ended December 31, 2023**

---

1. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the statement of financial position of Tofino Arts Council Society as at December 31, 2023, and the statements of revenues and expenditures and changes in net assets for the year then ended is the historical cost basis and reflects cash transactions with the addition of:

- accounts payable and accrued liabilities
- capital assets amortized on the same basis as for income tax
- investments at cost
- prepaid expenses

## Tofino Arts Council 2025 Draft Budget

	2025
<b><u>Revenue</u></b>	
BC Arts Council Operations grant	\$17,000
BC Arts Council Accelerate	\$12,000
led workshops in schools)	\$30,000
Diversification and Infrastructure Program - 2 year	\$51,480
Tofino: allocated to Art Walk programming)	\$8,000
DoT Arts & Culture Grant and Event Grant	\$7,500
Private Donations (1K confirmed; 4K pending)	\$5,000 4k pending
ACRD - Legion Funding	\$2,930 pending
Sponsorship funding	\$9,500 pending
CBT Arts & Culture Grant	\$6,000 pending
Tourism Tofino	\$5,000 pending
Membership Fees	\$1,500
Bank Interest	\$2,000
<b>Total Revenue</b>	<b>\$157,910</b>
<b><u>Expenses</u></b>	
Administration/Programming	\$87,880
Project Expenses: Art Walk and Indigenous Workshops (DoT & Impact funded)	\$38,000
Tribal Parks Allies Program	\$1,000
memberships, bookkeeping, travel, meeting costs, improvements (including Hallway gallery)	\$9,000
	\$5,000
<b>Total Expenses</b>	<b>\$140,880</b>
<b><u>Ongoing Project Expenses</u></b>	
Workshops	\$4,000
Visions	\$4,000
Small Grants	\$8,000

Poet Laureate	\$1,000
<b>Total Ongoing Project Spending</b>	<b>\$17,000</b>
Total Revenue	\$157,910
Total Expenses	\$157,880
<b>Surplus</b>	<b>\$30</b>



## STATEMENT OF DIRECTORS AND REGISTERED OFFICE

BC Society • Societies Act

**CERTIFIED COPY**  
Of a document filed with the  
Province of British Columbia  
Registrar of Companies

*T.K. Sparks*  
T.K. SPARKS

NAME OF SOCIETY: **TOFINO ARTS COUNCIL SOCIETY**

Incorporation Number: S0060062  
Business Number: 80314 0680 BC0001  
Filed Date and Time: May 21, 2024 04:41 PM Pacific Time

## REGISTERED OFFICE ADDRESS INFORMATION

**Delivery Address:**

150 FOURTH STREET  
BOX 1141  
TOFINO BC V0R 2Z0

**Mailing Address:**

150 FOURTH STREET  
BOX 1141  
TOFINO BC V0R 2Z0

## DIRECTOR INFORMATION

**Last Name, First Name Middle Name:**

BEEBY, MYLES

**Delivery Address:**

██████████  
TOFINO BC V0R 2Z0

**Last Name, First Name Middle Name:**

CLERK, GRAYDON

**Delivery Address:**

██████████  
TOFINO BC V0R 2Z0

**Last Name, First Name Middle Name:**

COOK, ROBINSON

**Delivery Address:**

██████████  
TOFINO BC V0R 2Z0

**Last Name, First Name Middle Name:**

FRASER, MAUREEN

**Delivery Address:**

██████████  
TOFINO BC V0R 2Z0



## STATEMENT OF DIRECTORS AND REGISTERED OFFICE

BC Society • Societies Act

**Last Name, First Name Middle Name:**

HASERT, ANNE

**Delivery Address:**

[REDACTED]  
TOFINO BC V0R 2Z0

**Last Name, First Name Middle Name:**

HOAG, KIM

**Delivery Address:**

[REDACTED]  
TOFINO BC V0R 2Z0

**Last Name, First Name Middle Name:**

MCDIARMID, LEAH

**Delivery Address:**

[REDACTED]  
[REDACTED]  
TOFINO BC V0R 2Z0

**Last Name, First Name Middle Name:**

MCNAMEE, LEE

**Delivery Address:**

[REDACTED]  
TOFINO BC V0R 2Z0

**Last Name, First Name Middle Name:**

O'CONNELL, CATE

**Delivery Address:**

[REDACTED]  
[REDACTED]  
TOFINO BC V0R 2Z0

**Last Name, First Name Middle Name:**

STREETLY, JOANNA

**Delivery Address:**

[REDACTED]  
TOFINO BC V0R 2Z0

**Last Name, First Name Middle Name:**

WEBB, TIM

**Delivery Address:**

[REDACTED]  
TOFINO BC V0R 2Z0



**ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT**

## 2025 ACRD GRANT-IN-AID APPLICATION FORM

### ORGANIZATION INFORMATION

<b>Organization Name:</b>	West Coast Multiplex Society
<b>Society Number:</b> <i>(N/A for applications &lt;\$500)</i>	S0033548
<b>Contact Person:</b>	Samantha Hackett
<b>Street Address:</b>	PO Box 304
<b>City, Province, Postal Code:</b>	Tofino, BC V0R2Z0
<b>Phone:</b>	250-534-9777
<b>Email:</b>	info@westcoastmultiplex.org
<b>Identify your Organization Type</b> (see <a href="#">GIA Policy</a> for definitions):	
<input checked="" type="checkbox"/>	Registered Organization
<input type="checkbox"/>	Non-Registered Organization <i>(for Grant Applications &lt;\$500, on a one-time basis only)</i>

### Describe the services & benefits that your organization provides to the Alberni-Clayoquot Region (specifically indicate which community or communities your organization services):

West Coast Multiplex Society is dedicated to building an inclusive, accessible, multi-use, sustainable recreation and wellness facility for all ages at the heart of eight growing communities of Ahousaht, Toquaht, Yuułu?i?ath, Tla-o-qui-aht, Hesquiaht, Tofino, Ucluelet, and Long Beach Area C. This facility will honor cultural traditions, support local economic development, offer educational opportunities, foster community engagement, and promote health equity for all.



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

PROJECT INFORMATION			
Project Name:	Net Energy Zero Study		
Grant Amount Requested:	10000		
In-kind Resources Requested:	0		
Project Start Date:	08/01/25	Project End Date:	06/01/26
<b>Identify the Grant-in-Aid Category you are applying to (select one option only):</b>			
<input type="checkbox"/> Regional GIA (regional projects that benefit residents & visitors across the ACRD)			
<input type="checkbox"/> Alberni Valley & Bamfield GIA (projects that benefit residents & visitors in the AV & Bamfield)			
<input checked="" type="checkbox"/> West Coast GIA (projects that benefits residents & visitors on the West Coast)			
<input type="checkbox"/> Bamfield Electoral Area GIA	<p>Electoral Area GIA categories are intended to support projects that occur in one of the six Electoral Area's. In most cases, GIA applications <u>can be submitted to one Electoral Area Category only</u>. An exception to this, could be an event that spans across two electoral areas (such as a race that occurs in Beaver Creek &amp; Cherry Creek Electoral Areas).</p> <p>If you are considering applying to more than one Electoral Area GIA, please discuss this with staff before applying.</p>		
<input type="checkbox"/> Beaufort Electoral Area GIA			
<input type="checkbox"/> Long Beach Electoral Area GIA			
<input type="checkbox"/> Sproat Lake Electoral Area GIA			
<input type="checkbox"/> Beaver Creek Electoral Area GIA			
<input type="checkbox"/> Cherry Creek Electoral Area GIA			
<b>Describe the specific activities of the project to which this Grant would be applied (be as specific as possible):</b>			
<p>WCMS will engage with an engineering team to complete an energy modeling study. The results of the study will determine the most cost efficient strategies to build a net energy zero multiplex facility.</p>			



**ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT**

**Describe how this project will benefit the community** *(Describe the expected outcomes and who will specifically benefit from this project):*

Building a net energy zero facility will reduce environmental impact and improve long term sustainability. It will also lower the operating costs and reduce the operating deficits borne by all taxpayers on the west coast.

**Financial Information** *(attach a copy of your annual report, a copy of your organizations current year budget, latest financial statement, and an EFT application).*

<b>Item Description</b> <i>(be as specific as possible)</i>	<b>Cost</b>	<b>Amount Requested from ACRD</b>
Energy modelling study	\$ 21,000.00	\$ 10,000.00
<b>Totals</b>	\$ 21,000.00	\$ 10,000.00



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION DECLARATION

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | I acknowledge that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.  |
| <input checked="" type="checkbox"/> | I acknowledge that this grant application is related to a project within the Alberni-Clayoquot Regional District boundary.  |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will utilize the funds as indicated in this application.   |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will be required to provide a Final Report by March 31, 2026, including financial documentation related to how the grant funds were spent. |
| <input checked="" type="checkbox"/> | I acknowledge that if grant funds are not fully utilized, that they will be returned to the ACRD.   |
| <input checked="" type="checkbox"/> | I acknowledge if my organization does not submit a Final Report, the organization will be ineligible to apply for an ACRD GIA the following year.   |
| <input checked="" type="checkbox"/> | I acknowledge that receipt of a GIA does not guarantee funding in the future and that applicants are encouraged to work towards financial independence where possible.                                    |
| <input checked="" type="checkbox"/> | I acknowledge that GIA's will not be provided to subsidize activities that are the responsibility of senior levels of government.   |

### ATTACHMENTS TO INCLUDE WITH THIS FORM

- |                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Copy of your groups most recent financial statement <i>(not required for GIA applications &lt;\$500)</i> . |
| <input checked="" type="checkbox"/> | Copy of your organization's current year budget <i>(not required for GIA applications &lt;\$500)</i> .     |
| <input type="checkbox"/>            | A copy of your annual report, if available <i>(not required for GIA applications &lt;\$500)</i> .          |
| <input checked="" type="checkbox"/> | A completed <a href="#">Electronic Funds Payment Application</a> and void cheque.                          |



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION SUBMISSION

Submit your completed GIA application form and attachments via email to [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or deliver to:

Alberni-Clayoquot Regional District  
Grant-in-Aid Program  
3008 5th Ave  
Port Alberni, BC V9Y 2E3

***Application deadline is April 30, 2025.***

Applications that do not meet eligibility criteria or are received after the application deadline, will not be considered.

Assistance to apply is available to all applicants. If you would like assistance in applying, please reach out to ACRD staff through email [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or via phone at 250-720-2700.

**Declaration:** I declare that the information provided in this application is true and accurate to the best of my knowledge.

Signature: *Samantha Hackett*

Date: April 23, 2025

*Note: The personal information collected in this survey is collected in accordance with Section 26 (c, d, e) of the Freedom of Information and Protection of Privacy Act (FOIPPA) for the purposes of consideration regarding applications to the Alberni-Clayoquot Regional District Grant-in-Aid program. Direct any questions about the collection, use and disclosure of this information to [foi@acrd.bc.ca](mailto:foi@acrd.bc.ca).*

**WEST COAST MULTIPLEX SOCIETY**  
**Compiled Financial Information**  
**Year Ended December 31, 2024**

**WEST COAST MULTIPLEX SOCIETY**  
**Index to Compiled Financial Information**  
**Year Ended December 31, 2024**

---

	Page
COMPILATION ENGAGEMENT REPORT	1
COMPILED FINANCIAL INFORMATION	
Statement of Revenues and Expenditures	2
Statement of Changes in Net Assets	3
Statement of Cash Flows	4
Statement of Financial Position	5
Notes to Compiled Financial Information	6

---

## COMPILATION ENGAGEMENT REPORT

---

To the Members of West Coast Multiplex Society

On the basis of information provided by management, we have compiled the statement of financial position of West Coast Multiplex Society as at December 31, 2024, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and Note 2, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Port Alberni, BC  
March 31, 2025

*R. Anderson & Associates Inc.*  
CHARTERED PROFESSIONAL ACCOUNTANTS

**WEST COAST MULTIPLEX SOCIETY**  
**Statement of Revenues and Expenditures**  
**Year Ended December 31, 2024**

	2024	2023
<b>REVENUES</b>		
Grant	\$ 3,495	\$ -
Fundraising	42,666	37,121
Donations	113,143	44,195
Distribution Income	-	64
	<b>159,304</b>	<b>81,380</b>
<b>EXPENSES</b>		
Accounting and legal	2,630	12,652
Advertising and promotion	13,802	20,855
Amortization	322	270
Project management	18,643	17,753
Insurance	654	640
Interest and bank charges	116	57
Memberships	588	378
Fundraising	53,449	25,928
Administration contract	-	10,498
	<b>90,204</b>	<b>89,031</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES FROM OPERATIONS</b>	<b>69,100</b>	<b>(7,651)</b>
<b>OTHER INCOME</b>		
Gain on sale of marketable securities	513	491
Dividends	270	73
	<b>783</b>	<b>564</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<b>\$ 69,883</b>	<b>\$ (7,087)</b>

The accompanying notes are an integral part of this financial statements

**WEST COAST MULTIPLEX SOCIETY**  
**Statement of Changes in Net Assets**  
**Year Ended December 31, 2024**

	General Fund	Restricted Fund	Capital Asset Fund	2024	2023
<b>NET ASSETS -</b>					
<b>BEGINNING OF</b>					
<b>YEAR</b>	\$ 87,770	\$ -	\$ 122,549	\$ 210,319	\$ 217,406
<b>EXCESS OF REVENUES</b>					
<b>OVER EXPENSES</b>	69,883	-	-	69,883	(7,087)
<b>Prior period adjustments</b>	-	-	600,000	600,000	-
<b>NET ASSETS - END OF</b>					
<b>YEAR</b>	\$ 157,653	\$ -	\$ 722,549	\$ 880,202	\$ 210,319

The accompanying notes are an integral part of this financial statements

**WEST COAST MULTIPLEX SOCIETY****Statement of Cash Flows****Year Ended December 31, 2024**

	2024	2023
<b>OPERATING ACTIVITIES</b>		
Excess (deficiency) of revenues over expenses	\$ 69,883	\$ (7,087)
Items not affecting cash:		
Amortization of tangible capital assets	322	270
Prior period adjustments	600,000	-
Gain on disposal of investments	-	(491)
	<b>670,205</b>	<b>(7,308)</b>
Changes in non-cash working capital:		
Accounts payable	549	(5,616)
Goods and services tax payable	(2,624)	(2,221)
	<b>(2,075)</b>	<b>(7,837)</b>
Cash flow from (used by) operating activities	<b>668,130</b>	<b>(15,145)</b>
<b>INVESTING ACTIVITIES</b>		
Purchase of tangible capital assets	(738,204)	(42,865)
Long term Investments	(1,688)	(573)
	-	-
Cash flow used by investing activities	<b>(739,892)</b>	<b>(43,438)</b>
<b>DECREASE IN CASH FLOW</b>	<b>(71,762)</b>	<b>(58,583)</b>
Cash - beginning of year	80,515	138,607
<b>CASH - END OF YEAR</b>	<b>\$ 8,753</b>	<b>\$ 80,515</b>

The accompanying notes are an integral part of this financial statements

**WEST COAST MULTIPLEX SOCIETY**  
**Statement of Financial Position**  
**December 31, 2024**

	2024	2023
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 8,753	\$ 80,515
Goods and services tax recoverable	5,585	2,961
	<b>14,338</b>	<b>83,476</b>
TANGIBLE CAPITAL ASSETS <i>(Note 3)</i>	860,431	122,549
CLAYOQUOT BIOSPHERE TRUST INVESTMENT	7,432	5,744
	<b>\$ 882,201</b>	<b>\$ 211,769</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable	\$ 1,999	\$ 1,450
<b>NET ASSETS</b>		
General fund	157,653	130,158
Capital asset fund	722,549	80,161
	<b>880,202</b>	<b>210,319</b>
	<b>\$ 882,201</b>	<b>\$ 211,769</b>

**ON BEHALF OF THE BOARD**

\_\_\_\_\_ *Director*

\_\_\_\_\_ *Director*

The accompanying notes are an integral part of this financial statements

**WEST COAST MULTIPLEX SOCIETY**  
**Notes to Compiled Financial Information**  
**Year Ended December 31, 2024**

1. PURPOSE OF THE ORGANIZATION

West Coast Multiplex Society (the "organization") is a not-for-profit organization of British Columbia. As a registered charity the organization is exempt from the payment of income tax under Subsection 149(1) of the Income Tax Act.

The organization operates to provide and maintain a recreational facility for public use.

2. BASIS OF ACCOUNTING

The basis of accounting applied in the preparation of the statement of financial position of West Coast Multiplex Society as at December 31, 2024, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended is the historical cost basis and reflects cash transactions with the addition of:

- investments recorded at fair value
- tangible capital assets amortized in accordance with amounts allowable for income tax purposes
- accounts payable and accrued liabilities

3. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	2024 Net book value	2023 Net book value
Land	\$ 600,000	\$ -	\$ 600,000	\$ -
Buildings	259,143	-	259,143	120,939
Equipment	2,845	1,557	1,288	1,610
	\$ 861,988	\$ 1,557	\$ 860,431	\$ 122,549



## West Coast Multiplex Society

### 2025 Operating Budget

#### Revenue

Grants	\$55,000.00
Fundraising	\$60,000.00
Donations	\$81,000.00
<b>Total</b>	<b>\$196,000.00</b>

#### Expenses

Accounting and legal	\$3,800.00
Advertising and promotion	\$15,000.00
Amortization	\$400.00
Project management	\$30,000.00
Insurance	\$550.00
Interest and bank charges	\$150.00
Memberships	\$600.00
Fundraising	\$25,500.00
Capital cost	\$120,000.00
<b>Total</b>	<b>\$196,000.00</b>

WEST COAST MULTIPLEX SOCIETY PO Box 304, Tofino, BC, V0R 2Z0 [info@westcoastmultiplex.org](mailto:info@westcoastmultiplex.org)

[www.westcoastmultiplex.org](http://www.westcoastmultiplex.org)



WestCoastMulti



westcoastmultiplex



westcoastmulti

We acknowledge the territories of the Ɔaah̄uus̄ʔath̄ (Ahousaht), hišk̄wiiʔath̄ (Hesquiaht First Nation), ʔaʔuuk̄wiʔath̄ (Tla-o-qui-aht First Nations), tuk̄waaʔath̄ (Toquaht Nation) and Yuuluʔiʔath̄ (Ucluelet First Nation) in the spirit of truth, healing, and reconciliation.



## 2025 BC SOCIETY ANNUAL REPORT

BC Society • Societies Act

**NAME OF SOCIETY:** WEST COAST MULTIPLEX SOCIETY  
**Incorporation Number:** S0033548  
**Business Number:** 81333 3754 BC0001  
**Filed Date and Time:** April 29, 2025 10:43 AM Pacific Time  
**Annual General Meeting (AGM) Date:** March 31, 2025

### REGISTERED OFFICE ADDRESS INFORMATION

<b>Delivery Address:</b>	<b>Mailing Address:</b>
#132-328 WALE ROAD VICTORIA BC V9B 0J8	#132-328 WALE ROAD VICTORIA BC V9B 0J8

### DIRECTOR INFORMATION AS OF March 31, 2025

**Last Name, First Name Middle Name:**  
CAMPBELL, THOMAS

**Delivery Address:**  
[REDACTED]  
AHOUSAT BC V0R 1A0

**Last Name, First Name Middle Name:**  
CHASE, SHANNON

**Delivery Address:**  
[REDACTED]  
TOFINO BC V0R 2Z0

**Last Name, First Name Middle Name:**  
HACKETT, SAMANTHA

**Delivery Address:**  
[REDACTED]  
TOFINO BC V0R 2Z0

**Last Name, First Name Middle Name:**  
HO, CARRIE

**Delivery Address:**  
[REDACTED]  
UCLUELET BC V0R 3A0

**Last Name, First Name Middle Name:**

LALANCETTE, KARINE

**Delivery Address:**[REDACTED]  
UCLUELET BC V0R 3A0**Last Name, First Name Middle Name:**

MACK, CLINT

**Delivery Address:**[REDACTED]  
UCLUELET BC V0R 3A0**Last Name, First Name Middle Name:**

MASSO, ALEX

**Delivery Address:**[REDACTED]  
PORT ALBERNI BC V9Y 0E3**Last Name, First Name Middle Name:**

MCBRIDE, GLEN

**Delivery Address:**[REDACTED]  
QUALICUM BEACH BC V9K 2M6**Last Name, First Name Middle Name:**

MILLS, SHAUN

**Delivery Address:**[REDACTED]  
UCLUELET BC V0R 3A0**Last Name, First Name Middle Name:**

SALEWSKI, MARCUS

**Delivery Address:**[REDACTED]  
TOFINO BC V0R 2Z0**Last Name, First Name Middle Name:**

TAFTE, JULIA

**Delivery Address:**[REDACTED]  
UCLUELET BC V0R 3A0**CERTIFICATION**

I, Julia Taffe, certify that I have relevant knowledge of the society, and that I am authorized to make this filing.



**ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT**

## 2025 ACRD GRANT-IN-AID APPLICATION FORM

### ORGANIZATION INFORMATION

<b>Organization Name:</b>	Tofino Chamber of Commerce
<b>Society Number:</b> <i>(N/A for applications &lt;\$500)</i>	108112129RT0001
<b>Contact Person:</b>	Samantha Hackett
<b>Street Address:</b>	331 Main Street Po Box 521
<b>City, Province, Postal Code:</b>	Tofino, BC, V0R 2Z0
<b>Phone:</b>	250-725-3153
<b>Email:</b>	samantha@tofinochamber.org
<b>Identify your Organization Type</b> (see <a href="#">GIA Policy</a> for definitions):	
<input checked="" type="checkbox"/>	Registered Organization
<input type="checkbox"/>	Non-Registered Organization <i>(for Grant Applications &lt;\$500, on a one-time basis only)</i>

### Describe the services & benefits that your organization provides to the Alberni-Clayoquot Region (specifically indicate which community or communities your organization services):

The Tofino Chamber of Commerce supports economic development, business advocacy, and community resilience throughout the Alberni-Clayoquot Region. We currently serve communities including Tofino, Esowista, Ty-Histanis, and Ahousaht through services such as business support, professional development, advocacy on regional issues, and community convening. We foster collaboration through our nonprofit network, networking, meetings, and offer operational guidance to nonprofit and business members. If funded, our Nonprofit Resource Investment initiative will expand this support by formalizing HR tools, training, and an online volunteer hub to strengthen long-term sustainability and engagement across the region. We also partner with Alberni Valley Chamber of Commerce and Ucluelet Chamber of Commerce to collaborate and serve our communities for effectively.



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

PROJECT INFORMATION			
Project Name:	Nonprofit Resource Investment - Building Belonging, Community, Capacity		
Grant Amount Requested:	10,000		
In-kind Resources Requested:			
Project Start Date:	06/01/25	Project End Date:	05/31/27
Identify the Grant-in-Aid Category you are applying to (select one option only):			
<input type="checkbox"/> Regional GIA (regional projects that benefit residents & visitors across the ACRD)			
<input type="checkbox"/> Alberni Valley & Bamfield GIA (projects that benefit residents & visitors in the AV & Bamfield)			
<input checked="" type="checkbox"/> West Coast GIA (projects that benefits residents & visitors on the West Coast)			
<input type="checkbox"/> Bamfield Electoral Area GIA	<p>Electoral Area GIA categories are intended to support projects that occur in one of the six Electoral Area's. In most cases, GIA applications <u>can be submitted to one Electoral Area Category only</u>. An exception to this, could be an event that spans across two electoral areas (such as a race that occurs in Beaver Creek &amp; Cherry Creek Electoral Areas).</p> <p>If you are considering applying to more than one Electoral Area GIA, please discuss this with staff before applying.</p>		
<input type="checkbox"/> Beaufort Electoral Area GIA			
<input type="checkbox"/> Long Beach Electoral Area GIA			
<input type="checkbox"/> Sproat Lake Electoral Area GIA			
<input type="checkbox"/> Beaver Creek Electoral Area GIA			
<input type="checkbox"/> Cherry Creek Electoral Area GIA			
Describe the specific activities of the project to which this Grant would be applied (be as specific as possible):			
<p>Address longstanding challenges in volunteer coordination, nonprofit capacity, and community connection throughout the west coast. Funding will be used to hire and onboard a Volunteer Coordinator who will lead outreach, training, and the implementation of an online volunteer portal and regional event calendar. The project will deliver tailored workshops and strategic support focused on volunteer recruitment, retention, HR policy development, and nonprofit operations. A key activity includes co-developing toolkits and templates with regional nonprofits—such as volunteer onboarding packages and role descriptions—to streamline administrative processes and improve volunteer engagement. Regular networking with over 32 core nonprofit organizations, identifying shared needs and solutions. The grant will also support the Arts + Commerce Hub as a shared training and workspace for nonprofits. Community outreach will ensure that resources are inclusive and accessible to underrepresented groups, including youth, seniors, and seasonal workers.</p>			



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

**Describe how this project will benefit the community** (*Describe the expected outcomes and who will specifically benefit from this project*):

This project will strengthen nonprofits and expand access to volunteer opportunities across west coast communities. Nonprofits will benefit from shared tools, training, and reduced administrative burden, allowing them to focus on their missions. Volunteers—especially youth, seniors, and underrepresented groups—will gain easier access to meaningful ways to connect, contribute, and build community. Overall building long-term nonprofit sustainability throughout the region.

**Financial Information** (*attach a copy of your annual report, a copy of your organizations current year budget, latest financial statement, and an EFT application*).

Item Description ( <i>be as specific as possible</i> )	Cost	Amount Requested from ACRD
Contract Staff: Volunteer Coordinator 20- 25 hours a month @ \$30 an hour, over 12 months	\$ 9,000.00	\$ 5,000.00
Hub Updates for Workshops: Whiteboard, projector, furniture, computer, misc updates	\$ 5,500.00	\$ 2,000.00
Marketing & Graphic Design: Collateral, Workshop Material, General Support	\$ 2,000.00	\$ 1,000.00
Volunteer Program & Workshop Development: policies, volunteer roles & guidelines, engagement strategies, Research & Content Development, Webinar Creation	\$ 4,500.00	\$ 2,000.00
Tofino Chamber: Online Software for Volunteer Platform, Approximate allocation of 10 hours per month, Hiring of Volunteer Coordinator, description, posting, interviewing, Initial Training of volunteer coordinator, Website, email and additional tech support as required	\$ 17,104.00	\$ 0.00
Partners: Developing and delivering data surveys, Venue, Coordination for Training and Workshops, Ucluelet & Yuu-Cluth-Aht, Venue Use, space for Arts & Commerce Hub, Arts & Commerce Hub Updates, Legal review of Volunteer Contracts, Guidance on best practice and volunteer guidelines from HR consultant	\$ 45,000.00	\$ 0.00
<b>Totals</b>	\$ 83,104.00	\$ 10,000.00



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION DECLARATION

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | I acknowledge that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.  |
| <input checked="" type="checkbox"/> | I acknowledge that this grant application is related to a project within the Alberni-Clayoquot Regional District boundary.  |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will utilize the funds as indicated in this application.   |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will be required to provide a Final Report by March 31, 2026, including financial documentation related to how the grant funds were spent. |
| <input checked="" type="checkbox"/> | I acknowledge that if grant funds are not fully utilized, that they will be returned to the ACRD.   |
| <input checked="" type="checkbox"/> | I acknowledge if my organization does not submit a Final Report, the organization will be ineligible to apply for an ACRD GIA the following year.   |
| <input checked="" type="checkbox"/> | I acknowledge that receipt of a GIA does not guarantee funding in the future and that applicants are encouraged to work towards financial independence where possible.                                    |
| <input checked="" type="checkbox"/> | I acknowledge that GIA's will not be provided to subsidize activities that are the responsibility of senior levels of government.   |

### ATTACHMENTS TO INCLUDE WITH THIS FORM

- |                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Copy of your groups most recent financial statement <i>(not required for GIA applications &lt;\$500)</i> . |
| <input checked="" type="checkbox"/> | Copy of your organization's current year budget <i>(not required for GIA applications &lt;\$500)</i> .     |
| <input checked="" type="checkbox"/> | A copy of your annual report, if available <i>(not required for GIA applications &lt;\$500)</i> .          |
| <input checked="" type="checkbox"/> | A completed <a href="#">Electronic Funds Payment Application</a> and void cheque.                          |



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION SUBMISSION

Submit your completed GIA application form and attachments via email to [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or deliver to:

Alberni-Clayoquot Regional District  
Grant-in-Aid Program  
3008 5th Ave  
Port Alberni, BC V9Y 2E3

***Application deadline is April 30, 2025.***

Applications that do not meet eligibility criteria or are received after the application deadline, will not be considered.

Assistance to apply is available to all applicants. If you would like assistance in applying, please reach out to ACRD staff through email [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or via phone at 250-720-2700.

**Declaration:** I declare that the information provided in this application is true and accurate to the best of my knowledge.

Signature: *Samantha Hackett*

Date: April 30, 2025

*Note: The personal information collected in this survey is collected in accordance with Section 26 (c, d, e) of the Freedom of Information and Protection of Privacy Act (FOIPPA) for the purposes of consideration regarding applications to the Alberni-Clayoquot Regional District Grant-in-Aid program. Direct any questions about the collection, use and disclosure of this information to [foi@acrd.bc.ca](mailto:foi@acrd.bc.ca).*

**TOFINO-LONG BEACH CHAMBER  
OF COMMERCE**

**Financial Statements - December 31, 2024**

DRAFT

Compilation Engagement Report  
Financial Position  
Statement of Changes in Net Assets  
Statement of Income  
Notes to Financial Statements

## COMPILATION ENGAGEMENT REPORT

To the Directors of Tofino-Long Beach Chamber of Commerce,

On the basis of information provided by management, we have compiled the financial position of Tofino-Long Beach Chamber of Commerce as at December 31, 2024, and the statements of changes in net assets and income for the year then ended, and notes to financial statements, including Note 1 which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with the Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Chartered Professional Accountants  
Campbell River, BC

March 19, 2025

## TOFINO-LONG BEACH CHAMBER OF COMMERCE

### Financial Position

December 31, 2024

2024

2023

### ASSETS

#### Current Assets

Cash	\$ 121,789	\$ 155,029
Accounts Receivable	4,973	-
GST Receivable	3,726	3,495
Prepaid Expenses	<u>536</u>	<u>539</u>
	131,024	159,063

#### Property and Equipment (Note 2)

	<u>1,659</u>	<u>654</u>
	\$ <u>132,683</u>	\$ <u>159,717</u>

### LIABILITIES

#### Current Liabilities

Accounts Payable	\$ 9,689	\$ 1,315
Prepaid Membership Fees	61,055	66,018
Deferred Revenue	<u>46,154</u>	<u>88,600</u>
	116,898	155,933

### NET ASSETS

	<u>15,785</u>	<u>3,784</u>
	\$ <u>132,683</u>	\$ <u>159,717</u>

Approved by the Directors:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

## TOFINO-LONG BEACH CHAMBER OF COMMERCE

### Statement of Changes in Net Assets

Year Ended December 31, 2024

	2024	2023
Net Assets - Beginning of Year	\$ 3,784	\$ 9,682
Excess (Deficiency) of Revenue over Expenditures	<u>12,001</u>	<u>(5,898)</u>
Net Assets - End of Year	<u>\$ 15,785</u>	<u>\$ 3,784</u>

DRAFT

## TOFINO-LONG BEACH CHAMBER OF COMMERCE

### Statement of Income

Year Ended December 31, 2024

2024

2023

#### Revenue

Memberships	\$ 118,032	\$ 93,528
District of Tofino	20,000	20,000
Tourism Tofino	-	10,000
Province of BC Grant	45,446	-
Other Revenue	<u>11,851</u>	<u>8,403</u>
	<u>195,329</u>	<u>131,931</u>

#### Expenditures

Advertising and Promotion	981	1,035
Amortization	1,230	800
Bad Debts	4,977	-
Insurance	1,628	1,601
Interest and Bank Charges	2,680	1,466
Meetings and Tradeshow	9,967	6,411
Office and Other Operating Expenses	11,714	8,156
Professional Fees	2,050	2,010
Program Expenses	945	14,428
Rent and Occupancy Costs	6,250	11,000
Sub-contractors	32,885	5,328
Subscriptions, Permits and Licenses	3,063	2,612
Telephone and Utilities	397	1,310
Wages and Benefits	<u>104,561</u>	<u>81,672</u>
	<u>183,328</u>	<u>137,829</u>

Excess (Deficiency) of Revenue over Expenditures

\$ 12,001

\$ (5,898)

## TOFINO-LONG BEACH CHAMBER OF COMMERCE

### Notes to Financial Statements

December 31, 2024

#### 1. Basis of Accounting:

The basis of accounting applied in preparation of the financial information is on the historical cost basis, reflecting cash transactions, with the exception of those items noted below:

- Accounts Receivable, which are recorded using the accrual method of accounting.
- Property and Equipment are recorded at cost, and are amortized annually over their estimated useful life beginning in the month the property and equipment is available for use.
- Accounts Payable, which are recorded using the accrual method of accounting.
- Deferred revenue, which is recognized when earned as opposed to when the cash is received.

Amortization charges have been calculated using the following method and annual rate:

Computer Equipment                      55% declining balance

#### 2. Property and Equipment:

	2024		2023	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Computer Equipment	\$ 3,035	\$ 1,376	\$ 7,487	\$ 6,833
Unamortized Cost	\$ 1,659		\$ 654	

#### 3. Comparative Figures:

Certain comparative figures have been reclassified to conform to the current year's presentation.

# Tofino-Long Beach Chamber of Commerce Budget Summary with Notes

January - December, 2025

## INCOME

### Funding Revenue

Chamber Executives of BC	1,000.00
District of Tofino	20,000.00
Province of BC	35,000.00
Tourism Tofino	8,000.00
<b>Total Funding Revenue</b>	<b>64,000.00</b>

Membership Fee Revenue	120,000.00
<b>Total Membership Fee Revenue</b>	<b>120,000.00</b>

### Program Revenue

Commission Revenue	7,000.00
Fundraising Revenue	40,000.00
Miscellaneous Revenue	0.00
Service Fee Revenue	0.00
Sponsorship Revenue	0.00
<b>Total Program Revenue</b>	<b>47,000.00</b>

<b>Total Income</b>	<b>231,000.00</b>
---------------------	-------------------

## EXPENSES

Accounting & Legal	2,000.00
Advertising & Promotion	3,000.00
Bad Debt	0.00
Bursary Expense	500.00
Business Dev & Research	1,000.00
Capital Additions Expense	0.00
Consultants & Professionals	9,500.00
Contractored Services	29,817.30
Courier & Postage	50.00
Credit Card Processing Fees	1,700.00
Dues and subscriptions	4,000.00
Education & Training	1,000.00
Event Expenses	29,808.89
Gifts & Honoraria Expense	1,000.00
Insurance	900.00
Interest & Bank Charges	75.00
Meals Expense	250.00
Total Meeting Expense	2,700.00
Office Supplies	1,000.00
<b>Total Payroll Expenses</b>	<b>91,775.00</b>

Program Expense	3,000.00
Rent or Lease	6,000.00
Software Subscriptions	11,147.71
Telephone & Internet	500.00
Total Travel	3,800.00
Unpaid Membership Exp (W/O)	0.00
Website Expense	1,000.00
<b>Total Expenses</b>	<b><u>205,523.90</u></b>
<b>OTHER INCOME</b>	
Interest Income	500.00
<b>Total Other Income</b>	<b><u>500.00</u></b>
<b>SURPLUS (LOSS)</b>	<b><u>25,976.10</u></b> surplus for reserve account



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

## 2025 ACRD GRANT-IN-AID APPLICATION FORM

### ORGANIZATION INFORMATION

<b>Organization Name:</b>	Surfrider Foundation Canada - *ReSurf Program*
<b>Society Number:</b> <i>(N/A for applications &lt;\$500)</i>	805979424RR0001
<b>Contact Person:</b>	Daniel Raab
<b>Street Address:</b>	[REDACTED]
<b>City, Province, Postal Code:</b>	Ucluelet, BC, V0R 3A0
<b>Phone:</b>	[REDACTED]
<b>Email:</b>	Draab@surfrider.ca
<b>Identify your Organization Type</b> (see <a href="#">GIA Policy</a> for definitions):	
<input checked="" type="checkbox"/>	Registered Organization
<input type="checkbox"/>	Non-Registered Organization <i>(for Grant Applications &lt;\$500, on a one-time basis only)</i>

### Describe the services & benefits that your organization provides to the Alberni-Clayoquot Region (specifically indicate which community or communities your organization services):

Surfrider Foundation Canada has recently launched "ReSurf," a first-of-its-kind, innovative program aimed at addressing the end-of-life management of wetsuits and surfboards. Based in a 2,300 sq. ft. industrial facility in Ucluelet, ReSurf is designed to reduce landfill waste by collecting, documenting, processing, repairing, recycling, and upcycling these materials in collaboration with industry partners. ReSurf is working within the Alberni-Clayoquot Regional District (ACRD) to establish multiple collection centers, with the Ucluelet facility serving as the central processing hub. The program is developing a circular economy model that creates new value from discarded surf gear transforming waste into resources while supporting environmental stewardship. The program offers several key benefits to the ACRD: ReSurf pioneers a specialized waste management initiative focused on surfboards and neoprene wetsuits; it supports the local economy through job creation and green innovation; and it enhances the sustainability of the regions surf and tourism industries. By partnering with international surf brands and local surf shops, ReSurf will also provide a fully-scaled wetsuit repair service, extending product life and further reducing waste. Ultimately, ReSurf represents a sustainable and innovative year-round industry rooted in environmental protection, economic diversification, and long-term community resilience.



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

PROJECT INFORMATION			
<b>Project Name:</b>	Surfrider Foundation Canada: ReSurf Program		
<b>Grant Amount Requested:</b>	\$25,000		
<b>In-kind Resources Requested:</b>			
<b>Project Start Date:</b>	06/01/25	<b>Project End Date:</b>	06/01/26
<b>Identify the Grant-in-Aid Category you are applying to (select one option only):</b>			
<input type="checkbox"/> <b>Regional GIA</b> (regional projects that benefit residents & visitors across the ACRD)			
<input type="checkbox"/> <b>Alberni Valley &amp; Bamfield GIA</b> (projects that benefit residents & visitors in the AV & Bamfield)			
<input checked="" type="checkbox"/> <b>West Coast GIA</b> (projects that benefits residents & visitors on the West Coast)			
<input type="checkbox"/> <b>Bamfield Electoral Area GIA</b>	<p>Electoral Area GIA categories are intended to support projects that occur in one of the six Electoral Area's. In most cases, GIA applications <u>can be submitted to one Electoral Area Category only</u>. An exception to this, could be an event that spans across two electoral areas (such as a race that occurs in Beaver Creek &amp; Cherry Creek Electoral Areas).</p> <p>If you are considering applying to more than one Electoral Area GIA, please discuss this with staff before applying.</p>		
<input type="checkbox"/> <b>Beaufort Electoral Area GIA</b>			
<input type="checkbox"/> <b>Long Beach Electoral Area GIA</b>			
<input type="checkbox"/> <b>Sproat Lake Electoral Area GIA</b>			
<input type="checkbox"/> <b>Beaver Creek Electoral Area GIA</b>			
<input type="checkbox"/> <b>Cherry Creek Electoral Area GIA</b>			
<b>Describe the specific activities of the project to which this Grant would be applied (be as specific as possible):</b>			
<p>This grant request is intended to directly support ReSurfs core operations — including essential logistics, labor, infrastructure development, collection, in-house sorting, repair, data management, and processing of end-of-life wetsuits and surfboards throughout the Alberni-Clayoquot Regional District. These activities will take place at all Ocean Legacy locations and the central ReSurf facility in Ucluelet. Additionally, funding will assist with the transportation of a continuous stream of processed materials to our recycling and upcycling partners, including Rip Curl, Reclaimed Plastic, Nexkemia, and Marcofoam. This ensures that end-of-life surf gear is diverted from our landfills and handled responsibly. Finally, a portion of grant funding will support the research and development of innovative upcycling methods. Unlocking long-term, sustainable uses for the growing volume of materials collected. By supporting these core activities, this grant will empower ReSurf to expand its reach, divert more waste, and strengthen the regions leadership in environmental innovation and sustainability.</p>			



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

**Describe how this project will benefit the community** (*Describe the expected outcomes and who will specifically benefit from this project*):

ReSurf will deliver many social, economic, & environmental benefits to the ACRD by diverting thousands of pounds of end-of-life wetsuits & surfboards from landfills annually. ReSurf will also reduce environmental pollution & advance the regions sustainability goals. Economically, ReSurf will diversify the local economy & create skilled, long-term employment opportunities, bringing stability & growth to the region. ReSurf will also enhance the ACRDs reputation as a hub for environmental innovation. Attracting eco-conscious tourism & encouraging investment from green industries. Finally, ReSurf will provide meaningful support to local surf-based businesses by offering accessible repair, warranty, & recycling services. Thus extending gear lifespans, lowering businesses operational costs, & fostering a stronger and sustainable surf industry.

**Financial Information** (*attach a copy of your annual report, a copy of your organizations current year budget, latest financial statement, and an EFT application*).

Item Description ( <i>be as specific as possible</i> )	Cost	Amount Requested from ACRD
Recycling & Disposal costs (Wetsuits - 1 year)	\$4,500	2,500
Recycling & Disposal costs (EPS Surfboards - 1 year)	\$6,400	2,500
Recycling freight (surfboards and wetsuits - 1 year)	\$8,000	2,500
operational Wages (4 positions - 1 year)	\$136,374	5,000
Signage, advertising, promotion, marketing materials	\$6,000	2,500
equipment purchases	\$32,500	5,000
program education development	\$3,000	1,500
repair and warrently costs (1 year)	\$48,000	3,500
<b>Totals</b>	<b>\$244,774</b>	<b>\$25,000</b>



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION DECLARATION

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | I acknowledge that the information in this application is accurate and complete and that the project proposal, including plans and budgets, is fairly presented.  |
| <input checked="" type="checkbox"/> | I acknowledge that this grant application is related to a project within the Alberni-Clayoquot Regional District boundary.  |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will utilize the funds as indicated in this application.   |
| <input checked="" type="checkbox"/> | I acknowledge that if an ACRD GIA is received, my organization will be required to provide a Final Report by March 31, 2026, including financial documentation related to how the grant funds were spent. |
| <input checked="" type="checkbox"/> | I acknowledge that if grant funds are not fully utilized, that they will be returned to the ACRD.   |
| <input checked="" type="checkbox"/> | I acknowledge if my organization does not submit a Final Report, the organization will be ineligible to apply for an ACRD GIA the following year.   |
| <input checked="" type="checkbox"/> | I acknowledge that receipt of a GIA does not guarantee funding in the future and that applicants are encouraged to work towards financial independence where possible.                                    |
| <input checked="" type="checkbox"/> | I acknowledge that GIA's will not be provided to subsidize activities that are the responsibility of senior levels of government.   |

### ATTACHMENTS TO INCLUDE WITH THIS FORM

- |                                     |  |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Copy of your groups most recent financial statement <i>(not required for GIA applications &lt;\$500)</i> . |
| <input checked="" type="checkbox"/> | Copy of your organization's current year budget <i>(not required for GIA applications &lt;\$500)</i> .     |
| <input checked="" type="checkbox"/> | A copy of your annual report, if available <i>(not required for GIA applications &lt;\$500)</i> .          |
| <input checked="" type="checkbox"/> | A completed <a href="#">Electronic Funds Payment Application</a> and void cheque.                          |



## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

### APPLICATION SUBMISSION

Submit your completed GIA application form and attachments via email to [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or deliver to:

Alberni-Clayoquot Regional District  
Grant-in-Aid Program  
3008 5th Ave  
Port Alberni, BC V9Y 2E3

***Application deadline is April 30, 2025.***

Applications that do not meet eligibility criteria or are received after the application deadline, will not be considered.

Assistance to apply is available to all applicants. If you would like assistance in applying, please reach out to ACRD staff through email [GIA@acrd.bc.ca](mailto:GIA@acrd.bc.ca) or via phone at 250-720-2700.

**Declaration:** I declare that the information provided in this application is true and accurate to the best of my knowledge.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

April 7 / 2025

*Note: The personal information collected in this survey is collected in accordance with Section 26 (c, d, e) of the Freedom of Information and Protection of Privacy Act (FOIPPA) for the purposes of consideration regarding applications to the Alberni-Clayoquot Regional District Grant-in-Aid program. Direct any questions about the collection, use and disclosure of this information to [foi@acrd.bc.ca](mailto:foi@acrd.bc.ca).*



Financial Statements of

**SURFRIDER FOUNDATION CANADA**

Year ended December 31, 2023

# SURFRIDER FOUNDATION CANADA

Financial Statements

Year ended December 31, 2023

## Financial Statements

Statement of Financial Position	1
Statements of Operations	2
Statements of Changes in Net Assets	3
Statements of Cash Flows	4
Notes to Financial Statements	5

# SURFRIDER FOUNDATION CANADA

## Statement of Financial Position

December 31, 2023, with comparative information for 2022

	2023	2022
<b>Current assets:</b>		
Cash and cash equivalents (note 2)	\$ 322,618	\$ 453,560
Accounts receivable (note 3)	116,890	3,491
Prepaid expenses	1,017	705
	<u>440,525</u>	<u>457,756</u>
Capital assets (note 4)	-	-
	<u>440,525</u>	<u>457,756</u>
<b>Current liabilities:</b>		
Accounts payable and accrued liabilities	19,324	136,666
	<u>19,324</u>	<u>136,666</u>
<b>Net assets:</b>		
Internally restricted (note 5)	100,000	-
Unrestricted	321,201	321,090
	<u>421,201</u>	<u>321,090</u>
	<u>\$ 440,525</u>	<u>\$ 457,756</u>

See accompanying notes to financial statements.

# SURFRIDER FOUNDATION CANADA

## Statement of Operations

Year ended December 31, 2023, with comparative information for 2022

	Budget (note 6)	2023	2022
<b>Revenues:</b>			
Grants	\$ 33,485	\$ 243,239	\$ 143,000
Donations	13,887	251,636	62,150
Partnerships	20,000	10,350	-
Events	-	8,395	-
Other	4,000	7,362	49,162
	<u>71,372</u>	<u>520,982</u>	<u>254,312</u>
<b>Expenses:</b>			
Salaries and benefits	126,419	249,052	194,696
Office and administration	16,500	24,188	10,615
Program expenses	10,000	30,561	7,010
Marketing	4,300	15,587	10,469
Travel	5,000	18,637	15,565
Professional fees	16,500	12,837	4,101
Insurance	6,500	7,656	5,735
Fundraising expenses	-	12,393	1,451
Other	5,000	48,738	1,978
	<u>190,219</u>	<u>419,649</u>	<u>251,620</u>
Excess of revenue over expenses Before undernoted items	(118,846)	101,333	2,692
Exchange gain/loss	-	(1,222)	(826)
<b>Excess of revenue over expenses</b>	<b>\$ (118,846)</b>	<b>\$ 100,111</b>	<b>\$ 1,866</b>

# SURFRIDER FOUNDATION CANADA

## Statement of Changes in Net Assets

Year ended December 31, 2023, with comparative information for 2022

	Budget (note 6)	2023	2022
Net assets, beginning of year	\$ -	\$ 321,090	\$ 319,224
Excess of revenue over expenses	-	100,111	1,866
Net assets, end of year	\$ -	\$ 421,201	\$ 321,090

See accompanying notes to financial statements.

# SURFRIDER FOUNDATION CANADA

## Statement of Cash Flows

Year ended December 31, 2023, with comparative information for 2022

	2023	2022
Cash provided by (used in):		
Operating activities:		
Excess of revenue over expenses	\$ 100,111	\$ 1,866
Changes in non-cash operating working capital		
Accounts receivable	(113,399)	(3,491)
Prepaid expenses	(312)	(705)
Accounts payable and accrued liabilities	(117,342)	132,761
	(231,053)	128,565
Increase (decrease) in cash and cash equivalents	(130,942)	130,431
Cash and cash equivalents, beginning of year	453,560	323,129
Cash and cash equivalents, end of year	\$ 322,618	\$ 453,560

See accompanying notes to financial statements.

# SURFRIDER FOUNDATION CANADA

Notes to Financial Statements

Year ended December 31, 2023

---

Surfrider Foundation Canada (“Surfrider” or “Society”) was incorporated on April 23, 2009 under the *Society Act* (British Columbia) and transitioned to the new *Societies Act* (British Columbia) on January 1, 2017. The Society is registered as a charitable organization under the Income Tax Act. The Society is exempt from income taxes and can issue donation receipts for income tax purposes.

The Society’s principal activity is to advocate for pollution prevention, coastal protection and environmental awareness through a national network of chapter volunteers.

## 1. Significant accounting policies:

The financial statements of the Society have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. The following is a summary of the significant accounting policies used in the preparation of the financial statements.

### (a) Revenue recognition:

The Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year which the related expenses are incurred.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonable assured.

### (b) Cash and cash equivalents:

Cash and cash equivalents include highly liquid investments with terms to maturity of three months or less at the date of purchase and redeemable investments

### (c) Pledges and contributed services:

Pledges from donors are recorded when payment is received by the Society or the transfer of property is completed.

The Society acknowledges the substantial and significant services provided by its many volunteers. Because of the difficulty in determining fair value, contributed services from volunteers are not recognized in the financial statements.

# SURFRIDER FOUNDATION CANADA

Notes to Financial Statements

Year ended December 31, 2023

---

## 1. Significant accounting policies (continued):

### (d) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Investments that are quoted in an active market are subsequently measured at fair value and all changes in the fair value are recognized in excess of revenue over expenses in the period incurred. All other financial instruments are subsequently recorded at cost or amortized cost unless management has elected to carry the instruments at fair value. The Society has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Society determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Society expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

### (e) Capital assets:

In accordance with the ASNPO Handbook section 4433, Tangible Capital Assets held by Not-for-profit Organizations, the Society has met the criteria to be considered a small organization and as such has not capitalized any expenditures. Capital assets owned by the Society but which have not been capitalized under this accounting policy include small tools and equipment.

### (e) Leases:

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

### (f) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates.

# SURFRIDER FOUNDATION CANADA

Notes to Financial Statements

Year ended December 31, 2023

## 2. Cash and cash equivalents:

	2023	2022
Surfrider Foundation Canada	\$ 180,416	\$ 208,275
Surfrider Pacific Rim	61,277	148,087
Surfrider South Vancouver Island	53,725	58,684
Surfrider Vancouver	27,200	38,514
	<b>\$ 322,618</b>	<b>\$ 453,560</b>

## 3. Accounts receivable:

	2023	2022
CCCW grant	\$ 116,265	\$ -
Other receivable	625	3,491
	<b>\$ 116,890</b>	<b>\$ 3,491</b>

## 4. Capital assets:

Included in Office and administrative expenses are \$1,733 of small tools and equipment (2022 - \$2,702).

## 5. Internally restricted net assets:

The Society's Board of Directors have internally restricted \$100,000 (2022 - nil) of unrestricted net assets to be held for the purpose of providing an operating reserve. Interest earned on internally restricted assets is restricted for the same purpose and added to the reserve as earned. The internally restricted amounts are not available for use without approval of the Board of Directors. During the year, there were transfers from unrestricted to the Operating Reserve in the amount of \$100,000 (2022 - nil).

## 6. Budget:

The budget figures presented were approved by the Board in March, 2023.

# SURFRIDER FOUNDATION CANADA

Notes to Financial Statements

Year ended December 31, 2023

---

## **7. Financial instruments and concentration of credit risk:**

The Society's financial instruments include cash, accounts receivable, funds restricted for operating reserve and accounts payable and accrued liabilities.

It is management's opinion that the Society is not exposed to significant interest, currency, liquidity or credit risk arising from its financial instruments. The Society prepares budget and cash forecasts to ensure it has sufficient funds to fulfill its obligations. The Society monitors credit risk by reviewing accounts receivable and estimates a provision if realizable value is less than book value. There has been no change to the risk exposures from 2022.

## **8. Related party transaction:**

The Society leases office space from a company controlled by a Director of the Board. The lease is considered a gift in kind and as it would otherwise not be purchased in the course of business operations, it has not been included in the statements.

## **9. Employee and contractor remuneration:**

The BC Societies Act came into effect on November 28, 2016. The Act has a requirement for the disclosure in the financial statements of the remuneration of directors, employees and contractors for financial statements prepared after November 28, 2016. For employee and contractor remuneration the requirement is to disclose amounts paid to individuals whose remuneration was greater than \$75,000. For the fiscal year ending December 31, 2023, the Society paid remuneration of \$85,018 to one employee.

**Surfrider Foundation Canada**  
**2025 Budget**  
**January 1 - December 2025**

Input Cells

	<b>2025 Budget</b>
<b>INCOME</b>	
Grants	536,870
Donations	325,000
Partnerships	50,000
Events	25,000
Interest	
Other	
<b>TOTAL INCOME</b>	<b>936,870</b>

EXPENSES		Other					Other		TOTAL
		RESURF	BCU	Programs	BBMB	FFW	Campaigns	SFC	
Salaries and benefits	588,700	210,000	65,000		30,000	30,000	10,000	243,700	588,700
Office and administration	114,000	40,000	15,000	6,000	15,000	15,000	3,000	20,000	114,000
Marketing	28,000	5,000		2,000	5,000	5,000	1,000	10,000	28,000
Travel	58,000	10,000	5,000	2,000	5,000	5,000	1,000	30,000	58,000
Professional fees	30,000	-	-	-	-	-	-	30,000	30,000
Insurance	13,870	1,870	-	-	-	-	-	12,000	13,870
Fundraising expenses	5,000	-	-	-	-	-	-	5,000	5,000
Other	75,000	45,000	10,000					20,000	75,000
<b>TOTAL EXPENSES</b>	<b>912,570</b>	<b>311,870</b>	<b>95,000</b>	<b>10,000</b>	<b>55,000</b>	<b>55,000</b>	<b>15,000</b>	<b>370,700</b>	<b>912,570</b>

Exchange loss (gain)

**Profit (loss)** 24,300

2023

# Annual Report



Photo: Bryanna Bradley



# Contents

- 04 Our Story**
- 07 Message from the Team**
- 08 Justice, Equity, Diversity, and Inclusion**
- 10 Our Impact**
- 11 Coastal Victories**
- 12 Campaigns**
- 13 Programs**
- 14 Our Network**
- 15 Network Highlights**
- 16 Collaborators**
- 18 Our Supporters**
- 19 Staff & Volunteers**



DEDICATED TO THE PROTECTION AND  
ENJOYMENT OF OCEANS, WAVES, AND BEACHES,  
FOR ALL PEOPLE,  
THROUGH A POWERFUL ACTIVIST NETWORK

# Our Story

More than 35 years ago, a handful of surfers made a powerful statement by founding the Surfrider Foundation. The waves in Malibu, California, were threatened by development and pollution. The surfers wanted to protect what they loved, so they took action and organized a group to protest the threats to the local surf break. That spark ignited a movement that now consists of more than a million supporters, activists and members around the world.

Today, the Surfrider Foundation is a powerful network of coastal defenders who share a deep passion for the ocean, waves, and beaches because we live, work, and play there. We're surfers, swimmers, divers, beachgoers, stand-up paddleboarders, and coastal recreationists. It's our love for the ocean and coasts that drives us to defend clean water and healthy beaches.

Over the past 18 years, Surfrider chapters and clubs in Canada have had a tremendous impact by tackling numerous threats and advancing progressive policies to protect the ocean and coasts. During this time, we have grown and evolved to the point where we can now work independently on the national level in Canada as a Surfrider global affiliate. In March 2022, Surfrider Foundation Canada became the organization's newest international affiliate, marking a big milestone in our growth and evolution in Canada.

If we have the means to take action for the aquatic places we love and depend on, then we have a responsibility to do so for the people of today and future generations. The Surfrider Foundation invites all who care about the ocean, waves, and beaches, regardless of background, socioeconomic class, or geographic location, to join us as we work together to protect our coasts for the future.

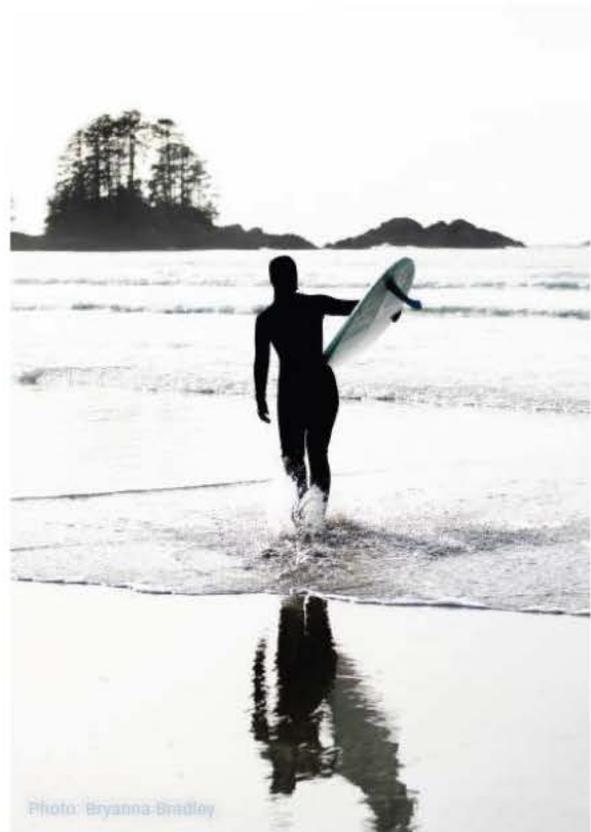
Thank you for your continued support.



Photo: Kristina Lee



**If we have the means to take action for the aquatic places we love and depend on, then we have a responsibility to do so for the people of today and future generations.**



OUR VISION IS TO STRENGTHEN AND EXPAND  
THE SURFRIDER NETWORK ACROSS CANADA  
TO ADDRESS THE GROWING ISSUES THAT THREATEN ALL  
OF THIS COUNTRY'S COASTS AND WATERS

# Our Movement is Growing

2023 was the first full year of Surfrider Foundation Canada being a stand-alone international affiliate of the Surfrider Foundation. Over the course of 2023, we gained strong momentum with network expansion and campaign advocacy, reinforcing our place as one of Canada's leading aquatic environmental organizations.

After approximately 18 years of a strong chapter presence in British Columbia (B.C.), we have fully expanded to the East Coast, establishing the Atlantic Canada chapter in Halifax, Nova Scotia. This chapter grew from the students that participated in the club at Dalhousie University that was set up in 2022, but were looking for an opportunity to continue with Surfrider after graduation. The creation of the Atlantic Canada chapter is a realization of our vision to expand the network across the country. It is also a true testament to our theory of change. By investing in a collective of individuals, we help grow environmental capacity on the ground in communities, which generates the political will necessary to enact strong coastal protection policies.

In 2023, Surfrider Canada evolved its beach cleanup activity from a patchwork of locally-led cleanup events across the country to a centralized program that enhances the coordination and impact of these powerful coastal restoration events. We now use a standardized data card across the entire chapter and club network to collect information on the dominant forms of pollution that we collect, which better equips us to design campaigns that target pollution that is most impactful in the coastal environment.

Last year was also an important year in our quest to eradicate plastic pollution in the marine environment. After years of increased pressure from local governments in B.C. and direct advocacy on behalf of Surfrider Canada, the Province introduced the Single-Use and Plastic Waste Prevention Regulation, which addresses hard to recycle and single-use plastic items. While it has taken us a long time to get here, and the work to reduce single-use plastic items will

continue on, this coastal victory is an excellent example of how taking on an environmental battle may not be easy, but with constant pressure, endlessly applied, it can be won.

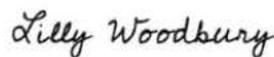
We also continued our network-wide advocacy efforts to address expanded polystyrene pollution (EPS) often referred to as Styrofoam™, which is a petroleum-based plastic commonly used for protective packaging or dock floatation. EPS is one of the most detrimental forms of plastic pollution in both freshwater and marine environments in Canada. We continued to urge federal elected officials to support a motion to ban this material used in aquatic infrastructure. We have also engaged key stakeholders and decision makers in B.C., calling for action to be taken at the provincial level.

Looking forward to 2024, Surfrider Foundation Canada is excited to keep the momentum going with our campaign advocacy and network expansion. We have several strong prospects for new student clubs and chapters to explore. We also aim to expand our work on plastics with a multi-jurisdictional campaign targeting cigarette butt pollution. Year after year, butts are the most common form of litter that Surfrider volunteers collect at shoreline cleanup events. We are excited to focus our advocacy on this toxic form of pollution, helping to protect the shorelines that we all love to visit.

Thank you for your support. Long live the beach!



Lucas Harris  
Executive Director



Lilly Woodbury  
Regional Manager



Katie Keats  
Beach Cleanup Manager

# Justice, Equity, Diversity, and Inclusion

Why is the Surfrider Foundation working on Justice, Equity, Diversity, and Inclusion (JEDI) issues?

We know that creating an impact on healthy oceans and coastlines depends on learning and being responsive to our communities and acting in consensual allyship with them. Following our affiliation from the United States in the spring of 2022, we began the journey of developing a Surfrider Canada JEDI Strategy. The JEDI Strategy enables our team to take action to achieve our commitment to foster a just, equitable, diverse, and inclusive organization for all people.

The JEDI Strategy was developed with the input from our volunteer network, staff, and Board of Directors. We also provided honorariums to expert reviewers who are members of First Nations where our Chapters and Clubs are operating in British Columbia, gathering their feedback to strengthen the JEDI strategy. Based on the feedback, we have finalized the JEDI strategy, with a summary available on our website. We have also created an internal toolkit of JEDI definitions and resources, as well as an onboarding package for new volunteers that includes key documents like the Truth and Reconciliation Commission *94 Calls to Action*, the *United Nations Declaration on the Rights of Indigenous Peoples*, and

the *Declaration on the Rights of Indigenous Peoples Act Action Plan* in B.C. All of our resources are accessible via our internal JEDI Intranet for our volunteer network.

We're excited to move forward continuing to implement the JEDI Strategy throughout 2024. Our plans encompass developing an Inclusive Beach Clean Protocol to increase the accessibility of our events, partnering with communities directly impacted by plastic pollution in our initiatives and media, as well as launching a JEDI speaker series for our volunteer network. Ultimately, the JEDI Strategy impacts all of our internal operations and our advocacy. Thus, all of our efforts will be shaped by a JEDI lens and the actions in our JEDI Strategy in 2024 and beyond.

**Surfrider Foundation Canada is committed to fostering a just, equitable, diverse, and inclusive organization for all people. Our success and impact depends on learning from our community, standing in solidarity with our allies, and working towards a more just future.**

# DEFENDING THE OCEAN AND WATERS FOR ALL TO ENJOY



Photo: Jen Steele

# Our Impact

In 2023, we made significant strides in our programs and campaigns, as well as expanding our network across Canada! At the end of the year, we welcomed the Atlantic Chapter, based in Halifax, Nova Scotia, Mi'kmaq First Nations territory.

Since 2019, Surfrider Canada has been advocating that the provincial government in B.C. implement strict plastic regulations, including banning all single-use plastics like beverage cups, as well as all bioplastics. In 2023, we

celebrated a victory in British Columbia, as the Province announced the "Single-Use and Plastic Waste Prevention Regulation". This new regulation falls under the umbrella of the CleanBC Plastics Action Plan, which seeks to protect the Province of B.C. from the continuous storm of hard to recycle and single-use plastic items impacting the streets, parks, landfills, and coastline.

**Surfrider Foundation Canada continues to have a major voice on critical issues facing Canada's marine environment.**

## 2,636

Volunteers across Canada engaged

### CLEAN WATER

## 18

Beaches Monitored

## 252

Sampling Sites

### BEACH ACCESS

## 1

Active campaign to enhance surf etiquette and the visitor experience in Jordan River, BC

### PLASTIC POLLUTION

## 1

Regulation in BC limiting single-use plastic

## 49

Total Cleanups

## 6,427lbs

Debris Removed

## 422,700K

Cigarette Butts Picked-up

## 4

Active campaigns on cigarette butts, EPS, and plastic bottles

## 102km

Shoreline cleaned

## 192

Ocean Friendly Businesses



Photo: Jen Steele

# Coastal Victories

# 1

**Total Victories**

A coastal victory is a decision made in favour of the coastal and ocean environment that results in a positive conservation outcome, improves coastal access, or both.

For more information visit <https://canada.surfrider.org/coastal-victories>

In 2023, Surfrider Canada had one coastal victory, increasing our total to 14.

## VICTORY LOCATIONS



VICTORY	FOCUS AREA	LOCATION
Regulation on Single-use Plastics	Plastic Reduction	British Columbia

# Campaigns

Surfrider Foundation focuses on several key environmental issues, including plastics reduction, ocean protection, beach access, coastal preservation, and water quality. With Surfrider Foundation Canada being a new global affiliate in startup mode, we focused our advocacy in 2023 primarily on plastic pollution. Our following campaigns are addressing predominant forms of plastic pollution, which we plan to expand on in 2024.



## PLASTIC POLLUTION

### Foam Free Waters

Expanded and extruded polystyrene (EPS & XPS) is one of the most intense forms of plastic marine debris. This is because it easily breaks down into tiny fragments that are next to impossible to cleanup. In 2023, we made progress on our Foam Free Waters Campaign, which is calling for a federal ban on EPS & XPS through Motion-80. EPS and XPS material and fragments are crucial to eliminate from the aquatic environment if we hope to make a significant impact on plastic pollution. This is because EPS and XPS are used extensively in aquatic environments, such as in docks, marinas, and aquaculture infrastructure. In 2023, we were able to send over a thousand postcards from concerned citizens to Members of Parliament and the Minister of Environment and Climate Change Canada, as well as hundreds of digital letters. To learn more about our work on EPS, visit: <https://canada.surfrider.org/eps-pollution>

### Hold On To Your Butt

Cigarette butts are the most common form of litter found at our beach cleanup events. Yet, they have gone unaddressed by policy makers. Hold On To Your Butt aims to reduce the amount of cigarette butt pollution occurring through local, provincial, and national campaigns. At the local level, numerous chapters are leading efforts to address cigarette butt pollution, through campaigns and cigarette butt recycling. We are also working with the Environmental Law Centre at the University of Victoria to develop policy recommendations for reducing butt waste at the provincial and national levels.

### Take Back the Tap

Single-use water bottles are a problematic form of plastic pollution. The Pacific Rim Chapter's Take Back the Tap Campaign has the end goal of banning all single-use plastic water bottles 1L and under from the Pacific Rim. From 2021 to the present, this chapter has received support from over 70 businesses in Tofino and Ucluelet, all of whom have eliminated plastic water bottles from their operations. Based on years of hard work and building momentum, we hope to see this campaign win a victory in 2024!

**Our model is to engage environmental experts to create solutions by uniting local and national resources to protect the coast.**



Photo: Alys Hoyland

# Programs



## BEACH CLEANUPS

Beach cleanups restore coastlines from plastic marine debris and litter, safeguard the ocean from further pollution, and raise awareness about the plastics crisis. Surfrider Foundation Canada's volunteer network conducts beach cleanups throughout Western Canada and in Nova Scotia. Surfrider uses data from these cleanups to inform various campaigns. In 2023, the Surfrider Foundation Canada network performed a total of 49 community shoreline cleanups across Canada, removing 6,427 lbs of debris from 102km of shoreline.

<https://canada.surfrider.org/beach-cleanups>



Photo: Jen Steele



## BLUE WATER TASK FORCE

The Blue Water Task Force is the Surfrider Foundation's volunteer-run water testing, education, and advocacy program. Our Vancouver Island chapter leads this program in Canada to alert communities and local officials of water quality problems in the Southern Vancouver Island region and to work toward solutions. In 2023 they performed 252 tests across 18 different sites.

<https://vancouverisland.surfrider.org/blue-water-task-force>



## OCEAN FRIENDLY BUSINESS

Surfrider's Ocean Friendly Business program recognizes businesses that adopt sustainable practices to protect the ocean. Between the Pacific Rim Chapters work in Tofino and Ucluelet and our partnership with Synergy Foundation in other parts of B.C., we have certified over 194 businesses.

<https://bcgreenbusiness.ca/become-a-member/certification-process/>

<https://www.pacificrim.surfrider.org/ocean-friendly-business>



Photo: Reusables

# Our Network

Surfrider Foundation Canada has four local volunteer-run chapters and three student clubs that work collectively across Canada on various campaigns, programs and community events:

- Pacific Rim Chapter (Tofino/Ucluelet, B.C.)
- South Vancouver Island Chapter (Victoria, B.C.)
- Vancouver Chapter (Vancouver, B.C.)
- Atlantic Chapter (Halifax, N.S.)
- University of Victoria Club (Victoria, B.C.)
- Ucluelet Secondary School Club (Ucluelet, B.C.)
- Dalhousie University Club (Halifax, N.S.)

Our network is provided with a host of resources including: legal, financial, scientific, organizational capacity building, and governance services. In turn, the network fulfills our mission within their communities by providing opportunities to volunteer and engage in programs and campaigns that seek to address the roots of coastal and marine issues.

We are thrilled to grow our team of coastal defenders from coast to coast to coast. So, if you're keen to open a Surfrider chapter to transform the health of aquatic ecosystems in your community or school for all people, we'd love to hear from you.

## GLOBAL WAVE CONFERENCE

In October 2023, Surfrider Canada representatives travelled to Portugal to participate in the bi-annual Global Wave Conference hosted in Peniche, Nazare, and Ericeira. The conference was co-hosted by Surfrider, Save the Waves Coalition, Surfers Against Sewage and WildCoast, the leading surf-based environmental organizations. For three days, we met and connected with leaders and experts in the fields of conservation and activism. We also spent a full day with our fellow Surfrider affiliate leaders from eight different countries around the world, where we explored ways to deepen our connections and explore shared goals and initiatives.

## MEMBERSHIP

As part of becoming a new international affiliate, Surfrider Foundation Canada launched its own membership program on International Surfing Day - June 18, 2022. Members are recurring donors and form our activist network, protecting coastlines from harm, and yielding influence at the local, provincial and national level for regulatory and policy change. Since the membership program launched, we have steadily grown our membership base, closing out 2023 with 225 members! To join now visit: <https://canada.surfrider.org/join>



Photo: Lucas Harris

# Network Highlights

## CHAPTERS

**PACIFIC RIM** is highly active in the region, operating five community programs. They have continued with the Take Back The Tap campaign, as well as developed a new campaign that addresses end-of-life surfboard and wetsuit waste. The chapter continues to be a leader with cigarette butt mitigation, with 38 businesses participating, enabling the chapter to recycle 1.7 million butts to date. The chapter also operates the Youth Environmental Stewardship Program in collaboration with the **UCLUELET SECONDARY SCHOOL CLUB!**

**VANCOUVER** hosted seven beach cleanups at major beaches in Vancouver, with over 10 thousand cigarette butts removed and over 700 pounds of litter and marine debris. During World Oceans Week they unveiled "Ciggy Stardust," a visual representation of ocean cigarette waste in the form of a young Southern Resident orca whale covered in over 6,200 sorted and meticulously trimmed cigarette butts found on local beaches.

**SOUTH VANCOUVER ISLAND** changed its name in 2023 to more accurately reflect the region in which it operates. The chapter is a consistent presence in the area, hosting regular monthly clean ups. They also worked with Transport Canada and Prince of Whales to do an inner harbor cleanup in Victoria. Blue Water Task Force continues to be a main focus for the chapter, receiving excellent coverage in local media. The chapter also organized a variety of film screenings and community activities.

**ATLANTIC** got started in 2023, with a core team of nine volunteers. The chapter has already hit the ground running, organizing a few beach cleanup events. They have also identified the build up of litter and marine debris at spots along the Nova Scotian coast and are building a campaign calling on municipal governments to enhance waste management services in key areas.

## STUDENT CLUBS

**UNIVERSITY OF VICTORIA** Club hosted seven beach cleanups, where they averaged 80 participants and 100lbs of garbage. They also partook in three remote cleanups, including Radar Beach in Tofino, Sidney Island, and Bennett Bay on Mayne Island. The club held monthly events such as an art night using trash from cleanups, ocean themed trivia, paint nights, and sewing nights to make your own reusable bags. The club also continued to campaign for the university to reduce single-use plastics by expanding and enhancing its reusable to-go food container program (including reusable cups).

**DALHOUSIE UNIVERSITY** Club hosted four beach cleanups that covered 20 km of shoreline, and removed over 200 pounds of litter and marine debris. They also made headway on launching their Plastic Free Campus campaign, which seeks to eliminate single-use plastic and embrace reusables. They also set the foundation for getting cigarette butt disposal bins at designated smoking areas on campus.



Photo: Stephanie Gaultier

# Collaborators



## SURFRIDER TROPICAL IPA

Vancouver Island Brewery has a long and impactful history with the South Vancouver Island Chapter, and has been one of the organization's most consistent supporters in the region. In 2023, Vancouver Island Brewery continued its collaboration on the Surfrider Tropical IPA that was sold across western Canada, helping to raise awareness about our organization. \$1 from the sale of each four-pack went to support Surfrider Canada.

## SYNERGY FOUNDATION

### BC GREEN BUSINESS

Since 2018, our South Vancouver Island chapter has been collaborating with Synergy Foundation on the Vancouver Island Green Business Collective. The SURFRIDER APPROVED Ocean Friendly Business certification recognizes businesses that focus on direct and positive impact for our oceans. The program now called BC Green Business has expanded to focus on the entire province and Surfrider Canada has taken on the role of program ambassador, helping to encourage businesses throughout B.C. to join.



Photo: Synergy Foundation



## ENVIRONMENTAL LAW CENTER

Surfrider Foundation Canada chapters have been collaborating with the University of Victoria Environmental Law Center for many years. Previously the ELC helped submit an application of inquiry to Canada's Competition Bureau asking for an investigation into Keurig Canada's claims about the recyclability of their coffee pods. The ELC also helped develop a submission that provided comments on Canada's draft Single-Use Plastics Prohibition Regulations. In 2023, the ELC developed recommendations for a comprehensive Canadian legal scheme that would address abandoned commercial fishing gear, a critical issue in Canadian waters.

<https://elc.uvic.ca/ghost-gear-an-ocean-of-plastic-trouble/>



## OCEAN LEGACY FOUNDATION

Surfrider Canada's chapters and clubs have been leading volunteer shoreline cleanup efforts in B.C. for well over a decade. Historically, cleanups existed as a patchwork between the different chapters and clubs, with little to no coordination on data collection. In 2023, Surfrider Canada joined forces with Ocean Legacy Foundation on their application to the provincial governments Clean Coast Clean Waters initiative, a program that provides funding to organizations doing shoreline cleanups in B.C. The financial support Surfrider Canada has received through the program has allowed us to hire a Beach Cleanup Manager, upgrade equipment, and provide important safety training to volunteers. Overall, it has enabled us to enhance the coordination and impact of our shoreline cleanup activity.

TOGETHER,  
WE PROTECT CANADIAN COASTLINES



Photo: Lucas Harris

# Our Supporters

*On behalf of the ocean, waves and beaches, Surfrider Foundation Canada would like to thank the following individuals, foundations and organizations for their generous support.*

## NATIONAL SUPPORTERS



**YETI® RUX.**



**SYNERGY FOUNDATION** **definity.** **patagonia®** **hartwig INDUSTRIES**



**reusables.com**

**The McLean Foundation**



## 1% FOR THE PLANET SUPPORTERS

Renewal Funds  
Treeline Collective  
Good Juju Body & Home  
Salty Face Naturals  
Wildplay Canada  
Wallop  
Rux  
Eagle Wing Tours  
Elements Inc.  
Levi Hildebrand  
GoPure Pod  
Sunday Beer Co.

Prince of Whales  
Origin Sustainable Design & Planning  
Sustaining Tourism  
Foe & Dear  
Tofino Towel Co.

## MAJOR DONORS

Anonymous  
The Banner Foundation  
Doug Pearce  
Mark Zacharias  
Jillian Harris  
Ross Vendor - Scotia Wealth Management  
Investing News  
Babich Wines

Brietling Watches  
Linda Nowlan  
James David  
Little Adventures on VI  
CRD  
City of Victoria  
Province of BC  
Whole Foods  
BC Parks Foundation

## BUSINESS MEMBERS

OCIN Collective  
Island Temperature Controls  
Pacific View Windows  
Knowledge Solutions

Consulting Inc.  
Hightower100 Enterprises Ltd.  
NAGI by Outopian  
Locality Brewing  
Pika & Bear Merchant Traders Intl.  
SHELF Natural Product Solutions  
NSC Seismic Consultants  
Peacock Real Estate Team  
Gathering Place Trading Ltd.  
Coastline Surf Shop

# Staff & Volunteers

## SURFRIDER CANADA HQ

### Executive Director

Lucas Harris

### Regional Manager

Lilly Woodbury

### Beach Cleanup Manager

Katie Keats

### Board President

David Boudinot

### Board Vice President

Kristina Lee

### Board Director

Hanna Hatherley

### Board Director

Gillian Montgomery

### Board Director

Nicole Bresser

### Board Director

Gerald Hartwig

### Board Director

Carolyn Whittaker

### Clubs Coordinator

Matt Miller

### Social Media Coordinator

Julianne Berg

### Website Coordinator

Rana Keen Zandbeek

### Membership Coordinator

Lucas Hayes

## PACIFIC RIM CHAPTER

### Chapter Coordinator

Daniel Raab

### Chairperson

Nick Goulet

### Treasurer

Ericka Chemko

### Volunteer Coordinator

Susan Jackson

### Secretary

Eliza Worrad

### Rise Above Plastics Lead

Robin Jackson

### Media Coordinator

Mackenzie Lang

### YES Program

Ben Reckner

Mandy Lawrenz

### Events Coordinator

Brandon Cardarelli

### Beach Cleanup Lead

Melanie Coutts

## VANCOUVER CHAPTER

### Chairperson

Johnny Rodgers

### Vice Chairperson

Carla Limon

### Volunteer Coordinator

Danielle Samson

### Treasurer

JY Fores-Pimentel

### Communications Director

Samantha Lynn

### Secretary

Amarys Joseph

## SOUTH VANCOUVER ISLAND

### CHAPTER

### Chairperson

Lynn Wharram

### Vice Chairperson

Melissa Tupper

### Secretary

Victoria Jackson

### Treasurer

Kelly Zaharko

### Membership Coordinator

Crystal Touhey

### Beach Cleanups

Sophia Olim,  
Chris Adamache,  
Sophie Leitch, Elise Coates

## Blue Water Task Force

Clive Webber, James Roorda

## Plastic Free Schools

Margaret McCullough

## Dock the Debris

Zoe Melanie Minnaard

## Rise Above Plastics

Ella Minicola & Noah Snell

## ATLANTIC CANADA CHAPTER

### Chairperson

Hannah Solway

### Vice Chairperson

Karinne Lantz

### Treasurer

Ben Bears

### Volunteer Coordinator

Keegan Leslie

### Campaign Coordinator

Ben Herring

### Beach Cleanup Coordinator

Molly Gunn

### Program Coordinator

Faris Abdel-Majid

### Fundraising Coordinator

Madelaine McGarr

### Outreach Coordinator

Stephen Belfield

## UNIVERSITY OF VICTORIA CLUB

### Chairperson

Micah Allen

### Vice Chairperson

Anabelle Traub

### Social Media & Comm's

Julianne Berg

### Volunteer Coordinator

Katherine Martin

### Treasurer

Lily Beveridge

### Beach Cleanups

Haley Senger & Agnes Dijoua

## Arts & Photography

Mev Daschuk,  
Camille Lauridsen-Hoegh,  
Rayne Loeffler

## Data Analysis

Ethan Davis & Elise Coates

## Member at Large

Matt Miller

## Events

Jade Lutz, Natalie Howell,  
Elyse Siegel

## DALHOUSIE UNIVERSITY CLUB

### Chairperson

Ariel Tzadok

### Secretary

Esteban Salazar Cervantes

### Treasurer

Maddy Welsh Schur

### Events

Amy McDonald

### Campaigns

Faris Abdel Majid

### Beach Cleanups

Caroline Hovey

### Logistics Coordinator

Marin Marsala

## UCLUELET SECONDARY SCHOOL

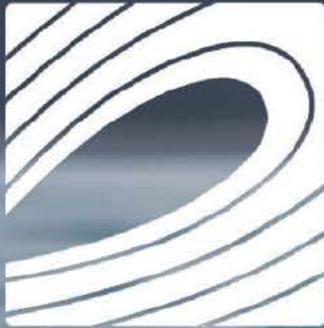
### CLUB

### Chairperson

Iris Hagar

### Vice Chairperson

Mackenzie Helliwell



**SURFRIDER**  
FOUNDATION CANADA



Photo: Bryanna Bradley