



Salmon Beach Committee Meeting
Tuesday, December 9, 2025

Via Zoom
1:30 pm

Regular Agenda

Watch the meeting live at: <https://www.acrd.bc.ca/events/9-12-2025/>

Register to participate via Zoom Webinar at: https://acrd-bc-ca.zoom.us/webinar/register/WN_bV_qw391TiKCI8KkLmFbRw#/registration

	PAGE #
1. <u>CALL TO ORDER</u>	
Recognition of Territories.	
Notice to attendees and delegates that this meeting is being recorded and livestreamed to YouTube on the Regional District Website.	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
3. <u>DECLARATIONS</u> <i>(conflict of interest)</i>	
4. <u>MINUTES</u>	
a. Salmon Beach Committee Meeting held September 17, 2025	3-6
<i>THAT the minutes of the Salmon Beach Committee meeting held on September 17, 2025 be adopted.</i>	
5. <u>PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)</u>	
6. <u>CORRESPONDENCE FOR ACTION/INFORMATION</u>	
7. <u>REQUEST FOR DECISIONS</u>	
8. <u>REPORTS</u>	
a. 2025 Operations Update & 2026 Workplan	7-8
b. Capital Project Survey	9

THAT the Salmon Beach Committee receives reports a-b.

9. **LATE BUSINESS**
(requires 2/3 majority vote)

10. **QUESTION PERIOD**

Questions/Comments from the public:

- Participating in the Zoom meeting
- Emailed to the ACRD at responses@acrd.bc.ca

11. **ADJOURN**



Alberni-Clayoquot Regional District

MINUTES OF THE SALMON BEACH COMMITTEE MEETING HELD ON WEDNESDAY, SEPTEMBER 17, 2025, 1:30 PM

Zoom

MEMBERS Vaida Siga, Chairperson, Director, Electoral Area “C” (Long Beach)

PRESENT: Ellen Peete, Member at Large
Jill Maibach, Member at Large
Terry Graff, Member at Large
Ron McKinlay, Member at Large
Ken Lunde, Member at Large

STAFF PRESENT: Eddie Kunderman, Operations Manager
Charlie Starratt, Regional Fire Services Manager
Lyndsey Page, Community Services Coordinator

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/17-9-2025/>

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:31 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions – Committee Members and Staff.

2. **APPROVAL OF AGENDA**

MOVED: E. Peete

SECONDED: R. McKinlay

THAT the agenda be approved as circulated.

CARRIED

3. **DECLARATIONS**

4. **MINUTES**

a. **Salmon Beach Committee Meeting held March 13, 2025**

MOVED: E. Peete
SECONDED: J. Maibach

THAT the minutes of the Salmon Beach Committee meeting held on March 13, 2025 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. Brent Manyk, request for funding for fire extinguishers and AEDs to be placed throughout the Salmon Beach Recreational Village.

A delegation presented a request for funding to support the placement of fire extinguishers and automated external defibrillators (AEDs) throughout the Salmon Beach Recreational Village. The proposal included an initial funding request of \$10,000. An emergency response plan has been submitted for review to ACRD management.

Staff provided information on the process for petitioning a new service. It was noted that forming a society may allow access to BC Wildfire Service grants for training, though these grants apply to forest firefighting, not to structural protection.

MOVED: E. Peete
SECONDED: J. Maibach

THAT the Salmon Beach Committee recommend that the Alberni-Clayoquot Regional District Board of Directors direct staff to initiate an emergency preparedness service within the Salmon Beach community.

CARRIED

- b. Serena Manhas, Area C Official Community Plan Update

6. REQUESTS FOR DECISIONS

- a. **REQUEST FOR DECISION**
Proposal to Establish a Recycling Depot Option for Salmon Beach

MOVED: R. McKinlay
SECONDED: J. Maibach

THAT the Salmon Beach Committee recommend that the Alberni-Clayoquot Regional District Board of Directors directs staff to add single-stream recycling to the waste management system in Salmon Beach that would be implemented as a part of the 2026 workplan.

CARRIED

7. REPORTS

a. **Slope Stability Review and Drainage Plan – E. Kunderman**

MOVED: E. Peete
SECONDED: R. McKinlay

THAT the Salmon Beach Committee receives report a.

CARRIED

b. **Survey Future Capital Budgets (verbal) E. Kunderman**

Staff provided a verbal report regarding future capital planning for Salmon Beach. The idea of a survey was discussed, which could be utilized to gather resident input on priority issues, including the playground replacement, resurfacing of the tennis court, boat launch improvements and seasonal bathroom facilities.

Committee members discussed alternatives to a survey, including compiling a list of existing assets requiring improvements and prioritizing them based on observed needs. It was suggested that a community vote on priorities could take place in May at a meeting for residents.

MOVED: E. Peete
SECONDED: R. McKinlay

THAT the Salmon Beach Committee recommend that the Alberni-Clayoquot Regional District Board of Directors directs staff to investigate the cost of sending a survey to residents to prioritize the capital funding expenditures to be contained within the recreational portion of the Salmon Beach financial plan in 2026.

CARRIED

MOVED: R. McKinlay
SECONDED: E. Peete

THAT the Salmon Beach Committee receives report b.

CARRIED

8. LATE BUSINESS

9. QUESTION PERIOD

Questions/Comments from the public. The Community Services Coordinator advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room

- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

10. ADJOURN

MOVED: E. Peete

SECONDED: R. McKinlay

THAT this meeting be adjourned 3:09 pm.

CARRIED

Certified Correct:

Vaida Siga,
Chairperson

Lyndsey Page,
Community Services Coordinator



To: Salmon Beach Committee

From: Eddie Kunderman, Operations Manager

Meeting Date: December 9, 2025

Subject: 2025 Operations Update and 2026 Workplan

Purpose:

To provide the Salmon Beach Committee an update on operational items that occurred in 2025 and a glimpse at the projected 2026 work plan.

Summary:

2025 saw the tendering of two contracts for Salmon Beach, the Road Maintenance contract and the Septic System Maintenance contract. Tranquil Contracting was the successful applicant for the road maintenance contract, and H2Ops was awarded the maintenance contract for the septic system.

The old pumper truck was recently sold for \$21,115.80. The truck was purchased by an organization in Idaho, where it will play a role supporting fire fighting camps. All work related to roads within the community that was planned for 2025 has been completed, including finishing the recycled asphalt material on the Front Street and 2nd Avenue loop.

In 2026 security cameras will be installed within the community now that the surveillance policy has been adopted. Staff will be working with McGill Engineering and the Ministry of Transportation and Transit on ongoing slope stability improvements. A draft rainwater management improvement plan will be provided to the Committee to support efforts to divert stormwater from the slope. Staff also have a plan to install a culvert on Third Avenue to help with this process. Tranquil Contracting will be helping with this project. Ongoing maintenance of the interior road and ditches will continue, as well as alder removal and other operational improvements as needed. The operations budget for transportation will remain as it was in 2025.

A community recycling initiative has been improved and will be implemented in 2026. There are also plans to improve the drainage above the gazebos with the installation of a ditch and drainage rock to allow the water to flow as it should.

Staff see 2026 as a year to ensure that proper maintenance activities are performed, with a focus on the long-term sustainability of the mechanisms within the community. Future capital projects will be discussed in depth with the Committee and the community as we look towards 2027-2030.

Submitted by: *Eddie Kunderman*
Eddie Kunderman, Operations Manager

Reviewed by: *Cynthia Dick*
Cynthia Dick, General Manager of Administrative Services

Approved by: *Daniel Sailland*
Daniel Sailland, MBA, Chief Administrative Officer



To: Salmon Beach Committee
From: Eddie Kunderman, Operations Manager
Meeting Date: December 9, 2025
Subject: Capital Project Survey

Purpose:

To communicate the costs related to the issuance of a survey to Salmon Beach residents to gather input on priority issues for future capital projects.

Summary:

At the September 17th, 2025, Salmon Beach Committee meeting, the Committee asked staff to bring back an overview of the costs associated with issuing a survey to residents for future capital expenditures. Staff have put together the following estimate on costs, depending on the type of survey chosen, based off of a 350-parcel estimate.

Option A – Paper Survey \$1,000
Option B – Paper survey with prepaid return envelope \$1,200
Option C – Online Survey \$400

More information would be required from the Committee before staff could move forward with issuing a survey, however, this could be completed in the first quarter of 2026.

Submitted by: *Eddie Kunderman*
Eddie Kunderman, Operations Manager

Reviewed by: *Cynthia Dick*
Cynthia Dick, General Manager of Administrative Services

Approved by: *Daniel Sailland*
Daniel Sailland, MBA, Chief Administrative Officer