



Alberni-Clayoquot Regional District

MINUTES OF THE EMERGENCY PROGRAM EXECUTIVE COMMITTEE MEETING HELD ON WEDNESDAY, NOVEMBER 6, 2024, 1:00 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

MEMBERS PRESENT: Mike Sparrow, Chairperson, Director, Electoral Area "F" (Cherry Creek)
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Cindy Solda, Councilor, City of Port Alberni
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Sharie Minions, Mayor, City of Port Alberni
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Vaida Siga, Director, Electoral Area "C" (Long Beach)

STAFF PRESENT: Charlie Starratt, Regional Fire Services Manager
Karen Freethy, Protective Service Manager
Daniel Sailland, Chief Administrative Officer
Mike Fox, Chief Administrative Officer, City of Port Alberni
Kristin Kerr-Donohue, Administrative Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/6-11-2024/>

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:06 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions- Committee Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

MOVED: P. Cote

SECONDED: C. Solda

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. MINUTES

a. Emergency Program Executive Committee Meeting held on May 15, 2024

MOVED: C. Solda

SECONDED: P. Cote

THAT the minutes of the Emergency Program Executive Committee Meeting held on May 15, 2024 be adopted.

CARRIED

5. PRESENTATIONS

a. Emergency Program Update – Presentation – K. Freethy, Protective Services Manager & D. Sailland, Chief Administrative Officer

MOVED: C. Solda

SECONDED: P. Cote

THAT the Emergency Program Executive Committee recommend that the ACRD Board of Directors direct ACRD staff to investigate Starlink satellite services available for emergency communication.

CARRIED

S. Minions left the meeting at 2:58 pm

MOVED: F. Boyko

SECONDED: S. Roth

THAT the Emergency Program Executive Committee adopt the ACRD Disaster and Emergency Management plan with the removal of pages 144-146 - The Local Authority Response Power Designation Matrix.

F. Boyko and S. Roth voted in favour of the motion.

V. Siga, B. Beckett, P. Cote, M. Sparrow, and C. Solda voted against the motion.

DEFEATED

MOVED: P. Cote

SECONDED: C. Solda

THAT the Emergency Program Executive Committee recommend the ACRD Board of Directors direct ACRD staff to submit a resolution to the Association of Vancouver Island and Coastal Communities that the Province of BC create a fund for local governments to use in the event that immediate action is required but

the action falls outside of existing and establish Emergency Management and Climate Readiness parameters but is decided locally that there is a need for services.

CARRIED

MOVED: V. Siga

SECONDED: C. Solda

THAT the Emergency Program Executive Committee recommend that the ACRD Board of Directors direct ACRD staff to write a letter to the Ministry of Emergency Management and Climate Readiness regarding the resolution to AVICC.

CARRIED

6. CORRESPONDENCE FOR ACTION/INFORMATION

a. Alberni Valley Evacuation Route Brochure

The Emergency Program Executive Committee received this item for information.

7. REQUEST FOR DECISIONS

a. Request for Decision regarding Disaster and Emergency management Plan Update

MOVED: C. Solda

SECONDED: P. Cote

THAT the Alberni-Clayoquot Regional District Emergency Executive Committee recommend that the Alberni Clayoquot Regional District Board of Directors support the adoption of the updated Disaster and Emergency Management Plan as amended.

CARRIED

8. REPORTS

9. LATE BUSINESS

10. QUESTION PERIOD

Questions/Comments from the public. The Administrative Assistant advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

11. **ADJOURN**

The meeting was adjourned at 3:58 pm.

CARRIED

Certified Correct:

Mike Sparrow

Mike Sparrow,
Chairperson

Kristin Kerr-Donohue

Kristin Kerr-Donohue,
Administrative Assistant