



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, SEPTEMBER 11, 2024, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations
Todd Patola, Councillor, City of Port Alberni
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Vaida Siga, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)
Sharie Minions, Mayor, City of Port Alberni
Marilyn McEwen, Mayor, District of Ucluelet
Tom Stere, Councillor, District of Tofino
Moriah Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation
Levana Mastrangelo, Executive Legislator, Yuułu?if?ath Government

REGRETS: Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni

STAFF PRESENT: Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Mike Irg, General Manager of Planning & Development
Jenny Brunn, General Manager of Community Services
Cynthia Dick, General Manager of Administrative Services
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/11-9-2024/>

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Board Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

MOVED: Director Siga
SECONDED: Director Patola

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

Director Roth declared a conflict-of-interest respecting agenda item 9.1 a Rezoning Application RE24001, Tardif, 6467 Walker Road.

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – August 28, 2024

MOVED: Director Siga
SECONDED: Director Cote

THAT the minutes of the Board of Directors meeting held on August 28, 2024 be adopted.

CARRIED

b. Committee-of-the-Whole Meeting – August 28, 2024

MOVED: Director Sparrow
SECONDED: Director Cootes

THAT the minutes of the Committee-of-the-Whole meeting held on August 28, 2024 be received.

CARRIED

c. West Coast Committee Meeting – September 4, 2024

MOVED: Director McEwen
SECONDED: Director Stere

THAT the minutes of the West Coast Committee meeting held on September 4, 2024 be received.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

6. CORRESPONDENCE FOR ACTION

a. REQUEST FOR LETTER OF SUPPORT

West Coast Multiplex Society requesting a Letter of Support for their application to the Green and Inclusive Communities Building Grant with Housing, Infrastructure and Communities Canada to support a portion of the capital costs for the West Coast Multiplex.

MOVED: Director Stere

SECONDED: Director McEwen

THAT the Alberni-Clayoquot Regional District Board of Directors provide a letter of support for the West Coast Multiplex Society's grant application to the Green and Inclusive Communities Building Grant to support a portion of the capital costs for the West Coast Multiplex.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

a. CITY OF CAMPBELL RIVER

Letter to Premier Eby Addressing Homelessness

b. CITY OF DUNCAN

UBCM Resolution Fail to Appear Charges in Policing Statistics

c. CITY OF MISSION

Infrastructure Investment for Complete Communities

MOVED: Director Cootes

SECONDED: Director Sparrow

THAT the Board of Directors receive items a-c for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. ACRD Inclusive Regional Governance Orientation Guide

MOVED: Director Boyko

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors receive the ACRD Inclusive Regional Governance Orientation Guide as presented.

CARRIED

b. ACRD Surveillance Policy

MOVED: Director Cote
SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors adopt the ACRD Surveillance Policy as presented.

CARRIED

MOVED: Director Sparrow
SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors direct staff to complete a report on ACRD surveillance systems, identifying camera locations and their purpose, while ensuring compliance with the ACRD Surveillance Policy.

CARRIED

c. Solid Waste Management Plan Update and Public Engagement Plan

MOVED: Director Stere
SECONDED: Director McEwen

THAT the Alberni-Clayoquot Regional District Board of Directors receive the 2024 Solid Waste Management Plan update and Public Engagement Plan as presented.

CARRIED

MOVED: Director Jack
SECONDED: Director Patola

THAT the Alberni-Clayoquot Regional District Board of Directors schedule an Electoral Area Directors Committee meeting to be held no later than September 25, 2024, to discuss the 2024 Solid Waste Management Plan Update and Public Engagement Plan.

CARRIED

d. Grant Funding Application with UBCM – Community to Community

MOVED: Director Cote
SECONDED: Director Sparrow

THAT the Alberni-Clayoquot Regional District Board of Directors support the UBCM funding application to the Community-to-Community Program for the development of equitable employment policies and programs at the ACRD.

CARRIED

e. Huu-ay-aht First Nations - ACRD Fire Suppression and First Responder Service Agreement

MOVED: Director Beckett

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors enter into a new Fire Suppression and First Responder Service Agreement with the Huu-ay-aht Government for the Bamfield Volunteer Fire Department to provide Fire Suppression and First Responder Service to Anacla/Grappler Inlet for a five (5) year term commencing April 26, 2024, and authorize the Chairperson and Chief Administrative Officer to enter into the Agreement on behalf of the Regional District.

CARRIED

f. Bylaw F1165-2 – Amendment – Long Beach Airport – Septic System Upgrades and Award

MOVED: Director Stere

SECONDED: Director Patola

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as “Bylaw F1165-2, 2024 to 2028 Alberni-Clayoquot Regional District Financial Plan Amendment”.

CARRIED

MOVED: Director Stere

SECONDED: Director Patola

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as “Bylaw F1165-2, 2024 to 2028 Alberni-Clayoquot Regional District Financial Plan Amendment”.

CARRIED

MOVED: Director Stere

SECONDED: Director Sparrow

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as “Bylaw F1165-2, 2024 to 2028 Alberni-Clayoquot Regional District Financial Plan Amendment”.

CARRIED

MOVED: Director Stere
SECONDED: Director Patola

THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw cited as "Bylaw F1165-2, 2024 to 2028 Alberni-Clayoquot Regional District Financial Plan Amendment".

CARRIED

MOVED: Director Stere
SECONDED: Director Johnsen

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors award the Long Beach Airport Septic System upgrade contract for Part A to Denis Francoeur Backhoeing Ltd. in the amount of \$199,488.00 (excluding GST), plus a 10% contingency, and authorize the CAO to negotiate and execute the contract on behalf of the ACRD.

CARRIED

g. Geographic Information System – Next Generation 911

MOVED: Director Johnsen
SECONDED: Director Patola

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors award the Geographic Information System – Next Generation 911 contract to Caslys Consulting Ltd. for a 1-year term in the amount of 221,975.00 (excluding GST) and authorize the CAO to negotiate and execute the contract on behalf of the ACRD.

CARRIED

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS

Director Roth left the meeting at 3:20 pm

a. RE24001, TARDIF, 6467 WALKER ROAD (BEAVER CREEK)
Rezoning Application – Memorandum and Bylaw P1493

MOVED: Director Boyko
SECONDED: Director Sparrow

THAT Bylaw P1493, Regional District of Alberni Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

CARRIED

Director Roth re-entered the meeting at 3:21 pm

10. REPORTS

10.1 STAFF REPORTS

a. **Monthly Agreement & Grant Delegation Report – July 1, 2024 to August 31, 2024**

MOVED: Director Cote

SECONDED: Director Sparrow

THAT the Board of Directors receive this report.

CARRIED

10.2 AREA REPORTS

(ALL/UNWEIGHTED)

- a. Electoral Area "A" (Bamfield) – B. Beckett- August 28-29, MLA Josie Osborne visit to the community and open house. Began construction of new community hall this summer on ACRD park land. Sewer referendum scheduled for November 16, 2024.
- b. Electoral Area "B" (Beaufort) – F. Boyko- Harvest is going, bears in the area. Fall Fair was a good turnout with lots of agriculture events, next town hall meeting will be held on September 29th at 2pm at the Beaver Creek Community Hall.
- c. Electoral Area "C" (Long Beach) – V. Siga- No complaints received about backroad garbage this year although backroad camping is happening. Complaints about traffic management.
- d. Electoral Area "D" (Sproat Lake) – P. Cote- Road tour with Ministry of Transportation and met with Mainroad foreman. Identified some areas that are lacking road maintenance in Sproat Lake. Recently met with the Sproat Lake Community Association. Tentative date for the beach clean-up is September 22nd and the weir plates will be replaced on September 17th.
- e. Electoral Area "E" (Beaver Creek) – S. Roth- Town Hall meeting on September 29, 2024 at 2:00pm at Beaver Creek Hall.
- f. Electoral Area "F" (Cherry Creek) – M. Sparrow- Recently met with Cherry Creek Community Call Association. They put out a call out for donations toward their Halloween event at the community hall. November 6th meeting regarding Cherry Creek Waterworks District to discuss conversion study.
- g. City of Port Alberni – S. Minions- Working on completion of Quay to Quay Path, expect completion in 2 weeks. A public opening event will be scheduled in the future.
- h. District of Tofino – T. Stere- Busy season in Tofino. Continued infrastructure projects ongoing including the approval of another watermain replacement and construction of sidewalk in school area. Construction of the pickleball

courts has been completed and is being well used. Preparing for UBCM meetings.

- i. District of Ucluelet – M. McEwen- Peninsula Road project has been completed with the exception of planting trees. Mainroad is doing a base road repair and resurfacing on Highway 4 near Kennedy Hill until October 18th with single lane alternating traffic.
- j. Huu-ay-aht First Nations – J. Jack- Huu-ay-aht Framework Plan- completing initial engagement. Next engagement session on Monday September 23rd. Also looking at the Bamfield Road and ensuring discussions include the ACRD.
- k. Toquaht Nation – K. Johnsen- Fall Assembly last Saturday, new lodge is built and currently being furnished. Strategic Planning session will be done with staff and elected members at end of September.
- l. Uchucklesaht Tribe Government – M. Cootes- No report.
- m. Yuułuʔiłʔatḥ Government – L. Mastrangelo- No report.

MOVED: Director Cote

SECONDED: Director Sparrow

THAT the Board of Directors receive the Area Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

Questions/Comments from the public. The General Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

14. RECESS

MOVED: Director Cootes

SECONDED: Director Sparrow

THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.

CARRIED

The meeting was recessed at 3:32 pm.

15. RECONVENE

The meeting was reconvened at 3:36 pm.

16. ADJOURN

MOVED: Director Patola

SECONDED: Director Cote

THAT this meeting be adjourned at 3:37 pm.

CARRIED

Certified Correct:

John Jack

John Jack,
Chairperson

Cynthia Dick

Cynthia Dick
General Manager of Administrative Services