



# Alberni-Clayoquot Regional District

## MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING HELD ON WEDNESDAY, MAY 8, 2024

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

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- DIRECTORS PRESENT:** Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni  
Bob Beckett, Director, Electoral Area "A" (Bamfield)  
Fred Boyko, Director, Electoral Area "B" (Beaufort)  
Vaida Siga, Director, Electoral Area "C" (Long Beach)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
Susan Roth, Director, Electoral Area "E" (Beaver Creek)  
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)  
Sharie Minions, Mayor, City of Port Alberni  
Marilyn McEwen, Mayor, District of Ucluelet  
Moriah Cootes, Councillor, Uchucklesaht Tribe Government  
Kirsten Johnsen, Member of Council, Toquaht Nation  
Levana Mastrangelo, Executive Legislator, Yuułu?if?atḥ Government
- REGRETS:** John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations  
Tom Stere, Councillor, District of Tofino
- STAFF PRESENT:** Daniel Sailland, Chief Administrative Officer  
Michael McGregor, Lands and Resources Coordinator  
Jenny Brunn, General Manager of Community Services  
Cynthia Dick, General Manager of Administrative Services  
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:  
<https://www.acrd.bc.ca/events/8-5-2024/>

### 1. **CALL TO ORDER**

The Vice-Chairperson called the meeting to order at 10:01am.

The Vice-Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Vice-Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

Director Mastrangelo entered the meeting at 10:02 am.

### 2. **APPROVAL OF AGENDA**

*MOVED: Director Cootes*  
*SECONDED: Director Johnsen*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. DECLARATIONS**

**4. MINUTES**

**a. Committee-of-the-Whole Meeting held March 6, 2024**

*MOVED: Director Sparrow*  
*SECONDED: Director Johnsen*

*THAT the minutes of the Committee-of-the-Whole Meeting held on March 6, 2024 be adopted.*

**CARRIED**

Director Saiga entered the meeting at 10:04 am.

Director Minions entered the meeting at 10:06 am.

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**6. CORRESPONDENCE**

**7. REQUEST FOR DECISIONS**

**8. REPORTS**

- a. Parks and Trails Signage Strategy (with Staff Presentation)**
- b. Parks Services 2023 Annual Report (with Staff Presentation)**

*MOVED: Director Johnsen*  
*SECONDED: Director Cootes*

*THAT these reports be received.*

**CARRIED**

**9. LATE BUSINESS**

## 10. QUESTION PERIOD

Questions/Comments from the public. The General Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

## 11. IN-CAMERA

*MOVED: Director Sparrow*

*SECONDED: Director Cootes*

*THAT the meeting be closed to the public as per the Community Charter, sections:*

- 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;*
- 90 (1) (c) Labour relations or other employee relations.*

**CARRIED**

The meeting was closed to the public at 11:05am.

The meeting was re-opened to the public at 11:47am.

## 12. ADJOURN

*MOVED: Director Sparrow*

*SECONDED: Director Cootes*

*THAT this meeting be adjourned at 11:48am*

**CARRIED**

Certified Correct:

*Debbie Haggard*

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Debbie Haggard,  
Vice-Chairperson

*Cynthia Dick*

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Cynthia Dick,  
General Manager of Administrative Services