



# Alberni-Clayoquot Regional District

## MINUTES OF THE BAMFIELD AREA SERVICES COMMITTEE MEETING HELD ON TUESDAY, JANUARY 23, 2024, 6:00 pm

Via Zoom

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### DIRECTORS

#### PRESENT:

Bob Beckett, Chair, Electoral Area "A" Bamfield  
Moriah Cootes, Uchucklesaht Tribe Government  
Christine Gruman, Community Volunteer  
Lisa Bye, Community Volunteer  
John Mass, Community Volunteer  
Bob Schmitt, Community Volunteer

#### REGRETS:

John Jack, HUU-ay-aht First Nations

#### STAFF PRESENT:

Jenny Brunn, General Manager of Community Services  
Charlie Starratt, Regional Fire Services Manager  
Heather Zenner, Manager of Administrative Services  
Paulo Eichelberger, Solid Waste Manager  
Michael McGregor, Lands & Resources Coordinator

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/23-1-2024/>

### 1. CALL TO ORDER

The Manager of Administrative Services called the meeting to order at 6:09 pm.

The Manager of Administrative Services recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Manager of Administrative Services reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

### 2. APPROVAL OF AGENDA

MOVED: J. Mass

SECONDED: L. Bye

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. ELECTION OF CHAIRPERSON/VICE-CHAIRPERSON FOR 2024**

**ELECTION OF CHAIRPERSON**

The Manager of Administrative Services conducted the election for Chairperson of the Bamfield Area Services Committee for 2024. The Manager of Administrative Services requested nominations three times.

The Manager of Administrative Services declared Director Beckett to the position of Chairperson of the Bamfield Area Services Committee for 2024.

**4. DISCUSSION**

**Terms of Reference – H. Zenner, Manager of Administrative Services**

General discussion on the Bamfield Area Services Committee Terms of Reference occurred.

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

- a. **James Willock, Project Manager, Bamfield Community Affairs regarding Bamfield active transportation planning project.**

**6. CORRESPONDENCE**

**7. REQUEST FOR DECISIONS**

- a. **Request for Decision regarding Bamfield Waste Hauling Services**

*MOVED: C. Gruman*

*SECONDED: J. Mass*

*THAT the Bamfield Services Committee recommend that the ACRD Board of Directors direct staff to proceed with the purchase of waste bins for East Bamfield and update the 2024-2028 Financial Plan accordingly.*

**CARRIED**

**8. REPORTS**

- a. **Proposed Bamfield Sewer Collection Service Project – J. Brunn, General Manager of Community Services**

*MOVED: J. Mass*

*SECONDED: L. Bye*

*THAT the Bamfield Area Services Committee receives this report.*

**CARRIED**

**9. QUESTION PERIOD**

Questions/Comments from the public. The Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at [responses@acrd.bc.ca](mailto:responses@acrd.bc.ca).

**10. ADJOURN**

*MOVED: J. Mass*

*SECONDED: B. Schmidt*

*THAT the meeting be adjourned at 7:31pm.*

**CARRIED**

Certified Correct:

*Bob Beckett*

Bob Beckett,  
Chairperson

*Heather Zenner*

Heather Zenner,  
Manager of Administrative Services