



# Alberni-Clayoquot Regional District

## MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING

HELD ON WEDNESDAY, FEBRUARY 7, 2024, 1:30pm

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### **DIRECTORS**

John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations

### **PRESENT:**

Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Jack McLeman, Alternate Director, Electoral Area "B" (Beaufort)

Vaida Siga, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Susan Roth, Director, Electoral Area "E" (Beaver Creek)

Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)

Sharie Minions, Mayor, City of Port Alberni

Marilyn McEwen, Mayor, District of Ucluelet

Tom Stere, Councillor, District of Tofino

Moriah Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Member of Council, Toquaht Nation

Levana Mastrangelo, Executive Legislator, Yuułu?if?ath Government

### **REGRETS:**

Fred Boyko, Director, Electoral Area "B" (Beaufort)

### **STAFF PRESENT:**

Daniel Sailland, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Cynthia Dick, General Manager of Administrative Services

Heather Zenner, Manager of Administrative Services

Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/7-2-2024/>

## **1. CALL TO ORDER**

The Vice-Chairperson called the meeting to order at 1:30pm.

The Vice-Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Vice-Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

**2. APPROVAL OF AGENDA**

*MOVED: Director Roth*

*SECONDED: Director Sparrow*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. MINUTES**

**a. Committee-of-the-Whole Meeting held January 24, 2024**

*MOVED: Director Jack*

*SECONDED: Director Roth*

*THAT the minutes of the Committee-of-the-Whole Meeting held on January 24, 2024 be adopted.*

**CARRIED**

**4. PETITIONS, DELEGATIONS & PRESENTATIONS**

**5. CORRESPONDENCE**

**6. CONFLICT-OF-INTEREST**

Director Haggard declared a conflict-of-interest respecting grant-in-aid application # 20 - Port Alberni Community Action Team and #32 – Cherry Creek Community Recreation Commission.

Director Roth declared a conflict-of-interest respecting grant-in-aid application #18 - Sage Haven Society.

**7. REQUEST FOR DECISIONS**

**a. Request for Decision regarding 2024 Grant-in-Aid Applications**

**GIA 01 Alberni Valley Rescue Squad**

*MOVED: Director Cote*

*SECONDED: Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$6,000 in 2024 to the Alberni Valley Rescue Squad with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

**GIA 02 Westcoast Inland Search and Rescue Society**

*MOVED: Director Stere*

*SECONDED: Director McEwen*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$6,000 in 2024 to the Westcoast Inland Search and Rescue Society with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

**GIA 03 Port Alberni Victim Services Society**

*MOVED: Director Roth*

*SECONDED: Director Minions*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$26,000 in 2024 to the Port Alberni Victim Services Society with the following areas participating: City of Port Alberni, Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 04 Port Alberni Marine Rescue Society**

*MOVED: Director Roth*

*SECONDED: Director Cote*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$6,000 in 2024 to the Port Alberni Marine Rescue Society with the following areas participating: City of Port Alberni, Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 05 Mid-Island Air Search and Rescue Society**

*MOVED: Director Roth*

*SECONDED: Director Stere*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors deny a grant-in-aid in 2024 to the Mid-Island Air Search and Rescue Society.*

**CARRIED**

**GIA 06          Alberni Valley Soaring Association**

*MOVED:          Director McLeman*  
*SECONDED:      Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors deny a grant-in-aid in 2024 to the Alberni Valley Soaring Association.*

**CARRIED**

**GIA 07          Alberni Air Quality Society**

*MOVED:          Director Minions*  
*SECONDED:      Director Haggard*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,000 in 2024 to the Alberni Air Quality Society with the following areas participating: City of Port Alberni, Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

*Directors Stere, Beckett, Minions, Siga, Cootes, Haggard, Sparrow, McEwen, Mastrangelo, voted in favour of the motion.*  
*Directors Roth, McLeman, Johnsen voted against the motion.*

**CARRIED**

**GIA 08          Redd Fish Restoration Society**

*MOVED:          Director Siga*  
*SECONDED:      Director McEwen*

*THAT the grant-in-aid application from the Redd Fish Restoration Society be deferred to the West Coast Committee to request clarity on their application in relation to their grant-in-aid applications to the District of Ucluelet and District of Tofino.*

**CARRIED**

**GIA 09          Surfrider Pacific Rim**

*MOVED:          Director McEwen*  
*SECONDED:      Director Steer*

*THAT the grant-in-aid application from the Surfrider Pacific Rim be deferred to the West Coast Committee.*

**CARRIED**

**GIA 10          West Coast Aquatic Management Association**

*MOVED: Director Roth*  
*SECONDED: Director McLeman*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$6,000 in 2024 to the West Coast Aquatic Management Association with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

**GIA 11 Ucluelet Aquarium Society**

*MOVED: Director McEwen*  
*SECONDED: Director Siga*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,000 in 2024 to the Ucluelet Aquarium Society with the following areas participating: District of Tofino, District of Ucluelet and Electoral Area "C" (Long Beach).*

**CARRIED**

**GIA 12 Alberni Valley Food Security Society**

*MOVED: Director Roth*  
*SECONDED: Director Minions*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2024 to the Alberni Valley Food Security Society with the following areas participating: City of Port Alberni, Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 13 Tofino Community Food Society**

*MOVED: Director Stere*  
*SECONDED: Director McLeman*

*THAT the grant-in-aid application from the Tofino Community Food Society be deferred to the West Coast Committee.*

**CARRIED**

**GIA 14 Wesco Food Society**

*MOVED: Director Roth*

**SECONDED:** Director McLeman

*THAT the Committee of the Whole recommend that the ACRD Board of Directors deny a grant-in-aid in 2024 to the Wesco Food Society.*

**CARRIED**

**GIA 15          Alberni Farmers' Institute**

**MOVED:** Director Roth

**SECONDED:** Director McLeman

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2024 to the Alberni Farmers' Institute with the following areas participating: City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 16          Connective Support Society Nanaimo**

**MOVED:** Director Minions

**SECONDED:** Director Roth

*THAT the Committee of the Whole recommend that the ACRD Board of Directors deny a grant-in-aid in 2024 to the Connective Support Society Nanaimo.*

**CARRIED**

**GIA 17          Port Alberni Backpack Program Society**

**MOVED:** Director Roth

**SECONDED:** Director McLeman

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2024 to the Port Alberni Backpack Program Society with the following areas participating: City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

Director Roth declared a conflict-of-interest respecting GIA 18 and left the meeting at 2:57 pm.

**GIA 18          Sage Haven Society**

**MOVED:** Director McLeman

**SECONDED:** Director Haggard

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2024 to the Sage Haven Society with the following areas participating: City of Port Alberni, District of Ucluelet, Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

*MOVED: Director McLeman*

*SECONDED: Director Haggard*

*THAT the main motion be amended in bold as follows:*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of **\$4,300** in 2024 to the Sage Haven Society with the following areas participating: **City of Port Alberni, Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).***

**CARRIED**

Director Roth re-entered the meeting at 2:59 pm

**GIA 19          Literacy Alberni Society**

*MOVED: Director Cote*

*SECONDED: Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors deny a grant-in-aid in 2024 to the Literacy Alberni Society.*

**CARRIED**

Vice Chair Haggard declared a conflict-of-interest respecting GIA 20 left the meeting at 3:04 pm.

**GIA 20          Port Alberni Community Action Team**

*MOVED: Director McLeman*

*SECONDED: Director Roth*

*THAT grant-in-aid applications 20, 21, 22, 23, 24, 25 be deferred to a future meeting to gather further information from applicants.*

*MOVED: Director Roth*

*SECONDED: Director McLeman*

*THAT the main motion be amended in bold as follows:*

**THAT grant-in-aid application 20 from the Port Alberni Community Action Team be deferred to a future meeting to gather information from the applicant to determine if overlapping services occur between grant-in-aid applications 21, 22, 23, 24, 25.**

**CARRIED**

*The main motion as amended was*

**CARRIED**

Vice-Chair Haggard re-entered the meeting at 3:10 pm and resumed chair.

**GIA 21           ADAPS Youth and Family Services,  
GIA 22           Port Alberni Shelter Society  
GIA 23           Salvation Army Alberni Valley  
GIA 24           Westcoast Community Resources Society  
GIA 25           Wholesome Meals on Wheels of Port Alberni**

*MOVED:        Director McLeman*

*SECONDED:    Director Roth*

*THAT grant-in-aid applications 21, 22, 23, 24, 25 be deferred to a future meeting to request further information to determine if duplication of services exists.*

*MOVED:        Director Siga*

*SECONDED:    Director Jack*

*THAT the main motion be amended in bold as follows:*

***THAT grant-in-aid application 24 from the Westcoast Community Resources Society be deferred to the West Coast Committee and grant-in-aid applications 21, 22, 23, 25 be deferred to a future meeting to request further information to determine if duplication of services exists.***

**CARRIED**

*The main motion as amended was*

**CARRIED**

**GIA 26           Alberni Valley Chamber of Commerce**

*MOVED:        Director Roth*

*SECONDED:    Director Haggard*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$4,000 in 2024 to the Alberni Valley Chamber of Commerce with the following areas providing \$1,000 each: Electoral Areas "A" (Bamfield), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 27           Vancouver Island North Film Commission**

MOVED: Director Cote

SECONDED: Director Roth

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2024 to the Vancouver Island North Film Commission with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

**GIA 28 City of Port Alberni**

MOVED: Director Roth

SECONDED: Director McLeman

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$8,500 from the following areas: Sproat Lake \$3,000, Beaver Creek \$1,500, Cherry Creek \$1,000, Beaufort \$500, Bamfield \$1,000 in 2024 to the City of Port Alberni.*

MOVED: Director Roth

SECONDED: Director Jack

*THAT the main motion be amended in bold as follows:*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,500 from the following areas: Sproat Lake \$3,000, **Beaver Creek \$3,000, Cherry Creek \$3,000**, Beaufort \$500, Bamfield \$1,000 in 2024 to the City of Port Alberni.*

**CARRIED**

*The main motion as amended was*

**CARRIED**

MOVED: Director Minions

SECONDED: Director Jack

*THAT the Committee of the Whole recommend that the ACRD Board of Directors direct staff to investigate service delivery options for Economic Development.*

**CARRIED**

**GIA 29 Alberni District Fall Fair**

MOVED: Director Cote

SECONDED: Director McLeman

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$1,000 (in-kind) in 2024 to the Alberni District Fall Fair with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

**GIA 30          Music by the Sea Society**

*MOVED:          Director Beckett*

*SECONDED:      Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$2,000 in 2024 to the Music by the Sea Society with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

**GIA 31          Carving on the Edge Festival Society**

*MOVED:          Director Stere*

*SECONDED:      Director McEwen*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$2,500 in 2024 to the Carving on the Edge Festival Society with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

Vice Chair Haggard declared a conflict-of-interest respecting GIA 32 left the meeting at 3:46 pm.

**GIA 32          Cherry Creek Community Recreation Commission**

*MOVED:          Director Sparrow*

*SECONDED:      Director Cote*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$20,000 in 2024 to the Cherry Creek Community Recreation Commission with the following area participating: "F" (Cherry Creek) and direct staff to assist in searching for grant opportunities for the Cherry Creek Community Recreation Commission.*

**CARRIED**

Vice-Chair Haggard re-entered the meeting at 3:54 pm and resumed chair.

**GIA 33            Portal Players Dramatic Society**

*MOVED:            Director McLeman*  
*SECONDED:      Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$2,000 in 2024 to the Portal Players Dramatic Society with the following areas participating: City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 34            Alberni Valley Makerspace Society**

*MOVED:            Director Roth*  
*SECONDED:      Director Haggard*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2024 to the Alberni Valley Makerspace Society with the following areas participating: City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 35            Pacific Rim Arts Society**

*MOVED:            Director McEwen*  
*SECONDED:      Director McLeman*

*THAT grant-in-aid application 35 from the Pacific Rim Arts Society be deferred to a future meeting to gather information from the applicant.*

**CARRIED**

**GIA 36            Alberni Valley Wrestling Club**

*MOVED:            Director Roth*  
*SECONDED:      Director Stere*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$1,500 in 2024 to the Alberni Valley Wrestling Club with the following areas participating: all Municipalities and Electoral Areas.*

**CARRIED**

**GIA 37            Alberni Valley Media CCC**

MOVED: Director Minions  
SECONDED: Director Haggard

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2024 to the Alberni Valley Media CCC with the following areas participating: City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

MOVED: Director Minions  
SECONDED: Director Jack

*THAT the main motion be amended in bold as follows:*

***THAT grant-in-aid application 37 from the Alberni Valley Media CCC be deferred to a future meeting to gather information from the applicant.***

**CARRIED**

*The main motion as amended was*

**CARRIED**

**GIA 38 Alberni Valley Disc Golf Club**

MOVED: Director Cote  
SECONDED: Director Roth

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$1,000 in 2024 to the Alberni Valley Disc Golf Club with the following areas participating): Electoral Areas "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA 39 Beaver Creek Community Club**

MOVED: Director McLeman  
SECONDED: Director Roth

*THAT the Committee of the Whole recommend that the ACRD Board of Directors remove this application as the applicant has advised they would like to withdraw their 2024 application.*

**CARRIED**

**GIA 40 Port Alberni Orchestra and Chorus Society**

MOVED: Director Cote  
SECONDED: Director Roth

*THAT the Committee of the Whole recommend that the ACRD Board of Directors deny a grant-in-aid in 2024 to the Port Alberni Orchestra and Chorus Society.*

**CARRIED**

**GIA 41          Tofino Arts Council**

*MOVED:          Director Stere*

*SECONDED:     Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$2,000 in 2024 to the Tofino Arts Council with the following areas participating: District of Tofino, District of Ucluelet and Electoral Area "C" (Long Beach).*

**CARRIED**

**GIA 42          Tseshaht Canoe Family**

*MOVED:          Director Haggard*

*SECONDED:     Director Roth*

*THAT grant-in-aid application 42 from the Tseshaht Canoe Family be deferred at this time as the applicant will be gathering further information to determine whether the event in 2024 will proceed.*

**CARRIED**

**GIA 43          Ucluelet and Area Historical Society**

*MOVED:          Director Siga*

*SECONDED:     Director Jack*

*THAT grant-in-aid application 43 from the Ucluelet and Area Historical Society be deferred to a future meeting.*

**CARRIED**

**GIA 44          Bamfield Community Affairs**

*MOVED:          Director McLeman*

*SECONDED:     Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,000 in 2024 to the Bamfield Community Affairs with the following area participating: Electoral Area "A" (Bamfield).*

**CARRIED**

**GIA 45            Sproat Lake Contribution to City of Port Alberni to Eliminate Non-city Resident Rate Fees.**

*MOVED:            Director Cote*

*SECONDED:       Director Sparrow*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$24,243 in 2024 to the City of Port Alberni to eliminate the Sproat Lake non-city resident rate fees with the following area participating: Electoral Area "D" (Sproat Lake).*

**CARRIED**

**GIA 46            Sproat Lake Special Events.**

*MOVED:            Director Cote*

*SECONDED:       Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,000 in 2024 to Sproat Lake Special Events with the following area participating: Electoral Area "D" (Sproat Lake).*

**CARRIED**

**GIA 47            Beaver Creek Special Events.**

*MOVED:            Director Roth*

*SECONDED:       Director McLeman*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$1,000 in 2024 to Beaver Creek Special Events with the following area participating: Electoral Area "E" (Beaver Creek).*

**CARRIED**

**GIA 48            Cherry Creek Contribution to City of Port Alberni to Eliminate Non-city Resident Rate Fees.**

*MOVED:            Director Sparrow*

*SECONDED:       Director Roth*

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$22,509 in 2024 to the City of Port Alberni to eliminate the Cherry Creek non-city resident rate fees with the following area participating: Electoral Area "F" (Cherry Creek).*

**CARRIED**

**8.    REPORTS**

9. **LATE BUSINESS**

10. **QUESTION PERIOD**

Questions/Comments from the public. The Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at.

11. **ADJOURN**

*MOVED: Director Jack*

*SECONDED: Director McLeman*

*THAT this meeting be adjourned at 4:31 pm.*

**CARRIED**

Certified Correct:

*John Jack*

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Debbie Haggard  
Vice-Chairperson

*Heather Zenner*

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Heather Zenner,  
Manager of Administrative Services