



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 28, 2024, 1:30 PM Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Jack McLeman, Alternate Director, Electoral Area "B" (Beaufort)
Vaida Siga, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)
Sharie Minions, Mayor, City of Port Alberni
Marilyn McEwen, Mayor, District of Ucluelet
Tom Stere, Councillor, District of Tofino
Moriah Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation
Levana Mastrangelo, Executive Legislator, Yuułu?if?ath Government

REGRETS:

John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Jenny Brunn, General Manager of Community Services
Cynthia Dick, General Manager of Administrative Services
Heather Zenner, Manager of Administrative Services
Karen Freethy, Protective Services Manager
Randy Thoen, FireSmart Coordinator
Charlie Starratt, Regional Fire Services Manager
Alex Dyer, Planning Manager
Janice Hill, Executive Assistant

OTHERS PRESENT:

Fred Boyko, Director, Electoral Area "B" (Beaufort)

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/28-2-2024/>

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions – Directors and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

MOVED: Director Sparrow

SECONDED: Director Siga

THAT the agenda be approved as circulated.

CARRIED

Director Cootes entered the meeting at 1:34 pm

3. PUBLIC CONSULTATION – 2024-2028 ACRD FINANCIAL PLAN

- a. **Presentation – T. Fong, Chief Financial Officer**
Draft 2024-2028 Alberni-Clayoquot Regional District & Hospital District Financial Plan
- b. **Public Input and Questions**
Questions/Comments from the public attending the meeting in person in the Regional District Boardroom or via Zoom.
Questions/Comment emailed to budget@acrd.bc.ca

4. DECLARATIONS

Vice-Chair Haggard declared a conflict respecting agenda item 10.1(a) Rezoning Application RF22013, McLellan, 2787 Alberni Highway and 10.1(b) Rezoning Application RF23006, Von Brendel, 5447 Maebelle Road.

5. ADOPTION OF MINUTES

- a. **Transportation Advisory Committee Meeting – February 9, 2024**

MOVED: Director Minions

SECONDED: Director Sparrow

THAT the minutes of the Transportation Advisory Committee Meeting held on February 9, 2024 be received.

CARRIED

b. Board of Directors Meeting – February 14, 2024

MOVED: Director Stere
SECONDED: Director McLeman

THAT the minutes of the Board of Directors meeting held on February 14, 2024 be adopted.

CARRIED

c. Committee-of-the-Whole Meeting – February 14, 2024

MOVED: Director Stere
SECONDED: Director Siga

THAT the minutes of the Committee-of-the Whole meeting held on February 14, 2024 be received.

CARRIED

d. Hospital District Meeting – February 14, 2024

MOVED: Director Stere
SECONDED: Director McLeman

THAT the minutes of the Hospital District meeting held on February 14, 2024 be received.

CARRIED

e. Agriculture Development Committee Meeting – February 20, 2024

MOVED: Director Stere
SECONDED: Director Sparrow

THAT the minutes of the Agriculture Development Committee meeting held on February 20, 2024 be received.

CARRIED

f. West Coast Committee Meeting – February 21, 2024

MOVED: Director Stere
SECONDED: Director Siga

THAT the minutes of the West Coast Committee meeting held on February 21, 2024 be received.

CARRIED

6. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. **Ken McBride, Chair, Port Alberni Air Quality Council regarding current activities and plans, including draft Airshed Management Plan. DRAFT – Airshed Management Plan**

MOVED: Director Stere

SECONDED: Director Siga

THAT the ACRD Board of Directors provide a letter of support for the Port Alberni Air Quality Council initiatives including support for improving air quality together with Catalyst Paper, Ministry of Forests, Ministry of Environment, forestry companies, and other entities.

CARRIED

- b. **Darin Harding, Associate Principal, HCMA regarding an update on the Aquatics Feasibility Study, and summary of Technical Memo #3. Providing information needed for a decision further in the agenda.**

Director McEwen entered the meeting at 2:06 pm

7. CORRESPONDENCE FOR ACTION

- a. **REQUEST FOR SUPPORT**
District of Tofino, February 21, 2024, requesting the Alberni Clayoquot Regional District support regarding a resolution submitted to AVICC with respect to emergency medical response calls.

MOVED: Director Stere

SECONDED: Director Minions

THAT the Alberni-Clayoquot Regional District Board of Directors support the resolution submitted to AVICC by the District of Tofino with respect to BC fire rescue service departments experiencing increased demands in emergency medical response calls.

CARRIED

8. CORRESPONDENCE FOR INFORMATION

- a. **BC SALMON FARMERS**
Consultation on 2024 Marine Finfish License Reissuance and Conditions
- c. **MINISTRY OF FORESTS**
2023 Heritage Conservation Act Transformation Project Engagement Sessions

c. **PACIFIC RIM SCHOOL DISTRICT**

Public Consultation on the proposed sale of Lot 11, Plan VIP87124, District Lot 13, Alberni Land District – Craig Rd (PID# 028-110-595)

MOVED: Director Stere

SECONDED: Director Siga

THAT the Board of Directors receive items a-c for information.

CARRIED

9. **REQUEST FOR DECISIONS & BYLAWS**

a. **Request for Decision regarding North Island 9-1-1 Corporation Shareholder's Agreement**

MOVED: Director Beckett

SECONDED: Director Sparrow

THAT the Alberni-Clayoquot Regional District Board of Directors endorse the revised North Island 9-1-1 Corporation Shareholders' Agreement.

CARRIED

MOVED: Director Cote

SECONDED: Director Mastrangelo

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to investigate changing the apportionment method of the Service Establishing Bylaw after the 2024 budget process is complete

DEFEATED

b. **Request for Decision regarding Grant Funding Application with Natural Resources Canada**

MOVED: Director Stere

SECONDED: Director Minions

THAT the Alberni-Clayoquot Regional District Board of Directors support the grant funding application to the Fighting and Managing Wildfires in a Changing Climate Program for \$170,000 to complete the project, The Development of Fuel Treatment Plans for the ACRD.

CARRIED

c. **Request for Decision regarding phase 3 of the Alberni Valley Aquatic Centre Feasibility Study**

MOVED: Director Roth
SECONDED: Director Sparrow

THAT the Alberni-Clayoquot Regional District Board of Directors accept Technical Memo #3.

CARRIED

MOVED: Director Roth
SECONDED: Director Stere

THAT the Alberni-Clayoquot Regional District Board of Directors accept the outcome of the 2023 public survey results and direct staff complete the aquatic center design with class D estimates as recommended by the Alberni Valley Aquatic Centre Advisory Committee, which includes the following features:

- Leisure Pool: The 260-square metre wave pool*
- Lap Pool: The 25-metre, six-lane lap pool*
- Additional Features: Hot tub, Slide, Fitness Space, Multi-Purpose Room, Sauna, Steam Room.*

CARRIED

MOVED: Director Roth
SECONDED: Director Stere

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to advance with phase 3 of the aquatics initiative to include:

- A. The drafting of a regional aquatics service report that considers the input provided via the public outreach processes completed in phases 1 and 2 of the aquatics outreach process.*
- B. The preparation of options for the apportionment of service capital costs, asset management costs as well as operational and estimated borrowing costs.*
- C. The preparation of a governance structure that ensures no single member area participating in the proposed aquatics service retains a majority or veto power over service governance decisions.*
- D. The examination of aquatics service delivery options best suited for the implementation of the desired services.*
- E. The development of provincially approved referendum structure (not Alternative Approval Process) that provides the ability for each Area (City of Port Alberni, Electoral Area "B", Electoral Area "D", Electoral Area "E" and*

Electoral Area “F”) to individually vote on their possible participation in the proposed service.

F. The preparation of a draft public outreach plan for advancing with a possible aquatics service.

*MOVED: Director Minions
SECONDED: Director Haggard*

*The main motion as amended in bold as follows by adding:
THAT the project is automatically put on pause, if all areas do not agree to opt into the service through the referendum.*

CARRIED

The main motion as amended was:

CARRIED

Directors Haggard, Stere, McLeman, Siga, Sparrow, Minions, Roth, McEwen, Beckett, Johnsen, Cote, Mastrangelo and Cootes voted in favour of the motion.

No Directors voted against the motion.

Vice-Chair Haggard declared a conflict respecting agenda item 10.1(a) Rezoning Application RF22013, McLellan, 2787 Alberni Highway and 10.1(b) Rezoning Application RF23006, Von Brendel, 5447 Maebelle Road and left the meeting at 4:07 pm. Director Stere took over Chair duties.

10. PLANNING MATTERS

10.1 ELECTORAL AREA DIRECTORS ONLY

- a. RF22013, MCLELLAN, 2787 ALBERNI HIGHWAY**
Rezoning Application – Memorandum and Bylaw P1476

*MOVED: Director Sparrow
SECONDED: Director McLeman*

THAT Bylaw P1475, Cherry Creek Official Community Plan Amendment Bylaw be read a first time.

CARRIED

*MOVED: Director Sparrow
SECONDED: Director Siga*

THAT Bylaw P1476, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw be read a first time.

CARRIED

MOVED: Director Sparrow
SECONDED: Director McLeman

THAT Bylaw P1483, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.

CARRIED

MOVED: Director Sparrow
SECONDED: Director McLeman

THAT the public hearing for Bylaws P1475, P1476 and P1483 be delegated to the Director for Electoral Area 'F', the Alternate Director or the Chairperson of the Regional District.

CARRIED

MOVED: Director Sparrow
SECONDED: Director Siga

THAT the Board of Directors confirm that adoption of Bylaws P1475, P1476 and P1483 is subject to:

- a. Approval from the Ministry of Transportation & Infrastructure as the property lies within 800 metres of a Controlled Access Highway;*
- b. Meeting technical referral agency requirements.*

CARRIED

- b. RF23006, VON BRENDDEL, 5447 MAEBELLE ROAD**
Public Hearing Report – Memorandum and Bylaw P1484

MOVED: Director Sparrow
SECONDED: Director Siga

THAT the Board of Directors receive the public hearing report.

CARRIED

MOVED: Director Sparrow
SECONDED: Director Siga

THAT the Board of Directors receive the public hearing minutes.

CARRIED

MOVED: Director Sparrow
SECONDED: Director McLeman

*THAT Bylaw P1484, Regional District of Alberni-Clayoquot Zoning Atlas Amendment
Bylaw be read a second time.*

CARRIED

*MOVED: Director Sparrow
SECONDED: Director Siga*

*THAT Bylaw P1484, Regional District of Alberni-Clayoquot Zoning Atlas Amendment
Bylaw be read a third time.*

CARRIED

Vice-Chair Haggard re-entered the meeting at 4:16 pm and resumed Chair.

10.2 ALL DIRECTORS

a. LIQUOR PRIMARY LICENSE STRUCTURAL CHANGE – SPROAT LAKE LANDING 10695 LAKESHORE ROAD (1356636 BC LTD.)

*MOVED: Director Cote
SECONDED: Director Stere*

*THAT the Board of Directors is, at this time, disposed to deny this Liquor Primary
License referral application. Prior to doing so, the Board wishes to offer the
applicants the opportunity to present their own case as to why this matter should
be supported.*

CARRIED

b. REGIONAL DISTRICT OF NANAIMO: SHAPING OUR FUTURE 2040 REGIONAL GROWTH STRATEGY BYLAW NO. 1874, 2023

*MOVED: Director Stere
SECONDED: Director Minions*

*THAT the Board of Directors accept the proposed Regional District of Nanaimo
Regional Growth Strategy: Shaping Our Future 2040 Bylaw No. 1874, 2023 as
presented, pursuant to Section 436 of the Local Government Act.*

CARRIED

10.3 PLANING STAFF REPORT (ALL/UNWEIGHTED)

a. Fisheries and Oceans Canada (DFO) Request for Input. Marine Finfish Conditions of License Review – A. Needham, Sustainability Planner

MOVED: Director Sparrow
SECONDED: Director Minions

THAT the Board of Directors receives the Staff Report a.

CARRIED

11. REPORTS

11.1 STAFF REPORTS

- a. Meeting Schedule – March 2024**
- b. Building Report – January 2024**

MOVED: Director Sparrow
SECONDED: Director Stere

THAT the Board of Directors receives the staff reports a-b.

CARRIED

11.2 COMMITTEE REPORTS

- a. Parcel Tax Roll Review Panel Meeting, February 27, 2024 – Director Sparrow – Verbal**

MOVED: Director Stere
SECONDED: Director Sparrow

THAT the Board of Directors receives the Staff Report a.

CARRIED

11.3 MEMBER REPORTS

(ALL/UNWEIGHTED)

- a. 9-1-1 Corporation – B. Beckett. Meeting held on January 26th in Campbell River. Formalization of the shareholder agreement (as presented earlier in this meeting). ECOM reported out positive news, even though there has been an 11% increase in calls received, they have had their best service level in five years with calls being answered in <5 seconds. NG911 must be in place by March 2025 and is on track to meet that deadline.
- b. Vancouver Island Regional Library – P. Cote. AGM held two weeks ago, Directors Cote and Mastrangelo attended.
- c. Alberni Valley Chamber of Commerce – S. Minions. No report.
- d. Air Quality Council, Port Alberni –M. Sparrow. No report.
- e. Association of Vancouver Island & Coastal Communities – P. Cote. AVICC Convention is April 12 – 14. Sixty-four resolutions have been received for the convention. There are several positions available on the executive.

- f. Tsawak-qin Public Advisory Group (WIWAG) – M. Sparrow.
CSA External audit completed last fall with excellent results. No non-compliances (not meeting legislation) or non-conformances (not meeting CSA or Corporate standards). Discussions are occurring on the future of the APD sawmill. No details have been disclosed at this time. Lots of work with WFP and First Nations on the development of Integrated Resource Management Plans for TFL 44. The Program for Endorsement of Forest Certification (PEFC) is undergoing some proposed changes. Public review period is underway. TPAG member satisfaction survey being completed and compiled. The Witwaak Guardian Program (Indigenous Watchmen) still continues with an expanded scope.
- g. Other Reports

MOVED: Director Siga
SECONDED: Director Sparrow

THAT the Board of Directors receive the Member Reports.

CARRIED

12. UNFINISHED BUSINESS

13. LATE BUSINESS

14. QUESTION PERIOD

Questions/Comments from the public. The Manager of Administration read out questions and comments received from members of the public on the Zoom webinar:

- Mike Lesosky asked what will happen to the existing pool (if a new facility is built), will it be repurposed? Answer: Remains to be seen.
- Brett Von Brendel stated “if the people want a referendum and an option to opt out then it needs to be heard Mayor Minions! The whole point of you guys are to represent the wants of the people!”.
- Sam Higgs stated “GM of Sproat Lake Landing happy to answer any questions”.

There were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Submissions received by email at responses@acrd.bc.ca.

15. REPORT OUT – RECOMMENDATIONS FROM IN-CAMERA

16. ADJOURN

MOVED: Director Stere

SECONDED: Director Siga

THAT this meeting be adjourned at 4:49 pm.

CARRIED

Certified Correct:

Debbie Haggard

Debbie Haggard,
Vice- Chairperson

Heather Zenner

Heather Zenner,
Manager of Administrative Services