



Alberni-Clayoquot Regional District

MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE MEETING HELD ON THURSDAY, FEBRUARY 29, 2024, 1:30 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

- DIRECTORS PRESENT:** Susan Roth, Director, Electoral Area “E” (Beaver Creek)
Bob Beckett, Director, Electoral Area “A” (Bamfield)
Jack McLeman, Alternate Director, Electoral Area “B” (Beaufort)
Vaida Siga, Director, Electoral Area “C” (Long Beach)
Rene Lacoursiere, Alternate Director, Electoral Area “D” (Sproat Lake)
Mike Sparrow, Director, Electoral Area “F” (Cherry Creek)
- REGRETS:** Penny Cote, Director, Electoral Area “D” (Sproat Lake)
Fred Boyko, Director, Electoral Area “B” (Beaufort)
- STAFF PRESENT:** Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Mike Irg, General Manager of Planning & Development
Alex Dyer, Planning Manager
Charlie Starratt, Regional Fire Services Manager
Cynthia Dick, General Manager of Administrative Services
Heather Zenner, Manager of Administrative Services
Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/29-2-2024/>

1. CALL TO ORDER

The CAO called the meeting to order at 1:30pm.

The CAO recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The CAO reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

2. ELECTION OF CHAIRPERSON/VICE-CHAIRPERSON FOR 2024

ELECTION OF CHAIRPERSON

The Manager of Administrative Services (MAS) conducted the election for Chairperson of the Electoral Area Directors Committee for 2024.

The MAS declared Director Sparrow Chairperson of the Electoral Area Directors Committee for 2024.

ELECTION OF VICE-CHAIRPERSON

The MAS conducted the election of Vice-Chairperson of the Electoral Area Directors Committee for 2024.

The MAS declared Director Roth Vice-Chairperson of the Electoral Area Directors Committee for 2024.

Director Sparrow assumed the Chair.

3. APPROVAL OF AGENDA

MOVED: Director Roth

SECONDED: Director Beckett

THAT the agenda be approved as circulated.

CARRIED

4. MINUTES

a. Electoral Area Directors Committee Meeting – November 29, 2023.

MOVED: Director Roth

SECONDED: Director Lacoursiere

THAT the minutes of the Electoral Area Directors Committee Meeting held on November 29, 2023 be adopted.

CARRIED

5. REQUEST FOR DECISIONS

a. Request for Decision regarding 2024-2028 Draft Financial Plan – Electoral Area Sub-Regional Services

MOVED: Director Roth

SECONDED: Director Lacoursiere

THAT the Electoral Area Directors Committee recommend the Building Inspection proposed budget, as presented, be included in the first reading of the 2024-2028 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED

MOVED: Director Roth
SECONDED: Director Lacoursiere

THAT the Electoral Area Directors Committee recommend the Electoral Area Administration proposed budget, as presented, be included in the first reading of the 2024-2028 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED

MOVED: Director Roth
SECONDED: Director Lacoursiere

THAT the Electoral Area Directors Committee recommend the Management of Development – Rural Areas proposed budget, as presented, be included in the first reading of the 2024-2028 Alberni-Clayoquot Regional District Financial Plan bylaw.

CARRIED

MOVED: Director Beckett
SECONDED: Director Siga

THAT the Electoral Area Directors Committee recommend to the ACRD Board of Directors to direct staff to draft a letter to the Vancouver Island Regional Library (VIRL) Board of Directors expressing their disappointment with the 2024 VIRL budget and the expectation that future budgets be more reflective of the VIRL fiscal responsibilities and citizens cost of living.

CARRIED

b. Request for Decision regarding Annual Review – Electoral Area Committee Terms of Reference, 2024

MOVED: Director Roth
SECONDED: Director McLeman

THAT the Electoral Area Directors Committee re-confirm their Terms of Reference for 2024 as presented.

CARRIED

c. Request for Decision regarding Zoning Bylaw Options

MOVED: Director Roth
SECONDED: Director Siga

THAT the Electoral Area Directors receive the Zoning Bylaw Options Request for Decision and recommend to the Board of Directors that a decision on one or

more zoning bylaws be made following the comprehensive review of the six Electoral Area Official Community Plans.

CARRIED

6. LATE BUSINESS

7. QUESTION PERIOD

Questions/Comments from the public. The General Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

8. IN-CAMERA

9. ADJOURN

MOVED: Director Roth

SECONDED: Director Siga

THAT this meeting be adjourned 2:33pm.

CARRIED

Certified Correct:

Mike Sparrow

Mike Sparrow,
Chairperson

Cynthia Dick

Cynthia Dick,
General Manager of Administrative Services