



Alberni-Clayoquot Regional District

MINUTES OF THE ALBERNI VALLEY REGIONAL AIRPORT ADVISORY COMMITTEE MEETING

HELD ON THURSDAY, JANUARY 18 2024, 10:00 AM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

MEMBERS

Mike Ruttan, Member at Large

PRESENT:

Cindy Solda, City of Port Alberni

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Michael Hoff, Member at Large, Electoral Area "D" (Sproat Lake)

Harley Wylie, Counsellor, Tseshah First Nation

Dan Savard, Member at Large

Mike Cann, Sproat Lake Volunteer Fire Department

REGRETS:

Moriah Cootes, Director, Uchucklesaht Tribe

Dean Sept, Member at Large, Alberni Valley

Brandy Lauder, Counsellor, Hupacasath First Nation

Shelley Chrest, Port Alberni Port Authority

Chris Washington, Alberni Valley Chamber of Commerce

STAFF PRESENT:

Jenny Brunn, General Manager of Environmental Services

Heather Zenner, Manager of Administrative Services

Wendy Hayes, Community Services Assistant

Alisha Feser, Airport Projects Planner

Pat Deakin, City of Port Alberni

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/18-1-2024/>

1. **CALL TO ORDER**

The Manager of Administrative Services (MAS) called the meeting to order at 10:05 am.

The MAS recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The MAS reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

2. ELECTION OF CHAIRPERSON & ALTERNATE

ELECTION OF CHAIRPERSON FOR 2024

The MAS conducted the election for Chairperson of the Alberni Valley Regional Airport Advisory Committee for 2024.

The MAS declared Director Mike Ruttan to the position of Chairperson for the Alberni Valley Regional Airport Advisory Committee for 2024.

Chairperson Director Mike Ruttan assumed the Chair.

3. APPROVAL OF AGENDA

MOVED: P. Cote

SECONDED: C. Solda

THAT the agenda be approved as circulated.

CARRIED

4. ADOPTION OF MINUTES

- a. **Alberni Valley Regional Airport Advisory Committee Minutes – November 16, 2023**

MOVED: C. Solda

SECONDED: P. Cote

THAT the minutes of the Alberni Valley Regional Airport Advisory Committee meeting held on November 16, 2023 be received.

CARRIED

4. PRESENTATIONS

- a. **William Templeton Award 2023, for Best Aviation Facility**

Unfortunately, the award has not arrived at the office yet.

5. CORRESPONDENCE

6. REQUEST FOR DECISIONS

7. REPORTS

a. Operations Update – Jenny Brunn, GM of Community Services – Verbal Report

The General Manager of Community Services provided the Committee with an update on Airport operational items and projects.

MOVED: P. Cote

SECONDED: C. Solda

THAT the AVRA Advisory Committee receives this report for information.

CARRIED

8. LATE BUSINESS

9. QUESTION PERIOD

Questions/Comments from the public. The Chairperson advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

11. ADJOURN

MOVED: P. Cote

SECONDED: C. Solda

THAT the meeting be adjourned at 10:23 am.

CARRIED

Certified Correct:

Mike Ruttan

Mike Ruttan,
Chairperson

Wendy Hayes

Wendy Hayes,
Community Services Assistant