



Alberni-Clayoquot Regional District

MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING HELD ON WEDNESDAY, AUGUST 28, 2024 AT 10:00 AM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni
Bob Beckett, Director, Electoral Area "A" (Bamfield)
Jack McLeman, Alternate Director, Electoral Area "B" (Beaufort)
Kel Roberts, Alternate Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)
Sharie Minions, Mayor, City of Port Alberni
Marilyn McEwen, Mayor, District of Ucluelet
Moriah Cootes, Councillor, Uchucklesaht Tribe Government
Levana Mastrangelo, Executive Legislator, Yuułu?if?atḥ Government

REGRETS:

Vaida Siga, Director, Electoral Area "C" (Long Beach)
Fred Boyko, Director, Electoral Area "B" (Beaufort)
John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nation
Tom Stere, Councillor, District of Tofino
Kirsten Johnsen, Member of Council, Toquaht Nation

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer
Teri Fong, Chief Financial Officer
Michael McGregor, Lands and Resources Coordinator
Aaron Torfs, Sproat Lake Marine Patrol Leadhand
Ryan Tramer, Sproat Lake Marine Patrol Summer Student
Davin Ralla, Sproat Lake Marine Patrol Summer Student
David Symington, Sproat Lake Marine Patrol Summer Student
Jenny Brunn, General Manager of Community Services
Cynthia Dick, General Manager of Administrative Services
Heather Zenner, Manager of Administrative Services
Janice Hill, Executive Assistant
Eddie Kunderman, Manager of Operations

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/28-8-2024/>

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:00 am.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

MOVED: Director Cote

SECONDED: Director Sparrow

THAT the agenda be approved with the following amendment:

- a. Moving ACRD Regional Parks Working Group Terms of Reference first under agenda Section 8 – Reports.*

CARRIED

3. DECLARATIONS

4. MINUTES

- a. Committee-of-the-Whole Meeting held June 12, 2024**

MOVED: Director Sparrow

SECONDED: Director Cote

THAT the minutes of the Committee-of-the-Whole Meeting held on June 12, 2024 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. Aaron Torfs, Sproat Lake Marine Patrol, 2024 Annual Presentation**

6. CORRESPONDENCE

7. REQUEST FOR DECISIONS

8. REPORTS

- a. ACRD Regional Parks Working Group Terms of Reference – M. McGregor, Lands and Resources Coordinator**

b. **ACRD Grant-in-Aid Program Discussion – H. Zenner, Manager of Administrative Services and T. Fong, Chief Financial Officer**

MOVED: Director Haggard

SECONDED: Director McEwen

THAT reports a-b be received.

CARRIED

MOVED: Director Haggard

SECONDED: Director McEwen

That the Committee of the Whole direct staff to develop a Grant-in-aid policy built on Option 1 which includes:

- *Alberni Valley Grant-in-aid,*
- *West Coast Grant-in-aid,*
- *Regional Grant-in-aid,*
- *Six Electoral Area Grant-in-aid's,*

while amending the financial independence statement by clarifying that organizations are encouraged to work towards financial independence where possible, remove the reference to double dipping, and allow for the option to issue small grants-in-aid (<\$500) to non-registered organizations on a one-time basis only.

Directors Haggard, Roberts, Sparrow, Cote, Minions, Cootes, McEwen, Beckett, and Mastrangelo voted in favor of the motion.

Directors Roth and McLeman voted against the motion.

CARRIED

9. LATE BUSINESS

10. QUESTION PERIOD

Questions/Comments from the public. The Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

11. ADJOURN

MOVED: Director Sparrow

SECONDED: Director Roberts

THAT this meeting be adjourned at 12:12 pm

CARRIED

Certified Correct:

Debbie Haggard

Debbie Haggard,
Vice-Chairperson

Heather Zenner

Heather Zenner,
Manager of Administrative Services