



Alberni Valley Regional Airport Advisory Committee Meeting
Thursday, October 17, 2024

Zoom/Board Room (Hybrid) – 3008 Fifth Avenue, Port Alberni, BC
10:00 am

Regular Agenda

Watch the meeting live at: <https://www.acrd.bc.ca/events/17-10-2024/>

Register to participate via Zoom Webinar at: https://acrd-bc-ca.zoom.us/webinar/register/WN_pEQc6XxuS-OgcwXJKVA2w#/registration

- | | PAGE # |
|---|---------------|
| 1. <u>CALL TO ORDER</u> | |
| Recognition of Territories. | |
| Notice to attendees and delegates that this meeting is being recorded and livestreamed to YouTube on the Regional District Website. | |
| Introductions - Committee Members and Staff present in the Boardroom. | |
| 2. <u>APPROVAL OF AGENDA</u>
<i>(motion to approve, including late items requires 2/3 majority vote)</i> | |
| 3. <u>DECLARATIONS</u>
<i>(conflict of interest)</i> | |
| 4. <u>MINUTES</u> | |
| a. AVRA Advisory Committee meeting held on June 13, 2024 | 3-6 |
| <i>THAT the minutes of the AVRA Advisory Committee meeting held on June 13, 2024 be adopted.</i> | |
| 5. <u>CORRESPONDENCE</u> | |
| 6. <u>REQUEST FOR DECISIONS</u> | |
| 7. <u>REPORTS</u> | |

- a. **AVRA Operations and Projects Update – OLS Cutting, Coulson Lease, General Airfield/Operations – M. Fortune (Verbal)**

THAT the Alberni Valley Regional Airport Advisory Committee receive the verbal reports.

8. **LATE BUSINESS**
(requires 2/3 majority vote)

9. **QUESTION PERIOD**

Questions/Comments from the public:

- Participating in the Zoom meeting
- Questions from the Public in the Boardroom
- Emailed to the ACRD at responses@acrd.bc.ca

10. **ADJOURN**



Alberni-Clayoquot Regional District

MINUTES OF THE ALBERNI VALLEY REGIONAL AIRPORT ADVISORY COMMITTEE MEETING

HELD ON THURSDAY, JUNE 13, 2024, 10:00 AM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

MEMBERS

Mike Ruttan, Chairperson, Member at Large, Alberni Valley

PRESENT:

Cindy Solda, City of Port Alberni

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Moriah Cootes, Director, Uchucklesaht Tribe

Dean Sept, Member at Large, Alberni Valley

Harley Wylie, Councillor, Tseshaht First Nation

Dan Savard, Member at Large, Alberni Valley

Chris Washington, Alberni Valley Chamber of Commerce

Mike Cann, Sproat Lake Volunteer Fire Department

Hakon Askerhaug, Coulson Aviation

Steven Jones, Alternate, Member at Large, Alberni Valley

REGRETS:

Michael Hoff, Member at Large, Sproat Lake

Brandy Lauder, Chief Councillor, Hupacasath First Nation

Shelley Chrest, Port Alberni Port Authority

STAFF PRESENT:

Jenny Brunn, General Manager of Environmental Services

Mark Fortune, Airport Manager

Janice Hill, Executive Assistant

Cynthia Dick, General Manager of Administrative Services

Pat Deakin, City of Port Alberni

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/13-6-2024/>

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 10:02 am

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

Christine Washington entered the meeting at 10:37 am

Moriah Cootes entered the meeting at 10:41 am

2. APPROVAL OF AGENDA

MOVED: C. Solda

SECONDED: P. Cote

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Alberni Valley Regional Airport Advisory Committee Minutes – April 18, 2024

MOVED: C. Solda

SECONDED: P. Cote

THAT the minutes of the Alberni Valley Regional Airport Advisory Committee meeting held on April 18, 2024 be adopted.

CARRIED

5. CORRESPONDENCE

a. GoFundMe to create Hawaii Mars Final Flight Documentary

b. Letter from David Wiwchar regarding renaming of the Alberni Airport Terminal building to Wallace Watts Terminal

MOVED: P. Cote

SECONDED: C. Solda

THAT the Alberni Valley Regional Airport Advisory Committee recommend to the Alberni-Clayoquot Regional District Board of Directors to direct staff to provide a report on the components and considerations for renaming of the Alberni Valley Regional Airport.

CARRIED

MOVED: C. Solda

SECONDED: P. Cote

THAT this correspondence be received.

CARRIED

Steven Jones entered the meeting at 10:26 am.

Harley Wylie left the meeting at 10:27 am.

6. REPORTS

- a. **AVRA Terms of Reference- Jenny Brunn, General Manager of Community Services - Verbal**
- b. **AVRA Operations and Projects Update – Mark Fortune, Airport Manager - Verbal**

MOVED: P. Cote

SECONDED: C. Solda

THAT the Alberni Valley Regional Airport Advisory Committee re-confirm their Terms of Reference for 2024 as amended.

CARRIED

MOVED: P. Cote

SECONDED: C. Solda

THAT the Alberni Valley Regional Airport Advisory Committee receive these reports.

CARRIED

7. QUESTION PERIOD

Questions/Comments from the public. The General Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at responses@acrd.bc.ca.

8. IN-CAMERA

MOVED: P. Cote

SECONDED: C. Solda

THAT the meeting be closed to the public as per the Community Charter section(s):

- i. 90 (1) (c): labour relations or other employee relations.

CARRIED

The meeting was closed to the public at 10:54 am.

The meeting was re-opened to the public at 11:40 am.

9. REPORT OUT - RECOMMENDATIONS FROM IN-CAMERA

10. ADJOURN

MOVED: C. Solda

SECONDED: P. Cote

THAT the meeting be adjourned at 11:40 am

CARRIED

Certified Correct:

Mike Ruttan,
Chairperson

Cynthia Dick,
General Manager of Administrative Services