



Alberni Valley Aquatic Centre Advisory Committee Meeting

Tuesday, January 9, 2024

Zoom/Board Room (Hybrid) – 3008 Fifth Avenue, Port Alberni, BC

3:00 pm

Regular Agenda

Watch the meeting live at <https://www.acrd.bc.ca/events/9-1-2024/>

Register to participate via Zoom Webinar at: https://acrd-bc-ca.zoom.us/webinar/register/WN_Z95PzbwaSwGmd1aa-g7Ykg#/registration

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|---|---------------|
| 1. <u>CALL TO ORDER</u> | |
| Recognition of Territories. | |
| Notice to attendees and delegates that this meeting is being recorded and livestreamed to YouTube on the Regional District Website. | |
| Introductions - Committee Members and Staff present in the Boardroom and via Zoom. | |
| 2. <u>APPROVAL OF AGENDA</u> | |
| <i>(motion to approve, including late items requires 2/3 majority vote)</i> | |
| 3. <u>MINUTES</u> | |
| a. Alberni Valley Aquatic Centre Advisory Committee Meeting held October 3, 2023 | 3-5 |
| <i>THAT the minutes of the Alberni Valley Aquatic Centre Advisory Committee meeting held on October 3, 2023 be received.</i> | |
| 4. <u>PETITIONS, DELEGATIONS & PRESENTATIONS (10-minute maximum)</u> | |
| a. Introduction: | |
| • Owen Brown, Advisory Committee Member | |
| 5. <u>CORRESPONDENCE FOR ACTION/INFORMATION</u> | |
| 6. <u>REQUEST FOR DECISIONS</u> | |

7. REPORTS

- a. **Survey Results** – HCMA Architecture + Design - Verbal Report
- b. **Open House Overview** – ACRD Staff – Verbal Report
- c. **Preferred Building Scheme** – HCMA Architecture + Design – Verbal Report
- d. **Budget and Tax Comfort Level Feedback** – HCMA Architecture + Design – Verbal Report
- e. **What is This Information Telling Us?** – HCMA Architecture + Design – Verbal Report
- f. **Next Steps – Closing Out Remaining Scope of This Phase and Move into Next Phase** – HCMA Architecture + Design – Verbal Report

THAT the Alberni Valley Aquatic Centre Advisory Committee receives reports a-f.

8. LATE BUSINESS

9. QUESTION PERIOD

Questions/Comments from the public:

- Participating in Person in the Board Room
- Participating in the Zoom meeting
- Emailed to the ACRD at responses@acrd.bc.ca

10. ADJOURN



Alberni-Clayoquot Regional District

MINUTES OF THE ALBERNI VALLEY AQUATIC CENTRE ADVISORY COMMITTEE MEETING

HELD ON TUESDAY, OCTOBER 3, 2023, 2:00 PM

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

- DIRECTORS PRESENT:** Debbie Haggard, Chairperson, Councillor, City of Port Alberni
Fred Boyko, Director, Electoral Area "B" (Beaufort)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)
Nancy Harvey, Member at Large, Electoral Area "D" (Sproat Lake)
Sarah Henshall, Member at Large, Electoral Area "F" (Cherry Creek)
Brandy Lauder, Councillor, Hupacasath First Nation
- REGRETS:** Colin McLeman, Member at Large, Electoral Area "E" (Beaver Creek)
Harley Wylie, Tseshah First Nation
Wilfred Cootes, Director, Uchucklesaht
Maurya Tatler, Member at Large, Electoral Area "B" (Beaufort)
Susan Roth, Director, Electoral Area "E" (Beaver Creek)
- STAFF PRESENT:** Daniel Sailland, Chief Administrative Officer
Janice Hill, Executive Assistant
Heather Thomson, Communications Coordinator
Heather Zenner, Manager of Administrative Services
Wendy Thomson, GM of Administrative Services
- GUESTS:** Darin Harding, HCMA
John Buttery, HCMA
CJ Rupp, HCMA

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:
<https://www.acrd.bc.ca/events/3-10-2023/7415/?catid=0>

1. **CALL TO ORDER**

The Chief Administrative Officer (CAO) called the meeting to order at 2:03 pm.

The CAO recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The CAO reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

2. **ELECTION OF CHAIRPERSON FOR 2023**

ELECTION OF CHAIRPERSON

The Manager of Administrative Services (MAS) conducted the election for Chairperson of the Alberni Valley Aquatic Centre Advisory Committee for the remainder of 2023. The MAS requested nominations three times.

The MAS declared Debbie Haggard, Chairperson of the Alberni Valley Aquatic Centre Advisory Committee for the remainder of 2023.

3. **APPROVAL OF AGENDA**

MOVED: Director Boyko

SECONDED: Director Sparrow

THAT the agenda be approved as circulated.

CARRIED

4. **ADOPTION OF MINUTES**

a. Alberni Valley Aquatic Centre Advisory Committee Minutes – June 29, 2023

MOVED: Director Boyko

SECONDED: Nancy Harvey

THAT the minutes of the Alberni Valley Aquatic Centre Advisory Committee meeting held on June 29, 2023 be received.

CARRIED

5. **REPORTS**

a. Selected Apportionment Model Debrief

CAO Daniel Sailland explained that the selected apportionment model to be used for the survey will be 50% on the basis of population as determined by Statistics Canada's most recent census data and 50% on the basis of converted land and improvements. It by no way forces us to use this model but will provide a fair example for discussion purposes at this time.

Brandy Lauder entered the meeting at 2:12 pm.

b. Review Draft Survey Format for Second Round of Public Engagement

- i. Building components to include in survey as options for the community.
- ii. How to present taxation impacts

iii. Budget range comfort

HCMA representatives Darin Harding and John Buttery presented a draft survey format for discussion and feedback for the second round of public engagement. The Committee provided direction on the break down of total costs, clarity on annual costs per household per area, as well as for the presentation of salient information from the previous survey.

Brandy Lauder left the meeting at 4:00 pm.

c. **Discuss New Aquatic Center Champion**

The Committee agreed that an Aquatic Centre Champion will be actioned later in the project.

MOVED: Director Sparrow

SECONDED: Director Boyko

THAT the Alberni Valley Aquatic Centre Advisory Committee receive reports a-c.

CARRIED

6. QUESTION PERIOD

Questions/Comments from the public. There were 3 questions received from the public that were answered during the meeting.

7. ADJOURN

MOVED: Director Boyko

SECONDED: Director Sparrow

THAT the meeting be adjourned at 4:35 pm.

CARRIED

Certified Correct:

Penny Cote

Penny Cote,
Acting Chairperson

Janice Hill

Janice Hill
Executive Assistant