



Committee-of-the-Whole Meeting

Wednesday, February 14, 2024

Zoom/Board Room (Hybrid) – 3008 Fifth Avenue, Port Alberni, BC

10:00 AM

Regular Agenda

Watch the meeting live at <https://www.acrd.bc.ca/events/14-2-2024/>

Register to participate via Zoom Webinar at: https://acrd-bc-ca.zoom.us/webinar/register/WN_FzSrPFepSVKXJWzLzn2Ofg

	PAGE #
1. <u>CALL TO ORDER</u>	
Recognition of Territories.	
Notice to attendees and delegates that this meeting is being recorded and livestreamed to YouTube on the Regional District Website.	
Introductions – Directors and Staff present in the Boardroom and via Zoom.	
2. <u>APPROVAL OF AGENDA</u>	
<i>(motion to approve, including late items required ALL VOTE 2/3 majority vote)</i>	
3. <u>MINUTES</u>	
a. Committee-of-the-Whole Meeting –February 7, 2024	3-17
<i>THAT the minutes of the Committee-of-the-Whole meeting held on February 7, 2024 be adopted.</i>	
4. <u>PRESENTATION</u>	
a. 2024-2028 Draft ACRD Financial Plan Presentation and Report for Information – T. Fong	18-22
5. <u>QUESTION PERIOD</u>	
Questions/Comments from the public:	
• Participating in Person in the Board Room	
• Participating in the Zoom meeting	
• Emailed to the ACRD at responses@acrd.bc.ca	

6. **ADJOURN**



Alberni-Clayoquot Regional District

MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING

HELD ON WEDNESDAY, FEBRUARY 7, 2024, 1:30pm

Hybrid - Zoom/Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John Jack, Chairperson, Chief Councillor, Huu-ay-aht First Nations

PRESENT:

Debbie Haggard, Vice-Chair, Councillor, City of Port Alberni

Bob Beckett, Director, Electoral Area "A" (Bamfield)

Jack McLeman, Alternate Director, Electoral Area "B" (Beaufort)

Vaida Siga, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Susan Roth, Director, Electoral Area "E" (Beaver Creek)

Mike Sparrow, Director, Electoral Area "F" (Cherry Creek)

Sharie Minions, Mayor, City of Port Alberni

Marilyn McEwen, Mayor, District of Ucluelet

Tom Stere, Councillor, District of Tofino

Moriah Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Member of Council, Toquaht Nation

Levana Mastrangelo, Executive Legislator, Yuuʷuʷiʷiʷath Government

REGRETS:

Fred Boyko, Director, Electoral Area "B" (Beaufort)

STAFF PRESENT:

Daniel Sailland, Chief Administrative Officer

Teri Fong, Chief Financial Officer

Cynthia Dick, General Manager of Administrative Services

Heather Zenner, Manager of Administrative Services

Janice Hill, Executive Assistant

The meeting can be viewed on the Alberni-Clayoquot Regional District website at:

<https://www.acrd.bc.ca/events/7-2-2024/>

1. CALL TO ORDER

The Vice-Chairperson called the meeting to order at 1:30pm.

The Vice-Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

The Vice-Chairperson reported this meeting is being recorded and livestreamed to YouTube on the Regional District website.

Introductions - Committee Members and Staff present in the Boardroom and via Zoom.

2. APPROVAL OF AGENDA

MOVED: Director Roth
SECONDED: Director Sparrow

THAT the agenda be approved as circulated.

CARRIED

3. MINUTES

a. Committee-of-the-Whole Meeting held January 24, 2024

MOVED: Director Jack
SECONDED: Director Roth

THAT the minutes of the Committee-of-the-Whole Meeting held on January 24, 2024 be adopted.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

5. CORRESPONDENCE

6. CONFLICT-OF-INTEREST

Director Haggard declared a conflict-of-interest respecting grant-in-aid application # 20 - Port Alberni Community Action Team and #32 – Cherry Creek Community Recreation Commission.

Director Roth declared a conflict-of-interest respecting grant-in-aid application #18 - Sage Haven Society.

7. REQUEST FOR DECISIONS

a. Request for Decision regarding 2024 Grant-in-Aid Applications

GIA 01 Alberni Valley Rescue Squad

MOVED: Director Cote
SECONDED: Director Roth

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$6,000 in 2024 to the Alberni Valley Rescue Squad with the following areas participating: all Municipalities and Electoral Areas.

CARRIED

GIA 02 Westcoast Inland Search and Rescue Society

MOVED: Director Stere
SECONDED: Director McEwen

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$6,000 in 2024 to the Westcoast Inland Search and Rescue Society with the following areas participating: all Municipalities and Electoral Areas.

CARRIED

GIA 03 Port Alberni Victim Services Society

MOVED: Director Roth
SECONDED: Director Minions

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$26,000 in 2024 to the Port Alberni Victim Services Society with the following areas participating: City of Port Alberni, Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

CARRIED

GIA 04 Port Alberni Marine Rescue Society

MOVED: Director Roth
SECONDED: Director Cote

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$6,000 in 2024 to the Port Alberni Marine Rescue Society with the following areas participating: City of Port Alberni, Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

CARRIED

GIA 05 Mid-Island Air Search and Rescue Society

MOVED: Director Roth
SECONDED: Director Stere

THAT the Committee of the Whole recommend that the ACRD Board of Directors deny a grant-in-aid in 2024 to the Mid-Island Air Search and Rescue Society.

CARRIED

GIA 06 Alberni Valley Soaring Association

MOVED: Director McLeman
SECONDED: Director Roth

THAT the Committee of the Whole recommend that the ACRD Board of Directors deny a grant-in-aid in 2024 to the Alberni Valley Soaring Association.

CARRIED

GIA 07 Alberni Air Quality Society

MOVED: Director Minions
SECONDED: Director Haggard

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,000 in 2024 to the Alberni Air Quality Society with the following areas participating: City of Port Alberni, Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

Directors Stere, Beckett, Minions, Siga, Cootes, Haggard, Sparrow, McEwen, Mastrangelo, voted in favour of the motion.
Directors Roth, McLeman, Johnsen voted against the motion.

CARRIED

GIA 08 Redd Fish Restoration Society

MOVED: Director Siga
SECONDED: Director McEwen

THAT the grant-in-aid application from the Redd Fish Restoration Society be deferred to the West Coast Committee to request clarity on their application in relation to their grant-in-aid applications to the District of Ucluelet and District of Tofino.

CARRIED

GIA 09 Surfrider Pacific Rim

MOVED: Director McEwen
SECONDED: Director Steer

THAT the grant-in-aid application from the Surfrider Pacific Rim be deferred to the West Coast Committee.

CARRIED

GIA 10 West Coast Aquatic Management Association

MOVED: Director Roth
SECONDED: Director McLeman

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$6,000 in 2024 to the West Coast Aquatic Management Association with the following areas participating: all Municipalities and Electoral Areas.

CARRIED

GIA 11 Ucluelet Aquarium Society

MOVED: Director McEwen
SECONDED: Director Siga

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,000 in 2024 to the Ucluelet Aquarium Society with the following areas participating: District of Tofino, District of Ucluelet and Electoral Area "C" (Long Beach).

CARRIED

GIA 12 Alberni Valley Food Security Society

MOVED: Director Roth
SECONDED: Director Minions

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2024 to the Alberni Valley Food Security Society with the following areas participating: City of Port Alberni, Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

CARRIED

GIA 13 Tofino Community Food Society

MOVED: Director Stere
SECONDED: Director McLeman

THAT the grant-in-aid application from the Tofino Community Food Society be deferred to the West Coast Committee.

CARRIED

GIA 14 Wesco Food Society

MOVED: Director Roth

SECONDED: Director McLeman

THAT the Committee of the Whole recommend that the ACRD Board of Directors deny a grant-in-aid in 2024 to the Wesco Food Society.

CARRIED

GIA 15 Alberni Farmers' Institute

MOVED: Director Roth

SECONDED: Director McLeman

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2024 to the Alberni Farmers' Institute with the following areas participating: City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

CARRIED

GIA 16 Connective Support Society Nanaimo

MOVED: Director Minions

SECONDED: Director Roth

THAT the Committee of the Whole recommend that the ACRD Board of Directors deny a grant-in-aid in 2024 to the Connective Support Society Nanaimo.

CARRIED

GIA 17 Port Alberni Backpack Program Society

MOVED: Director Roth

SECONDED: Director McLeman

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2024 to the Port Alberni Backpack Program Society with the following areas participating: City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

CARRIED

Director Roth declared a conflict-of-interest respecting GIA 18 and left the meeting at 2:57 pm.

GIA 18 Sage Haven Society

MOVED: Director McLeman

SECONDED: Director Haggard

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2024 to the Sage Haven Society with the following areas participating: City of Port Alberni, District of Ucluelet, Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

MOVED: Director McLeman

SECONDED: Director Haggard

THAT the main motion be amended in bold as follows:

*THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of **\$4,300** in 2024 to the Sage Haven Society with the following areas participating: **City of Port Alberni, Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).***

CARRIED

Director Roth re-entered the meeting at 2:59 pm

GIA 19 Literacy Alberni Society

MOVED: Director Cote

SECONDED: Director Roth

THAT the Committee of the Whole recommend that the ACRD Board of Directors deny a grant-in-aid in 2024 to the Literacy Alberni Society.

CARRIED

Vice Chair Haggard declared a conflict-of-interest respecting GIA 20 left the meeting at 3:04 pm.

GIA 20 Port Alberni Community Action Team

MOVED: Director McLeman

SECONDED: Director Roth

THAT grant-in-aid applications 20, 21, 22, 23, 24, 25 be deferred to a future meeting to gather further information from applicants.

MOVED: Director Roth

SECONDED: Director McLeman

THAT the main motion be amended in bold as follows:

THAT grant-in-aid application 20 from the Port Alberni Community Action Team be deferred to a future meeting to gather information from the applicant to determine if overlapping services occur between grant-in-aid applications 21, 22, 23, 24, 25.

CARRIED

The main motion as amended was

CARRIED

Vice-Chair Haggard re-entered the meeting at 3:10 pm and resumed chair.

**GIA 21 ADAPS Youth and Family Services,
GIA 22 Port Alberni Shelter Society
GIA 23 Salvation Army Alberni Valley
GIA 24 Westcoast Community Resources Society
GIA 25 Wholesome Meals on Wheels of Port Alberni**

MOVED: Director McLeman

SECONDED: Director Roth

THAT grant-in-aid applications 21, 22, 23, 24, 25 be deferred to a future meeting to request further information to determine if duplication of services exists.

MOVED: Director Siga

SECONDED: Director Jack

THAT the main motion be amended in bold as follows:

THAT grant-in-aid application 24 from the Westcoast Community Resources Society be deferred to the West Coast Committee and grant-in-aid applications 21, 22, 23, 25 be deferred to a future meeting to request further information to determine if duplication of services exists.

CARRIED

The main motion as amended was

CARRIED

GIA 26 Alberni Valley Chamber of Commerce

MOVED: Director Roth

SECONDED: Director Haggard

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$4,000 in 2024 to the Alberni Valley Chamber of Commerce with the following areas providing \$1,000 each: Electoral Areas "A" (Bamfield), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

CARRIED

GIA 27 Vancouver Island North Film Commission

MOVED: Director Cote
SECONDED: Director Roth

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2024 to the Vancouver Island North Film Commission with the following areas participating: all Municipalities and Electoral Areas.

CARRIED

GIA 28 City of Port Alberni

MOVED: Director Roth
SECONDED: Director McLeman

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$8,500 from the following areas: Sproat Lake \$3,000, Beaver Creek \$1,500, Cherry Creek \$1,000, Beaufort \$500, Bamfield \$1,000 in 2024 to the City of Port Alberni.

MOVED: Director Roth
SECONDED: Director Jack

*THAT the main motion be amended in bold as follows:
THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,500 from the following areas: Sproat Lake \$3,000, **Beaver Creek \$3,000, Cherry Creek \$3,000**, Beaufort \$500, Bamfield \$1,000 in 2024 to the City of Port Alberni.*

CARRIED

The main motion as amended was

CARRIED

MOVED: Director Minions
SECONDED: Director Jack

THAT the Committee of the Whole recommend that the ACRD Board of Directors direct staff to investigate service delivery options for Economic Development.

CARRIED

GIA 29 Alberni District Fall Fair

MOVED: Director Cote
SECONDED: Director McLeman

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$1,000 (in-kind) in 2024 to the Alberni District Fall Fair with the following areas participating: all Municipalities and Electoral Areas.

CARRIED

GIA 30 Music by the Sea Society

MOVED: Director Beckett

SECONDED: Director Roth

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$2,000 in 2024 to the Music by the Sea Society with the following areas participating: all Municipalities and Electoral Areas.

CARRIED

GIA 31 Carving on the Edge Festival Society

MOVED: Director Stere

SECONDED: Director McEwen

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$2,500 in 2024 to the Carving on the Edge Festival Society with the following areas participating: all Municipalities and Electoral Areas.

CARRIED

Vice Chair Haggard declared a conflict-of-interest respecting GIA 32 left the meeting at 3:46 pm.

GIA 32 Cherry Creek Community Recreation Commission

MOVED: Director Sparrow

SECONDED: Director Cote

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$20,000 in 2024 to the Cherry Creek Community Recreation Commission with the following area participating: "F" (Cherry Creek) and direct staff to assist in searching for grant opportunities for the Cherry Creek Community Recreation Commission.

CARRIED

Vice-Chair Haggard re-entered the meeting at 3:54 pm and resumed chair.

GIA 33 Portal Players Dramatic Society

MOVED: Director McLeman
SECONDED: Director Roth

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$2,000 in 2024 to the Portal Players Dramatic Society with the following areas participating: City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

CARRIED

GIA 34 Alberni Valley Makerspace Society

MOVED: Director Roth
SECONDED: Director Haggard

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2024 to the Alberni Valley Makerspace Society with the following areas participating: City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

CARRIED

GIA 35 Pacific Rim Arts Society

MOVED: Director McEwen
SECONDED: Director McLeman

THAT grant-in-aid application 35 from the Pacific Rim Arts Society be deferred to a future meeting to gather information from the applicant.

CARRIED

GIA 36 Alberni Valley Wrestling Club

MOVED: Director Roth
SECONDED: Director Stere

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$1,500 in 2024 to the Alberni Valley Wrestling Club with the following areas participating: all Municipalities and Electoral Areas.

CARRIED

GIA 37 Alberni Valley Media CCC

MOVED: Director Minions
SECONDED: Director Haggard

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$5,000 in 2024 to the Alberni Valley Media CCC with the following areas participating: City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

MOVED: Director Minions
SECONDED: Director Jack

*THAT the main motion be amended in bold as follows:
THAT grant-in-aid application 37 from the Alberni Valley Media CCC be deferred to a future meeting to gather information from the applicant.*

CARRIED

The main motion as amended was

CARRIED

GIA 38 Alberni Valley Disc Golf Club

MOVED: Director Cote
SECONDED: Director Roth

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$1,000 in 2024 to the Alberni Valley Disc Golf Club with the following areas participating): Electoral Areas "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

CARRIED

GIA 39 Beaver Creek Community Club

MOVED: Director McLeman
SECONDED: Director Roth

THAT the Committee of the Whole recommend that the ACRD Board of Directors remove this application as the applicant has advised they would like to withdraw their 2024 application.

CARRIED

GIA 40 Port Alberni Orchestra and Chorus Society

MOVED: Director Cote
SECONDED: Director Roth

THAT the Committee of the Whole recommend that the ACRD Board of Directors deny a grant-in-aid in 2024 to the Port Alberni Orchestra and Chorus Society.

CARRIED

GIA 41 Tofino Arts Council

MOVED: Director Stere

SECONDED: Director Roth

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$2,000 in 2024 to the Tofino Arts Council with the following areas participating: District of Tofino, District of Ucluelet and Electoral Area "C" (Long Beach).

CARRIED

GIA 42 Tseshaht Canoe Family

MOVED: Director Haggard

SECONDED: Director Roth

THAT grant-in-aid application 42 from the Tseshaht Canoe Family be deferred at this time as the applicant will be gathering further information to determine whether the event in 2024 will proceed.

CARRIED

GIA 43 Ucluelet and Area Historical Society

MOVED: Director Siga

SECONDED: Director Jack

THAT grant-in-aid application 43 from the Ucluelet and Area Historical Society be deferred to a future meeting.

CARRIED

GIA 44 Bamfield Community Affairs

MOVED: Director McLeman

SECONDED: Director Roth

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,000 in 2024 to the Bamfield Community Affairs with the following area participating: Electoral Area "A" (Bamfield).

CARRIED

GIA 45 Sproat Lake Contribution to City of Port Alberni to Eliminate Non-city Resident Rate Fees.

MOVED: Director Cote
SECONDED: Director Sparrow

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$24,243 in 2024 to the City of Port Alberni to eliminate the Sproat Lake non-city resident rate fees with the following area participating: Electoral Area "D" (Sproat Lake).

CARRIED

GIA 46 Sproat Lake Special Events.

MOVED: Director Cote
SECONDED: Director Roth

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$10,000 in 2024 to Sproat Lake Special Events with the following area participating: Electoral Area "D" (Sproat Lake).

CARRIED

GIA 47 Beaver Creek Special Events.

MOVED: Director Roth
SECONDED: Director McLeman

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$1,000 in 2024 to Beaver Creek Special Events with the following area participating: Electoral Area "E" (Beaver Creek).

CARRIED

GIA 48 Cherry Creek Contribution to City of Port Alberni to Eliminate Non-city Resident Rate Fees.

MOVED: Director Sparrow
SECONDED: Director Roth

THAT the Committee of the Whole recommend that the ACRD Board of Directors award a grant-in-aid in the amount of \$22,509 in 2024 to the City of Port Alberni to eliminate the Cherry Creek non-city resident rate fees with the following area participating: Electoral Area "F" (Cherry Creek).

CARRIED

8. REPORTS

9. **LATE BUSINESS**

10. **QUESTION PERIOD**

Questions/Comments from the public. The Manager of Administrative Services advised there were no questions or comments respecting an agenda topic from public:

- Participating in Person in the ACRD Board Room
- Participating in the Zoom webinar
- Submissions received by email at.

11. **ADJOURN**

MOVED: Director Jack

SECONDED: Director McLeman

THAT this meeting be adjourned at 4:31 pm.

CARRIED

Certified Correct:

Debbie Haggard
Vice-Chairperson

Heather Zenner,
Manager of Administrative Services



To: Committee of the Whole
From: Teri Fong, CPA, CGA, Chief Financial Officer
Date: February 8, 2024
Subject: 2024-2028 Draft Financial Plan

At the February 14, 2024, Committee of the Whole (COW) meeting staff will present the 2024-2028 Draft Financial Plan. The plan has been developed with the following considerations:

- Operational costs of existing services.
- Implementation of the newly created 2024-2027 ACRD Strategic Plan.
- Service level changes required as the result of legislative or regulatory changes.
- Proposed Initiative Cases (PIC's) approved at the January 24, 2024, COW meeting.
- Grants-in-aid (GIA) approved for inclusion at the February 7, 2024, COW meeting.

The intent of the February 14, 2024, presentation is to provide the Directors an overview of the 2024-2028 Draft Financial Plan in its entirety. The draft plan and association presentation will be loaded to the Alberni-Clayoquot Regional District (ACRD) website following the meeting. The components of the plan will then be discussed at a series of smaller committee meetings before being finalized and adopted at the Board table on March 27, 2024.

Upcoming Committee Meetings:

An outline of the upcoming meetings is as follows:

February 28, 2024 – West Coast Committee meeting at 10am

At this meeting the following components of the plan will be discussed:

- Long Beach Airport
- West Coast Emergency Coordination – Proposed Service
- West Coast Multiplex
- West Coast Transit
- West Coast Waste Management
- Referred PIC 17 – Bear Aware Service Level Increase
- Referred Grants-in-aid:
 - GIA 08 – Redd Fish Restoration Society
 - GIA 09 – Surfrider Foundation Pacific Rim Chapter
 - GIA 13 – Tofino Community Food Society
 - GIA 24 – Westcoast Community Resources Society

February 28, 2024 – ACRD Board of Directors meeting at 1:30pm

At the beginning of this meeting the Chief Financial Officer will provide a 10-minute summary presentation of the 2024-2028 Draft Financial Plan and there will be an opportunity for the public to ask questions regarding the plan.

February 29, 2024 – Alberni Valley & Bamfield Services Committee at 10am

At this meeting the following components of the plan will be discussed:

- Alberni Valley Aquatics Facility – Proposed Service Phase 3
- Alberni Valley Emergency Planning
- Alberni Valley & Bamfield Waste Management
- Alberni Valley Regional Airport
- Alberni Valley Regional Water – Proposed Service
- Custom Transit
- Grant-in-aid McLean Mill
- Sproat Lake Marine Patrol

February 29, 2024 – Electoral Area Directors Committee meeting at 1:30pm

At this meeting the following components of the plan will be discussed:

- Building Inspection
- Electoral Area Administration
- Management of Development – Rural Areas
- Vancouver Island Regional Library

March 6, 2024 – Special Alberni-Clayoquot Regional Hospital District (ACRHD) meeting at 1:30pm (if approved by ACRHD Board)

At this meeting staff have requested that Island Health be a delegation to discuss their 2024 request for funding and upcoming plans in the region.

March 6, 2024 – Committee of the Whole meeting immediately following Special ACRHD meeting

At this meeting the following components of the plan will be discussed:

- E911 Telephone System
- General Government Services
- Regional Parks
- Regional Planning
- Referred PIC's
 - PIC 01 - Capital Project Manager
 - PIC 02 - Cyber Security
 - PIC 03 - Portable IT Equipment for Remote Hybrid Meetings
 - PIC 07 – Transportation Committee
- Referred Grants-in-aid:
 - GIA 01 – Alberni Valley Rescue Squad – funding request in excess of the \$6,000 approved region wide
 - GIA 20 – Port Alberni Community Action Team
 - GIA 21 – ADAPS Youth & Family Service
 - GIA 22 – Port Alberni Shelter Society
 - GIA 23 – Salvation Army – Alberni Valley

- GIA 25 – Wholesome Meals on Wheels
- GIA 35 – Pacific Rim Arts Society
- GIA 37 – Alberni Valley Media Community Contribution Company
- GIA 42 – Tseshaht Canoe Family
- GIA 43 – Ucluelet & Area Historical Society

March 13, 2024 – Committee of the Whole meeting at 10am (if necessary)

If further discussion regarding any component of the financial plan is requested, then those sections of the plan will be brought forward to this meeting.

March 13, 2024 – ACRD Board of Directors meeting at 1:30pm

Directors to consider giving first reading to the 2024-2028 ACRD Financial Plan bylaw.

March 13, 2024 – ACRHD Board of Directors meeting immediately following ACRD Board of Directors meeting.

Directors to consider adoption of the 2024-2028 ACRHD Financial Plan bylaw.

March 20, 2024 – Committee of the Whole meeting at 1:30pm (if necessary)

If further discussion regarding any component of the financial plan is requested, then those sections of the plan will be brought forward to this meeting.

March 27, 2024 – ACRD Board of Directors meeting at 1:30pm

Directors to consider adoption of the 2024-2028 ACRD Financial Plan bylaw.

Individual Electoral Area Services:

Besides the overview presentation of entire financial plan on February 14, 2024, services that affect only one electoral area will not be brought to a committee meeting unless requested. If an Electoral Area Director would like a specific service added to any of the above meetings, then please advise staff. Alternatively, if a Director would like to meet with staff to discuss the services in their electoral area then please contact the Chief Financial Officer to arrange a meeting.

Public Engagement Opportunities:

All ACRD open Board and Committee meetings are recorded and livestreamed to YouTube on the ACRD website. In addition to attending or watching the above Committee meetings and providing input during the Question Period section of the agenda, there are several other opportunities for the public to provide gain understanding of the 2024-2028 Draft Financial Plan to provide input including:

- **February 15, 2024, at 11am** – Presentation to District of Tofino Council
- **February 20, 2024, at 6:30pm** – Presentation to Bamfield Community Affairs Society
- **February 26, 2024, at 7pm** – Presentation to Sproat Lake Community Association
- **March 3, 2024 – Public Engagement Session from 2-5pm** A public open house will be hosted at Cherry Creek Community Hall from 2-5pm with a presentation of the plan at 3:30pm. A poster to advertise this event has been attached to this report.
- **March 4, 2024 at 6pm** – Presentation to City of Port Alberni Council

Questions and comments regarding the 2024-2028 Draft Financial Plan can also be submitted via email to budget@acrd.bc.ca.

Policy or Legislation:

The ACRD must adopt a five-year financial plan by March 31st each year. A plan must be created for each service including proposed expenditures, revenues, allocation of staff salaries and benefits, as well as transfers to and from reserve accounts. Expenditures must not exceed revenues and may not be incurred unless in the adopted financial plan. Each service in a regional district is independent and revenues or expenditures cannot be transferred between services.

Submitted by: Teri Fong
Teri Fong, CPA, CGA, Chief Financial Officer

Reviewed by: Cynthia Dick
Cynthia Dick, General Manager of Administrative Services

Approved by: Daniel Sailland
Daniel Sailland, MBA, Chief Administrative Officer

Let's Talk Budget!



Open House

2024-2028 Draft Financial Plan

Join us to learn about the Alberni-Clayoquot Regional District's financial planning process and 2024-2028 Draft Financial Plan. This is a great opportunity to ask questions or provide feedback.



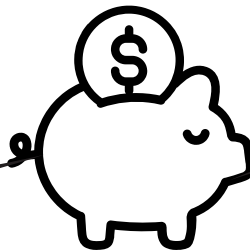
Cherry Creek Community Hall



Sunday, March 3, 2024



2-5 pm, with presentation at 3:30 pm



For more information and to stay connected go to:
www.acrd.bc.ca or email budget@acrd.bc.ca