



Solid Waste Management Plan Advisory Committee Meeting Thursday, April 11, 2024

Zoom/Board Room (Hybrid) – 3008 Fifth Avenue, Port Alberni, BC
1:00 pm

Regular Agenda

Watch the meeting live at: <https://www.acrd.bc.ca/events/11-4-2024/>

Register to participate via Zoom Webinar at: https://acrd-bc-ca.zoom.us/webinar/register/WN_enbAGpQoS3iUu_kfF4wh3A#/registration

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| 1. <u>CALL TO ORDER</u> | |
| Recognition of Territories. | |
| Notice to attendees and delegates that this meeting is being recorded and livestreamed to YouTube on the Regional District Website. | |
| Introductions - Committee Members and Staff present in the Boardroom and via Zoom. | |
| 2. <u>APPROVAL OF AGENDA</u>
<i>(motion to approve, including late items requires 2/3 majority vote)</i> | |
| 3. <u>DECLARATIONS</u>
<i>(conflict of interest)</i> | |
| 4. <u>MINUTES</u> | |
| a. Solid Waste Management Plan Advisory Committee Meeting held October 4, 2023. | 3-5 |
| <i>THAT the minutes of the Solid Waste Management Plan Advisory Committee meeting held on October 4, 2023 be adopted.</i> | |
| 5. <u>PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)</u> | |
| 6. <u>CORRESPONDENCE FOR ACTION/INFORMATION</u> | |
| 7. <u>REQUEST FOR DECISIONS</u> | |

- a. **REQUEST FOR DECISION** **6-8**
 To Approve and Endorse the Guiding Principles Prepared for the Renewal to the
 Solid Waste Management Plan

*THAT the Solid Waste Management Plan Advisory Committee recommend that
the Alberni-Clayoquot Regional District Board of Directors approve and endorse
the use of the attached Guiding Principles as presented for the purposes of the
Solid Waste Management Plan renewal.*

8. **REPORTS**

9. **LATE BUSINESS**
 (requires 2/3 majority vote)

10. **QUESTION PERIOD**

Questions/Comments from the public:

- Participating in Person in the Board Room
- Participating in the Zoom meeting
- Emailed to the ACRD at responses@acrd.bc.ca

11. **ADJOURN**



Alberni-Clayoquot Regional District

MINUTES OF THE SOLID WASTE MANAGEMENT PLAN ADVISORY COMMITTEE MEETING HELD ON WEDNESDAY, OCTOBER 4, 2023, 1:00 PM

Board Room, 3008 Fifth Avenue, Port Alberni, BC

MEMBERS Tom Stere, Chairperson, Councillor, District of Tofino

PRESENT: Terry Deakin, Industry, Alberni Valley
Helen Zanette, School District 70
Darrell Ross, Tseshaht First Nation
John McNabb, Member at Large
Mayco Noel, Residential Hauler, Ucluelet
Tory Bouchard, City of Port Alberni
Robin Jackson, Surfrider

REGRETS: John Jack, Chief Councillor, Huu-ay-aht First Nations
Jake Turek, Ministry of Agriculture and Food
William Severinson, Tla-o-qui-aht First Nation
Jaquie Arsenault, Toquaht Nation
Robin Jackson, Contractor, West Coast
Pam Craig, School District 70
Aaron Rodgers, District of Tofino
Todd Thomson, MoE & Climate Change Strategy
Cameron Vale, Berry & Vale
James MacIntosh, District of Ucluelet
Fraser Work, Consultant, West Coast
Diane Bodner, Member at Large

GUESTS: Colleen Dane, Engagement Consultant
Tamara Shulman, Technical Support Consultant

STAFF PRESENT: Jodie Frank, Solid Waste Project Coordinator
Paulo Eichelberger, Solid Waste Manager
Brenda Sauve, Solid Waste Coordinator
Wendy Hayes, Community Services Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:00 pm.

The Chairperson recognized this meeting is being held throughout the Nuu-chah-nulth territories.

Introductions - Committee Members and Staff present in the Boardroom.

- a. All members, staff, and guests introduced themselves.

2. APPROVAL OF AGENDA

MOVED: J. McNabb

SECONDED: T. Stere

THAT the agenda be approved as circulated with the addition of late items as outlined for consideration.

CARRIED

3. MINUTES

a. Solid Waste Management Plan Advisory Committee Meeting held Wednesday, September 20, 2023

MOVED: J. McNabb

SECONDED: T. Stere

THAT the minutes of the Solid Waste Management Plan Advisory Committee Meeting held on September 20, 2023 be received.

CARRIED

4. PRESENTATIONS/DISCUSSIONS

- a. Solid Waste Management Plan Current System and Process – Verbal
Tamara Schulman, Technical Support Consultant gave a SWMP presentation overview of the planning process, solid waste systems, roles and overview, priorities for the plan, and guiding principles.
- b. Breakout Session – Forming our guiding principles.
The meeting attendees broke out into groups to discuss and prioritize the guiding principles and what would be the top three.
- c. Consultation and Engagement role – Verbal
Colleen Dane, Engagement Consultant gave a presentation and overview of her role, strategy, goals, phases, tools, and next steps.
- d. Schedule for future meetings – Verbal
The next meeting is November 23, 2023.

6. QUESTION PERIOD

Questions/Comments from the public. The Community Services Assistant advised there were no questions or comments respecting an agenda topic from the public:

- Participating in Person in the ACRD Board Room
- Submissions received by email at responses@acrd.bc.ca.

7. **ADJOURN**

MOVED: J. McNabb

SECONDED: M. Noel

THAT this meeting was adjourned at 4:07 pm.

CARRIED

Certified Correct:

John Jack

John Jack,
Chairperson

Wendy Hayes

Wendy Hayes,
Community Services Assistant



To: ACRD Solid Waste Management Plan Advisory Committee

From: Jodie Frank, Solid Waste Project Coordinator

Meeting Date: April 11, 2024

Subject: Guiding Principles for the Solid Waste Management Plan.

Recommendation:

THAT the Solid Waste Management Plan Advisory Committee recommend that the Alberni-Clayoquot Regional District Board of Directors approve and endorse the use of the attached Guiding Principles as presented for the purposes of the Solid Waste Management Plan renewal.

Desired Outcome:

For the Solid Waste Management Plan Advisory Committee (SWMPAC) to provide their support for the Guiding Principles that will be utilized in the development of the Solid Waste Management Plan (SWMP).

Background:

The aim of the SWMP renewal process is to improve existing waste programs and manage garbage, recycling, yard and food waste over the next decade.

The Guiding Principles are intended to:

- act as a lens to evaluate the existing ACRD's solid waste systems;
- influence the development of the new SWMP; and
- help direct the selection of plan options, aiming to improve waste management practices and outcomes in the ACRD service areas.

Per the Ministry's *A Guide to Solid Waste Management Planning*, the guiding principles should be consistent with the provincial guiding principles provided within the document; any modifications need to be supported with clear rationale to the Ministry.

At the October 4, 2023 through to February 23, 2024 meetings, using the provided provincial guiding principles, other local and international examples as references, the SWMPAC prepared the proposed ACRD SWMP Guiding Principles (Appendix A), to provide local context which will form the final SWMP submission to the Ministry. Input from SWMPAC and engagement with the public regarding the guiding principles will be reflected through surveys and in-person consultation during the second phase of public consultation and engagement planned for Fall 2024.

Time Requirements – Staff & Elected Officials

Solid Waste Project Coordinator – estimated 10 hours to finalize the guiding principles.

Financial:

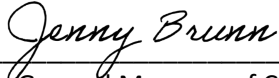
This project is budgeted through the Solid Waste Management Plan allocation highlighted in the 2024 Financial Plan.

Strategic Plan Implications:

The completion of this project is specifically addressed in the ACRD Strategic Plan under section 2.2. *Undertake comprehensive SWMP review process.*

Policy or Legislation:

The *Local Government Act* authorized the establishment of standing committees.

Reviewed by: 
Jenny Brunn, General Manager of Community Services

Approved by: 
Cynthia Dick, General Manager of Administrative Services (Acting CAO)



Solid Waste Management Plan Advisory Committee (SWMPAC)
Guiding Principles DRAFT v2
March 1, 2024

The ACRD guiding principles use the Nuu-chah-nulth Sacred Principles as a framework for addressing respect, taking care, and recognizing everything is one for people and the land.

- 1) ʔiisaak (iisaak)– Utmost Respect – Personal and collective respect for the community and its people, traditional knowledge, the natural world, the metaphysical world, and other peoples and communities.
 - a) We are responsible and accountable for how we make, consume, and dispose of things in a fiscally responsible way.
 - b) We are leaders in how we provide solutions to address waste reduction, diversion and solid waste management strategies.
 - c) We protect and regenerate the natural environment, lands and natural systems.

- 2) ʔuuʔaafuk (uu-a-thluk) – Taking Care of - In this context, this is about taking care of present and future generations, as well as taking care of self and the resources provided by the land and the natural world.
 - a) We are creating a community that prioritizes using the waste prevention hierarchy to manage materials and products – through system and behaviour changes that set norms and habits and add convenience.
 - b) We support circular economy and low carbon footprint approaches for rethinking and redesigning products for durability, reuse and recycling.
 - c) We ensure the costs and benefits of change are distributed equitably among communities and across generations.

- 3) hišuk ʔiš čawaak (hishuk ish tsawaak)– Everything is One – A notion of the interconnected, interdependent, and reciprocal relationship between the people, the land and the wider world(s) in a physical, spiritual and social sense.
 - a) We think across systems, places and generations to deliver accessible, equitable and inclusive outcomes.
 - b) We recognize the connections between wasting valuable resources disposed of as garbage and other environmental, social and economic issues, including climate change and biodiversity.
 - c) We use a collaborative approach for education and advocacy to work across generations and build trust.
 - d) We recognize the wide range of social situations, geography and other factors that influence perspective and should inform how education offerings and programs may need to be adapted.