

SHORT TERM VACATION RENTALS IN THE ACRD

ARE YOU OPERATING A SHORT TERM VACATION RENTAL?

TUP APPLICATION PROCESS

- Applicant submits application, fee, and supporting documents.
- ACRD staff prepare a report that goes before the relevant Electoral Area Advisory Planning Commission.
- The application is considered by the Regional Board.
- If the Regional Board considers issuing a TUP, notice is given to all neighbouring properties within 100m, and opportunity is made for the public to comment.
- The Regional Board considers the application a second time and can make a decision on the TUP.

MORE INFORMATION, POLICY, AND APPLICATION FORM:
WWW.ACRD.BC.CA/STR

The Alberni-Clayoquot Regional District (ACRD) has adopted a policy to regulate short term vacation rentals (STRs) through a Temporary Use Permit (TUP) application process.

This guide will help you understand:

- What a STR is
- Whether or not you need a TUP
- How to apply
- The TUP process

A STR TUP will allow you to participate in the tourism economy while keeping visitors safe and maintaining the character of our community.

**ALBERNI-CLAYOQUOT
REGIONAL DISTRICT**
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**ALBERNI-CLAYOQUOT
REGIONAL DISTRICT**

SHORT TERM VACATION RENTALS IN THE ACRD

WHAT IS A SHORT TERM VACATION RENTAL?

A short term vacation rental (STR) is the use of a dwelling unit for a temporary commercial accommodation. If your guest is paying you and staying for less than a month, you are operating a short term vacation rental.

WHY DO THEY MATTER?

The ACRD has received numerous complaints about STRs. After multiple public meetings in 2017, the Board of Directors adopted a policy to consider TUP applications to allow STRs in areas where zoning did not permit them. These permits can be applied for through the ACRD and, if issued, permit a STR to operate on the property for up to three years. The adopted policy can be found at: www.acrd.bc.ca/str



DO YOU NEED A PERMIT?

The zoning of your property will determine whether you will need a TUP to operate a STR. If your property is zoned residential, in most cases you will need a TUP. You can look up your zoning at: www.acrd.bc.ca/maps or by calling the ACRD Planning Department at 250-720-2700.

HOW TO APPLY?

- Application forms can be found at: www.acrd.bc.ca/str or contact the ACRD Planning Department at 250-720-2700.
- Requirements are outlined in the application form.
- Application fee is \$600.
- A business licence is not required.

