



Alberni-Clayoquot Regional District

MINUTES OF THE SALMON BEACH COMMITTEE MEETING HELD ON WEDNESDAY, NOVEMBER 9, 2016, 10:30 AM

Regional District Board Room, 3008 5th Avenue, Port Alberni, BC

MEMBERS Tony Bennett, Director, Electoral Area "C" (Long Beach) (Teleconference)

PRESENT: Kel Roberts, Chair
Ken Lunde
Jill Maibach
Mary Ellen Peet

REGRETS: Terry Graff

**WEST COAST
COMMITTEE:** Dianne St. Jacques, Mayor, District of Ucluelet
Josie Osborne, Mayor, District of Tofino

STAFF PRESENT: Wendy Thomson, Manager of Administrative Services
Andrew McGifford, Manager of Environmental Services
Alex Reaburn, West Coast Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:30 am.

2. APPROVAL OF AGENDA

The Committee approved the agenda as circulated.

3. REQUEST FOR DECISIONS & BYLAWS

a. REQUEST FOR DECISION

Illegal Dumping at Salmon Beach

MOVED: M. Peet

SECONDED: J. Maibach

THAT the Salmon Beach Committee support work to remove accumulated piles of debris for an estimated cost of \$600 tipping fees with Deer Bay Contracting.

CARRIED

MOVED: M. Peet
SECONDED: J. Maibach

THAT the Salmon Beach Committee request staff investigate a village cleanup period and bring forth for the garbage service plan and work within 2017 budget limits.

CARRIED

4. REPORTS

a. **MEMORANDUM**
Salmon Beach Updates

The Manager of Environmental Services provided an overview of the report. The Committee reviewed the report.

MOVED: M. Peet
SECONDED: J. Maibach

THAT the Salmon Beach Committee continue testing wells #10 and #2 monthly and explore options for future water sources at Salmon Beach.

CARRIED

D. St. Jacques and J. Osborne entered the meeting at 10:52 am.

Administration Building – K. Roberts provided an overview of research conducted for a new Administration Building.

2017 Expenditure Plan – The Committee reviewed the expenditure plan for 2017.

Gathering Place – Staff to follow-up with the Building Inspector on the recommendations for the gathering place and the requirement for a land survey. K. Roberts to work with staff regarding volunteers working on the gathering place.

Pump and Haul – The Committee discussed options for emergency coverage for pump and haul and cost recovery. Staff to report back with options on moving forward and plan for vehicle replacement in 2017.

b. **MEMORANDUM**
Volunteers performing services and work in Salmon Beach

The Manager of Environmental Services spoke to his report. ACRD staff will work on a plan for procedures to ensure any works performed by volunteers are documented and supervised.

- c. **MEMORANDUM**
Silt Trap, Brush Removal and Ditch Work at Salmon Beach

A. Raeburn provided an overview of the report.

- d. **MEMORANDUM**
September 2016 Activity Report

The Committee reviewed September 2016 Activity Report for the Salmon Beach Services.

MOVED: J. Maibach
SECONDED: M. Peet

THAT the Committee meet with ACRD staff to discuss the West Coast Assistant position prior to 2017 budget.

CARRIED

- e. **Roles and Responsibilities**
Discussion with West Coast Committee

Role of the Committee was discussed. Further discussion on roles and responsibilities of the Committee to be conducted prior to the 2017 budget.

D. St. Jacques provided the Committee with an overview of the ACRD West Coast Committee.

5. **UNFINISHED BUSINESS**

MOVED: J. Maibach
SECONDED: M. Peet

THAT the Committee request staff to include \$20,000.00 in the 2017 Capital Plan for Salmon Beach Sewage.

CARRIED

MOVED: M. Peet
SECONDED: J. Maibach

THAT the Salmon Beach Committee request the ACRD Board of Directors to forward a letter to the Ministry of Transportation and Infrastructure regarding maintenance of the entrance to Toquaht main road.

CARRIED

6. **LATE BUSINESS**

7. **ADJOURN**

MOVED: K. Lunde

SECONDED: K. Roberts

THAT the meeting adjourn at 12:15 pm.

CARRIED