



Alberni-Clayoquot Regional District

MINUTES OF THE SALMON BEACH COMMITTEE MEETING MEETING HELD ON TUESDAY, MAY 10, 2016, 2:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

MEMBERS Tony Bennett, Director, Electoral Area "C" (via teleconference)

PRESENT: Mary Ellen Peet
Kel Roberts
Ken Lunde
Terry Graff

REGRETS: Jill Maibach

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Andrew McGifford, Manager of Environmental Services
Wendy Thomson, Manager of Administrative Services
Chantel Gemmell, West Coast Assistant
Alex Raeburn, West Coast Assistant
Randy Fraser, ACRD Contractor

1. CALL TO ORDER

Kel Roberts chaired the meeting and called it to order at 2:36 pm.

2. APPROVAL OF AGENDA

The agenda was approved as presented.

3. CORRESPONDENCE FOR ACTION

- a. **Correspondence dated May 4, 2016 from John and Ann Rukin regarding alder removal.**

The Committee received the correspondence.

4. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Salmon Beach Garbage.**

The Committee approved proceeding with the garbage bin rinsing from April 15th until October 15th at a cost of \$50.00 + GST per rinse. Approximate cost of \$1,200 per year.

b. Request for Decision regarding Salmon Beach Sewage Disposal Fee.

The Committee will forward to the May 22nd lot owners meeting for input on amending 'Bylaw F1076 A Bylaw to set fees and charges for the Salmon Beach Sewage Disposal Service' to increase the fee from \$100 to \$140 per pump, effective July 1, 2016.

c. Request for Decision regarding Salmon Beach Sewage.

The Committee reviewed the report and concurred with the 2017 budget considerations as follows:

- a. New pump on pumper truck
- b. Build a cover shed for pumper truck
- c. Trees cut back at the sani-field

d. Request for Decision regarding Salmon Beach Recreation.

The Committee will forward the report on Salmon Beach Recreation for discussion and input at the May 22nd lot owners meeting.

e. Request for Decision regarding Salmon Beach Transportation.

The Committee will forward the report on Salmon Beach Transportation for discussion and input at the May 22nd lot owners meeting.

R. Fraser provided an update on road conditions and maintenance. He will work with C. Gemmell on a road maintenance priority list. R. Fraser recommends at some point the Committee consider developing a standard (policy) for culverts which includes standard size and locations.

5. REPORTS

a. Salmon Beach Water Wells

The CAO reported on water wells at Salmon Beach and the inventory and recommendations in the report conducted by McElhanney. The ACRD Board of Directors has allocated \$100,000 in gas tax funds to assist in the establishment of a community well.

b. Volunteers - verbal (R. Dyson)

The CAO spoke regarding public participation in improving and maintaining Regional District services at Salmon Beach. He requested the Committee's assistance in helping Regional District staff develop a policy on how volunteers can assist at Salmon Beach. The Committee will consider and come back to staff with recommendations.

The CAO left the meeting at 3:32 pm.

c. Salmon Beach Security - Administration Building - verbal (A. McGifford)

The Manager of Environmental Services reported that one quote was received to upgrade the administration building at Salmon Beach. The quote received is basically a re-build. The Manager of Environmental Services questioned whether spending \$30,000 on the old building is good value for their money. He asked for direction from the Committee. The Committee discussed possible options including constructing a new building with an area to protect vehicles and equipment.

d. Public Handout - Salmon Beach Property Taxes

The Committee received the public handout which outlines what Salmon Beach property taxes go towards. Staff will post on the ACRD website.

e. Other Reports

The Committee discussed the "meeting place" structure at Salmon Beach. The Manager of Environmental Services advised that the ACRD Board has given the direction to staff to have the structure removed. The Committee discussed possible new location for the meeting place. C. Gemmell noted that ACRD building regulations apply. Regional District staff will provide a time-line and plan to the Committee.

6. LATE BUSINESS

7. ADJOURN

The meeting adjourned at 3:50 pm