



Alberni-Clayoquot Regional District

MINUTES OF THE SALMON BEACH COMMITTEE

MEETING HELD ON February 9, 2016

Regional District Board Room, 3008 5th Avenue, Port Alberni, BC

COMMITTEE Kel Roberts, Chair

PRESENT: Tony Bennett, Director, Electoral Area "C" (Long Beach)
Ken Lunde
Mary Ellen Peete
Terry Graff
Jill Maibach

STAFF PRESENT: Russell Dyson, CAO
Andrew McGifford, Manager of Environmental Services
Chantel Gemmell, Environmental Administrative Assistant
Shelli Lyle, Administrative Assistant

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 3:05 pm.

Recognition of Traditional Territories.

2. **APPROVAL OF AGENDA**

MOVED: K. Roberts

SECONDED: J. Maibach

THAT the agenda be approved as circulated with the addition of late items as outlined for consideration.

CARRIED

3. **CORRESPONDENCE FOR ACTION/INFORMATION**

4. **REQUEST FOR DECISIONS & BYLAWS**

a. Salmon Beach Sewage 2016-2020 Financial Plan

THAT the Salmon Beach Committee approve the draft 2016-2020 Financial Plan for the Salmon Beach Sewage Disposal Service and recommend to the Alberni-Clayoquot Regional District Board of Directors to include in first reading of the 2016-2020 Financial Plan with the following amendments reduce line 3 to \$19,000; reduce line 7 to 45,000; reduce line 13 to 45,000 and reduce line 18 to 45,000.

CARRIED

Parcel tax is subsidizing pump and haul. The cost of pump and haul needs to be fully recovered in 2017. Committee disagrees with the costs of pump and haul being increased \$50, need to discuss at the May General meeting and explain to the community so they understand how much pump and haul actually costs. The Salmon Beach Committee has discussed sewage infrastructure and the thought was not to put too much money into capital, do it on a loan and then everyone pays.

b. Salmon Beach Security 2016-2020 Financial Plan

THAT the Salmon Beach Committee approve the draft 2016-2020 Financial Plan for the Salmon Beach Security Service and recommend to the Alberni-Clayoquot Regional District Board of Directors to include in first reading of the 2016-2020 Financial Plan with the following amendments reduce line 2 to \$26, 282 and reduce line 9 to \$20,000.

CARRIED

c. Salmon Beach Transportation 2016-2020 Financial Plan

Note: In 2016 silt traps will be moved to Salmon Beach Transportation

THAT the Salmon Beach Committee approve the draft 2016-2020 Financial Plan for the Salmon Beach Transportation Service and recommend to the Alberni-Clayoquot Regional District Board of Directors to include in first reading of the 2016-2020 Financial Plan.

CARRIED

d. Salmon Beach Water 2016-2020 Financial Plan

THAT the Salmon Beach Committee approve the draft 2016-2020 Financial Plan for the Salmon Beach Water Service and recommend to the Alberni-Clayoquot Regional District Board of Directors to include in first reading of the 2016-2020 Financial Plan.

CARRIED

e. Salmon Beach Garbage 2016-2020 Financial Plan

THAT the Salmon Beach Committee approve the draft 2016-2020 Financial Plan for the Salmon Beach Garbage Service and recommend to the Alberni-Clayoquot Regional District Board of Directors to include in first reading of the 2016-2020 Financial Plan with the following amendments increase line 2 to \$27, 610; increase line 8 to \$16,000.

CARRIED

f. Salmon Beach Recreation 2016-2020 Financial Plan

THAT the Salmon Beach Committee approve the draft 2016-2020 Financial Plan for the Salmon Beach Recreation Service and recommend to the Alberni-Clayoquot Regional District Board of Directors to include in first reading of the 2016-2020 Financial Plan with the following amendments add line 2 called Committed Surplus From Prior Year in the

amount of \$1,332; increase line 3 parcel tax to \$32,293; increase line 6 Capital to \$15,000; increase line 9 to \$12, 132; increase line 12 to \$15,000 and increase line 17 to \$15,000.

CARRIED

5. REPORTS

a. PRIVATE PROPERTY WELLS

Stephanie Bruvall from Island Health will be present to discuss.
Russell Dyson will discuss the proposed mail out.

The CAO introduced Stephanie Bruvall from Island Health. Ms. Bruvall explained the process involved in regulating water systems. Two or more connections is a water system. There are small and large systems, with variations on the standards that apply. The standards of well construction come from the ground water protection act and regulations, administered by the Ministry of Environment. Some specific requirements of any water supplier are needed: an operating and construction permit, ongoing training, emergency response plan and contingency plans.

The IH approval process, submit application form, provide a map showing components of the water system (pictures), source to tap screening tool, well log and pump tests from drillers, water license, surface water supplied, acknowledgement of who has the right to that water (easement). IH will send a letter to the property owners who have a well and ask them to come up with a plan. IH will want to see at least one test result, a base line and then sampling every 5 years. There is no cost for the permit application, operating permit and inspections

The McEllhanney report will be made available to the public (Salmon Beach) via email and ACRD website, posting the easement list after the corrections are implemented along with an explanation from Stephanie Bruvall, IH.

THAT the Salmon Beach Committee request the Board of Directors to ask staff to investigate the water supply history of the Salmon Beach sub division.

CARRIED

THAT the Salmon Beach Committee receives the report.

CARRIED

b. ADMINISTRATION BUILDING UPDATE

Verbal report based on the information gathered from the Building Maintenance coordinator.

Discussions regarding the Administration well look at it as a logistics and investigate recommending some gas tax monies be applied to this at the preliminary stages and

also investigate drilling in another location with user pay. Jill will have a conversation with Hans as he has stated he has the optimal well.

THAT the Salmon Beach Committee request the Board of Directors to ask staff to investigate the administration building well or an alternate location well.

CARRIED

6. OTHER BUSINESS

(requires 2/3 majority vote)

a. Grading

External roads are not being graded, they are to be graded 10-12 times per year and they are to make 4 passes from Makoha to the top of the hill at Victoria and 4th. Chantelle will investigate.

7. NEW BUSINESS

8. ADJOURN

THAT this meeting be adjourned at 5:45 pm.

CARRIED

Certified Correct:

Kel Roberts,
Chairperson

Russell Dyson,
CAO