



Alberni-Clayoquot Regional District

MINUTES OF THE SALMON BEACH COMMITTEE MEETING HELD ON AUGUST 25, 2016

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

MEMBERS Tony Bennett, Director, Electoral Area "C"

PRESENT: Mary Ellen Peet
Kel Roberts, Chairperson
Ken Lunde
Terry Graff
Jill Maibach

STAFF PRESENT: Russell Dyson, CAO
Andrew McGifford, Manager of Environmental Services
Teri Fong, Manager of Finance
Shellie Lyle, Administrative Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

Recognition of Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Mary Ellen Peet

SECONDED: Jill Maibach

THAT the agenda be approved as circulated with the addition of late items as outlined for consideration:

- *Wendy Creek Bridge*

CARRIED

3. IN-CAMERA

MOVED: Mary Ellen Peet

SECONDED: Jill Maibach

THAT the meeting be closed to the public to discuss matters relating to:

- To receive a draft report containing information that may result in securing access to land and or improvements, disclosure of which the Board considers could be harmful to the Regional District's interest.*

CARRIED

The meeting was closed to the public at 1:32 pm.

MOVED: Jill Maibach

SECONDED: Mary Ellen Peet

The meeting was re-opened to the public at 2:00 pm.

CARRIED

4. RECOMMENDATIONS FROM IN-CAMERA

5. BUDGET UPDATES

a. Salmon Beach Income Statements as of August 22, 2016

Statements were received and reviewed.

Pump and Haul truck maintenance was identified expenditure over planned amounts in the budget.

Terry Graff entered the meeting at 2:09 pm.

6. REQUEST FOR DECISIONS & BYLAWS

a. REQUEST FOR DECISION

West Coast Assistant Position for Salmon Beach

Report received, no action taken.

b. REQUEST FOR DECISION

Memorial Benches Installation within Salmon Beach

Report received, no action taken.

c. REQUEST FOR DECISION

2017 Security Service Area Capital Plan – Administration & Sewage Buildings

Report received, no action taken. Kel Roberts to bring forth additional information.

Russell Dyson, CAO left the meeting at 2:45 pm.

7. REPORTS

a. MEMORANDUM

Infrastructure Assessment Update

Report received.

b. MEMORANDUM

Zoning Bylaw Update

Report received.

c. SHORT STREET UPGRADES – verbal (A. McGifford)

Report received, and will include in the 2017 capital planning process if the community agrees to upgrade.

d. Other Updates – verbal (A. McGifford)

Cement Pad at the Gathering Place

Discussion - Environmental Dynamics Inc. (sourced by committee Chair) was presented. Information will be passed onto Building Inspection staff for review. Building Inspection staff will review the site to ensure normal building requirements are met for this volunteer proposed build.

Tree Trimming

Discussion - The required tree trimming on the Sani field and over the bridge will occur in 2016, other requests for alder removal will be reviewed on road right of ways and trails. West Coast Assistant will follow up and organize.

Pump and Haul

Discussion – problems with service and the concerns raised with truck not in operation due to emergency maintenance.

8. LATE BUSINESS

(requires 2/3 majority vote)

a. Wendy Creek Bridge

Staff has no further updates since May meeting update.

MOVED: Kel Roberts

SECONDED: Jill Maibach

THAT the Salmon Beach Committee ask staff to send a letter to the Ministry of Forests, Lands and Natural Resources requesting the access roads be maintained using their contractors.

CARRIED

9. ADJOURN

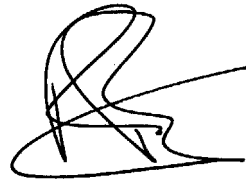
MOVED: Kel Roberts

SECONDED: Mary Ellen Peet

THAT this meeting be adjourned at 4:31 pm.

CARRIED

Certified Correct:



Kel Roberts,
Salmon Beach Committee Chairperson

Russell Dyson,
Chief Administrative Officer