



# Alberni-Clayoquot Regional District

**MINUTES OF THE WEST COAST COMMITTEE MEETING  
WEDNESDAY, OCTOBER 4, 2017, 1:00 PM  
Toquaht Nation Administration Office, Duquah Conference Room,  
1971 Peninsula Road, Ucluelet, BC**

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- MEMBERS PRESENT:** Josie Osborne, Mayor, District of Tofino  
Dianne St. Jacques (Chairperson), Mayor, District of Ucluelet  
Kirsten Johnsen, Member of Council, Toquaht Nation  
Karen Haugen, Superintendent, Pacific Rim National Park (non-voting)  
Ted Adnitt, Tla-o-qui-aht First Nation (non-voting)
- REGRETS:** Tony Bennett, Director, Electoral Area "C" (Long Beach)  
Alan McCarthy, Member of Legislature, Yuułu?iŋ?atŋ Government
- STAFF PRESENT:** Douglas Holmes, Chief Administrative Officer  
Andrew McGifford, Manager of Environmental Services  
Mark Fortune, Airport Superintendent  
Janice Hill, Acting Manager of Administrative Services

**1. CALL TO ORDER**

The Chairperson called the meeting to order at 1:00 pm.

The Chairperson recognized the meeting today being held in Yuułu?iŋ?atŋ Government Traditional Territories.

**2. APPROVAL OF AGENDA**

*MOVED: Director Osborne*

*SECONDED: Director Johnsen*

*THAT the agenda be approved as amended.*

**CARRIED**

**3. ADOPTION OF MINUTES**

**a. West Coast Committee Meeting – June 14, 2017**

*MOVED: Director Johnsen*

*SECONDED: Director Osborne*

*THAT the minutes of the West Coast Committee Meeting held on June 14, 2017 be received.*

**CARRIED**

#### 4. **DELEGATION**

- a. **Pam Shaw, Professor, Geography, Director, Master of Community Planning Program, Sylvie Lafreniere, Professor, Sociology, Graham Sakaki, research and Community Engagement Coordinator, Vancouver Island University regarding West Coast Multiplex Survey (via teleconference).**

Pam Shaw reviewed paper and electronic survey responses, both in quality and volume submitted, the paper result were considered superior. Survey Monkey surveys have low participation and low quality data. The recommendation is a paper survey should be undertaken in order to get valid sampling results. VIU will provide draft surveys for review with associated costs.

#### 5. **REQUESTS FOR DECISIONS & BYLAWS**

- a. **REQUEST FOR DECISION**

Re: Long Term leases at Long Beach Airport

*MOVED: Director Osborne*

*SECONDED: Director Johnsen*

*THAT the West Coast Committee recommend that the Alberni-Clayoquot Regional District Board of Directors provide direction to staff to investigate establishing long-term (airside and non-airside) lease lots at the Long Beach Airport, and that any costs incurred for site preparation be considered during 2018 budget discussions.*

**CARRIED**

- b. **REQUEST FOR DECISION**

Re: Telus Lease Renewal – Long Beach Airport

*MOVED: Director Johnsen*

*SECONDED: Director Osborne*

*THAT the West Coast Committee recommend that the Alberni-Clayoquot Regional District Board of Directors renew Telus' lease agreement for the telecommunication service facility located at the Long Beach Airport for a fifteen (15) year term commencing December 1, 2017, in the amount of \$2,145, plus applicable taxes per year; with annual increases for CPI (Victoria).*

**CARRIED**

- c. **REQUEST FOR DECISION**

Re: Lease Lot C – Blue Heron Aviation Service

*MOVED: Director Osborne*

*SECONDED: Director Johnsen*

*THAT the West Coast Committee recommend that the Board of Directors of the Alberni-Clayoquot Regional District enter into a long term lease up to 20 years with Blue Heron Aviation Service commencing on the date upon which the plan of subdivision by leasehold, as approved by Provincial Approving Officer and registered in the Victoria Land Title Office and ending on the day that is precisely twenty (20 years) from the date of final registration of the Subdivision Plan in the Victoria Land Title office, with an option to renew for an another 20 year term ending on the day that is precisely forty years from the date of final registration of the Subdivision Plan in the Victoria Land title Office.*

**CARRIED**

## **6. REPORTS**

- a. Transportation Scope Setting Project – West Coast Communities (M. DeWitt)
- b. Pacific Rim National Park – Update on Traverse Trail (K. Haugen) - verbal  
K. Haugen provided a verbal update on the Traverse Trail project. Clearing has resumed August 17. The cleared trees will be going to local First Nation communities. A mill will be brought in and some timber will be brought into the park to be used in the park. Access to Incinerator, Long Beach North and Wickaninnish Beach will be closed for the winter as the washrooms will be coming out and being replaced with new ones.
- c. Marine Debris Update – (A. McGifford) – verbal

*MOVED: Director Osborne*

*SECONDED: Director Johnsen*

*THAT the West Coast Committee recommend that a request for reimbursement for the clean-up costs be sent to BC Parks and relevant federal ministries, Environment Canada, DFO and Transport Canada, and costs be reimbursed to the West Coast Committee communities who incurred the clean-up costs.*

**CARRIED**

- d. Update on Long Beach Airport – (M. Fortune) – verbal  
Mark Fortune provided a verbal update on the Long Beach Airport. The summer has been very busy. The landing lights system warranty is up end of September and there have been some operation failures. Replacement costs will become a line item in next year's budget. Staff are investigating applying for ACAP funding for a spreader.

ACAP Apron taxiway upgrades for airport have been applied for.  
Future ACAP requests will include fencing for the airport lands.

OLS clearing has been taking place. Tetra Tech performed an evaluation of the airport and Transport Canada did an inspection.

- e. West Coast Project to Do List 2017 (T. Fong)

*MOVED: Director Johnsen*

*SECONDED: Director Osborne*

*THAT the West Coast Committee receive reports a-e.*

**CARRIED**

**7. UNFINISHED BUSINESS**

**8. LATE BUSINESS**

**9. IN CAMERA**

*MOVED: Director Osborne*

*SECONDED: Director Johnsen*

Motion to close the meeting to the public to as per section:

- i. 90(1)(k) of the Community Charter: Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the Regional District if they were held in public.

**CARRIED**

The meeting was closed to the public at 2:56

The meeting was opened to the public at 3:05

**9. ADJOURN**

*MOVED: Director Osborne*

*SECONDED: Director Johnsen*

*THAT this meeting be adjourned 3:05pm.*

**CARRIED**

Certified Correct:

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Dianne St. Jacques,  
Chairperson

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Douglas Holmes,  
Chief Administrative Officer