



**Alberni-Clayoquot Regional District**  
**WEST COAST COMMITTEE FINANCIAL PLANNING MINUTES**  
**WEDNESDAY, FEBRUARY 1, 2017, 1:00 PM**

**Ucluelet Community Centre, Activity Room 1, 500 Matterson Drive, Ucluelet, BC**

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**MEMBERS**

Josie Osborne, Mayor, District of Tofino

**PRESENT:**

Chairperson Dianne St. Jacques, Mayor, District of Ucluelet  
Tony Bennett, Director, Electoral Area "C" (Long Beach)  
Alan McCarthy, Member of Legislature, Yuułu?i?atḥ Government  
Kirsten Johnsen, Member of Council, Toquaht Nation

**STAFF PRESENT:**

Russell Dyson, Chief Administrative Officer  
Andrew McGifford, Manager of Environmental Services  
Teri Fong, Manager of Finance  
Mark Fortune, Airport Superintendent

**1. CALL TO ORDER**

The Chairperson called the meeting to order at 1:05 pm.

The Chairperson recognized the meeting is being held in the Yuułu?i?atḥ Government Traditional Territories.

**2. APPROVAL OF AGENDA**

*MOVED: Director Osborne*

*SECONDED: Director Bennett*

*THAT the agenda be approved as circulated with the addition of a report from Karen Haugen, Pacific Rim National Park regarding Pacific Traverse Trail Update.*

**CARRIED**

**3. ADOPTION OF MINUTES**

**a. West Coast Committee Meeting – January 12, 2017**

*MOVED: Director Bennett*

*SECONDED: Director McCarthy*

*THAT the minutes of the West Coast Committee Meeting held on January 12, 2017 be adopted.*

**CARRIED**

**b. West Coast Committee Meeting – January 26, 2017**

*MOVED: Director Bennett*

*SECONDED: Director Johnsen*

*THAT the minutes of the West Coast Committee Meeting held on January 26, 2017 be adopted.*

**CARRIED**

#### **4. DELEGATION**

- a. Jason Sam and Michelle Hall, Surfrider Pacific Rim, regarding introduction and information on their recycling and waste reduction education programs.**

The delegation described various programs and events from 2016 and presented their ideas for 2017.

- b. Chris Bird, Long Beach Golf Course, regarding outstanding water charges.**

Mr. Bird discussed the financial state at the Long Beach Golf Club and their inability to pay the water bill. They are wanting a long term lease. The CAO stated tolls cover operating expenses and they need to be paid. The Cooperative could apply for a Grant-In-Aid but the matter needs to be resolved in 2017.

#### **5. REPORTS**

- a. Report - Strategic Planning for Alberni-Clayoquot Regional District Airports (P. Deakin)**

*MOVED: Director Bennett*

*SECONDED: Director McCarthy*

*THAT the Strategic Planning report for the Alberni-Clayoquot Regional District Airports be received.*

**CARRIED**

The Directors reported that the Advisory Committee did not see this as a priority. The CAO referred to the report from P. Deakin. There was no interest from the Committee in this project in 2017.

- b. Discussion – Service Levels**

J. Osborne requested a BC Transit Study between communities on the West Coast. The CAO will investigate and report the Board of Directors.

*MOVED: Director Bennett*  
*SECONDED: Director Osborne*

*THAT the West Coast Committee recommend to the Board of Directors that they work with BC Transit on a study between communities on the West Coast and that this be funded through General Government in 2017.*

**CARRIED**

At 2:26 pm Karen Haugen, Pacific Rim National Park entered the meeting.

**c. Pacific Rim National Park – Pacific Traverse Trail Update  
– K. Haugen, Superintendent**

K. Haugen provided an update for the Pacific Traverse Trail and circulated the layout plan. The north end will have a pedestrian crossing at Radar Hill. The south end will stop at the Way Surf Shop. The contract was awarded and work will start soon on the north end.

At 2:45 pm Karen Haugen, Pacific Rim National Park left the meeting.

**6. REQUEST FOR DECISION**

**a. REQUEST FOR DECISION**  
Re: West Coast Assistant Position

*MOVED: Director Bennett*  
*SECONDED: Director Osborne*

*THAT the West Coast Committee recommend the Board of Directors support the time allocations and additional hours required to bring the West Coast Environmental Assistant position up to fulltime hours for 2018 with provisions for increased hours in the second half of 2017.*

**CARRIED**

Staff were requested to outline the impact to General Government when the budget is considered by the Board.

**b. REQUEST FOR DECISION**  
Re: Long Beach Airport – 2017-2021 Financial Plan

*MOVED: Director Bennett*  
*SECONDED: Director Osborne*

*THAT the budget be amended to provide funds for a stand-alone website by reducing the capital contribution by \$10,000.00 and increasing airport initiatives by \$10,000.00.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the West Coast Committee recommend the Long Beach Airport proposed budget as amended be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**c. REQUEST FOR DECISION**

Re: Plan West Coast Waste Management – 2017-2021 Financial Plan

*MOVED: Director Bennett*

*SECONDED: Director Johnsen*

*THAT the West Coast Committee recommend West Coast Waste Management proposed budget be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**d. REQUEST FOR DECISION**

Re: West Coast Emergency Coordination – Proposed Service – 2017-2021 Financial Plan

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the West Coast Committee recommend the West Coast Emergency Coordination – Proposed Service draft budget be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**e. REQUEST FOR DECISION**

Re: Area “C” Long Beach Emergency Planning – 2017-20121 Financial Plan

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the West Coast Committee recommend the Area “C” Long Beach component of the West Coast Emergency Planning proposed budget be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**f. REQUEST FOR DECISION**

Re: West Coast Multiplex – 2017-2021 Financial Plan

*MOVED: Director Osborne*

*SECONDED: Director Bennett*

*THAT the West Coast Committee recommend the West Coast Multiplex proposed budget be included in the first reading of the 2017-2021 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**7. LATE BUSINESS**

**8. ADJOURN**

*MOVED: Director Osborne*

*SECONDED: Director McCarthy*

*THAT this meeting be adjourned 3:31 pm.*

**CARRIED**

Certified Correct:

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Dianne St. Jacques,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer