



# Alberni-Clayoquot Regional District

## MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE

MEETING HELD ON TUESDAY, MAY 23, 2017, 2:00 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

**DIRECTORS** Keith Wyton, Chairperson, Director, Electoral Area "A" (Bamfield)

**PRESENT:** Mike Kokura, Director, Electoral Area "B" (Beaufort)  
Tony Bennett, Director, Electoral Area "C" (Long Beach)  
Penny Cote, Director, Electoral Area "D" (Sproat Lake)  
John McNabb, Director, Electoral Area "E" (Beaver Creek)  
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

**STAFF PRESENT:** Wendy Thomson, Acting Chief Administrative Officer  
Andrew McGifford, Manager of Environmental Services  
Teri Fong, Manager of Finance  
Mike Irg, Manager of Planning and Development  
Janice Hill, Acting Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 2:03 pm.

The Chairperson recognized the meeting today is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

### 2. APPROVAL OF AGENDA

*MOVED: Director Banton*

*SECONDED: Director Cote*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. ADOPTION OF MINUTES

a. **Electoral Area Directors Committee Financial Planning Meeting held February 15, 2017**

*MOVED: Director Banton*

*SECONDED: Director Kokura*

*THAT the minutes of the Electoral Area Directors Committee Financial Planning meeting held on February 15, 2017 be adopted.*

**CARRIED**

**4. REQUEST FOR DECISIONS & BYLAWS**

**a. Request for Decision regarding Cherry Creek Waterworks District – Gas Tax Funding Request.**

(referred from Board of Directors meeting March 8, 2017)

Director McNabb entered the meeting at 2:13 pm.

*MOVED: Director Banton*

*SECONDED: Director Kokura*

*THAT the Electoral Area Directors Committee recommend that the Alberni-Clayoquot Regional District Board of Directors approve the Cherry Creek Waterworks District request for \$625,000 of Community Works Funding.*

**CARRIED**

*MOVED: Director Banton*

*SECONDED: Director Bennett*

*THAT the Electoral Area Directors Committee recommend that staff prepare a cooperation agreement between the ACRD and Cherry Creek Waterworks District for the purpose of sharing information on Cherry Creek Water infrastructure upgrades.*

**CARRIED**

**b. Request for Decision regarding consideration of an Animal Control Service for Livestock at Large.**

(referred from Board of Directors meeting March 8, 2017)

*MOVED: Director Cote*

*SECONDED: Director Bennett*

*THAT the Electoral Area Directors Committee direct staff to refer the Consideration of an Animal Control Bylaw for Livestock at Large to the Agricultural Development Committee and the Agricultural Committee and request options for public education and voluntary compliance.*

**CARRIED**

**5. REPORTS**

**a. Request to City of Port Alberni – Allocation of Gas Tax Funds to Alberni Valley Regional Airport Expansion Project – W. Thomson (verbal)**

The Acting CAO provided an update on the letter sent to the City of Port Alberni requesting they consider allocating gas tax funds to the Alberni Valley Regional Airport expansion project. The City has advised that all of their gas tax funds been allocated to the end of 2018 to City capital improvement projects.

b. **Sproat Lake Flood Mitigation - Use of Gas Tax Fund – W. Thomson/T. Fong (verbal)**

The Manager of Finance advised the Committee that gas tax funds are not eligible to be used to for a hydrological study on blasting the rock in Sproat River. The Acting CAO reported that the Province has announced a funding opportunity through UBCM for emergency program funding and flood mitigation efforts coming out in the fall of 2017. The ACRD and West Coast Aquatic are investigating applying for funding through this program to conduct a hydrological study of the Somass River Watershed, which would include Sproat River. Another funding option currently available is the National Disaster Mitigation program, this program requires 50% matching funds.

*MOVED: Director McNabb*

*SECONDED: Director Cote*

*THAT the Electoral Area Directors Committee instruct staff to investigate available grant funding for a primary study for Sproat Lake outflow solutions.*

**DEFEATED**

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the Electoral Area Directors Committee receives verbal reports a-b.*

**CARRIED**

**6. ADJOURN**

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT this meeting be adjourned 3:37 pm.*

**CARRIED**

Certified Correct:

---

Keith Wyton,  
Chairperson

---

Wendy Thomson,  
Acting Chief Administrative Officer