



# Alberni-Clayoquot Regional District

## MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING

HELD ON TUESDAY, APRIL 4, 2017, 1:00 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS PRESENT:** Penny Cote, Chairperson, Director, Electoral Area "D" (Sproat Lake)  
Josie Osborne, Vice-Chairperson, Mayor, District of Tofino (via teleconference)  
Mike Kokura, Director, Electoral Area "B" (Beaufort)  
Tony Bennett, Director, Electoral Area "C" (Long Beach)  
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)  
Mike Ruttan, Mayor, City of Port Alberni  
Sharie Minions, Alternate Director, City of Port Alberni  
Dianne St. Jacques, Mayor, District of Ucluelet  
Kirsten Johnsen, Member of Council, Toquaht Nation  
Alan McCarthy, Member of Legislature, Yuułu?iþ?ath Government  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

**REGRETS:** John Jack, Chairperson, Councillor, Huu-ay-aht First Nation  
John McNabb, Director, Electoral Area "E" (Beaver Creek)  
Keith Wyton, Director, Electoral Area "A" (Bamfield)

**STAFF PRESENT:** Wendy Thomson, Acting Chief Administrative Officer  
Mike Irg, Manager of Planning  
Teri Fong, Manager of Finance  
Shelli Lyle, Administrative Assistant

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:00 pm.

The Chairperson recognized the meeting being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

### 2. APPROVAL OF AGENDA

*MOVED: Director Cootes*

*SECONDED: Director Ruttan*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. INTRODUCTIONS & PRESENTATIONS

- a. **MINISTRY OF TRANSPORTATION**  
Mike Pearson, Operations Manager  
Erik Lachmuth, Acting District Manager

Introductions were conducted around the table.

#### 4. **REPORTS**

- a. **MINISTRY OF TRANSPORTATION**  
Road Maintenance Contract Standards and Specifications regarding:
- i. Ditch Maintenance;
  - ii. Vegetation Maintenance on the Shoulder and within the Right of Way;
  - iii. Center Line Painting;
  - iv. Response to Winter Conditions – plowing, salting and sanding;
  - v. Surface Renewal – the use of chip seal vs pavement

Erik Lachumuth, Ministry of Transportation and Infrastructure (MOTI) Acting District Manager provided an overview regarding MOTI's contract renewal process. The current maintenance contracts were ten years with an extension of 5 years will be complete in August 2018 across the province. MOTI will send out RFP's this summer for bidding on the new contracts in this service area. Maintenance specifications are classified as summer and winter and are generally determined by traffic volume or use of the road – province wide. Typically, specifications are accurate if there are thoughts that the classification needs to be updated contact MOTI with the information and they will investigate. The specifications for this maintenance contract are on line along with the audit schedule, there are 33 audits completed per season. Encourage the public to use the maintenance contactor as the first point of contact regarding concerns. MOTI's expectation is the contractor deals with concerns in an appropriate timeframe if it is not working with the maintenance contractor those concerns should then be shared with MOTI.

Links to more information about MOTI's maintenance contract, specifications and Contractor Assessment Program (CAP) are below:

<http://www2.gov.bc.ca/gov/content/transportation/transportation-infrastructure/contracting-to-transportation/highway-bridge-maintenance/highway-maintenance>

<http://www2.gov.bc.ca/gov/content/transportation/transportation-infrastructure/contracting-to-transportation/highway-bridge-maintenance/highway-maintenance/agreement>

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[http://www2.gov.bc.ca/assets/gov/driving-and-transportation/transportation-infrastructure/highway-bridge-maintenance/highway-maintenance/highway\\_maintenance\\_ministry\\_quality\\_plan.pdf](http://www2.gov.bc.ca/assets/gov/driving-and-transportation/transportation-infrastructure/highway-bridge-maintenance/highway-maintenance/highway_maintenance_ministry_quality_plan.pdf)

Brushing and Ditching - areas are identified each year with some flexibility for modifications.

Line Painting – try to cycle through every two years on main collector roads, the ones seeing the most traffic.

Winter Plowing and Sanding – no set budget need to meet the classification of the roads, performance is based on maximum accumulation on travel lanes. Currently use 12 ½ m gravel for sanding, some testing on smaller aggregate has been investigated.

Chip Seal vs Pavement – there are a variety of paving methods and all options are considered prior to resurfacing. The maintenance contractor can stretch funds further by using chip seal over pavement. Factors that determine this are extreme grades, industrial traffic, length of the life of the chip seal, main roads and side roads. Gravel roads go thru a full reshape in the spring and then grading beyond that as needed to deal with deficiencies.

CVSE (commercial vehicle safety and enforcement) patrols monitor commercial vehicles, logging trucks etc. They have mobile weighing units or they can require a vehicle to go to a station to be weighed.

Social Media has expanded from 15 years ago, seeing some great examples in some areas, will have expectations or improvements for new contactors. Drive BC provides an area for the public to provide feedback.

Garbage is the contractors responsibility to clean up within the right of way. Can be onerous but there are specifications for dealing with garbage issues.

Marion Creek Bridge will be paved as soon as the weather permits.

McCoy Lake Bridge will be installed within the fish window this summer. Could be as simple as a culvert but will probably end up with a structure. 150 meters of Somass Road will be widened this spring and a cross walk will be added.

MOTI is partnering with Western Forest products as they do annually on dust control for the road to Bamfield and small capital projects that have identified.

Mayor Osborne left the meeting at 1:55 pm.

**b. OTHER REPORTS - ROAD MAINTENANCE ISSUES**

*MOVED: Director Kokura*

*SECONDED: Director Cootes*

*THAT Mr. Joe VanBergen be invited to address the Committee of the Whole.*

**CARRIED**

Mr. VanBergen explained the concerns of the Sproat Lake Community Association siting no pedestrian walkway on the bridge at Wiener Bay, the need for painting of center lines along the roads in Sproat Lake, a need for a culvert by Thomson Farm and McCoy Lake road which is closed due to washouts and snow plowing concerns over the winter as roads were not plowed in a timely manner.

The Chairperson thanked the Ministry for the meeting today to provide an update on Road Maintenance Contract Standards and Specifications.

**5. ADJOURN**

*MOVED: Director Kokura*

*SECONDED: Director Ruttan*

*THAT this meeting be adjourned at 2:18 pm.*

**CARRIED**

Certified Correct:

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Penny Cote,  
Chairperson

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Wendy Thomson,  
Acting Chief Administrative Officer