



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY MAY 24, 2017, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
Mike Ruttan, Mayor, City of Port Alberni
Jack McLeman, Councillor, City of Port Alberni
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government
Kirsten Johnsen, Member of Council, Toquaht Nation
Marilyn McEwen, Councillor, District of Ucluelet (Alternate)

REGRETS:

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Dianne St. Jacques, Mayor, District of Ucluelet
Josie Osborne, Vice-Chairperson, Mayor, District of Tofino

STAFF PRESENT:

Wendy Thomson, Acting Chief Administrative Officer
Andrew McGifford, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Janice Hill, Acting Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director Cote

THAT the agenda be approved as circulated with the addition of the following late item:

9.1c Submissions re TUP17010, POWELL,3133 ALBERNI HIGHWAY (CHERRY CREEK)

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – May 10, 2017

MOVED: Director Bennett

SECONDED: Director McCarthy

THAT the minutes of the Board of Directors meeting held on May 10, 2017 be adopted.

CARRIED

b. Salmon Beach Committee Meeting – May 4, 2017

MOVED: Director Bennett

SECONDED: Director Cote

THAT the minutes of the Salmon Beach meeting held on May 4, 2017 be adopted.

CARRIED

c. Alberni Valley & Bamfield Services Committee Meeting – May 17, 2017.

MOVED: Director Cote

SECONDED: Director Banton

THAT the minutes of the Alberni Valley & Bamfield Services Committee meeting held on May 17, 2017 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Blain Wiggins, Amy Poll, BC Emergency Health Services re: Emergency Health Services for Bamfield.

BC Emergency Health Service representatives, Blain Wiggins and Amy Poll, provided an update on emergency health services for Bamfield. They recognize there are service gaps in their ability to expedite cases in Bamfield and the issues with the landing pad. They are currently identifying opportunities and resources required to improve the services in Bamfield. They will provide the ACRD regular updates as they proceed.

b. Don Hare, Executive Director, Coastal Invasive Species Committee re: “Knot On My Property” program.

Don Hare provided a presentation on the Coastal Invasive Species Committee's invasive plant management strategy, which includes the "Knot on My Property" program, for knotweed and giant hogweed management. The program contains education and outreach components, and treatment, monitoring and program management components. The program is available for adoption by Regional Districts. ACRD has approximately 94 identified sites. The ACRD would need to provide funding to participate in the program. The Manager of Finance will follow up on how other regional districts categorize this service and provide options on how the ACRD could support the program.

6. CORRESPONDENCE FOR ACTION

- a. **Correspondence dated May 18, 2017 from Surfrider Pacific Rim regarding a request for a letter of support for their application to the BC Rural Dividend Grant program to continue to develop a school curriculum to educate students on proper waste management & recycling.**

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Board of Directors forward a letter of support to Surfrider Pacific Rim for their application to the BC Rural Dividend Grant program to develop a school curriculum to educate students on proper waste management & recycling.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **MINISTRY OF ENVIRONMENT**
Open Burning Smoke Control Regulation
Director Wtyon provided details on the Ministry's proposed Open Burning Smoke Control Regulation. The new regulation has not gone to the Provincial Government for approval yet and is still open for comments/input from agencies, organizations and the public.

MOVED: Director McNabb

SECONDED: Director Wyton

THAT the ACRD Board of Directors send a letter to the Provincial government supporting the proposed new legislation on open burning.

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the above motion be postponed until the June 14, 2017 Board meeting.

CARRIED

- b. SPARC BC**
Access Awareness Day – June 3, 2017
- c. CANADIAN POSTMASTERS AND ASSISTANTS ASSOCIATION**
Closing and Downsizing of Rural Post Offices
- d. OFFICE OF THE OMBUDSPERSON**
Quarterly Reporting Process Changes
- e. ICET**
Gabriola to Embark on Economic Development Strategic Planning
- f. UNION OF BRITISH COLUMBIA MUNICIPALITIES**
Province-Wide Community to Community Forum
- g. PORT ALBERNI RCMP VICTIM SERVICES**
Nation Victims of Crime Awareness Week – Invitation to Attend Empowering Resilience: Honouring Victims and Survivors of Crime
Chairperson Jack agreed to attend the event on behalf of the Board of Directors.

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Board of Directors receive items a-g for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. Request for Decision regarding Alberni Valley Landfill Tipping Fee Amendment Bylaw R1027-1.**

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw R1027-1, Alberni Valley Landfill Tipping Fee and Regulation Amendment Bylaw, 2017.

CARRIED

MOVED: Director Kokura
SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw R1027-1, Alberni Valley Landfill Tipping Fee and Regulation Amendment Bylaw, 2017.

CARRIED

MOVED: Director Wyton
SECONDED: Director Johnsen

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw R1027-1 Alberni Valley Landfill Tipping Fee and Regulation Amendment Bylaw, 2017.

CARRIED

*MOVED: Director McNabb
SECONDED: Director McLeman*

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw R1027-1, Alberni Valley Landfill Tipping Fee and Regulation Amendment Bylaw, 2017.

CARRIED

Director Banton left meeting at 2:27 pm

b. Request for Decision regarding request from Cherry Creek Fire Department – Automatic Mutual Aid Agreement.

*MOVED: Director McNabb
SECONDED: Director Bennett*

THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to work with the City of Port Alberni and the Cherry Creek Fire Department on a new Automatic Mutual Aid Agreement and bring back for consideration by the Board of Directors.

Director Ruttan re-entered meeting at 2:28 pm.

CARRIED

c. Request for Decision regarding Alberni Valley Bulldogs Sponsorship Program.

*MOVED: Director Bennett
SECONDED: Director Ruttan*

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Alberni Valley Bulldogs Sponsorship Proposal for the value of \$25,925.00 plus applicable taxes.

CARRIED

Director Banton entered meeting at 2:33 pm.

9. PLANNING MATTERS

**a. DVE17003, HETHERINGTON, 6036 KIRKPATRICK ROAD (BEAVER CREEK)
Development Variance Permit Application – Memorandum and Permit**

*MOVED: Director McNabb
SECONDED: Director Kokura*

THAT the Board of Directors issue development variance permit DVE17003.

CARRIED

- b. DVE17005, STRUC HOLDINGS LTD, PARCEL G ARVAY ROAD (BEAVER CREEK)**
Development Variance Permit Application – Memorandum

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors issue development variance permit DVE17005 with the proposed amendments.

CARRIED

- c. TUP17010, POWELL, 3133 ALBERNI HIGHWAY (CHERRY CREEK)**
Temporary Use Permit Application – Memorandum and Permit

MOVED: Director Banton

SECONDED: Director Bennett

THAT the Board of Directors issue Temporary Use Permit TUP17010 with the added condition that a 5 metre vegetation buffer be maintained on the west and east side of the subject properties

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a.** Staff Action Items Report – May 17, 2017
b. Meeting Schedule – June 2017
c. Financial Statement – April 2017

MOVED: Director Kokura

SECONDED: Director Cote

THAT the Board of Directors receives the staff reports a-c.

CARRIED

10.2 COMMITTEE REPORTS

- a. Electoral Area Directors Meeting – May 23, 2017 – K. Wyton (verbal)**
Director Wyton provided a verbal report from the May 23rd meeting.

MOVED: Director McNabb

SECONDED: Director Kokura

THAT this verbal report be received.

CARRIED

b. 2017 Advisory Planning Commission Appointments

i. Bamfield

MOVED: Director Wyton

SECONDED: Director Kokura

THAT the following individuals be appointed to the Bamfield Advisory Planning Commission for a two-year term:

Max Salamon, Rae Hopkins, Jane Morrison, J.P. Haste

CARRIED

ii. Long Beach

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the following individuals be appointed to the Long Beach Advisory Planning Commission for a two-year term:

Petra Arnold, Nicky Ling, Jim Whitworth, Kel Roberts, Nick Haisch

CARRIED

iii. Sproat Lake

MOVED: Director Cote

SECONDED: Director Ruttan

THAT the following individuals be appointed to the Sproat Lake Advisory Planning Commission for a two-year term:

Joe Van Bergen, Bob Maurice, Joe Lamoureux

CARRIED

iv. Beaver Creek

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the following individuals be appointed to the Beaver Creek Advisory Planning Commission for a two-year term:

Gord Blakely, Patty Edwards

CARRIED

Director Banton left meeting at 2:50 pm.

v. *Cherry Creek*

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the following individuals be appointed to the Cherry Creek Advisory Planning Commission for a two-year term:

John Versteeg, Mike Jones, Bob Vandermolen

CARRIED

10.3 MEMBER REPORTS

- a. **9-1-1 Corporation – J. McNabb**
Director McNabb reported on the increased number of accidental 9-1-1 calls received by 9-1-1 operators. These calls take time away from real emergencies. The 9-1-1 corporation have prepared an educational brochure, for the public on tips to prevent these calls.
- b. **Vancouver Island Regional Library - L. Banton – No report**
Alternate Director McEwan reported that the next meeting VIRL meeting will be held on Saturday, May 27th.
- c. **Central West Coast Forest Society – T. Bennett – No report**
- d. **Alberni Valley Chamber of Commerce – J. McLeman – No report**
- e. **Coastal Communities Network – T. Bennett/D. St. Jacques – No report**
- f. **West Island Woodlands Advisory Group – M. Kokura – No report**
- g. **Island Coastal Economic Trust –J. Jack**
- h. **Air Quality Council, Port Alberni – K. Wyton**
Director Wyton reported that Outdoor Burning information brochures are available in the front office for distribution.
- i. **West Coast Aquatic Board – T. Bennett/K. Wyton – No report**
- j. **Association of Vancouver Island & Coastal Communities – P. Cote – No report**
- k. **Beaver Creek Water Advisory Committee – J. McNabb – No report**
- l. **Other Reports**

MOVED: Director Wyton

SECONDED: Director McLeman

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

- a. MFABC Survey – Socially Responsible Investing – T. Fong (verbal)

MOVED: Director Bennett

SECONDED: Director McLeman

THAT the Board of Directors authorize the Manager of Finance to respond to the MFABC Survey on Socially Responsible Investing on the Board's behalf.

CARRIED

12. LATE BUSINESS

- a. **Late Business**

MOVED: Director Ruttan

SECONDED: Director McLeman

THAT the ACRD Board of Directors allow a verbal update from the Manager of Environmental Services on the Alberni Valley Regional Airport.

CARRIED

The Manager of Environmental Services provided an update on the Alberni Valley Regional Airport expansion project.

MOVED: Director Ruttan

SECONDED: Director McLeman

THAT this verbal report be received.

CARRIED

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director McNabb

SECONDED: Director Wyton

Motion to close the meeting to the public as per section

- i. 90 (1) (e) of the Community Charter: The acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could reasonably be expected to harm the interests of the Regional District; and
- ii. 90(1) (g) of the Community Charter: Litigation or potential litigation affecting the Regional District.

CARRIED

The meeting was closed to the public at 3:07 pm.

The meeting was re-opened to the public at 3:39 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

a. Request for Decision – Alberni Valley Regional Airport Expansion – School District 70 Compensation

The following resolution from the in-camera portion of the meeting was reported out in the open meeting:

The ACRD Board of Directors approved a compensation package to School District 70 (SD70) for the impacts of the Alberni Valley Regional Airport (AVRA) expansion on Christmas Tree Permit C00932 and on the School District 70 Project Based Learning Program. Details of the compensation package include: a cash payment of \$50,000, permit 4.46 hectares of AVRA lands to SD 70 for a three year term (including site preparation), and relocation of the Project Based Learning Building to AVRA lands.

16. ADJOURN

MOVED: Director Kokura

SECONDED: Director McLeman

THAT this meeting be adjourned at 3:39 pm.

CARRIED

Certified Correct:

John Jack,
Chairperson

Wendy Thomson,
Acting Chief Administrative Officer