



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MARCH 8, 2017, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

PRESENT:

Josie Osborne, Vice-Chair, Mayor, District of Tofino
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Mike Ruttan, Mayor, City of Port Alberni
Jack McLeman, Councillor, City of Port Alberni
Dianne St. Jacques, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?i?ath Government
Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS:

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer
Andrew McGifford, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director McCarthy

THAT the agenda be approved as circulated with the addition of the following late item: 10.3(a) Report on Central Districts Group Meeting, Local Leaders, MLA & MP.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Special Board of Directors Meeting – February 16, 2017

MOVED: Director Bennett

SECONDED: Director Cote

THAT the minutes of the Special Board of Directors meeting held on February 16, 2017 be adopted.

CARRIED

b. Board of Directors Meeting – February 22, 2017

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the minutes of the Board of Directors meeting held on February 22, 2017 be adopted.

CARRIED

c. Parcel Tax Review Committee Meeting – February 22, 2017

MOVED: Director McNabb

SECONDED: Director Cote

THAT the minutes of the Parcel Tax Review Committee meeting held on February 22, 2017 be adopted.

CARRIED

d. Salmon Beach Committee Meeting – February 28, 2017

MOVED: Director Bennett

SECONDED: Director McCarthy

THAT the minutes of the Salmon Beach Committee meeting held on February 28, 2017 be adopted.

CARRIED

e. Bamfield Water Committee Meeting – February 20, 2017

MOVED: Director Wyton

SECONDED: Director Bennett

THAT the minutes of the Bamfield Water Committee meeting held on February 20, 2017 be adopted.

CARRIED

Director Johnsen entered the meeting at 1:32 pm

5. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. Mr. Bill Dawson, Deputy Assessor, BC Assessment, Vancouver Island Region regarding BC Assessment 2017 Presentation.**

Director Ruttan entered the meeting at 1:34 pm.

Mr. Dawson provided a power point presentation on basic assessments and taxation for 2017 in the Alberni-Clayoquot Regional District. Property assessments relative to property taxes, assessment role highlights and the appeal process were also discussed.

- b. Gary Haggard, Cherry Creek Improvement District, Mike Lange, McGill Engineering regarding Gas Tax Funds.**

Mr. Lange provided an overview of the capital works required for the Cherry Creek Improvement District (CCID) water distribution system. The CCID requests the use of Gas Tax Funds for the capital works in the amount of \$625,000.00. This amount would allow the CCID to replace aging mainline pipe within the water distribution system.

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the request from the Cherry Creek Improvement District for the use of gas tax funds in the amount of \$625,000 for their capital works project be referred to the next Electoral Area Directors Committee meeting for consideration.

CARRIED

- c. Tara Atleo GM, MHSS, Tessa Saxby Jones, Operations Manager Ahousaht Business Corp, Trevor Jones - Consultant, regarding Ahousaht Land Use Vision.**

Mr. Jones and Ms. Atleo provided an overview of the Ahousaht Community Process. The land use visioning is a process that has been led by the Ahousaht Hawiith. The Hawiith appointed a Technical Advisory Committee to gather research and information, develop draft maps and zone descriptions and facilitate all community engagement and endorsement. This process is fully endorsed by the Ahousaht leadership and community. A map was circulated of the Ahousaht Hahoulthee project area. They are looking for support from the Alberni-Clayoquot Regional District in getting this vision implemented with the Crown.

MOVED: Director Bennett
SECONDED: Director McCarthy

THAT the ACRD Board of Directors endorse the Ahousaht land use vision, as presented by representatives of the Ahousaht Nation, notwithstanding and without prejudice to overlap issues or to private lands in Clayoquot Sound which are within the jurisdiction of the Alberni-Clayoquot Regional District.

CARRIED

6. CORRESPONDENCE FOR ACTION

- a. Correspondence February 28, 2017 from the Island Corridor Foundation regarding request for Director Nominee 2017-2019 and Member Representative for 2017.**

MOVED: Director McNabb
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors re-appoint Mr. Ken McRae as the Regional District's representative for the Island Corridor Foundation Director to be elected for a two year term at the Annual General Meeting April 27, 2017.

CARRIED

MOVED: Director McNabb
SECONDED: Director St. Jacques

THAT Director Lucas Banton be re-appointed as the Regional District's Member Representative on the Island Corridor Foundation for 2017.

CARRIED

- b. Correspondence dated February 26, 2017 from Port Alberni Marine Rescue Society regarding invitation for an Alberni-Clayoquot Regional District representative to attend an appreciation dinner on Sunday, March 12, 2017, 6:00 pm at the Alberni Golf Club.**

MOVED: Director McNabb
SECONDED: Director Wyton

THAT the Board of Directors approve Director Cote's attendance at the Port Alberni Marine Rescue Society Appreciation Dinner scheduled for Sunday, March 12, 2017.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **TOQUAHT NATION**
West Coast Multiplex Society Services
- b. **C. PETERS, ADVOCATE ON HUMAN TRAFFICKING/SEXUAL EXPLOITATION, YOU AND CHILD EXPLOITATION, YOURTH PORN USE/ADDICTION**
Human Trafficking
- c. **RESPONSE FROM MINISTRY OF AGRICULTURE AND ACRD LETTER TO MINISTRY**
Fisheries Habitat Restoration
- d. **ISLAND COASTAL ECONOMIC TRUST**
Public Backcountry Hut in ACRD a First for Vancouver Island
- e. **UNION OF BRITISH COLUMBIA MUNICIPALITIES**
Strategic Wildfire Prevention Initiative – Approval of 2017 FireSmart Planning Grant – Cherry Creek FireSmart Engagement
Strategic Wildfire Prevention Initiative – Approval of 2017 FireSmart Planning Grant – Sproat Lake & Beaver Creek FireSmart Engagement
- f. **CENTRAL WESTCOAST FOREST SOCIETY**
Winter Speaker Series
- g. **FEDERATION OF CANADIAN MUNICIPALITIES**
Response to UBCM regarding Resolution Submission on Federal Government Cooperation for Oil Spill Response in BC
- h. **BERNADETTE WYTON**
The Cantimber Controversy

MOVED: Director Bennett

SECONDED: Director McCarthy

THAT the Board of Directors receive items a-h for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Audio System for Boardroom.**

The following resolution postponed at the February 22nd Board of Directors meeting was back on the table for consideration by the ACRD Board:

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the ACRD Board of Directors approve option 2 as presented for the purchase of an audio system for the ACRD boardroom at a cost of \$7,928.35.

CARRIED

MOVED: Director Bennett
SECONDED: Director St. Jacques

THAT the ACRD Board of Directors include the addition of live streaming equipment to the board room audio system for an additional \$8,000.00.

CARRIED

MOVED: Director McNabb
SECONDED: Director St. Jacques

THAT the ACRD Board of Directors amend the 2017 – 2021 ACRD Financial plan to include a \$16,000.00 capital expenditure in general government services for the purchase of an audio system for the ACRD boardroom at a cost of \$7,928.35 and live streaming equipment at a cost of \$8,000.00.

CARRIED

MOVED: Director McNabb
SECONDED: Director Wyton

THAT Regional District staff be instructed to investigate possible government grants available through the Accessibility Program for the purchase of boardroom audio equipment.

CARRIED

b. Request for Decision regarding Alberni Valley Search and Rescue Squad Funding Request.

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the ACRD Board of Directors amend the 2017 – 2021 Financial Plan to include an additional \$6,000.00 Grant-in-Aid to the Alberni Valley Search and Rescue Squad from the Alberni Valley.

MOVED: Director Wyton
SECONDED: Director Bennett

THAT the main motion be amended to include area "A" (Bamfield) as a participant in the \$6,000 grant-in-aid.

CARRIED

The main motion as amended was

CARRIED

c. Request for Decision regarding RFP for Design Services for the Westcoast Multiplex.

MOVED: Director Bennett

SECONDED: Director Osborne

THAT the Alberni-Clayoquot Regional District Board of Directors proceed with a Request for Proposals to secure services from a qualified Architectural firm to complete the detailed design of the WestCoast Multi Plex Phase 1 – the Arena; as outlined in the CAO's report dated March 1, 2017.

CARRIED

d. Request for Decision regarding Long Beach Airport Lighting Project – BC Air Access Program (BCAAP).

MOVED: Director St. Jacques

SECONDED: Director Bennett

THAT the Board of Directors of the Alberni-Clayoquot Regional District approve the change order for the Long Beach Airport lighting project in the amount of \$82,090.90 plus GST to Raylec Power LP.

CARRIED

e. Request for Decision regarding Cherry Creek Community Parks – Walking and Cycling Trail Tender.

MOVED: Director Kokura

SECONDED: Director Wyton

THAT the Board of Directors of the Alberni-Clayoquot Regional District award the Cherry Creek Community Parks – Walking and Cycling Trail tender Installation to Denis Francoeur Backhoeing in the amount of \$47,757.62 including GST.

CARRIED

f. Request for Decision regarding Consideration of an Animal Control Service for Livestock at Large.

MOVED: Director Kokura

SECONDED: Director McLeman

THAT the Board of Directors refer the consideration of an animal control service for livestock at large to the Electoral Area Directors Committee for discussion.

CARRIED

g. Request for Decision regarding Salmon Beach Sewage Field Upgrades – Request to Investigate and Proceed to Toquaht Nation.

MOVED: Director Bennett

SECONDED: Director Osborne

THAT the Board of Directors write a letter on behalf of the Salmon Beach Committee to the Toquaht Nation to permit the investigation of the costs and proceed with work to re-establish maximum capacity in the sewage field original sewage field and install additional feeder tank capacity within the License of occupation area.

CARRIED

h. Request for Decision regarding Long Beach Airport – ACAP Engineering Services – RFP Award.

MOVED: Director St. Jacques

SECONDED: Director Osborne

THAT the Board of Directors of the ACRD amend the Long Beach Airport capital plan to increase the costs for engineering services for the ACAP grant application on page 43, line 70 of the 2017-2021 Financial Plan \$22,000 to \$40,000 and staff be authorized to proceed with the ACAP grant application as proposed.

CARRIED

i. Request for Decision regarding Building Inspection Agreement Renewal with the District of Tofino.

MOVED: Director Osborne

SECONDED: Director Bennett

THAT the Board of Directors enters into a two (2) year agreement with the District of Tofino to provide building inspection services and direct the CAO and Chairperson to sign the attached BUILDING INSPECTION RESOURCE SHARING AGREEMENT.

CARRIED

j. Request for Decision regarding Salmon Beach Services – Governance Review.

MOVED: Director Bennett

SECONDED: Director Cote

THAT the ACRD Board of Directors allocate \$5,000 from General Government Services Studies and Reports to explore options for administering Salmon Beach Services in 2017.

CARRIED

*MOVED: Director Bennett
SECONDED: Director St. Jacques*

THAT the ACRD Board of Directors apply to the Ministry of Community, Sport and Cultural Development to request a grant to investigate options for administering Salmon Beach Services in 2017.

CARRIED

k. Request for Decision regarding Options for Community Funding for Beaver Creek.

*MOVED: Director McNabb
SECONDED: Director Wyton*

THAT the Board of Directors to receive the report.

CARRIED

l. Request for Decision regarding Salmon Beach Sewage Wood Debris Burning on License of Occupation Lands.

*MOVED: Director Bennett
SECONDED: Director Johnsen*

THAT the ACRD Board of Directors write a letter to Toquaht Nation to request that the Salmon Beach community be permitted to accumulate wood debris and burn up to twice annually on the sewage field license of occupation area.

*MOVED: Director Wyton
SECONDED: Director Bennett*

THAT the motion be amended to exclude man made and construction waste.

CARRIED

The main motion as amended was

CARRIED

m. Request for Decision regarding Finance Warrant No. 574.

*MOVED: Director Kokura
SECONDED: Director McLeman*

THAT the Board of Directors approves Finance Warrant Number 574 in the amount of \$1,532,845.56 dated February 28, 2017.

CARRIED

9. PLANNING MATTERS

- a. RE16006, COLYN, 5633 STRICK ROAD (BEAVER CREEK)**
Rezoning Application – Memorandum and Bylaw P1350

MOVED: Director McNabb

SECONDED: Director Kokura

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1350 be adopted.

CARRIED

- b. RE16007, PELLETIER & CRAWFORD, 6770 BEAVER CREEK ROAD (BEAVER CREEK)**
Rezoning Application – Memorandum and Bylaws P1346 and P1347

MOVED: Director McNabb

SECONDED: Director Bennett

THAT Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw P1346 be adopted.

CARRIED

MOVED: Director McNabb

SECONDED: Director Wyton

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1347 be adopted.

CARRIED

- c. MISC17002, WESTERN FOREST PRODUCTS FOREST STEWARDSHIP PLAN (BAMFIELD, BEAUFORT, SPROAT LAKE & CHERRY CREEK)**
Miscellaneous Referral – Memorandum

MOVED: Director Wyton

SECONDED: Director Cote

THAT the Board of Directors direct staff to provide a response to Western Forest Products stating that the Forest Stewardship Plan does not impact the Regional District's interests.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. **Administration Department Monthly Staff Report – March 3, 2017**
- b. **Planning and Development Report – March 8, 2017**
- c. **Financial Department Report – March 3, 2017**
- d. **Staff Action Items Report- March 3, 2017**

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the Board of Directors receives the staff reports a-d.

CARRIED

10.2 COMMITTEE REPORTS

10.3 OTHER REPORTS

- a. **Late Item – Report on Central Region Governments Meeting – J. Jack**
Chairperson Jack reported on a meeting he attended last week on behalf of the ACRD with other local leaders, the MLA and MP in Tofino. The main topic of discussion was the Coast Guard's Oceans Protection Plan. There was also discussion regarding shipping concerns and indigenous and local community partnerships.

MOVED: Director Kokura

SECONDED: Director St. Jacques

THAT this verbal report be received.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. ADJOURN

MOVED: Director Osborne

SECONDED: Director Ruttan

THAT this meeting be adjourned at 3:40 pm

CARRIED

Certified Correct:

John Jack,
Chairperson

Russell Dyson,
Chief Administrative Officer