



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JUNE 14, 2017, 1:30 PM

Uchucklesaht Tribe Government Office, 5251 Argyle Street, Port Alberni, BC

DIRECTORS

Josie Osborne, Vice-Chair, Mayor, District of Tofino

PRESENT:

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

John McNabb, Director, Electoral Area "E" (Beaver Creek)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?iþ'ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS:

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation

STAFF PRESENT:

Wendy Thomson, Acting Chief Administrative Officer

Andrew McGifford, Manager of Environmental Services

Mike Irg, Manager of Planning and Development

Janice Hill, Acting Manager of Administrative Services

1. CALL TO ORDER

The Vice-Chairperson called the meeting to order at 1:33 p.m.

The Vice-Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. REMEMBRANCE

A moment of silence was held in memory of Jim Levis, former Area "A" (Bamfield) Director – December 1996-November 2005

3. APPROVAL OF AGENDA

MOVED: Director Bennett

SECONDED: Director Banton

THAT the agenda be approved as circulated with the addition of the following late items:

- 10.1(a). *DVE17005 – Correspondence from Neighbors.*
13(a). *UBCM Resolution Submissions for 2017.*

C)ARRIED

4. DECLARATIONS

(conflict of interest or gifts exceeding \$250 in value as per section 106 of the Local Government Act)

5. ADOPTION OF MINUTES

a. Board of Directors Meeting – May 24, 2017

MOVED: Director Cote
SECONDED: Director McNabb

THAT the minutes of the Board of Directors meeting held on May 24, 2017 be adopted.

CARRIED

b. Electoral Area Directors Committee Meeting – May 23, 2017

MOVED: Director Wyton
SECONDED: Director Cote

THAT the minutes of the Electoral Area Directors Committee meeting held on May 23, 2017 be adopted.

CARRIED

c. Alberni Valley Emergency Planning Policy Group Minutes – May 25, 2017

MOVED: Director McNabb
SECONDED: Director Cote

THAT the notes of the Alberni Valley Emergency Planning Policy Group meeting held on May 25, 2017 be received.

CARRIED

d. Alberni-Clayoquot Regional Fisheries Resource Committee Meeting – May 30, 2017

MOVED: Director Cote
SECONDED: Director Bennett

THAT the minutes of the Alberni-Clayoquot Regional Fisheries Resource Committee meeting held on May 30, 2017 be adopted.

CARRIED

e. Beaver Creek Water Advisory Committee Meeting – June 7, 2017

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the minutes of the Beaver Creek Water Advisory Committee meeting held on June 7, 2017 be adopted.

CARRIED

6. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Mr. Nick Clark, resident regarding Development Variance Permit number DVE17005.

Mr. Clark provided a power point presentation showing concerns he has with Development Variance permit application for Parcel G, Arvay Road and the impact on his property if the application is approved.

b. Ms. Marcie DeWitt, Coordinator, Alberni-Clayoquot Health Network regarding Poverty Protocol Presentation

Ms. DeWitt, presented a power point presentation on Working Together to Reduce Poverty and the Theory of Change. The ACHN are seeking resolutions from Municipalities and First Nations located within the ACRD to endorse the reducing poverty protocol agreement.

MOVED: Director Osborne

SECONDED: Director Cootes

THAT the Board of Directors defer the request from the Alberni-Clayoquot Health Network to endorse the Reducing Poverty Protocol Agreement to the June 28th, 2017 Board of Directors meeting.

CARRIED

7. CORRESPONDENCE FOR ACTION

a. Correspondence from the Medical Health Officer, dated May 29, 2017 regarding the 2015 Local Health Profile.

MOVED: Director Bennett

SECONDED: Director Cootes

THAT the Board of Directors invite Dr. Hasselback to present the updated information regarding the 2015 Local Health Profile.

CARRIED

8. CORRESPONDENCE FOR INFORMATION

- a. **ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**
2017 Convention Update & 2017 Resolutions Disposition
Healthy Communities Open Space Workshop
Softwood Lumber Trade Update
- b. **BC ASSESSMENT**
UBCM 2017 Convention – BC Assessment Meeting Invitation
- c. **UNION OF BRITISH COLUMBIA MUNICIPALITIES**
2016 Resolutions
- d. **INDIGENOUS AND NORTHERN AFFAIRS CANADA**
Car Ferry Service between the Coastal Communities of Port Alberni,
Bamfield and Ucluelet
- e. **VANCOUVER ISLAND REGIONAL LIBRARY**
From the Board Table
- f. **CANADIAN WOOD COUNCIL**
Newsletter
- g. **ISLAND COASTAL ECONOMIC TRUST**
Mobile Visitor Centre will bring Tourist Info to Lake Cowichan Events
- h. **VANCOUVER ISLAND RECYCLING AND WASTE INDUSTRY COALITION**
Request to Ban Clean Wood Waste

MOVED: Director McCarthy

SECONDED: Director Bennett

THAT the Board of Directors receive items a-h for information.

CARRIED

9. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Finance Warrant No. 577.**

MOVED: Director Cootes

SECONDED: Director McLeman

THAT the Board of Directors approve Finance Warrant Number 577 in the amount of \$1,209,941.08 dated May 31, 2017.

CARRIED

- b. **Request for Decision regarding Pacific Salmon Treaty Negotiations.**

MOVED: Director Bennett

SECONDED: Director Ruttan

THAT the Board of Directors forward a letter to the Canadian Commissioners negotiating the Pacific Salmon Treaty with the U.S. advising that the Alberni-Clayoquot Regional District does not wish to see any further Chinook reductions as result of the Pacific Salmon Treaty Negotiations on the West Coast of Vancouver Island.

CARRIED

c. Request for Decision regarding Invasive Species – Bullfrogs and Koi in Sproat Lake.

MOVED: Director Cote

SECONDED: Director Bennett

THAT the Board of Directors forward a letter to the Provincial and Federal Governments advising of the Regional District's environmental concerns with respect to invasive species in Sproat Lake and asking if there has been any environmental impact studies done with regards to Bullfrogs and Koi in the Sproat Lake Watershed given how important Sproat Lake is to Sockeye rearing.

CARRIED

d. Request for Decision regarding Western Canada Marine Spill Response.

MOVED: Director Cootes

SECONDED: Director Bennett

THAT the Board of Directors forward a letter to the Minister of Fisheries and Oceans and the Canadian Coast Guard copied to the Western Canada Marine Response Corporation requesting that Marine Spill Response funding not be based on the approval of the Kinder Morgan project proposal.

CARRIED

e. Request for Decision regarding Beaver Creek Community Club – Community Works Fund Contribution Amendment.

MOVED: Director Kokura

SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors approve the Letter of Understanding with the Beaver Creek Community Club to increase the amount of Community Works Funding from \$40,000 to \$50,000 for the purpose of upgrading recreational infrastructure at the Beaver Creek Community Hall.

CARRIED

f. Request for Decision regarding Community Works Fund – Cherry Creek Waterworks District.

MOVED: Director Banton
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Cherry Creek Waterworks District request for \$625,000 of Community Works Funding for the replacement of aging water mainline pipe and direct staff to amend the 2017-2021 Financial Plan to reflect the project.

CARRIED

MOVED: Director Banton
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors recommend that staff prepare a cooperation agreement between the Alberni-Clayoquot Regional District and the Cherry Creek Waterworks District for sharing information on Cherry Creek Water infrastructure upgrades.

CARRIED

MOVED: Director Banton
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to draft a Contribution Agreement with the Cherry Creek Waterworks District upon receipt of a detailed project plan including:

- a) Objectives of project*
- b) Project impacts and outcomes*
- c) Project timeline*
- d) Financial plan containing a Class 'C' estimate*
- e) Source of additional funds (if necessary)*

CARRIED

g. Request for Decision regarding Beaver Creek Water System Infrastructure Assessment – 2017.

MOVED: Director McNabb
SECONDED: Director Ruttan

THAT the Board of Directors adopt the Beaver Creek Water System Infrastructure Assessment (2017) report and use the information to design the Asset Management plan for the service area.

CARRIED

h. Request for Decision regarding West Coast Landfill (WCLF) – Rate changes & cardboard disposal ban.

MOVED: Director Bennett
SECONDED: Director McCarthy

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw No. R1028 - West Coast Landfill Tipping Fee and Regulation, 2017.

CARRIED

MOVED: Director Bennett
SECONDED: Director Wyton

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw No. R1028 - West Coast Landfill Tipping Fee and Regulation, 2017.

CARRIED

MOVED: Director Bennett
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw No. R1028 - West Coast Landfill Tipping Fee and Regulation, 2017.

CARRIED

MOVED: Director Bennett
SECONDED: Director McCarthy

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw No. R1028 - West Coast Landfill Tipping Fee and Regulation, 2017.

CARRIED

i. Request for Decision regarding vehicle purchase.

Director McNabb declared a conflict and has left the meeting at 2:34 pm.

MOVED: Director Banton
SECONDED: Director Kokura

THAT the Regional District Board of Directors authorize the purchase of a 2011 Dodge 4x4 (\$18,700 plus GST & PST) from Nexcar that was presented to the Regional District through an RFQ process.

CARRIED

Director McNabb re-entered meeting at 2:37 pm.

10. PLANNING MATTERS

- a. **DVE17005, STRUC HOLDINGS LTD, PARCEL G ARVAY ROAD (BEAVER CREEK)**
Development Variance Permit Application – Memorandum and Permit
Late item: Correspondence from neighbors

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors defer development variance permit DVE17005.

CARRIED

- b. **RF16002, BROWN, 3745 MOUNTAIN VIEW ROAD (CHERRY CREEK)**
Rezoning Application – Memorandum and Bylaw P1343

MOVED: Director Banton

SECONDED: Director Kokura

THAT Board of Directors defer rezoning application RF16002.

CARRIED

- c. **DVF16012, BROWN, 3745 MOUNTAIN VIEW ROAD (CHERRY CREEK)**
Development Variance Permit Application – Memorandum and Permit

MOVED: Director Banton

SECONDED: Director Kokura

THAT the Board of Directors defer development variance permit DVF16012.

CARRIED

11. REPORTS

11.1 STAFF REPORTS

- a. **Administration Department Monthly Staff Report – June 9, 2017**
- b. **Planning and Development Report – June 9, 2017**
- c. **Financial Department Report – June 6, 2017**
- d. **Environmental Services Manager Report – June 9, 2017**
- e. **Staff Action Items Report- June 8, 2017**
- f. **Climate Action Revenue Incentive (CARIP) Public Report for 2016**

MOVED: Director Kokura

SECONDED: Director Ruttan

THAT the Board of Directors receives the staff reports a-f.

CARRIED

11.2 COMMITTEE REPORTS

a. West Coast Committee Meeting – June 14, 2017 - D. St. Jacques (verbal)

Director St. Jacques provided an overview of the WC Committee meeting held at 10:00 a.m. this morning.

MOVED: Director Bennett

SECONDED: Director Kokura

THAT verbal report be received.

CARRIED

b. Alberni-Clayoquot Transportation Committee – J. McLeman (verbal)

Director McLeman reported that although the Transportation committee's initiatives did not proceed at this time, he would like a thank you letter sent to committee representatives for their contributions.

MOVED: Director McLeman

SECONDED: Director Bennett

THAT the Board of Directors send a letter of thanks to the Alberni-Clayoquot Transportation Committee representatives thanking them for their contribution to the Committee.

CARRIED

c. 2017 Advisory Planning Commission Appointments

i. Beaufort

MOVED: Director Kokura

SECONDED: Director Wyton

THAT the following individuals be appointed to the Beaufort Advisory Planning Commission for a two-year term:

Brian Thompson, Linda Thompson, John Adams, Claude Lessard.

CARRIED

11.3 OTHER REPORTS

a. Air Quality Council Meeting Minutes of May 11, 2017

MOVED: Director Ruttan
SECONDED: Director Banton

THAT this report be received.

CARRIED

12. UNFINISHED BUSINESS

- a. Ministry of Environment**
Open Burning Smoke Control Regulation
(Motion postponed from May 24, 2017 Board Meeting)

MOVED: Director McNabb
SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Provincial Government supporting the proposed new legislation on open burning and to consider the legislation include the requirement of machine stacked burn piles be seasoned for a minimum of 1 year.

CARRIED

13. LATE BUSINESS

- a. Late Business – 2017 UBCM Resolutions – Director Osborne (verbal)**
The deadline to submit UBCM resolutions for 2017 is June 30th. Any directors wanting to submit a resolution must provide the information to staff as soon as possible.

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the verbal report be received.

CARRIED

14. QUESTION PERIOD

15. RECESS

MOVED: Director Osborne
SECONDED: Director Banton

THAT the Regular Board of Directors meeting be recessed at 2:48 pm in order to conduct the Regional Hospital District meeting.

CARRIED

16. RECOVENE

The meeting was reconvened at 3:04 pm.

17. IN CAMERA

MOVED: Director McNabb

SECONDED: Director Cote

THAT the meeting be closed to the public as per section

- i. *90 (1) (g) of the Community Charter: Litigation or potential litigation affecting the Regional District.*

CARRIED

The meeting was re-opened to the public at 3:09 pm.

18. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

19. ADJOURN

MOVED: Director Wyton

SECONDED: Director Bennett

THAT this meeting be adjourned at 3:09 pm.

CARRIED

Certified Correct:

Josie Osborne,
Vice-Chairperson

Wendy Thomson,
Acting Chief Administrative Officer