



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, WEDNESDAY, JANUARY 11, 2017, 1:30 PM Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: John Jack, Chairperson, Councillor, Huu-ay-aht First Nation
Josie Osborne, Vice-Chair, Mayor, District of Tofino
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
Mike Ruttan, Mayor, City of Port Alberni
Jack McLeman, Councillor, City of Port Alberni
Dianne St. Jacques, Mayor, District of Ucluelet
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation

REGRETS: Alan McCarthy, Member of Legislature, Yuułu?iþ?ath Government

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Andrew McGifford, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director McLeman

SECONDED: Director Kokura

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – December 9, 2016

MOVED: Director Kokura

SECONDED: Director Cootes

THAT the minutes of the Board of Directors meeting held on December 9, 2016 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Teresa Ludvigson, Executive Director, Carol Chipman, Vice-President, West Coast General Hospital Foundation

Introductions, Role with the Hospital Foundation and Identification of Priorities with for the Hospital in 2017

Ms. Ludvigson is the new Executive Director for the Foundation and brings 25 years of non-profit experience. She provided an overview of the West Coast General Hospital Foundation. The Foundation fundraises for needed equipment at West Coast General Hospital. She requested input from the Hospital Board to identify equipment priorities for fundraising purposes in 2017.

b. Gail Horvath, Sproat Lake Residents

Lack of Road Maintenance and Safety for Lake Residents

Ms. Horvath spoke regarding road conditions in the Sproat Lake area, concerns with lack of maintenance, upgrades and safety concerns. She circulated a letter outlining her concerns to Directors. Ms. Horvath requested the ACRD to assume responsibility for the wellbeing and safety of its constituents.

MOVED: Director McLeman

SECONDED: Director Wyton

THAT the ACRD Board of Directors lobby the new South Coastal Regional Director, Ministry of Transportation and Infrastructure to address issues with road maintenance in the region prior to the Ministry proceeding with a new maintenance contract.

CARRIED

6. CORRESPONDENCE FOR ACTION

a. Federation of Canadian Municipalities, December 23, 2016, Regarding Request for 2017 Renewal of Membership in the amount of \$5,298.58.

MOVED: Director Bennett
SECONDED: Director Osborne

THAT the Alberni-Clayoquot Regional District renew membership in the Federation of Canadian Municipalities for 2017 in the amount of \$4,541.75 plus GST.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **DISTRICT OF SECHELT**
Request to Western Canada Marine Response Corp.(WCMRC) to Make a Presentation to the 2017 AVICC Convention and Response from WCMRC
- b. **DISTRICT OF KITIMAT**
News Release & Open Letter to Canada Regarding Value to Our Country by Adding Value to Our Resources
- c. **ISLAND CORRIDOR FOUNDATION**
Board Meeting Notes October 2016
- d. **ISLAND COASTAL ECONOMIC TRUST**
Live Here, Work Anywhere: ICET Helping Communities Attract Global Tech Sector
- e. **CITY OF PORT ALBERNI**
City of Port Alberni Appointments to Alberni-Clayoquot Regional District for 2017
- f. **MINISTRY OF EDUCATION**
Public Input Sought on Rural Education
- g. **FEDERATION OF CANADIAN MUNICIPALITIES**
CRTC Decision on Broadband Internet
- h. **SQUAMISH-LILLOET REGIONAL DISTRICT**
BCAS Dispatch Protocols to Highline RD, D'Arcy, BC
Volunteer Fire Departments on Private Land
- i. **PORT ALBERNI MARITIME HERITAGE SOCIETY**
Report on 2016 Alberni-Clayoquot Regional District Grant-In Aid Use of Funds
- j. **VANCOUVER ISLAND ECONOMIC ALLIANCE**
Conference Board of Canada Event – January 25 – Is the Strength of the Island Economy Sustainable

MOVED: Director Wyton
SECONDED: Director Kokura

THAT the ACRD Board of Directors send a letter to the District of Kitimat supporting their initiative to add value to natural resources in Canada and invite the District of Kitimat to join the ACRD in putting forward a resolution for consideration at the 2017 UBCM Convention with respect to this issue.

CARRIED

MOVED: Director McLeman
SECONDED: Director McNabb

THAT the ACRD Board of Directors authorize Director Banton or his alternate to attend the Island Corridor Foundation Local Government Liaison meeting on February 17th in Nanaimo.

MOVED: Director Ruttan
SECONDED: Director Wyton

THAT the Board of Directors receive items a-j for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Finance Warrant No. 572.

MOVED: Director Kokura
SECONDED: Director McLeman

THAT the Board of Directors approves Finance Warrant Number 572 in the amount of \$1,754,463.66 dated December 31, 2016.

CARRIED

b. Request for Decision regarding Bamfield Water System Water Treatment Plant Temporary Borrowing.

MOVED: Director Wyton
SECONDED: Director Cootes

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as "Bamfield Water System Treatment Plant – Temporary Borrowing Bylaw No. F1129, 2017".

CARRIED

MOVED: Director Wyton
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as "Bamfield Water System Treatment Plant – Temporary Borrowing Bylaw No. F1129, 2017".

CARRIED

MOVED: Director Wyton
SECONDED: Director St. Jacques

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as "Bamfield Water System Treatment Plant – Temporary Borrowing Bylaw No. F1129, 2017".

CARRIED

MOVED: Director Wyton

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw cited as "Bamfield Water System Treatment Plant – Temporary Borrowing Bylaw No. F1129, 2017".

CARRIED

c. Request for Decision regarding Revenue Anticipation Borrowing Bylaw No. F1128.

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as "Revenue Anticipation Borrowing Bylaw No. F1128, 2017".

CARRIED

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as "Revenue Anticipation Borrowing Bylaw No. F1128, 2017".

CARRIED

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as "Revenue Anticipation Borrowing Bylaw No. F1128, 2017".

CARRIED

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors adopt bylaw cited as "Revenue Anticipation Borrowing Bylaw No. F1128, 2017".

CARRIED

d. Request for Decision regarding Resolution – Signing Authority for Banking Purposes.

MOVED: Director Ruttan

SECONDED: Director Banton

THAT the Board of Directors authorize the following signatories for banking purposes for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District:

- 1. The following Directors have signing authority:
 - i. John Jack, Chairperson*
 - ii. Josie Osborne, Vice-Chairperson**

- 2. The following Staff members have signing authority:
 - i. Russell Dyson, Chief Administrative Officer*
 - ii. Teri Fong, Manager of Finance*
 - iii. Wendy Thomson, Manager of Administrative Services**

- 3. One of the above Directors are authorized to sign all Regional District banking documents with one of the above Staff members.*

CARRIED

e. Request for Decision regarding Infrastructure Planning Grant Application.

MOVED: Director Bennett

SECONDED: Director St. Jacques

THAT the Alberni-Clayoquot Regional District Board of Directors apply for a \$10,000 Infrastructure Planning Grant from the Ministry of Community, Sport, and Cultural Development for the Millstream Water System.

CARRIED

f. Request for Decision regarding Art of Hosting Workshop – January 24-26, 2017.

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors approve Director Cote attending the Art of Hosting Workshop January 24-26, 2017 in Tofino and pay appropriate costs associated – tuition, accommodation, food and mileage.

CARRIED

g. Request for Decision regarding 3620 Third Avenue Recycling Depot Sprinkler System Installation.

MOVED: Director Cootes
SECONDED: Director Ruttan

THAT the Alberni-Clayoquot Regional District Board of Directors accept a bid of \$69,999 before tax from Viking Fire Protection Inc. for a fully monitored automatic sprinkler system at the 3rd Avenue Recycling Depot.

CARRIED

h. Request for Decision regarding 3620 Third Avenue Recycling Depot Electrical Supervision of Sprinkler System.

MOVED: Director McNabb
SECONDED: Director Wyton

THAT the Alberni-Clayoquot Regional District Board of Directors accept a quotation of \$12,350 before tax from Viking Fire Protection Inc. for electrical supervision of an automatic sprinkler system at the 3rd Avenue Recycling Depot.

CARRIED

9. PLANNING MATTERS

10. REPORTS

10.1 STAFF REPORTS

- a. Administration Department Monthly Staff Report – January 6, 2017**
- b. Financial Department Report – January 3, 2017**
- c. Environmental Services Manager Report – January 6, 2017**
- d. Staff Action Items Report- January 6, 2017**

MOVED: Director Bennett
SECONDED: Director St. Jacques

THAT the Board of Directors receives the staff reports a-d.

CARRIED

10.2 COMMITTEE REPORTS

10.3 OTHER REPORTS

- a. VANCOUVER ISLAND REGIONAL LIBRARY BOARD**
Library Budget and Levy to Members

MOVED: Director Banton

SECONDED: Director Cootes

THAT the Board of Directors receives this report.

CARRIED

11. UNFINISHED BUSINESS

- a. ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**
Reminder – 2017 AGM & Convention Resolution Notice/Request for Submissions Deadline is February 21, 2017
Reminder – 2017 AGM & Convention – Call for Nominations for AVICC Executive – Deadline is February 21, 2017

12. LATE BUSINESS

13. QUESTION PERIOD

14. RECESS

MOVED: Director Banton

SECONDED: Director Kokura

THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.

CARRIED

The meeting was recessed at 2:47 pm.

Director Ruttan left the meeting at 2:47 pm.

15. RECOVENE

The meeting was reconvened at 3:17 pm

16. IN-CAMERA

MOVED: Director McLeman

SECONDED: Director Banton

THAT the meeting be closed to the public to discuss matters relating to:
i. Law enforcement, if the Board considers that disclosure could

- reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;*
- ii. *Acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could reasonably be expected to harm the interests of the Regional District.*

CARRIED

The meeting was closed to the public at 3:17 pm.

The meeting was re-opened to the public at 3:57 pm.

17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the ACRD Board of Directors rise and report the following resolution from the in-camera portion of the meeting:

THAT the Board of Directors of the ACRD write to Minister Thomson, Minister of Forests, Lands and Natural Resource Operations (FLNRO) to thank him for supporting the Alberni Valley Regional Airport runway expansion project.

CARRIED

18. ADJOURN

MOVED: Director Kokura
SECONDED: Director Cootes

THAT this meeting be adjourned at 3:57 pm.

CARRIED

Certified Correct:

John Jack,
Chairperson

Russell Dyson,
Chief Administrative Officer