



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, APRIL 26, 2017, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

John Jack, Chairperson, Councillor, Huu-ay-aht First Nation
Josie Osborne, Vice-Chairperson, Mayor, District of Tofino
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Director, Electoral Area "B" (Beaufort)
Tony Bennett, Director, Electoral Area "C" (Long Beach)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
John McNabb, Director, Electoral Area "E" (Beaver Creek)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
Mike Ruttan, Mayor, City of Port Alberni
Jack McLeman, Councillor, City of Port Alberni
Dianne St. Jacques, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułuꞑiꞑath Government
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Kirsten Johnsen, Member of Council, Toquaht Nation

STAFF PRESENT:

Wendy Thomson, Acting Chief Administrative Officer
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Janice Hill, Acting Manager of Administrative Services
Alex Dyer, Planner

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the agenda be approved as circulated with the addition of the following late item:

- *Motion to close the meeting to the public as per section 90 (1) (c) of the Community Charter: Labour relations or other employee relations.*

CARRIED

3. ADOPTION OF MINUTES

a. Board of Directors Meeting – April 12, 2017

MOVED: Director Ruttan

SECONDED: Director Banton

THAT the minutes of the Board of Directors meeting held on April 12, 2017 be adopted.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Inspector Brian Hunter, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for January – March, 2017.

Inspector Hunter provided an overview of the quarterly policing report for the Port Alberni RCMP Detachment. He also reported on the following activities at the local Detachment: Town Hall meeting discussing drugs in the community, communication with the Central Island Unit regarding traffic road checks and Sproat Lake patrols for the upcoming summer season, criminal activity and staffing changes.

b. Ms. Sherry Durnford, Friends of Rails to Trails Vancouver Island regarding conversion of the E&N Railbed to a contiguous multipurpose trail.

Members from the Friends of Rails to Trails Vancouver Island provided a presentation on their proposed project. The Friends of Rails to Trails are a diverse group of individuals who believe they have a better plan for the E&N Island Corridor, which would be a benefit to all Island Residents and Tourists. Their plan is to convert the abandoned rails on the Vancouver Island Corridor into a non-motorized, multi-use recreation trail. Step 1 of their plan is meeting with stakeholders and the public to discuss the cost/benefit of converting the corridor to trails and investigate the possibility of having Island businesses, Foundations and various levels of government contribute to the rails to trails work initiative and requested a letter of support from the Board towards their initiative.

MOVED: Director McLeman

SECONDED: Director Osborne

THAT the ACRD Board of Directors instruct staff to send a letter to the Industrial Heritage Society, McLean Mill Society, and the Alberni Valley Chamber of

Commerce, requesting input on the Friends of Rails to Trails proposal as presented to the Board.

CARRIED

- c. **Ross & Kelly Styles, regarding Development Variance Application DVC16014.**

K. styles spoke in favour of the Development Variance application DVC16014 at Salmon Beach.

5. CORRESPONDENCE FOR ACTION

- a. **Correspondence dated April 2017 from the Royal Canadian Legion regarding request for support for the Remembrance Project by sponsoring an advertisement.**

*MOVED: Director McNabb
SECONDED: Director Banton*

THAT the Board of Directors approve the request for support for the Remembrance project by sponsoring an advertisement space in the "Military Service Recognition Book" for a ¼ page (full colour) for the amount of \$ 565.00 including GST.

CARRIED

6. CORRESPONDENCE FOR INFORMATION

- a. **COLDSTREAM**
Request to Farm Industry Review Board to Conduct a Study
- b. **MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT**
Congratulations on Signing BC Climate Action Charter
- c. **LOCAL GOVERNMENT INFRASTRUCTURE & FINANCE BRANCH – MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT**
New Building Canada Fund – Small Communities Fund – Alberni Valley Landfill Waste Diversion Facility Project not selected for funding
- d. **MINISTER OF TRANSPORT**
Thank you for offered assistance in providing information regarding oil spill response on the West Coast
- e. **VANCOUVER ISLAND NORTH INFILM**
Grant-In-Aid Thank you

*MOVED: Director Bennett
SECONDED: Director Kokura*

THAT the Board of Directors receive items a-e for information.

CARRIED

7. REQUEST FOR DECISIONS & BYLAWS

- a. Request for Decision regarding 2017-2018 BC Transit Annual Operating Agreement – Additional Information.**
(Deferred from April 12, 2017 Board Meeting)

MOVED: Director Ruttan

SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors approve the Transit Service Agreement between BC Transit and the ACRD effective April 1, 2017 and authorize the Chairperson and Chief Administrative Officer to enter into the Agreement on behalf of the ACRD.

CARRIED

MOVED: Director Ruttan

SECONDED: Director Banton

THAT the ACRD Board of Directors approve the Annual Operating Agreement between BC Transit and the ACRD for the 2017/18 fiscal year and authorize the Chairperson and Chief Administrative Officer to enter into the Agreement on behalf of the ACRD.

CARRIED

- b. Request for Decision regarding Island Corridor Foundation – Business Plan Update.**

MOVED: Director McNabb

SECONDED: Director Banton

THAT the Board of Directors direct staff to submit the presented ACRD referral response to the Island Corridor Foundation.

CARRIED

- c. Request for Decision regarding Strategic Priorities Fund (SPF) – Grant Applications.**

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District submit three grant applications to the Gas Tax Strategic Priorities Fund Capital Infrastructure Projects Stream for the following projects:

1. *Implementation of the Consolidated Strategic Landfill Diversion Program*
2. *Pacific Traverse Trail connection to the existing District of Tofino trail and Ucluelet / Long Beach Multi-Use Path*
3. *Asset Management (capacity building).*

CARRIED

d. Request for Decision regarding Bamfield Volunteer Fire Department Truck Purchase.

MOVED: Director Wyton

SECONDED: Director Kokura

THAT the Board of Directors approve an amendment to the Bamfield Volunteer Fire Department service in the 2017-2021 Financial Plan to include a capital expenditure of \$25,000 for the purchase of a used fire truck.

CARRIED

e. Request for Decision regarding Bamfield Volunteer Fire Department Fire/Rescue Boat RFP.

MOVED: Director Wyton

SECONDED: Director Ruttan

THAT the Alberni-Clayoquot Regional District Board of Directors award the contract to construct an Aluminum Hull Fire/Rescue Boat to Canadian Alberni Engineering Ltd.(CAE) in the amount of \$74,840.00 (plus GST).

CARRIED

f. Request for Decision regarding Design & Costing – Phase 1 “The Arena” West Coast Multiplex Project.

MOVED: Director St. Jacques

SECONDED: Director Wyton

THAT the Alberni-Clayoquot Regional District Board of Directors engage the services of VDA Architecture Ltd. to undertake the detailed design and costing of Phase 1 – the Arena of the West Coast Multiplex project in the amount of \$75,000.00

CARRIED

8. PLANNING MATTERS

a. DVC16014, STYLES, 1146 SIXTH AVENUE (LONG BEACH)

Development Variance Permit Application – Memorandum and Permit

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors deny development variance DVC16014.

CARRIED

b. DVC17001, DONALDSON, 1360 SMITH-DALE ROAD (LONG BEACH)

Development Variance Permit Application – Report

MOVED: Director Bennett

SECONDED: Director Wyton

THAT the Board of Directors consider issuing development variance permit DVC17001.

CARRIED

c. DVD17004, BRAIDEN, 8467 BOTHWELL ROAD (SPROAT LAKE)

Development Variance Permit Application – Report

MOVED: Director Cote

SECONDED: Director Bennett

THAT development variance permit DVD17004 be deferred.

CARRIED

d. DVE17002, SABISTON, LOT A MCEACHERN (BEAVER CREEK)

Development Variance Permit Application – Report

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Board of Directors consider issuing development variance permit DVE17002.

CARRIED

e. DVE17003, HETHERINGTON, 6036 KIRKPATRICK ROAD (BEAVER CREEK)

Development Variance Permit Application – Report

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Board of Directors consider issuing development variance permit DVE17003.

CARRIED

- f. DVE17005, STRUC HOLDINGS LTD, PARCEL G ARVAY ROAD (BEAVER CREEK)**
Development Variance Permit Application – Report

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors consider issuing development variance permit DVE17005.

CARRIED

- g. TUP17010, POWELL, 3133 ALBERNI HIGHWAY (CHERRY CREEK)**
Temporary Use Permit Application – Report

MOVED: Director Banton

SECONDED: Director Bennett

THAT the Board of Directors Board consider issuing Temporary Use Permit TUP17010 subject to approval from the Ministry of Transportation and Infrastructure as required under Section 505 of the Local Government Act and Section 52 of the Transportation Act.

CARRIED

9. REPORTS

9.1 STAFF REPORTS

- a. Staff Action Items Report – April 20, 2017**
- b. Meeting Schedule – May 2017**
- c. Financial Statements – March 31, 2017**

MOVED: Director Kokura

SECONDED: Director Ruttan

THAT the Board of Directors receives the staff reports a-c.

CARRIED

9.2 COMMITTEE REPORTS

9.3 MEMBER REPORTS

a. 9-1-1 Corporation – J. McNabb

Director McNabb reported that the next 9-1-1 meeting is scheduled for May 12th.

b. Vancouver Island Regional Library - L. Banton

Director Banton reported on the VIRL Board Conference he recently attended.

c. Central West Coast Forest Society – T. Bennett – No Report

d. Alberni Valley Chamber of Commerce – J. McLeman

Director McLeman passed around the AV Chamber newsletter and reported on the Community Excellence Awards held on Friday, April 21, 2017.

e. Coastal Communities Network – T. Bennett/D. St. Jacques – No Report

f. West Island Woodlands Advisory Group – M. Kokura

Director Kokura reported on the meeting held on April 6th. Western Forest Products presented their sustainable forestry plan, which is available on-line. Next meeting June 8th.

g. Island Coastal Economic Trust –J. Jack – No Report

h. Air Quality Council, Port Alberni – K. Wyton

- **Air Quality Council Minutes – March 16, 2017**

Director Wyton reported on the March 16, 2017 AQ Council meeting. The Provincial open burning/smoke control regulation is still open for comment. Mr. Earl Plaine from the Environmental Protection Branch will provide more information to the Board on the regulation and input process.

i. West Coast Aquatic Board – T. Bennett/K. Wyton –

Director Bennett reported that the next meeting is scheduled for May 18th. There will be an Open House for the Aquarium on May 6th from 10 am to 2 pm to celebrate their one year anniversary.

j. Association of Vancouver Island & Coastal Communities – P. Cote

Director Cote reported on the AVICC AGM and Convention held in Campbell River April 7 to 9th. Director Osborne congratulated Director Cote on her re-election to the AVICC Board.

k. Beaver Creek Water Advisory Committee – J. McNabb – No Report

l. Other Reports

Director Cote attended the Alberni Valley Wrestling Club (AVWC) awards night on April 18th at the Italian Hall and extended a thank you from the Club for ACRD's continued support.

MOVED: Director McNabb
SECONDED: Director McLeman

THAT the Board of Directors receive the Member Reports.

CARRIED

10. UNFINISHED BUSINESS

- a. Unfinished Business
Acting CAO, W. Thomson provided an update on the AVRA expansion project. Weather permitting; the airport could be partially open around the 3rd week of May 2017.

MOVED: Director Kokura
SECONDED: Director Banton

THAT the Board of Directors receive the report.

CARRIED

11. IN-CAMERA

MOVED: Director Ruttan
SECONDED: Director Kokura

THAT the meeting be closed to the public as per section 90 (1) (c) of the Community Charter: Labour relations or other employee relations.

CARRIED

The meeting was closed to the public at 3:24 pm

The meeting was re-opened to the public at 3:32 pm.

12. RECOMMENDATIONS FROM IN-CAMERA

The following was reported out in the open meeting:
The ACRD has retained the services of Waterhouse Executive Search to assist the ACRD in recruiting a new Chief Administrative Officer.

13. ADJOURN

MOVED: Director Kokura
SECONDED: Director Bennett

THAT this meeting be adjourned at 3:32 pm.

CARRIED

Certified Correct:

John Jack,
Chairperson

Wendy Thomson,
Acting Chief Administrative Officer