



# Alberni-Clayoquot Regional District

## MINUTES OF THE BAMFIELD WATER COMMITTEE MEETING HELD ON MONDAY, OCTOBER 2, 2017, 5:00 PM

Bamfield Marine Science Centre, Rix Boardroom, 100 Pachena Road, Bamfield, BC

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- MEMBERS** Keith Wyton, Director, Area "A" Bamfield
- PRESENT:** J.P. Hastey, Member at Large  
John Mass, Advisory Planning Committee Chair  
Phil Lavoie, Bamfield Volunteer Fire Department Fire Chief
- REGRETS:** Brad Anholt, Bamfield Marine Science Centre  
Lisa Herbig, Member at Large  
Barry Otterson, Bamfield Chamber of Commerce
- STAFF PRESENT:** Andrew McGifford, Manager of Environmental Services  
Janice Hill, Environmental Services Coordinator

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 5:03 pm.

The Chairperson recognized the meeting is being held in the Huu-ay-aht First Nations Traditional Territories.

### 2. APPROVAL OF AGENDA

*MOVED: J. Mass*

*SECONDED: P. Lavoie*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. ADOPTION OF MINUTES

- a. **Bamfield Water Advisory Committee Meeting held June 19, 2017**

*MOVED: J. Mass*

*SECONDED: P. Lavoie*

*THAT the minutes of the Bamfield Water Advisory Committee meeting held on June 19, 2017 be adopted.*

**CARRIED**

#### 4. REQUEST FOR DECISIONS & BYLAWS

##### a. Request for Decision regarding Bamfield Water Treatment Plant Construction Tender Award

MOVED: J. Mass

SECONDED: J.P. Hastey

*THAT the Bamfield Water Advisory Committee recommend that the Board of Directors of the Alberni-Clayoquot Regional District award the Bamfield Water Treatment Plant construction tender to Ridgeline Mechanical Ltd. In the amount of \$1,888,710.25, plus applicable taxes (GST).*

**CARRIED**

MOVED: J. Mass

SECONDED: J.P. Hastey

*THAT the Bamfield Water Advisory Committee recommend that staff hold an Electoral Area Directors meeting prior to the October 11<sup>th</sup> Board of Directors meeting to request the Electoral Area Directors assign \$400,000 of Community Works Funds (Gas Tax) to Bamfield Water System for eligible capital projects to recognize the financial impact the water treatment plant has had on the reserve fund.*

**CARRIED**

##### b. Request for Decision regarding Bamfield Water System – Water Treatment Plan Borrowing.

MOVED: J. Mass

SECONDED: J.P. Hastey

*THAT the Bamfield Water Committee recommend that the Board of Directors instruct staff to conduct a commutation or prepayment opportunity in the spring of 2018 for the Bamfield Water System treatment plant construction prior to securing long-term borrowing with the Municipal Finance Authority.*

**CARRIED**

MOVED: J. Mass

SECONDED: J.P. Hastey

*THAT the Bamfield Water Committee recommend that the Board of Directors authorize the borrowing of \$600,000 for a term of 20 years as approved by Loan Authorization Bylaw F1126, for the construction of the water treatment plant, from the Municipal Finance Authority in the Fall 2018 Long Term Borrowing session.*

**CARRIED**

**c. Request for Decision regarding Bamfield Water System Rate Increase.**

*MOVED: Director*

*SECONDED: Director*

*THAT the Bamfield Water Committee instruct staff to draft a bylaw to amend the Bamfield Water System Specified Area Rate and Regulations Bylaw F1089, 2010 to reflect the new rates as a result of the water treatment plant for consideration by the Board of Directors.*

**CARRIED**

**5. ADJOURN**

*MOVED: J. Mass*

*SECONDED: P. Lavoie*

*THAT this meeting be adjourned at 6:55 pm.*

**CARRIED**

Certified Correct:

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Keith Wyton,  
Chairperson

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Andrew McGifford,  
Manager of Environmental Services