



# Alberni-Clayoquot Regional District

## MINUTES OF THE BAMFIELD WATER COMMITTEE MEETING HELD ON MONDAY, JUNE 19, 2017, 5:00 PM

Bamfield Volunteer Fire Department Hall, 352 Pachena Road, Bamfield, BC

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**MEMBERS** Keith Wyton, Chairperson, Electoral Area "A" (Bamfield)

**PRESENT:** Lisa Herbig, Member at Large  
J.P. Hastey, Member at Large  
Barry Otterson, Bamfield Chamber of Commerce  
John Mass, Advisory Planning Commission  
Brad Anholt, Bamfield Marine Science Centre  
Les Butler, Bamfield Water Contractor

**REGRETS:** Phil Lavoie, Bamfield Volunteer Fire Department  
Brad Anholt, Bamfield Marine Science Centre

**STAFF PRESENT:** Andrew McGifford, Manager of Environmental Services  
Kathy McArthur, Environmental Services Coordinator

**1. CALL TO ORDER**

The Chairperson called the meeting to order at 5:12 pm.

The Chairperson recognized the meeting is being held in the Huu-ay-aht First Nations Traditional Territories.

**2. APPROVAL OF AGENDA**

*MOVED:* J. Mass

*SECONDED:* L. Herbig

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. ADOPTION OF MINUTES**

a. **Bamfield Water Committee Meeting held February 20, 2017**

*MOVED:* J.P. Hastey

*SECONDED:* B. Otterson

*THAT the minutes of the Bamfield Water Advisory Committee meeting held on February 20, 2017 be received.*

**CARRIED**

#### 4. **REPORTS**

a. **Water Treatment Plant (WTP) Update**

Delay in construction schedule from July 2016 – one month behind.  
Water treatment plant will need to move out of road right of way.  
Parking is needed in area and MOTI is aware the ACRD owns the property adjacent to the area requested to construct. The move may increase costs to remove rock and trees and fencing costs.  
Committee requests to attempt a meeting to review final design details.  
Staff recommended a letter be sent to Bamfield Community Parks to advise of the change from the plan originally provided.

*MOVED:* B. Otterson

*SECONDED:* J.P. Hastey

*THAT a letter be written to the Bamfield Parks Committee advising of the required move requesting support of the use of increased Parks property.*

**CARRIED**

b. **Water Rates – A. McGifford (Verbal)**

Rates will reflect the new water treatment plant operation. Finance will be provided at the next meeting.  
Staff advised that a water conservation plan is required when applying for water system grants.  
Discussions regarding adjusting the threshold vs fees. Staff will analyze the average household use, comparisons to other areas, and possible increases to 14<sup>m3</sup> / month allotment.

c. **News Release – A. McGifford (Verbal)**

News release available on the ACRD website regarding the Clean Water and Wastewater Fund grant approval for support for the Bamfield Water Treatment Facility. Director Wyton requested laminated copies of the news release to post in the community.

*MOVED:* J. Mass

*SECONDED:* B. Otterson

*THAT the Bamfield Water Advisory Committee receives reports a-c.*

**CARRIED**

#### 5. **ADJOURN**

*MOVED:* J. Mass

*SECONDED:* L. Herbig

*THAT this meeting be adjourned at 6:15 pm.*

**CARRIED**

Certified Correct:

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Keith Wyton,  
Chairperson

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Andrew McGifford,  
Manager of Environmental Services