



Alberni-Clayoquot Regional District

MINUTES OF THE ALBERNI VALLEY & BAMFIELD SERVICES COMMITTEE MEETING HELD ON WEDNESDAY, MAY 17, 2017 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS John McNabb, Chair, Electoral Area "E" (Beaver Creek)
PRESENT: Mike Kokura, Director, Electoral Area "B" (Beaufort)
Penny Cote, Director, Electoral Area "D" (Sproat Lake)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek) (via teleconference)
Dennis Sauve, Councillor, City of Port Alberni (Alternate)
Jack McLeman, Councillor, City of Port Alberni
John Jack, Councillor, Huu-ay-aht First Nation
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
Keith Wyton, Director, Electoral Area "A" (Bamfield)
Rene Lacoursiere, Electoral Area "D" (Sproat Lake) (Alternate)

REGRETS: Mike Ruttan, Mayor, City of Port Alberni
Penny Cote, Director, Electoral Area "D" (Sproat Lake)

STAFF PRESENT: Wendy Thomson, Acting Chief Administrative Officer
Andrew McGifford, Manager of Environmental Services
Teri Fong, Manager of Finance
Mark Fortune, Airport Superintendent
Janice Hill, Acting Manager of Administrative Services
Brad West, McGill Engineering

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:30.

The Chairperson recognized the meeting today is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. **APPROVAL OF AGENDA**

MOVED: Director Kokura

SECONDED: Director Jack

THAT the agenda be approved as circulated.

CARRIED

3. **ADOPTION OF MINUTES**

a. **Alberni Valley & Bamfield Services Committee Meeting – Financial Planning Meeting held February 15, 2016**

MOVED: Director Jack
SECONDED: Director Kokura

THAT the minutes of the Alberni Valley & Bamfield Services Committee Financial Planning meeting held on February 15, 2017 be received.

CARRIED

4. CORRESPONDENCE

a. **ALBERNI VALLEY BULLDOGS**
Sponsorship Proposal – T. Fong (verbal)

MOVED: Director McLeman
SECONDED: Director Sauve

THAT the Alberni Valley and Bamfield Services Committee recommend that the Board of Directors endorse the Alberni Valley Bulldogs Sponsorship program as presented and approve the program with the Alberni Valley Bulldogs for the value of \$24,925.00 plus tax.

CARRIED

Director Banton joined meeting via teleconference at 1:35 pm

5. REQUEST FOR DECISIONS & BYLAWS

a. **Request for Decision regarding Alberni Valley Landfill Rate Structure.**

MOVED: Director Sauve
SECONDED: Director Jack

THAT the Alberni Valley and Bamfield Services Committee recommend that the Board of Directors direct staff to amend “Bylaw 1027 - A Bylaw to Provide for the Regulation of Solid Waste Disposal and Tipping Fees at the Alberni Valley Landfill” items as follows (including removing the item “Loads containing Gypsum”):

Schedule A – Charges

Solid Waste, excluding Controlled Waste	Tipping Fee	Other Charges
Loads of 84 kg or greater	\$120.00 per tonne	\$10.00 minimum
Remove: Wrecked auto (each)		

Remove: Wrecked trucks, bus or recreational vehicle		
Add: Recreational vehicle – recyclable metal removed where possible	\$240.00 per tonne	\$300.00 minimum
Surcharge for Solid waste containing Prohibited Recyclable Materials	\$240.00 per tonne	
Surcharge for improperly covered or secured loads	\$240.00 per tonne	
Add: Weighing service		\$10.00 each occurrence
Controlled Waste	Tipping Fee	Other Charges
Construction/Demolition Waste	\$160.00 per tonne	\$15.00 minimum
Divertible (Clean) Wood Waste	\$120.00 per tonne	\$10.00 minimum
Construction/Demolition Waste – Containing Drywall/Gypsum	\$250.00 per tonne	\$20.00 minimum
Drywall/Gypsum– date stamped post 1990 or tested to not contain asbestos	\$250.00 per tonne	\$20.00 minimum
Drywall/Gypsum – not date stamped post 1990 nor tested	\$250.00 per tonne	\$20.00 minimum
Remove: Demolition waste crushed to pieces 7 cubic centimeters or smaller		
<i>Contaminated Soils:</i>		
Provided that the Ministry of Environment has approved of disposal of the contaminated soil, without treatment, at the Alberni Landfill	\$50.00 per tonne	
Provided that the Ministry of Environment has approved of the treatment and disposal of the contaminated soil at the Alberni Landfill	\$100.00 per tonne	Plus estimated out-of-pocket treatment costs
Pumpings from domestic septic tanks	\$160.00 per tonne	
Catch basin and manhole material	\$160.00 per tonne	
Waste asbestos	\$500.00 per tonne	\$150.00 minimum
Fish, shrimp shells, animal carcasses provided that there will be no charge for animal carcasses	\$200.00 per tonne	\$100.00 minimum

removed from public roadways by a public body or their contractor		
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CARRIED

Director Cootes left meeting at 2:15

6. **REPORTS**

a. **Alberni Valley Landfill – Annual Reports 2016**

MOVED: Director Kokura

SECONDED: Director Sauve

THAT the Administrative Memorandum regarding Alberni Valley Landfill Annual Report for 2016 be received.

b. **Illegal Dumping & Diversion Strategy Update – A. McGifford**

The Manager of Environmental Services provided a verbal update on the illegal dumping and diversion strategy and previewed the illegal dumping video that will be available on the ACRD web page. The video is a common video which will be used by AVICC member districts, which is tailored specifically for each. Staff requested direction from the Committee on how to proceed with handling illegal dumping issues. A report will be presented to the West Coast committee and then a report will go to the Board of Directors for consideration.

MOVED: Director Kokura

SECONDED: Director Lacoursiere

THAT the verbal report be received.

c. **Alberni Valley Regional Airport Expansion Project – Update M. Fortune (verbal)**

The Airport Superintendent provided an update on the AVRA Expansion project stating that the project is currently 50% complete with plans to have a soft opening the first week of June, weather depending. Airfield lighting project should be completed by mid July. Anticipating the airport should be in full operations by the end of July or beginning of August if weather cooperates. Once the airport is in full operation, plans will proceed with a celebratory ribbon cutting ceremony.

MOVED: Director Jack

SECONDED: Director Wyton

THAT the verbal report be received.

d. **Alberni Valley Regional Airport – Creation of an Advisory Committee
W. Thomson (verbal)**

The Acting CAO provided a verbal report on the creating an Advisory Committee for the Alberni Valley Regional Airport.

MOVED: Director Kokura

SECONDED: Director Lacoursiere

THAT the verbal report be received and staff be instructed to investigate the creation of an Airport Advisory Committee for the Alberni Valley Regional Airport in the fall of 2017.

d. **Sproat Lake Marine Patrol – 2017 Season Update
A. McGifford (verbal)**

The Manager of Environmental Services provided an update on this years' Sproat Lake Marine Patrol program. The patrol will not be offering the boating education program in the schools this year as the ACRD did not receive any funding from Transport Canada. Three of last year's members are returning and one more member will be hired. The Marine Patrol will be up and running for the July long weekend at Sproat Lake Provincial Park

MOVED: Director Kokura

SECONDED: Director Lacoursiere

THAT the verbal report be received.

CARRIED

7. UNFINISHED BUSINESS

8. LATE BUSINESS

9. IN-CAMERA

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the meeting be closed to the public as per section:

- i. *90 (1) (e) of the Community Charter: The acquisition, disposition or expropriation of land or improvements, if the Committee considers that*

- disclosure could reasonably be expected to harm the interests of the Regional District; and*
- ii, *90 (1) (i) of the Community Charter: The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

CARRIED

The meeting was closed to the public at 2:30

The meeting was opened to the public at 3:16

10. RECOMMENDATIONS FROM IN-CAMERA

11. ADJOURN

MOVED: Director Kokura

SECONDED: Director Jack

THAT the meeting be adjourned at 3:16.

CARRIED

Certified Correct:

John McNabb,
Chairperson

Wendy Thomson,
Acting Chief Administrative Officer