



Alberni-Clayoquot Regional District

MINUTES OF THE WEST COAST COMMITTEE MEETING HELD ON TUESDAY, MAY 31, 2016

Best Western Tin Wis Resort Lodge, Nuu-chin-Ink Boardroom
1119 Pacific Rim Highway, Tofino, BC

MEMBERS

Dianne St. Jacques, Chairperson, Mayor, District of Ucluelet

PRESENT:

Josie Osborne, Mayor, District of Tofino

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Alan McCarthy, Member of Legislature, Yuułu?if?ath Government

Kirsten Johnsen, Councillor, Toquaht Nation (non-voting member)

Morag Hutchenson, Pacific Rim National Park (non-voting member)

OTHERS

Elmer Frank, Chief Councillor, Tla-o-qui-aht First Nation

PRESENT:

Jenn Schofield, Chief Financial Officer, Tla-o-qui-aht First Nation

Saya Masso, Manager Natural Resources, Tla-o-qui-aht First Nation

Samantha Hackett, Chair, West Coast Multiplex Society

Susan Payne, Secretary, West Coast Multiplex Society

Geoff Lyons, Consultant, West Coast Multiplex Society

Howie Hambleton, Consultant, West Coast Multiplex Society

Ryan Orr, Board Member, West Coast Multiplex Society

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Mike Irg, Manager of Planning & Development

Wendy Thomson, Manager of Administrative Services

Mark Fortune, Airport Superintendent

1. CALL TO ORDER

The Chairperson called the meeting to order at 12:25 pm.

The Chairperson recognized the meeting is being held in the Tla-o-qui-aht First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Bennett

SECONDED: Director Osborne

THAT the agenda be approved as circulated.

CARRIED

3. INVITED GUESTS

Tla-o-qui-aht First Nation & West Coast Multiplex Society
Introductions were conducted around the table.

4. ADOPTION OF MINUTES

a. West Coast Committee Meeting – Monday, April 18, 2016.

MOVED: Director Bennett

SECONDED: Director McCarthy

THAT the minutes of the West Coast Committee Meeting held on Monday, April 18, 2016 be adopted.

CARRIED

5. REPORTS

a. West Coast Multiplex Facility

- Sprung Structures Energy Comparison Study.
- Next Steps – Business Plan, Preliminary Design and Construction Cost Estimate.

The CAO provided an update on the proposed multiplex facility on the West Coast and the site identified at the Long Beach Airport. Following a successful referendum in November 2012, the ACRD Board adopted a bylaw which allows the Regional District to operate and maintain a recreational facility on the West Coast which includes an arena. The CAO advised that the West Coast Multiplex Society (WCMS) is now looking at a different arena facility similar to one constructed in Shawnigan Lake for an approximate cost of \$6 million dollars. A business plan and preliminary design plans are required for the new proposed facility. The Tla-o-qui-aht First Nation (TFN) received \$100,000 funding to assist in developing the business plan and preliminary design plans. The ACRD Directors are seeking certainty on operating costs and the feasibility of the project. Through an MOU between the ACRD and TFN the funds were transferred over to the ACRD to undertake the project. The CAO advised the purpose of today is to get together with the WCMS and TFN to discuss next steps.

S. Hackett, Chair of the WCMS circulated copies of the discussion points for this meeting and draft newsletter which will be going out to the communities on the West Coast in order to keep them informed on the project. Ms. Hackett advised the Society doesn't see the need to enter into another costly and lengthy RFP process for a revised business plan. The WCMS recommends that the company that did the original plan, Recreation Excellence, be retained by the Regional District to develop the revised plan. They believe Recreational Excellence can provide an updated plan in a timely manner at a substantially reduced cost. Recreation Excellence has all the required background information on the project.

Chief Councillor Elmer Frank, Tla-o-qui-aht First Nation advised they support the recommendation of the WCMS to engage Recreation Excellence to update the plan.

Director Osborne advised the District of Tofino is very supportive of creating a recreation facility on the West Coast. They require confidence on the revenue side through a strong business plan. She expressed concerns that the original plan lacks financial information and isn't a proper business plan. Director Osborne would prefer to see the development of a business plan following a competitive Request for Proposals.

The group discussed timelines for the RFP process. The CAO provided an overview of the RFP process which would take approximately two months to secure a consultant. Members of the WCMS expressed concerns with waiting 2 to 3 months. The Society is concerned they are losing out on fundraising opportunities by delaying the project by another two to three months. J. Osborne stressed the need for the best business plan possible for the communities and fundraising purposes.

The CAO proposed a stage approach to the business plan whereby the first phase would consider project feasibility to respond to the Directors needs. The second phase would address design details and capital costs for the WCMS's fundraising needs.

The Committee discussed next steps and timing.

MOVED: Director Bennett
SECONDED: Director McCarthy

THAT the West Coast Committee direct the Chief Administrative Officer to proceed with Phase 1 of the business plan for the proposed multiplex facility on the West Coast which includes the long term viability of the project and receive input on the process from the Tla-o-qui-aht First Nation, West Coast Multiplex Society and West Coast Committee.

CARRIED

MOVED: Director Osborne
SECONDED: Director Bennett

THAT the West Coast Committee instruct the Chief Administrative Officer to proceed with a pre-design plan for the proposed multiplex facility for a maximum cost of \$20,000.00.

CARRIED

b. Tla-o-qui-aht First Nation

Float Homes in the Tla-o-qui-aht Haahuulthii.

Chief Councillor Elmer Frank provided background on the issue of illegal float homes which continue to be built and located in their waters without consultation. S. Masso discussed the Nation's concerns with these float homes which continue to be built and or launch locally and then located in the Tla-o-qui-aht Haahuulthii. They are seeking the ACRD's support in restricting any construction of float homes and/or launching of float homes in the region. This includes all marinas in the District of Tofino, Grice Bay boat launch and all other fresh water boat launches in Kennedy Lake. Director Bennett provided background on prior dealings with the Province with regards to illegal float homes at Great Central Lake and in Barclay Sound.

The Manager of Planning and Development advised that that ACRD is unable to regulate float homes and foreshore. This is dealt with by the Ministry of Forests, Lands and Natural Resource Operations. He advised the Regional District staff would be willing to participate with the TFN and any meetings with the Province regarding the float home issues. The Committee offered support to lobby the Province.

c. Long Beach Airport Zoning Update

M. Irg and Input from Tla-o-qui-aht First Nation

The Manager of Planning and Development provided an update on where the Regional District is at with rezoning the Long Beach Airport lands. The rezoning is being conducted in order to open up other revenue opportunities at the Airport. The rezoning process is on hold pending a letter of support from the TFN. Chief Councillor Frank will follow-up with his CEO on the support letter.

MOVED: Director Osborne

SECONDED: Director Bennett

THAT the West Coast Committee receive the verbal reports.

CARRIED

6. REQUEST FOR DECISIONS & BYLAWS

a. REQUEST FOR DECISION

Long Beach Airport Marketing Strategy

MOVED: Director Osborne

SECONDED: Director Bennett

THAT the West Coast Committee recommend to the Alberni-Clayoquot Regional District Board of Directors award the Long Beach Airport Branding and Marketing contract to Primal Communications for a contract price of \$13,200, plus GST.

CARRIED

b. **REQUEST FOR DECISION**
Lease Agreement- Bolton Spice

MOVED: Director Bennett

SECONDED: Director Osborne

THA the West Coast Committee recommend the Alberni-Clayoquot Regional District Board of Directors renew Boulton Spice's lease agreement for a three (3) year term to operate a spice blending business in exchange for repairs and upgrades to the Weather Station building.

CARRIED

7. **ONGOING BUSINESS**

a. **Regional Emergency Planning, Russell Dyson, Verbal Report.**

The CAO reported he attended a CAO's meeting on the West Coast recently and one of the topics of discussion was coordinating emergency planning on the West Coast. The CAO asked the West Coast Committee if they would be interested in pursuing coordinated emergency services on the West Coast and proposes a meeting in September/October 2016 to discuss regional emergency planning on the West Coast.

MOVED: Director Osborne

SECONDED: Director Bennett

THAT the West Coast Committee instruct staff to investigate what other communities provide regional emergency planning including contractual arrangements and funding the service.

CARRIED

8. **ADJOURN**

MOVED: Director Bennett

SECONDED: Director Osborne

THAT this meeting be adjourned 2:36 pm.

CARRIED

Certified Correct:

Dianne St. Jacques,
Chairperson

Russell Dyson,
Chief Administrative Officer