



## Alberni-Clayoquot Regional District

### MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, NOVEMBER 9, 2016, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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#### **DIRECTORS**

Josie Osborne, Chairperson, District of Tofino

#### **PRESENT:**

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach) (Teleconference)

John McNabb, Director, Electoral Area "E" (Beaver Creek)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

John Jack, Councillor, Huu-ay-aht First Nation

#### **REGRETS:**

Kirsten Johnsen, Councillor, Toquaht Nation

Alan McCarthy, Member of Legislature, Yuułuꞵifꞵath Government

#### **STAFF PRESENT:**

Wendy Thomson, Manager of Administrative Services

Andrew McGifford, Manager of Environmental Services

Mike Irg, Manager of Planning and Development

#### **1. CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

#### **2. APPROVAL OF AGENDA**

*MOVED: Director Kokura*

*SECONDED: Director St. Jacques*

*THAT the agenda be approved as circulated with the addition of the following late items:*

- *Update on EOC Level 1 Activation – D. Holder, T. Pley*
- *Determination of Official Election Results – Bamfield Water System Treatment Plant Assent Voting*

- *Bylaw F1126, Bamfield Water System Treatment Plan Loan Authorization, 2016 – Adoption*
- *Motion to move in-camera*

**CARRIED**

**3. DECLARATIONS**

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – October 26, 2016**

*MOVED: Director Cote*

*SECONDED: Director McLeman*

*THAT the minutes of the Board of Directors meeting held on October 26, 2016 be adopted.*

**CARRIED**

**b. Long Beach Airport Advisory Committee – October 24, 2016**

*MOVED: Director St. Jacques*

*SECONDED: Director McLeman*

*THAT the minutes of the Long Beach Airport Advisory Committee meeting held on October 24, 2016 be adopted.*

**CARRIED**

**c. Beaver Creek Water Advisory Committee – October 31, 2016**

*MOVED: Director McNabb*

*SECONDED: Director Cote*

*THAT the minutes of the Beaver Creek Water Advisory Committee meeting held on October 31, 2016 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**a. Alberni-Clayoquot Regional District EOC Update – Tim Pley, City of Port Alberni CAO, Dan Holder, Emergency/Fire Services Coordinator.**

City of Port Alberni CAO, Tim Pley and ACRD Emergency Coordinator, Dan Holder reported on the activation of the Alberni Valley Emergency Operations Center (EOC) level one yesterday afternoon to coordinate any emergency response required due to flooding. Mr. Pley advised he is the Acting Director. The EOC has been working closely

with Tseshaht First Nation to provide support to their EOC. Mr. Holder reported that Emergency Social Services has been deployed twice and several families have been evacuated. Red Cross is on alert and standing-by. The Board discussed communications issues/concerns with regards to road closures and detours.

Director Jack entered the meeting at 1:47 pm.

## **6. CORRESPONDENCE FOR ACTION**

- a. Correspondence dated November 1, 2016 from the Vancouver Island Regional Library Board regarding appointment and alternate appointment to the Vancouver Island Regional Library for the year 2017.**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Board of Directors appoint Director Banton as Director and Director Jack as Alternate Director to the Vancouver Island Regional Library Board for 2017.*

**CARRIED**

- b. Correspondence dated November 2, 2016, City of Port Alberni, requesting a letter of support for the City's Sewage Treatment Project for their application to the Canada-British Columbia Water and Wastewater Fund.**

*MOVED: Director St. Jacques*

*SECONDED: Director Cote*

*THAT the Board of Directors forward a letter of support to the City of Port Alberni for the City's Sewage Treatment Project application for the Canada-British Columbia Clean Water and Wastewater Fund.*

**CARRIED**

- c. Correspondence dated November 1, 2016 from the Central Westcoast Forest Society requesting a letter of support for the Ah'ta'apq Creek Habitat Restoration Project in Hot Springs Cove.**

*MOVED: Director McNabb*

*SECONDED: Director St. Jacques*

*THAT the Board of Directors forward a letter of support to Central West Coast Forest Society for their Ah'ta'apq Creek Habitat Restoration Project in Hot Springs Cove.*

**CARRIED**

**7. CORRESPONDENCE FOR INFORMATION**

- a. **MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPEMENT**  
2017 Local Government Grants Program-Infrastructure Planning Grants  
and Clean Water and Wastewater Fund
- b. **ISLAND COASTAL ECONOMIC TRUST**  
Uniting Forces to Explore Opportunities for Island Value-Added Wood  
Industry
- c. **OMBUDSPERSON**  
Files Closed July 1 to September 30, 2016
- d. **MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE**  
Study Concludes Highway 4 Improvements Outweigh Investment in  
Connector
- e. **HUMAN TRAFFICKING/SEXUAL EXPLOITATION BC**  
Follow-up Letter regarding Human Trafficking/Sexual Exploitation, Youth  
and Child Exploitation, Youth Porn Use/Addiction in BC
- f. **ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**  
AVICC Resolutions Notice/Request for Submissions; Call for Nominations  
for AVICC Executive Committee; Call for Presentations
- g. **PACIFIC RIM NATIONAL PARK RESERVE**  
Notice of Engagement – Pacific Traverse Trail Project

*MOVED: Director Kokura*

*SECONDED: Director McLeman*

*THAT the Board of Directors receive items a-g for information.*

**CARRIED**

**8. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding Finance Warrant No. 570.**

*MOVED: Director Jack*

*SECONDED: Director Banton*

*THAT the Board of Directors approves Finance Warrant Number 570 in the  
amount of \$1,789,001.11 dated October 31, 2016.*

**CARRIED**

- b. **Request for Decision regarding Clean Water and Wastewater Fund  
Application for Bamfield Water System.**

*MOVED: Director Wyton*

*SECONDED: Director Kokura*

*THAT the Board of Directors submit an application to the Clean Water and Wastewater Fund to help fund a water treatment plant to address the high levels of Trihalomethanes (THMs) in the Bamfield Water System that currently exceed the Canadian Drinking Water Guidelines.*

**CARRIED**

**c. Request for Decision regarding Alberni-Clayoquot Regional District Board of Directors – Strategic Planning Session**

*MOVED: Director Banton*

*SECONDED: Director St. Jacques*

*THAT the Board of Directors of the ACRD agree to conduct a one-day strategic planning session on December 15, 2016 for the purpose of defining priorities for the five-year financial plan.*

**CARRIED**

**d. Request for Decision regarding Climate Action Charter.**

*MOVED: Director Wyton*

*SECONDED: Director Banton*

*THAT the Alberni-Clayoquot Regional District sign onto the British Columbia Climate Action Charter.*

**CARRIED**

**e. Request for Decision regarding Tabled Resolution – Blue Dot Initiative Project – Right of a Healthy Environment.**

*MOVED: Director Kokura*

*SECONDED: Director Jack*

*THAT the Blue Dot Initiative Project – Right of a Healthy Environment resolution tabled at the October 12, 2016 Regular Board of Directors meeting be lifted from the table.*

**CARRIED**

The following motion was back on the table for consideration by the Board:

*MOVED: Director Bennett*

*SECONDED: Director McLeman*

*WHEREAS the Alberni-Clayoquot Regional District understands that people are part of the environment, and that a healthy environment is inextricably linked to the well-being of our community;*

*THEREFORE, BE IT RESOLVED THAT the Alberni-Clayoquot Regional District recognizes its responsibility, within its jurisdiction, and in so doing will continue to implement and improve its strategic plans and by-laws to protect the local environment and supports a healthy environment by undertaking actions such as, but not limited, to the following:*

- *Consideration of the precautionary principle, with cost-effective measures, where threats of serious or irreversible damage to human health or the environment exist;*
- *Taking into consideration full cost accounting which includes costs to human health and environment, when evaluating reasonably foreseeable costs of proposed actions and alternatives;*
- *Ensuring infrastructure and development projects to protect the environment, including water quality and landfill diversion plans;*
- *Selection criteria in evaluation of future contracts would obtain environmental impacts that allow for potential benefits of environmentally sound business practices;*
- *Addressing climate change by investigating further reductions in corporate greenhouse gas emissions and implementing adaptation measures;*
- *Promoting appropriate and responsible development, including responsibly increasing density, in accordance with the Official Community Plan;*
- *Prioritizing trail and parks and public transit as modes of transportation in accordance with the ACRD Health Network transportation;*
- *Promoting access to food that is locally and sustainably sourced through our regional agriculture plan;*
- *Working with member municipalities and electoral areas to improve waste diversion, including recycling and composting, and waste reduction; and*
- *Establishing a unified Regional Parks Plan and maintaining accessible green spaces by providing high quality active and community parks.*

*The Alberni-Clayoquot Regional District shall review these objectives, targets, timelines and actions regularly, and evaluate progress towards fulfilling this declaration.*

*The Alberni-Clayoquot Regional District shall consult with residents as part of this process.*

**DEFEATED**

*MOVED: Director Wyton*

*SECONDED: Director Ruttan*

*THAT WHEREAS the Alberni-Clayoquot Regional District understands that people are part of the environment, and that a healthy environment is inextricably linked to the well-being of our community;*

*AND WHEREAS the David Suzuki Foundation Blue Dot Tour has inspired many Canadians to request that the right to a healthy environment be enshrined in the Canadian Charter*

*of Rights and Freedoms;*

*THEREFORE BE IT RESOLVED THAT the Alberni-Clayoquot Regional District declares that:*

*All residents of the Alberni-Clayoquot Regional District have the right to live in a healthy environment, including:*

- The right to breathe clean air;*
- The right to drink clean water;*
- The right to consume safe food;*
- The right to access nature;*
- The right to know about pollutants and contaminants released into the local environment; and*
- The right to participate in government decision-making that will affect the environment.*

*The Alberni-Clayoquot Regional District recognizes its responsibility, within its jurisdiction, to respect, protect, and promote these rights and in so doing will continue to implement and improve its strategic plans and by-laws to protect the local environment and support its residents' right to a healthy environment by undertaking actions such as, but not limited, to the following:*

- Consideration of the precautionary principle, with cost-effective measures, where threats of serious or irreversible damage to human health or the environment exist;*
- Taking into consideration full cost accounting which includes costs to human health and environment, when evaluating reasonably foreseeable costs of proposed actions and alternatives;*
- Ensuring infrastructure and development projects to protect the environment, including water quality and landfill diversion plans;*
- Selection criteria in evaluation of future contracts would obtain environmental impacts that allow for potential benefits of environmentally sound business practices;*
- Addressing climate change by investigating further reductions in corporate greenhouse gas emissions and implementing adaptation measures;*
- Promoting appropriate and responsible development, including responsibly increasing density, in accordance with the Official Community Plan;*
- Prioritizing trail and parks and public transit as modes of transportation in accordance with the ACRD Health Network transportation;*
- Promoting access to food that is locally and sustainably sourced through our regional agriculture plan;*
- Working with member municipalities and electoral areas to improve waste diversion, including recycling and composting, and waste reduction; and*
- Establishing a unified Regional Parks Plan and maintaining accessible green spaces by providing high quality active and community parks.*

*The Alberni-Clayoquot Regional District shall review these objectives, targets, timelines and actions regularly, and evaluate progress towards fulfilling this declaration.*

*The Alberni-Clayoquot Regional District shall consult with residents as part of this process.*

**DEFEATED**

**f. Request for Decision regarding Bylaw 856-10, Sproat Lake Fire Protection Service Area Amendment, 2016.**

MOVED: Director Cote

SECONDED: Director Kokura

*THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw 856-10, cited as Sproat Lake Fire Protection Service Area Amendment, 2016.*

**CARRIED**

MOVED: Director Cote

SECONDED: Director Jack

*THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw 856-10, cited as Sproat Lake Fire Protection Service Area Amendment, 2016.*

**CARRIED**

MOVED: Director Cote

SECONDED: Director Jack

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw 856-10, cited as Sproat Lake Fire Protection Service Area Amendment, 2016.*

**CARRIED**

**g. Request for Decision regarding Bylaw 24-1, Bamfield Fire Protection Specified Area Amendment, 2016.**

MOVED: Director Wyton

SECONDED: Director Cote

*THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw 24-1, cited as Bamfield Fire Protection Specified Area Amendment, 2016.*

**CARRIED**



*MOVED: Director Wyton*  
*SECONDED: Director Jack*

*THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw 24-1, cited as Bamfield Fire Protection Specified Area Amendment, 2016.*

**CARRIED**

*MOVED: Director Wyton*  
*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw 24-1, cited as Bamfield Fire Protection Specified Area Amendment, 2016.*

**CARRIED**

**h. Request for Decision regarding Determination of Official Election Results – Bamfield Water System Treatment Plant Assent Vote.**

*MOVED: Director Wyton*  
*SECONDED: Director Kokura*

*THAT the Alberni-Clayoquot Regional District Board of Directors receive the Determination of Official Election Results as presented for the Bamfield Water System Treatment Plant Assent Voting held on November 5, 2016.*

**CARRIED**

**i. Request for Decision regarding Bylaw F1126, Bamfield Water Treatment Plant Loan Authorization, 2016.**

*MOVED: Director Wyton*  
*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw F1126, cited as Bamfield Water System Treatment Plant Loan Authorization, 2016.*

**CARRIED**

**9. PLANNING MATTERS**

**a. RE16007, PELLETIER & CRAWFORD, 6770 BEAVER CREEK ROAD**  
Rezoning Application – Report and Bylaws P1346 and P1347

*MOVED: Director McNabb*  
*SECONDED: Director Cote*

*THAT Bylaw P1346, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw be read a first time.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Cote*

*THAT Bylaw P1347, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw be read a first time.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Cote*

*THAT the public hearing for Bylaws P1346 and P1347 be delegated to the Director for Electoral Area 'E', the Alternate Director or the Chairperson of the Regional District.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Wyton*

*THAT the Board of Directors confirm that adoption of Bylaw P1346 and P1347 are subject to:*

*A covenant being registered on the property title which restricts the use of cottages to vacation rental and limits the number of days a cottage may be rented in one calendar year to 180 days; and*

*Meeting all technical referral agency requirements.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. Administration Department Monthly Staff Report – November 3, 2016**
- b. Financial Department Report – November 2, 2016**
- c. Environmental Services Department Report – November 3, 2016**
- d. Staff Action Items Report – November 4, 2016**

*MOVED: Director Kokura*  
*SECONDED: Director Ruttan*

*THAT the Board of Directors receives the staff reports a-d.*

**CARRIED**

## **10.2 COMMITTEE REPORTS**

**a. Salmon Beach Committee Meeting – November 9, 2016**

- T. Bennett (Verbal)

Director Bennett provided a brief report on the meeting held this morning. The minutes and a recommendation will be coming forward for consideration at the next Board meeting.

**b. Alberni-Clayoquot Transportation Committee Meeting – November 8, 2016**

- J. McLeman (Verbal)

Director McLeman provided an update on the AC Transportation Committee meeting yesterday. The Committee received the News Release and Report on the Horne Lake Connector. The Committee will meet with Ministry staff on Nov. 22<sup>nd</sup> to discuss the findings of the report. In addition, the Committee will be requesting a meeting with the Minister of Transportation and Infrastructure.

**c. Alberni Valley & Bamfield Services Committee Meeting – November 8, 2016**

– J. McNabb (verbal)

Director McNabb provided a brief update.

*MOVED: Director McLeman*  
*SECONDED: Director Cote*

*THAT the verbal reports a-c be received*

**CARRIED**

*MOVED: Director McLeman*  
*SECONDED: Director McNabb*

*THAT the ACRD Board of Directors request a meeting with Minister Stone, Ministry of Transportation and Infrastructure regarding the Horne Lake Connector Business Case Final Report, October 2016.*

**CARRIED**

## **10.3 OTHER REPORTS**

**a. Coastal Community Network – T. Bennett**

Application for \$10,000 for the Coastal Sustainability Charter Program Stage 1.

*MOVED: Director Jack*  
*SECONDED: Director McLeman*

*THAT this report be received.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. RECESS**

*MOVED: Director Cote*  
*SECONDED: Director McLeman*

*THAT the Regular Board of Directors meeting be recessed in order to conduct the Regional Hospital District meeting.*

**CARRIED**

**15. RECOVENE**

The meeting was recessed at 3:07 pm

The meeting was reconvened at 3:33 pm

**16. IN-CAMERA**

*MOVED: Director Banton*  
*SECONDED: Director Jack*

*THAT the meeting be closed to the public to discuss matters relating to:*

- i. Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee, could reasonably be expected to harm the interests of the regional district if they were held in public.*

**CARRIED**

The meeting was closed to the public at 3:33 pm.

The meeting was re-opened to the public at 3:43 pm.

**17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**18. ADJOURN**

*MOVED: Director Cote*

*SECONDED: Director McLeman*

*THAT this meeting be adjourned at 3:43 pm.*

***CARRIED***

Certified Correct:

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Josie Osborne,  
Chairperson

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Wendy Thomson,  
Manager of Administrative Services