



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MAY 11, 2016, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, District of Tofino

PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Bob Baden, Alternate Director, Electoral Area "A" (Bamfield)

Tanya Shannon, Alternate Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

John McNabb, Director, Electoral Area "E" (Beaver Creek)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Mike Ruttan, Mayor, City of Port Alberni

Jack McLeman, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?iŋ?ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

Kirsten Johnsen, Councillor, Toquaht Nation (non-voting member)

REGRETS:

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

STAFF PRESENT:

Wendy Thomson, Manager of Administrative Services

Andrew McGifford, Manager of Environmental Services

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Bennett

SECONDED: Director McLeman

THAT the agenda be approved as circulated with the addition of the following late items:

- a. Delegation - S/Sgt/ Dave Paddock, Port Alberni RCMP regarding Port Alberni RCMP Detachment April 2016 Report.*

- b. *Letter to Emcon and Ministry of Transportation and Infrastructure regarding road repairs from the District of Ucluelet to the Tofino/Ucluelet junction.*
- c. *Report from the Alberni-Clayoquot Transportation Committee and recommendation.*

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – April 27, 2016

MOVED: Director Bennett

SECONDED: Director McCarthy

THAT the minutes of the Board of Directors meeting held on April 27, 2016 be adopted.

CARRIED

b. Bamfield Water Committee Meeting - April 21, 2016

MOVED: Director Banton

SECONDED: Director Bennett

THAT the minutes of the April 21, 2016 held on April 21, 2016 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

Alternate Director Baden entered the meeting at 1:34 pm

a. S/Sgt Dave Paddock, Acting OIC, Port Alberni RCMP Detachment, Port Alberni RCMP Detachment April 2016 Report.

Inspector Paddock advised he is the acting Officer in Charge for the next couple of months and provided an overview of the March/April Port Alberni RCMP Detachment policing report.

b. Jeremy Dunn, Executive Director of the BC Salmon Farmers Association, Presenting the Associations first ever published Sustainability Progress Report and update on the Marine Environmental Research Program.

Mr. Dunn conducted a power point presentation on the BC Salmon Farmers Association (BCSFA). The BCSFA represents 41 members, including producers and supporting businesses that provide services and supplies. BCSFA members operate an

estimated 106 of 109 licensed and tenured finfish aquaculture facilities across the coastal regions of BC.

c. Megan Warrender, Welcome Wagon, Introduction of Services offered.

Ms. Warrender presented the newly launched Port Alberni Welcome Wagon. It's been a very long time since this service has been delivered in the Alberni Valley. She provided an overview of the services provided. The Welcome Wagon has been very well received in the community. To date, 37 business in Port Alberni are participating in the program. The Welcome Wagon welcomes families when they move from one city or community to another.

d. Rob Anderson, CPA, CA, R. Anderson & Associates, ACRD and ACRHD 2015 Financial Statement Presentation.

Mr. Anderson presented the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District audited financial statements for 2015.

MOVED: Director McNabb

SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District Board of Directors approve the 2015 Audited Financial Statements for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District as presented.

CARRIED

6. CORRESPONDENCE FOR ACTION

- a. Correspondence dated April 26, 2016 from the Alberni Valley Regatta Association regarding request for a noise exemption for the dates of July 14, 15, 16, and 17, 2016 from 9:00 am to 5:00 pm daily.**

MOVED: Director Cote

SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors issue the permit for a special event as per Section 7 of the "Sproat Lake Noise Control Bylaw No. R1024, 2013" for July 14, 15, 16 and 17, 2016.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL
BC Community Road Safety Survey Results**
- b. DISTRICT OF KITIMAT**

Support for the implementation of the Graduated Licensing Program for Motorcyclists with Training and Power Restrictions.

c. PORT ALBERNI AIR QUALITY COUNCIL

Invitation to *What in the Air?*: Air Quality and Health Forum

d. MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE, EMERGENCY MANAGEMENT BC

News you can use – Help BC prep for the big one.

MOVED: Director Bennett

SECONDED: Director Cootes

THAT the Board of Directors receive items a-d for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Finance Warrant No.564.

MOVED: Director Bennett

SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District Board of Directors approve Finance Warrant Number 564 in the amount of \$1,190,396.67 dated April 30, 2016.

CARRIED

MOVED: Director Cote

SECONDED: Director Ruttan

THAT the ACRD Board of Directors forward a letter to the Port Alberni Search and Rescue Society thanking them for transferring ownership of their boat to the Sproat Lake Marine Patrol Program for a low price.

CARRIED

b. Request for Decision regarding request for meeting with BC Wildfire Service.

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors request a meeting with Mr. Ken Taekema, Fire Centre Manager, Coastal Fire Centre, BC Wildfire Service regarding the July 2015 Dog Mountain Fire to discuss plans and resources for the 2016 wildfire season in the Alberni-Clayoquot Regional District.

CARRIED

Director Cootes left the meeting at 2:21 pm.

c. Request for Decision regarding HFN FSP 2016-2021, Amendment #4, Sugsaw Lake Community Watershed Assessment.

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors request from the HFN FORESTRY LP & Island Timberlands Ltd a copy of Sugsaw Lake Community Watershed Assessment.

CARRIED

d. Request for Decision regarding Beaver Creek Community Club – Community Works Fund Contribution Agreement.

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors approve the agreement to the Beaver Creek Community Club to provide the organization Gas Tax funding for the purpose of upgrading recreational infrastructure.

CARRIED

e. Request for Decision regarding Bamfield Water System Treatment Project.

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to commence with the Bamfield Water System Treatment project, communicating with the community through the Bamfield Water Committee about the rationale behind proceeding including the timelines and decisions that will follow; providing a report on the process for borrowing and directing the engineer to prepare water treatment plant tender documents.

CARRIED

MOVED: Director McNabb

SECONDED: Director St. Jacques

THAT the ACRD Board of Directors invite Island Health, Island Timberlands, Huu-ay-aht First Nations and the Ministry of Forests, Land and Resource Operations to a future meeting to discuss watershed management in the interests of water quality.

CARRIED

MOVED: Director McNabb
SECONDED: Director Cote

THAT the Chair of the Alberni-Clayoquot Regional District Board of Directors write to institutional water users to request a contribution to the capital costs of the water treatment facility over and above their property tax contribution.

CARRIED

MOVED: Director McNabb
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors pass a resolution that the water treatment plant be designed to meet required water quality standards at a reasonable level to ensure capital and operating costs are at affordable levels

CARRIED

9. PLANNING MATTERS

- a. RDN REGIONAL GROWTH STRATEGY AMENDMENT**
Regional District of Nanaimo Bylaw Referral – Memorandum

MOVED: Director Bennett
SECONDED: Director St. Jacques

THAT the Board of Directors accept “Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016” and direct staff to respond that the Regional District’s interests are unaffected.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. CAO Report - May 5, 2016**
- b. Planning and Development Report - May 4, 2016**
- c. Financial Manager Report - May 5, 2016**
- d. Staff Action Items Report - May 5, 2016**
- e. Emergency Program Coordinator Report - May 3, 2016**

MOVED: Director McNabb
SECONDED: Director Cote

THAT the Board of Directors receives the staff reports a-e.

CARRIED

10.2 COMMITTEE REPORTS

a. **Salmon Beach Committee Meeting – May 10, 2016 – (Verbal) T. Bennett**

Director Bennett reported on the May 10th Committee meeting. The recommendations coming out of the meeting were referred for input from the Salmon Beach lot owners at their meeting May long weekend. Input will be received from lot owners prior to the Committee making recommendations to the ACRD Board. The Salmon Beach Committee is very appreciative of the gas tax funds allocated from the Regional District for the water wells.

MOVED: Director Bennett

SECONDED: Director Ruttan

THAT this verbal report be received.

CARRIED

10.3 MEMBER REPORTS

a. **9-1-1 Corporation – J. McNabb - No Report**

b. **Vancouver Island Regional Library - L. Banton - No Report**

c. **Central West Coast Forest Society – T. Bennett - No Report**

d. **Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan/L. Banton/J. Osborne - No Report**

e. **Alberni Valley Chamber of Commerce – Jack McLeman**

Director McLeman provided a brief update on the AV Chamber of Commerce. The “Run Against the Train” event was successful with profits going to McLean’s Mill.

f. **Coastal Community Network – T. Bennett/D. St. Jacques**

- **Notes from a meeting held on Friday, April 6, 2016 in Nanaimo, BC**

Director Bennett reported the Network is up and operational representing coastal communities of BC.

g. **West Island Woodlands Advisory Group –L. Banton - No Report**

h. **Island Coastal Economic Trust – J. Osborne - No Report**

i. **Air Quality Council, Port Alberni – J. McNabb - No Report**

j. **West Coast Aquatic Board – T. Bennett/K. Wyton**

Director Bennett provided an update on the WC Aquatic. He encouraged Directors to visit the new office and aquarium down at Harbour Quay.

k. Association of Vancouver Island & Coastal Communities – P. Cote

Director Cote provided a brief update on AVICC.

l. Beaver Creek Water Advisory Committee – J. McNabb - No Report

m. Reconciliation Workshop – J. Osborne

Chairperson Osborne reported on a recommendation coming out of the Reconciliation Committee that was endorsed by the ACRD Board to hold a half day reconciliation workshop. The workshop would include high level discussion on the concept of reconciliation and a review of the Truth and Reconciliation Committee recommendations. A facilitator has been identified for the session. The dates being considered are either Friday, June 17th or Monday, June 20th. A follow-up session is proposed for the fall to explore ways to implement reconciliation actions in Alberni-Clayoquot region.

MOVED: Director Bennett

SECONDED: Director Banton

THAT the Board of Directors receives the Member Reports a-m.

CARRIED

10.4 OTHER REPORTS

a. Port Alberni RCMP Detachment Monthly Report for March 2016

MOVED: Director Ruttan

SECONDED: Director St. Jacques

THAT this report be received.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

a. Upgrading Highway 4 from District of Ucluelet to the Junction

MOVED: Director Bennett

SECONDED: Director McLeman

THAT the ACRD Board of Directors forward a letter to Emcon Services and the Ministry of Transportation and Infrastructure requesting paving upgrades on the stretch of road between the District of Ucluelet and the Tofino/Ucluelet junction.

CARRIED

b. Request for Final Draft Report – Highway 19 Alternate Connector

MOVED: Director McLeman

SECONDED: Director McNabb

THAT the ACRD Board of Directors forward a letter to Ms. Janelle Erwin, District Manager, Ministry of Transportation and Infrastructure requesting a final draft of the consultant study on the alternate connector to highway 19 by the end of May, 2016.

CARRIED

13. QUESTION PERIOD

14. ADJOURN

MOVED: Director McLeman

SECONDED: Director McNabb

THAT this meeting be adjourned at 2:55 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Wendy Thomson,
Manager of Administrative Services