



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MARCH 23, 2016, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Josie Osborne, Chairperson, District of Tofino

PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Keith Wyton, Director, Electoral Area "A" (Bamfield)

Mike Kokura, Director, Electoral Area "B" (Beaufort)

Tony Bennett, Director, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Mike Ruttan, Mayor, City of Port Alberni

Ron Paulson, Alternate Director, Councillor, City of Port Alberni

Dianne St. Jacques, Mayor, District of Ucluelet

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government (via teleconference)

REGRETS:

Alan McCarthy, Member of Legislature, Yuułu?if?ath Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andrew McGifford, Acting Manager of Finance/Manager of Environmental Services

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Ruttan

SECONDED: Director Kokura

THAT the agenda be approved as circulated with the addition of the following late items:

- i. *Request for Decision - British Columbia Air Access Program (BCAAP Funding)*
- ii *Request for Decision - AVRA Runway 30 Extension Project - Tender Award*

MOVED: Director Banton
SECONDED: Director Bennett

THAT the main motion be amended to include an additional late item:

- iii. *Resolution - BC Bike Funding Application*

CARRIED

The main motion as amended was

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – March 9, 2016

MOVED: Director McNabb
SECONDED: Director Ruttan

THAT the minutes of the Board of Directors meeting held on March 9, 2016 be adopted.

CARRIED

b. Special Board of Directors Meeting - Public Consultation 2016-2020 Financial Plan) – March 16, 2016

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the minutes of the Special Board of Directors Meeting (Public Consultation 2016-2020 Financial Plan) held on March 16, 2016 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for February 2016.

Inspector Richards provided an overview of the February 2016 policing report. He advised Directors this will be his last meeting with the Board as he is transferring next week. Inspector Richards thanked the Board for their support.

- b. Dr. Hasselback, Medical Health Officer, Island Health, Central regarding Local Health Area Profiles.**

Dr. Hasselback provided a power point presentation on substance abuse and misuse of alcohol and illicit drugs in the Alberni Valley and comparisons with Vancouver Island, British Columbia and Canada.

6. CORRESPONDENCE FOR ACTION

- a. Correspondence dated March 4, 2016 from Community-University-Victoria regarding April 27-29th Conference on Reconciliation, Innovation and Transformation through Engagement.**

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Board of Directors authorize up to two representatives from the Alberni-Clayoquot Regional District Reconciliation Committee to attend the CVIC Conference 2016 to be held in Victoria, April 27-29, 2016.

CARRIED

- b. Correspondence dated March 3, 2016 from the Third Crossing Society regarding request for a Financial Contribution.**

MOVED: Director Kokura

SECONDED: Director McNabb

THAT this correspondence be received.

CARRIED

- c. Correspondence dated March 17, 2016 from the Central Westcoast Forest Society regarding a request for a letter of support.**

MOVED: Director Bennett

SECONDED: Director St. Jacques

THAT the Board of Directors forward a letter to the Central Westcoast Forest Society supporting their application to the Department of Fisheries and Oceans - Recreational Fisheries Conservation Partnership Program for the English Cove Watershed Restoration Project.

CARRIED

- d. Correspondence dated March 9, 2016, Mr. Frank Kruks, regarding a need for more beds at West Coast General Hospital.**

MOVED: Director Cote
SECONDED: Director Kokura

THAT the Board of Directors forward a letter to West Coast General Hospital Site Administrator and copied to Island Health, Ministry of Health and Mr. Kruks acknowledging receipt of Mr. Kruks correspondence, expressing the Regional District and Community's concerns regarding the critical bed shortage at West Coast General Hospital, and requesting statistics on the number of beds being used by seniors waiting for care home placement between January 2015 and March 2016.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. UNION OF BRITISH COLUMBIA MUNICIPALITIES**
Resolution 2015-B111: National Inquiry on Missing and Murdered Aboriginal Women
- b. AUDITOR GENERAL FOR LOCAL GOVERNMENT**
AGLA Audit Reports - City of Campbell River, Regional District of Fraser-Fort George
- c. MINISTER OF FISHERIES AND OCEANS**
Reply on Alberni-Clayoquot Regional District's letter concerning Conservation of Eulachon.
- d. THE PEAK 93.3**
Invitation to the Peak's 70th Birthday Party
- e. MINISTRY OF THE ENVIRONMENT**
BC's Spill Response Regime Engagement Workshop

MOVED: Director Kokura
SECONDED: Director St. Jacques

THAT the Board of Directors receive items a-e for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. Administrative Memorandum regarding Royal Canadian Legion Follow-Up.**

MOVED: Director McNabb
SECONDED: Director Jack

THAT the Board of Directors approve the request for support for the Remembrance project by sponsoring an advertisement space in the "Military

Service Recognition Book” for the ¼ page (Full Colour) for the amount of \$565.00 including GST.

CARRIED

b. Request for Decision regarding Fire Protection Service Agreement Long Beach Airport.

MOVED: Director Bennett

SECONDED: Director St. Jacques

THAT the Alberni-Clayoquot Regional District Board of Directors enters into the Fire Protection Services Agreement as presented with the District of Tofino for the Tofino Volunteer Fire Department to provide structural firefighting to the Long Beach Airport for a fee of \$1.00 for a one year term AND FURTHER the Vice-Chairperson and Chief Administrative Officer be authorized to execute the Fire Protection Service Agreement for the Long Beach Airport.

CARRIED

c. Request for Decision regarding Extension - Health Network Coordinator Contract.

MOVED: Director Cote

SECONDED: Director Ruttan

THAT the Alberni-Clayoquot Regional District Board of Directors extend the contract with Marcie DeWitt, Alberni-Clayoquot Health Network Coordinator for an additional two (2) year term ending February 28, 2018 in the amount of \$80,000.00 per year including GST, travel and expenses.

CARRIED

d. Request for Decision regarding Carving on the Edge Special Event Grant Request.

MOVED: Director Bennett

SECONDED: Director St. Jacques

THAT the Alberni-Clayoquot Regional District Board of Directors receive the report from the CAO regarding the Carving on the Edge special event funding applications to west coast communities.

CARRIED

e. Request for Decision regarding Bylaw F1125, cited as the 2016 - 2010 Alberni-Clayoquot Regional District Financial Plan Bylaw No. F1125.

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw cited as '2016 to 2020 Financial Plan Bylaw No. F1125'.

CARRIED

MOVED: Director Kokura
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw cited as '2016 to 2020 Financial Plan Bylaw No. F1125'.

CARRIED

f. Late Item - Request for Decision regarding AVRA Runway 30 Extension Project - Tender Award.

MOVED: Director McNabb
SECONDED: Director Cote

THAT this correspondence be deferred to a Special Board of Directors meeting on March 30, 2016 at 12 noon in the Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC.

CARRIED

g. Late Item - Request for Decision regarding British Columbia Air Access Program (BCAAP) Funding.

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors submit a funding application to the British Columbia Air Access Program (BCAAP) for Airfield Lighting for the Alberni Valley Regional Airport for a total project value of \$1,458,430 which can be submitted as a one year project or as a multi-year project requesting \$966,575 in the first year and \$509,105 in the second year.

CARRIED

9. PLANNING MATTERS

**a. DVE16003, REDMARK VENTURES LTD, PARCEL C MAPLE STREET
Development Variance Application – Report**

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Board of Directors consider issuing development variance permit DVE16003 following notification to residents and property owners as required by the Local Government Act.

CARRIED

b. TUP15017, TELETECH COMMUNICATIONS LTD, 7962 BEAVER CREEK ROAD
Temporary Use Permit Application – Report

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Board of Directors consider issuing temporary use permit TUP15017 following notification to residents and property owners as required by the Local Government Act.

CARRIED

c. RF15010, NEWBERRY, 6585 CHERRY CREEK ROAD
Rezoning Application – Bylaw P1340

MOVED: Director Banton
SECONDED: Director Bennett

THAT Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw P1340 be adopted.

CARRIED

d. PROPOSED MANAGEMENT APPROACHES FOR MARBLED MURRELET AND NORTHERN GOSHAWK
Request for Decision

MOVED: Director Bennett
SECONDED: Director Cote

THAT the Board of Directors provide a letter to the Ministry of Forests, Lands and Natural Resource Operations regarding the proposed management approaches for the Marbled Murrelet (MAMU) & Northern Goshawk (NOGO) indicating concern with the current proposal which will exhaust all conservation efforts on Crown land without enforcement on private lands, and to request that a socio-economic analysis be conducted of impact to crown land forest tenure holders.

CARRIED

e. DEVELOPMENT PROCEDURES AND FEES BYLAW

Request for Decision and Bylaw P1342

MOVED: Director Kokura
SECONDED: Director Bennett

THAT "Development Procedures and Fees Bylaw P1342, 2016" be read a first time.

CARRIED

MOVED: Director Bennett
SECONDED: Director Cote

THAT "Development Procedures and Fees Bylaw P1342, 2016" be read a second time.

CARRIED

MOVED: Director Ruttan
SECONDED: Director Bennett

THAT "Development Procedures and Fees Bylaw P1342, 2016" be read a third time.

CARRIED

MOVED: Director Ruttan
SECONDED: Director Cote

THAT "Development Procedures and Fees Bylaw P1342, 2016" be adopted.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. **Staff Action Items Report - March 18, 2016**
- b. **Meeting Schedule – April 2016**
- c. **Building Inspector's Report – February 2016**

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the Board of Directors receives the staff reports a-c.

CARRIED

10.2 COMMITTEE REPORTS

10.3 MEMBER REPORTS

- a. **9-1-1 Corporation – J. McNabb**
 - **2016 NI 9-1-1 Adopted Budget**

Director McNabb reported the NI 911 Corporation adopted their budget at the March 4th meeting.

b. Vancouver Island Regional Library - L. Banton

Director Banton reported the Board reviewed their strategic plan at the last meeting.

c. Central West Coast Forest Society – T. Bennett - No Report

d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/M. Ruttan/L. Banton/J. Osborne - No Report

e. Alberni Valley Chamber of Commerce – J. McLeman - No Report

f. Coastal Communities Network – T. Bennett

Director Bennett reported the Board has been sent an invitation to attend a round table meeting at the AVICC Convention on Friday, April 8th at 12 noon.

g. West Island Woodlands Advisory Group – L. Banton - No Report

h. Island Coastal Economic Trust – Josie Osborne - No Report

i. Air Quality Council, Port Alberni – J. McNabb

- **Minutes of the March 3, 2016 Meeting**

Director Cote provided a brief update on the meeting held on March 3rd.

j. West Coast Aquatic Board – T. Bennett/K. Wyton

Director Bennett reported the West Coast Aquatic met for the first time in their new stewardship building. There will be a soft opening on May 1st.

k. Association of Vancouver Island & Coastal Communities – J. Osborne - No Report

l. Beaver Creek Water Advisory Committee – J. McNabb

- **March 14, 2016 Meeting (Verbal)**

Director McNabb reported the Committee met to discuss the budget and consider a couple of water connections which were approved.

m. Electoral Area Directors Committee - L. Banton

- **March 22, 2016 Meeting (Verbal)**

Director Banton reported on the March 22nd Electoral Area Directors Committee meeting. The Committee made recommendations to the Board with regards to allocation of the gas tax funds. A report will be coming to the Board for consideration on April 13th.

n. Other Reports

Director McNabb reported he attended the Beaver Creek Volunteer Fire Department awards banquet. It was nice to see the number of new recruits they

have and the number of fire fighters that have received their accreditation and accreditation plus.

MOVED: Director Bennett

SECONDED: Director Banton

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

a. Funding Application - BC Bike for Cherry Creek Parks Service

MOVED: Director Bennett

SECONDED: Director Banton

THAT the ACRD Board of Directors submit an application for funding through Bike BC on behalf of Cherry Creek Community Parks service for the trail between Cherry Creek bridge and the Community Hall.

CARRIED

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Osborne

SECONDED: Director Cote

THAT the meeting be closed to the public to discuss matters relating to:

- i. Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public;*
- ii Labour or other employee relations.*

CARRIED

The meeting was closed to the public at 3:20 pm.

The meeting was re-opened to the public at 4:07 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Cote

SECONDED: Director McNabb

THAT this meeting be adjourned at 4:07 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Russell Dyson,
Chief Administrative Officer